

Documentation for Voucher Processing

WHEREAS, The Governing Board for Golden Age Manor (GAM) passed a motion October 24, 2008 to stop providing documentation to the Department of Administration; as required to process vouchers; and

WHEREAS, the Golden Age Manor (GAM) Administrator discussed in great detail the importance of the documentation requirement with the Finance Committee on December 3, 2008; and

WHEREAS, the Finance Committee requested that Golden Age Manor immediately start to include the required documentation with their vouchers and follow the process all other County Departments are required to follow; and

WHEREAS, The Governing Board for Golden Age Manor (GAM) failed to pass a motion on December 17, 2008 to reverse the previous motion on October 24, 2008, and such action is inconsistent with Policy 912 and the duties of the Finance Committee and GAM Governing Board, as found in Policy 010, Chapters 4 and 5, respectively; and

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors and the Golden Age Manor Governing Board requires Golden Age Manor staff to adhere to all County Policies and Procedures the same as any other department within the County.

Funding Amount: N/A

Funding Source: N/A

Date Finance Committee Advised: January 7, 2008

Finance Committee Recommendation:

Effective Date: Upon Passage

Approved as to form Malia Malone
Malia Malone, Assistant Corporation Counsel

Date Submitted to County Board: January 20, 2009

County Board Action: Adopted AS amended Effective: _____

Submitted at the Recommendation of the Finance Committee:

Bryan Beseler 1/19/09
Bryan Beseler

Brian Masters

Gary Bergstrom

Kathryn Kienholz

Mick Larsen 1-8-09
Mick Larsen

This Resolution was enacted by the Polk County Board of Supervisors on January 20, 2009.

Bryan Beseler, Polk County Board Chairperson

Dated: _____

Attest: Carole T. Wondra
Carole Wondra, County Clerk

Dated: 1-23-09

POLK COUNTY BOARD OF SUPERVISORS
6:00 p.m., Tuesday, January 20, 2009
Polk County Government Center - County Board Room
Balsam Lake, WI 54810

Chairman Beseler called the meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

County Clerk informed the Chair that notice of the agenda was posted in three public buildings, mailed to all of Polk County media, published in the county's legal paper, Tri County and Indianhead Advertisers and posted on the county's website the week of January 12, 2009 and the amended agenda posted on January 15, 2009. The Corporation Counsel verified that sufficient notice of the meeting was given.

Roll call was taken by County Clerk, Carole Wondra. 20 present. Supr. Messicci absent, Suprs. Edgell and Stoneking were excused.

Supervisor Arcand offered prayer.
Chairman Beseler led the Pledge of Allegiance.

Chairman Beseler requested a Suspension of the Rules of Order, in order to accept the amended agenda dated January 15, 2009, which require a 10 day notice. Motion (Jepsen/Bergstrom) to suspend the rules. Motion carried by a unanimous voice vote.

Chairman Beseler requested separating the County Board Chairman's Report from the Administrative Coordinator's Report and inserting the Chairman's Report to precede Public Comments. Motion (Larsen/Masters) to approve amended agenda dated January 15, 2009 and the change in agenda order. Motion carried by unanimous voice vote.

Supr. Messicci joined the meeting at 6:15 p.m.
Supr. Edgell joined the meeting at 7:00 p.m.

Motion (Larsen/Masters) to approve the amended agenda. Motion carried by unanimous voice vote.

Motion (Brown/Jepsen) to approve the minutes of December 16, 2008. Motion (Schmidt/Masters) to amend the December 16th minutes to correct wording and spelling: on page 2, Res. 99-08 insert (Attorney) between District and Fee and correct the spelling error in paragraph 8, line 3, (negation) to negotiation. Motion on amendment, carried by a unanimous voice vote. The minutes as amended were approved by a unanimous voice vote.

Chairman's Report was given.
Public Comments were taken.
Presentation by Dr. Bob Meyer from WITC.
Finance Directors Report was given by Tonya Wienert.

Res. 01-09 To Authorize a Legal Services Agreement between the Human Services Department and the Corporation Counsel for CY 2009. Motion (Sample/Newville) to adopt Res. 01-09. Res.01-09 was adopted by a unanimous voice vote.

Res. 02-09 Supplement Payment/Certified Public Expenditure Program for County Nursing Homes. Motion (Dueholm/Newville) to adopt Res. 02-09. Res. 02-09 was adopted by a voice vote.

Res. 03-09 Approving Contract for County Forest Administrator for Calendar Year 2009. Motion (Larsen/Jepsen) to adopt Res. 03-09. Res. 03-09 was adopted by a unanimous voice vote.

