RESOLUTION 54-11

Resolution To Fix Compensation of County Board Supervisors and Citizen Members to County Standing Committees and Administrative Boards, Commencing April 2012 Term

TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

WHEREAS, pursuant to Wisconsin Statute Section 59.10(3)(f) the Polk County Board of Supervisors may fix at its annual meeting, the compensation of the members to be next elected; and

WHEREAS, it is in the interest of the County to review and to set the compensation of citizens members appointed to the various county committees and administrative boards at the time in which the Polk County Board of Supervisors acts to fix the compensation of members to be next elected.

THEREFORE, NOW BE IT RESOLVED, that beginning with the terms of office starting in April, 2012, county board members shall be compensated at the rate of **One Hundred ($100.00) Dollars** for each county board meeting.

FURTHERMORE, BE IT RESOLVED, that beginning with the term of office starting in April 2012, county board members and citizen committee members shall be compensated at the rate of ~~**Seventy-Five ($75.00) Dollars**~~ per day for attendance at one scheduled meeting of a standing committee or administrative board of which they are a member.

$60.00 dollars

FURTHERMORE, BE IT RESOLVED, that beginning with the term of office starting in April, 2012, county board members and citizen members shall be compensated at the rate of ~~**Fifty ($50.00) Dollars**~~ per day for attendance at special committee meetings and any other at any other scheduled meeting of a committee of which they a member, or any conventions or seminars approved by the county board chair.

$40.00 dollars

FURTHERMORE, BE IT RESOLVED, that for purposes of computing per diem payments to county board members, meetings of the Board of Health and Council on Aging, as well as meetings of the Land Conservation, Lime and Age Committees scheduled on the same date shall be considered one (1) meeting.

FURTHERMORE, BE IT RESOLVED, that in addition to the per diem amounts listed above, the compensation of the county board chairperson shall be set, and include each of the following:

1. A salary in the annual amount of **Five Thousand ($5,000.00) Dollars** per year, beginning with the term starting in April 2012; and

2. Notwithstanding the mileage provisions of Policy 512, mileage reimbursement at the IRS rate per mile for any travel needed to carry out the duties and functions of the County Board Chairperson.

FURTHERMORE, BE IT RESOLVED, ~~that in addition to the per diem amounts listed above, the compensation of the 1st Vice Chair of the county board be set at **One Thousand ($1,000.00)** Dollars per year beginning with the term starting April, 2012.~~

*see below amendment

Funding Amount: $_____ Funding Source _____

Date Finance Committee Advised: November 9, 2011

Finance Committee Recommendation: _____

Date Submitted to County Board: November 15, 2011

Effective Date: April 17, 2012

County Board Action: adopted as amended

Submitted and Sponsored By:

Russell E Chard 11-4-11

Patricia Schmidt

_____

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_____

Review By County Administrator:

- ☐ Recommended
- ☐ Not Recommended
- ☒ Reviewed Only

_____

Dana Frey, County Administrator

Review By Corporation Counsel:

- ☒ Approved as to Form
- ☐ Recommended
- ☐ Not Recommended
- ☒ Reviewed Only

_____

Jeffrey B. Fuge, Corporation Counsel

At its annual meeting held on November 15, 2011, the Polk County Board of Supervisors adopted the above-entitled resolution, Resolution No. 54-11: Resolution To Fix Compensation of County Board Supervisors and Citizen Committee Members, Commencing April 2012 Term, by a simple majority vote of 14 in favor and 8 against.

_____ Dated: 11.17.2011

William Johnson, IV, County Board Chairperson

Attest: Carole T. Wondra Dated: 11-18-11

Carole Wondra, Polk County

***FUTHERMORE, BE IT RESOLVED, a Vice Chair or any member of the assembly replacing the Chair in his/her absence by preparation and conducting of an entire County Board meeting shall receive $100 in addition to the regular per diem. Anyone serving temporarily as the Chair, while he/she has stepped down to engage in discussion, is not eligible for the additional $100.**

POLK COUNTY BOARD OF SUPERVISORS
Minutes from Tuesday, November 15, 2011
Polk County Government Center – County Board Room
Balsam Lake, WI 54810

Chairman Johnson called the afternoon portion of the meeting of the Polk County Board of Supervisors to order at 2:00 PM.
County Clerk informed the chair that notice of the agenda was properly posted in three public buildings, published in the county's legal paper and posted on the county website the week of November 7, 2011.
Roll call was taken by the Clerk, with 20 members present. Supr. O'Connell, Bergstrom and Kienholz were excused. Supr. Masters was absent at roll call, but joined the meeting immediately following roll call.

