RESOLUTION 81-07
ESTABLISHMENT OF NEW POSITIONS FOR 2008 AND ELIMINATION AND/OR CHANGE OF STATUS FOR EXISTING POSITIONS

WHEREAS, Polk County has adopted a Position Administration Policy which provides for and regulates the governance of positions within county departments, and,

WHEREAS, the various departments of Polk County have presented their staffing plans and requests for new positions for calendar year 2008 to the Personnel and Finance Committees in accordance with the Position Administration Policy, and,

WHEREAS, the Finance Committee has reviewed each request with regard to its budgetary impact and has recommended budgetary allocations for 2008 as set forth within this resolution, and,

WHEREAS, the Personnel Committee has made its final staffing recommendations, as set forth within this resolution, after having reviewed each staffing plan and new position request with regard to its conformity with the county's administrative and personnel requirements; and

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors authorizes the specific staffing adjustments, effective January 1, 2008, outlined as follows:

#	*Action*	*Position Title*	*Department*	*FTE*	*Net Impact to Levy*	*Comments*
1	Establish New Position	County Planner	Land Information	1.0 FTE	$0	Continuation of position established in 2007; Non-represented, full time exempt (based on 2080 hrs/year), limited term, grant funded and fee reimbursed position, reporting to the Land Information Director
2	Establish New Position	Survey/ Mapping Technician	Land Information	1.0 FTE	$0	Continuation of position established in 2007; Non-represented, full time hourly (2080 hrs/year), limited term, position funded through grants and funds established and allocated to the existing Mapping and Survey Intern positions (which will be left vacant for 2008), reporting to the Land Information Director

3	Establish New Position	Recycling – Casual (599 hrs /year)	Parks/ Buildings/ Solid Waste	.3 FTE	$0	Non-represented, seasonal, hourly position (<600 hrs/year), 100% funded through revenue generated by the Recycling Center (ineligible for benefits), reporting to the Recycling Ctr Foreman
4	Fund Existing Position	Corrections Officer	Law Enforcement	1.0 FTE	$20,000	Existing position unfunded in 2007
5	Establish New Position	Mental Health Registered Nurse	Human Services	0.5 FTE	$0	Part time (975 hrs/year) hourly position, assigned to the agreement between Polk County and AFSCME Local 774, reporting to the Mental Health/AODA Coordinator
6	Status Change of Existing Position	Medical Examiner	Medical Examiner	0.5 FTE	$28,653	Re-establish position as Non-Represented, Exempt, Department Head, (compensation based on 20 hour work week) position to be included in all applicable Non-Represented Employee Compensation and Benefit Policies
7	Status Change of Existing Position	CRD Agent	UW Extension	Increase of 0.25 FTE	$7,240	Existing position contracted through State (State Employee), funding is 60% State, 40% County; change from 0.75 to 1.0 FTE, State has approved change
8	Establish New Position	Field Services Deputy	Law Enforcement	1.0 FTE	$117,768	Full time (2066 hrs/year) hourly position, assigned to the agreement between Polk County and WPPA Field Services Local 201, reporting to the Lieutenant; Cost to levy includes wages/benefits and equipment
9	Status Change of Existing Position	Lead Support Secretary	UW Extension	Increase of 0.05 FTE	$2,750	Existing position - change from 0.75 FTE to 0.8 FTE
10	Establish New Position	Environmental Health Technician	Public Health	0.5 FTE	$0	Part time (975 hrs/year) hourly position, assigned to the agreement between Polk County and AFSCME Local 774, reporting to the Public Health Director

11	Status Change of Existing Position	Heavy Equipment Operator	Highway	1.0 FTE	$0	Reduction of 1.0 FTE Heavy Equipment Operator to divert funds to Foreman Position left vacant and unfunded in 2007
12	Status Change of Existing Position/ Establish New Position	Professional Engineer	Land and Water Resources	1.0 FTE	$0	~~If~~ Since vacancy of funded Engineer Technician position ~~should~~ has occurred, said position shall be upgraded to Professional Engineer
~~13~~ Deleted	~~Elimination of Position~~	~~To be determined~~	~~Land and Water Resources~~	~~1.0 FTE~~	~~Unknown~~	~~Reduction of 1 FTE beyond currently employed staff (8 FTE to 7 FTE), at the discretion of the department head~~
14	Elimination of Positions	Child Support Specialist	Corporation Counsel/ Child Support	2.0 FTE	($30,000)	Consolidate two existing Child Support Specialist positions into one Lead Child Support Specialist position
15	Establish New Position	Lead Child Support Specialist	Corporation Counsel/Child Support	1.0 FTE	$10,000	Full time (1950 hrs/year) hourly position assigned to the agreement between Polk County and AFSCME Local 774, reporting to the Child Support Director; Created by consolidation of 2.0 FTE Child Support Specialist positions
16	Elimination of Position	Beauty Shop Aide	Golden Age Manor	0.6 FTE	($22,000)	
17	Elimination of Positions	Activity Aides	Golden Age Manor	1.1 FTE	($41,000)	

Funding Amount: _____ **Funding Source:** **County Levy**

Date Finance Committee Advised: **October 4, 2007** **Effective Date:** **January 1, 2008**

Approved as to form: Jeffrey B. Fuge
Jeffrey Fuge, Corporation Counsel

Submitted at the request of the Personnel and Finance Committees

Date Submitted to County Board 10/16/07

County Board Action Adopted as Amended.

SUBMITTED BY:

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