Res. 04-09 Funding for Elder Benefit Specialist Position. Motion (Schmidt/Rediske) to adopt Res. 04-09. Motion (Schmidt/Sample) to amend Res. 04-09 by removing (February) from paragraph 2. Motion to amend carried by unanimous voice vote. Motion (Johnson/Master) to further amend Res.04-09, to change funding source from Undesignated Fund to 2009 Human Services Budget. Roll Call vote on amendment. 15 yes, 7 no. Those voting no were Supr. Dueholm, Schmidt, Caspersen, Rediske, Sample, Messicci, and Arcand. Motion to adopt amended Res. 04-09 carried by Roll call vote, 18 yes. 4 no. Those voting no Supr. Dueholm, Caspersen, Rediske and Sample.

Res. 05-09 To Rent Out Space on Johnstown Communication Tower. Motion (O'Connell/Masters) to adopt Res. 05-09. Supr. Dueholm abstained due to a conflict of interest. Res. 05-09 adopted by voice vote.

Res. 06-09 Approval of Town of St. Croix Falls Zoning District Map Amendments. Motion (Rediske/Edgell) to adopt Res. 06-09. Res. 06-09 adopted by a unanimous voice vote.

Res. 07-09 Gopher BOUNTY. Motion (Brown/Johnson) to adopt Res. 07-09. Motion to amend Res. 07-09 (Masters/Larsen) to include Town of Sterling in the amount of \$1325.50 on the Resolution, for a total change from \$11,497.50 to \$12,823.00. Amendment carried by a unanimous voice vote. Res. 07-09, as amended was adopted by a unanimous voice vote.

Res. 08-09 Labor Agreement with Polk County Joint Council Local 774, AFSCME 2009-2011. Motion (Brown/Newville) to adopt Res. 08-09. Res. 08-09 was adopted by a unanimous voice vote.

Chair called a 10 minute break
Meeting resumed

Res. 09-09 Labor Agreement with Wisconsin Professional Police Association (Law Enforcement Employee Relations) on Behalf of the Polk County Sheriff's Department Field Services Association, Local #201, 2009-2011. Motion (Sample/Brown) to adopt Res. 09-09. Res. 09-09 was adopted by a unanimous voice vote.

Res. 10-09 Labor Agreement with Polk County Nurses Employee's Association 2009-2011. Motion (Newville/Rediske) to adopt Res. 10-09. Res. 10-09 was adopted by a unanimous voice vote.

Motion (Newville/Sample) to adopt Res. 11-09 Labor Agreement with Wisconsin Professional Police Association (Law Enforcement Employee Relations) on Behalf of the Polk County Sheriff's Department Communications and Support Staff Association, Local #201 2009-2011 AND Labor Agreement with Wisconsin Professional Police Association (Law Enforcement Employee Relations) on Behalf of the Polk County Sheriff's Department Corrections Officer's Association, Local #485, 2009-2011. Chairman Beseler assigned both agreements as Res. 11-09. Res. 11-09 was adopted by a unanimous voice vote.

Res. 12-09 Labor Agreement with Golden Age Manor (Teamsters General Union, Local 662) 2009-2011. Motion (Schmidt/Voelker) to adopt Res. 12-09. Res. 12-09 was adopted by a unanimous voice vote.

Res. 13-09 Non-Represented Employees Annual Cost of Living Adjustment. Motion (Newville/Kienholz) to adopt Res. 13-09. Motion (Keinholz/Sample) to amend the total pay increase to 2% effective January 1, 2009 instead of 1%, 2% split. Supr. Keinholz requested to withdraw the amendment, a Second by Supr. Sample concurred. Motion (Dueholm/Sample) to amend Res. 13-09 to change the cost of living from a 1% increase effective January 1, 2009 and 2% effective June 28, 2009 to a 2% increase January 1, 2009. Motion to amend Res. 13-09 failed by a voice vote. Res. 13-09 was adopted by voice vote.

Res. 14-09 Joint Resolution for the Lease Agreement of the Polk County Adult Development Center. Motion (Larsen/Masters) to adopt Res. 14-09. Motion (Messicci/ Peterson) to amend Res. 14-09 at entry 5b. To read: Landlord shall maintain at Tenant's expense the Leased Premises in a clean and sanitary condition and Tenant shall surrender the premises at the termination of this Lease in as good a condition as when received; ordinary wear and tear accepted. Motion to amend, carried by a unanimous voice vote. Motion (Dueholm/Brown) to further amend Res. 14-09 at entry 3e. To read: Tenant shall not bring or allow to be brought on to the Leased Premises pets of any kind. Res. 14-09 as amended, adopted by unanimous voice vote.