The afternoon session of an Educational Seminar began with an introduction by Supr. Brown. The presentation was put together by Bob Kazmierski of the Polk County Extension Office. Speakers included Andy Phillips, John Reinemann, and Mike Blaska of the Wisconsin Counties Association and Al Probst from the UWEX Local Government Center. Topics covered were: County Budget Repair Bill; Review of County Administrator Form of Government, Making the transition from micro-management to policy development; Restructuring County Government, roles of County Governing Committees; Running Effective Meetings, making the best use of governing committee time; and Performance Measurement 101 for Supervisors- Understanding the basics with an emphasis on outcomes and analysis evaluation of County programs.

County Board recessed for 1 hour – Regular Business meeting to begin at 6:00 pm.

Chairman Johnson called the evening portion of the meeting of the Polk County Board of Supervisors to order at 6:00 pm.
Roll call was taken by the clerk, with 21 members present. Supr. O'Connell and Kienholz were excused. Supr. Kienholz joined the meeting at 7:30 pm.
Supr. Kremer-Hartung led the prayer
Chairman led the pledge of Allegiance
Chairman Johnson requested consideration of the County Board published agenda. **Motion (Luke/Brown) to approve agenda. Motion carried** by unanimous voice vote.
Chairman Johnson requested consideration of the County Board minutes from October 18, 2011. **Motion (Voelker/Jepsen) to approve. Motion carried** by unanimous voice vote.
Time was given for public comments- not related to the public hearing on the budget.
Chairman's Report, William Johnson. Chairman introduced Randy Korb to the board. He was appointed and sworn in as the replacement to the vacancy in District 8. **Motion (Jepsen/Edgell) to approve appointment. Motion carried** by unanimous voice vote.
Administrator's report was given by Administrator, Dana Frey.
Motion (Brown/Masters) to approve the Administrator's appointments of Joe Cronick to Renewable Energy Committee and Don Prose to the Polk County Housing Authority. Motion to approve appointment carried by unanimous voice vote.

Corporation Counsel Jeff Fuge addressed the board regarding the Award recently presented to the Polk County Child Support Office. They were the recipient of Wisconsin Child Support Enforcement Association – Child Support Agency of the Year 2010 – 2011.
Chairman Johnson presented the Senior Achievement Ruth Paynter Award to Sharron Lofgren, for her long time service as the Milltown Meal Site Director.

Committee/Board Reports were given. Supr. Bergstrom, Chair of Finance announced the approved transfer of funds by the Finance committee from the Polk County Contingency Fund of:

$7500 for the purchase of lighting at garage, pool drain EDC
$10,000 for the Sheriff's Dept. Claim
$20,000 payment to Carlson Consulting, Employee Relations Dept.
$26,242 purchase of financial software, Administration

In accordance with Wisconsin Statute 65.90(5)(b).

7:00 PM Chairman opened the Public Hearing on the Polk County 2012 Budget
Time was given for public comments.
Chairman Closed Public hearing 7:04 pm.

Chair called 15 minute break.

Resolution 54-11 Resolution to Fix Compensation of County Board Supervisors and Citizen Members to County Standing Committees and Administrative Boards, Commencing April 2012 Term. Motion (Schmidt/Brown) to approve. Motion (Masters/Voelker) to amend Resolution 54-11 to strike line: Date Finance Committee Advised: November 9, 2011. Motion to amend Resolution 54-11 and strike line, carried by unanimous voice vote. **Motion (Sample/Voelker) to further amend Resolution 54-11. A motion (Luke/Masters) to the Previous Question, this was acknowledged, but was withdrawn. The motion (Sample/Voelker) to further amend Resolution 54-11 as follows:**
Change $ amount in 1st FURTHERMORE, BE IT RESOLVED clause from $75.00 to $60.00
Change $ amount in 2nd FURTHERMORE, BE IT RESOLVED clause from $50.00 to $40.00
Replacing the Last FURTHERMORE, BE IT RESOLVED clause to read:
"FUTHERMORE, BE IT RESOLVED, a Vice Chair or any member of the assembly replacing the Chair in his/her absence by preparation and conducting of an entire County Board meeting shall receive $100 in addition to the regular per diem. Anyone serving temporarily as the Chair, while he/she has stepped down to engage in discussion, is not eligible for the additional $100."
Motion to further amend Resolution 54-11 carried by a roll call vote of 14 yes/8 no. (Voting Yes: Supr. H. Johansen, D. Johansen, Brown, Kienholz, Korb, Edgell, Masters, Sample, Stroebel, Hartung, Bergstrom, N. Johnson, L. Voelker, W. Johnson. Voting No: Supr. Schmidt, Caspersen, Moriak, Arcand, Nelson, Luke, Jepsen, Christensen) **Motion to approve Resolution 54-11 as amended carried** by voice vote. Resolution adopted.

