

Resolution 35-07

Reorganization: Approval of 2007 departmental budgets of the Human Resources Department and Department of Administration

WHEREAS, pursuant to Resolution 19-07 the Polk County Board of Supervisors reorganized the Department of Administration and created the Human Resources Department; and

WHEREAS the Finance Committee and the Personnel Committee have evaluated the proposed departmental budgets that provide sufficient operating appropriations for the Department of Administration and Human Resources Department as separate departmental entities.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors authorizes and approves the 2007 departmental budget, as attached hereto and incorporated herein as Exhibit 1, of the Human Resources Department, which said 2007 budget includes an interdepartmental transfer from the Department of Administration budget in the amount of \$237,425.00 and a transfer from the contingency fund in the amount of \$11,675.00.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and approves the 2007 departmental budget for the Department of Administration as attached hereto and incorporated herein as Exhibit 1.

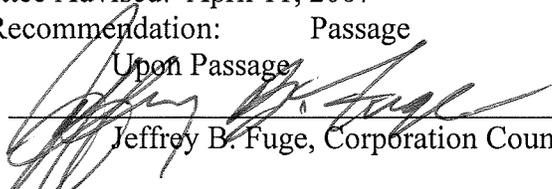
BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the County Clerk to cause to be published this resolution and Exhibit 1 within 10 days of passage pursuant to Wisconsin Statute Section 65.90(5)(a).

Funding Amount/Sources: Interdepartmental Transfers and Contingency Fund Transfers as noted.

Date Finance Committee Advised: April 11, 2007

Finance Committee Recommendation: Passage

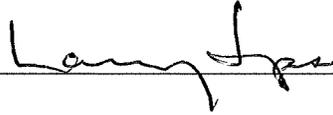
Effective Date: Upon Passage

Approved as to form: 
Jeffrey B. Fuge, Corporation Counsel

Dated Submitted to County Board: April 17, 2007

County Board Action: Adopted.

Submitted at the recommendation of the Finance and Personnel Committees.



Revenue	Adopted	Amended	Purposed	Purposed
	2007 Budget	2007 Budget	DOA Budget	HR Budget
Administration Fees	\$ 300	\$ 300	\$ -	\$ 300
Health Insurance Revenues	2,074,425	2,074,425	-	2,074,425
Lewy	687,225	717,575	480,100	237,475
Carry Over per Board Resolution Jan 07	75,000	75,000		75,000
Total Revenue	\$ 2,761,950	\$ 2,867,300	\$ 480,100	\$ 2,387,200
Expenditures				
Personnel Expenditures	\$ 602,925	\$ 633,275	\$ 405,150	\$ 228,575
Operating Expenditures	48,800	48,800	40,950	16,575
Professional Services	34,000	109,000	34,000	77,500
Safety	1,800	1,800	-	1,800
Health Insurance Expenditures	2,074,425	2,074,425	-	2,074,425
Total Expenditures	\$ 2,761,950	\$ 2,867,300	\$ 480,100	\$ 2,398,875
Net Revenue Over (Under) Expenditures	\$ -	\$ -	\$ -	\$ (11,675)

Notes:

- 1) Allocated staff to the appropriate department including the 3% wage increase for 2007.
- 2) Very clearly there are some items that will completely transfer to the Human Resource Department; such as the Health Insurance, Labor Negotiator, and Safety items. Whereas items like the Audit costs would remain in Finance.
- 3) The budget reallocation was 67% to the Department of Administration and 33% to the Department of Human Resources. This correlates with the staffing ratios.
- 4) The additional budget dollars requested by Human Resources are requested complete the creation of the new department; such as additional staffing costs associated with elevating the Deputy Director position to a Director position, which was not part of the 2007 Budget process.

POLK COUNTY
OFFICE OF CORPORATION COUNSEL

*Polk County Justice Center
1005 West Main Street, Suite 100
Balsam Lake, WI 54810*

*Telephone: 715-485-9210
Facsimile: 715-485-9171*

*Jeffrey B. Fuge
Malia T. Malone
Tomma Broome
Laurie Finn*

*Corporation Counsel
Assistant Corporation Counsel
Administrative Assistant
Legal Secretary*

Date: April 16, 2007

Press Release - Immediate Publication

Polk County Appoints Human Resources Director

Andrea Jerrick, a resident of Centuria, Wisconsin, was appointed as the Human Resources Director for Polk County by unanimous action of the Polk County Personnel Committee during its April 12, 2007 regular committee meeting. A graduate of St. Cloud State University, Ms. Jerrick started with Polk County in May 2004 as Administrative Assistant in Human Resources. In May 2005, Ms. Jerrick was promoted to the position of Human Resources Manager. Since December 2005, Ms. Jerrick has been performing the duties of Human Resources Director when that position became vacant. At that time, the Human Resources Director position had been supervised by the Finance Director in the Department of Administration.

By resolution adopted on March 20, 2007, the Polk County Board of Supervisors established the stand-alone Human Resources Department and authorized the department head position of Human Resources Director. The Polk County Human Resources Department is responsible for managing the county's work force, administering the county's personnel ordinances, employment and labor contracts, personnel policies and procedures related to personnel management and insuring their compliance with federal and state laws and regulations. As Human Resources Director, Ms. Jerrick will head that department and report to the Personnel Committee. The Personnel Committee oversees and governs the services provided by the Human Resources Department.

JBf/jbf/04162007

Observations

- 1) Cash Balances in period from 2002 - 2003 display declines with lower highs and lower lows.
- 2) Cash balance patterns reverse in period 2004 - 2006.
- 3) Increasing cash balance reflects sound management and increased flexibility's.

Polk County Cash Balance 2002 - 2006