**Res. 15-09 Documentaion for Voucher Processing. Motion (Masters/Bergstrom) to adopt Res. 15-09. Motion (Dueholm/Newville) to amend Res. 15-09 by adding the following paragraph.
BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the Finance Director/Internal County Auditor to adopt and to cause to be implemented policies and practices for the paying of the invoices that are consistent with the relevant federal law, state statutes and the Wisconsin Department of Health Services regulations, policies and protocols that mandate or direct the confidentiality of patient health and personal records and the protection of the rights of privacy of such persons.
After discussion, Motion (Masters/Rediske) to call the question. Roll call vote on the question to end discussion on the amendment. 20 yes, 2 no. Those voting no were Supr. Sample and Messicci. Roll call**

vote taken on the amendment. 8 yes, 14 no. Those voting yes were Dueholm, Johansen, Rediske, Messicci, Arcand, Luke, Voelker and Newville. Res. 15-09 was adopted by roll call vote, 21 yes, 1 no. Voting no was Supr. Arcand.

Res. 16-09 To Conduct Annual Audit on a Cooperative Basis. Motion (Masters/Keinholz) to adopt Res. 16-09. Supr. Dueholm stated for the record that GAM board should receive a copy of the audit report before it goes to Finance. Res. 16-09 adopted by a unanimous voice vote.

Res. 17-09 Authorization of Lake Planning Grants – Big Butternut Lake Aquatic Macrophyte, Water Quality, and Stormwater Survey. Motion (Masters/Larsen) to adopt Res. 17-09. Res. 17-09 was adopted by a unanimous voice vote.

Chair called a 10 minute break
Meeting resumed

Reports by Standing Committees/Boards were given

Motion (Brown/Keinholz) to accept the appointments of Keith Rediske and Jeff Peterson to FLIS Board. Motion carried by a unanimous voice vote.

Motion (Schmidt/Edgell) to accept the appointment of Robert Blake to The Golden Age Manor Board. Discussion followed. Roll call vote to confirm appointment of Robert Blake. 14 yes, 8 no. Those voting no were Supr. Caspersen, Rediske, Messicci, Arcand, Larsen, Luke, Voelker and Newville. **Motion carried,** appointment of Robert Blake confirmed.

Motion (Masters/Brown) to accept the appointment of Kris Kremer-Hartung to The Golden Age Manor Board. Discussion followed. Roll call vote to confirm appointment of Kris Kremer-Hartung. 10 yes, 12 no. Those voting no were: Supr. Dueholm, Johansen, Keinholz, Rediske, Smapple, Messicci, Arcand, Larsen, Lucke Voelker and Newville. **Motion to appoint Kris Kremer-Hartung, failed.**

Appointments

ComMember	CommitteeName	TermStart	TermEnd	Term Lgth
Keith Rediske	FLIS Board	5/20/2008	May-10	3 years
Jeff Peterson	FLIS Board	1/20/2009	December-09	3 years
Robert Blake	Golden Age Manor Bd	1/20/2009	May – 09	2 years
*	Golden Age Manor Bd	1/20/2009	May -10	2 years

* Chairman Beseler noted that the interim appointment of Kris Kremer-Hartung will stand until a new appointment is made.

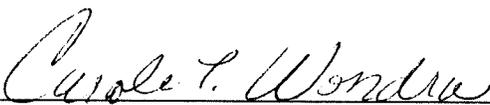
Supervisors Reports were given

Administrative Coordinator's Report was given by Chairman Beseler. Finance training scheduled for March 27th.

Motion (Jepsen/Bergstrom) to adjourn. Motion carried. (10:25 pm)

STATE OF WISCONSIN)
COUNTY OF POLK)

I, Carole T. Wondra, County Clerk for Polk County, do hereby certify that the foregoing minutes are true and correct copy of the County Board Proceedings of the Polk County Board of Supervisor's Session held on



Carole T. Wondra
Polk County Clerk

CW:smf

STATE OF WISCONSIN)
) SS
COUNTY OF POLK)

I, Carole T. Wondra, County Clerk for Polk County, do hereby certify that the attached is a true and correct copy of Resolution No. 15-09 that was adopted by the Polk County Board of Supervisors on Jan. 20, 2009.



Carole T. Wondra
Carole T. Wondra
Polk County Clerk