Resolution 55-11 Resolution to adopt the Polk County Operating and Capital Budget for the Calendar Year 2012, to Set the 2012 Tax Levy and To Authorize Staffing Plans for the Calendar Year 2012. Motion (Bergstrom/Masters) to approve. Administrator Frey gave a presentation to the board on the 2012 budget.
Motion (Kienholz/D. Johansen) to amend Resolution 55-11:
Amendment No. 1: Land and Water Technical Amendment

Page 4, after the second paragraph, insert the following paragraphs to read:

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors requests grant funding and assistance available from the Wisconsin Department of Natural Resources under the "Aquatic Invasive Species Control Grant Program" and the "Lake Management Planning Grant Program," and hereby authorizes the Director of the Polk County Land and Water Resources Department to act on behalf of Polk County to:

- submit an application to the State of Wisconsin for financial aid for lake planning purposes and for financial aid for aquatic invasive species;
- sign documents;
- take necessary action to undertake, direct, and complete an approved lake planning grant; and
- submit reimbursement claims along with necessary supporting documentation within six months of project completion date.

BE IT FURTHER RESOLVED the Polk County Board of Supervisors affirms that Polk County will meet the obligations under the lake planning grant and under the AIS control grant including timely publication of the results and meet the financial obligations under this grant including the prompt payment of our 33% commitment to the project costs.

Committee recommendations:

Committee	*Date*	*Recommendation*
Land and Water	*11/9/11*	
Finance	*11/15/11*	

Summary: This amendment would authorize the Land and Water Department to apply for and receive the grants specified in the amendment and which are included in the annual budget.

Rationale:
These grants are essential for the County's water quality programs and included in the department's budget. The County Board must authorize the use of these funds for the department's 2012 budget to be balanced, and the DNR requires specific authorization as above.

Motion to approve amendment No. 1 carried by unanimous voice vote.

Motion (Masters/Jepsen) to amend Resolution 55-11:
Amendment No. 2: Consolidation of the Department on Aging with ADRC

Page 3, before the last paragraph, insert the following paragraphs to read:

> BE IT FURTHER RESOLVED that the Polk County Board of Supervisors designates the Aging and Disability Resource Center of Northwest Wisconsin, previously created pursuant to Section 46.283, as the aging unit of Polk County pursuant to Wisconsin Statutes section 46.82.
> BE IT FURTHER RESOLVED that pursuant to Wisconsin Statutes section 48.283(1), the Polk County Board of Supervisors authorizes the County Administrator to negotiate, execute, enter into and administer any and all contracts with the Wisconsin Department of Health Services and the Aging and Disability Resource Center of Northwest Wisconsin that may be necessary for the Aging and Disability Resource Center of Northwest Wisconsin to perform as the aging unit for

Polk County and to provide services required pursuant to Section 46.82 and other relevant law.

BE IT FURTHER RESOLVED that Polk County Board of Supervisors approves of and authorizes the establishment of the Subcommittee on Older American Act Programs of the Aging and Disability Resource Center of Northwest Wisconsin, which shall have the organizational requirements and powers and duties the Commission of Aging pursuant to and consistent with Wisconsin Statutes section 46.82(4) and other relevant law.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the Corporation Counsel to coordinate with the Aging and Disability Resource Center of Northwest Wisconsin and the ADRC Board for the purpose of developing the organizational structure and transition of the Polk County Aging Unit to the Aging and Disability Resource Center of Northwest Wisconsin.

Amend the budget for the Department on Aging as follows:

Amend the title to read "Aging Unit of ADRC"

Under revenues, general property tax, strike $118,383 and insert $105,223 and under revenues, state aids, strike $430,382 and insert $447,382.

Under expenditures, professional services, strike $81,373 and insert $85,213.

Amend other budget documentation accordingly.

Committee recommendations:

Committee	*Date*	*Recommendation*
ADRC	*10/17/11*	*Approved concept (not actual wording)*
Council on Aging	*11/8/11*	*Approved, with budget numbers TBD*
Finance	*11/15/11*	

Summary: This amendment would consolidate the Department on Aging with the ADRC. The current Council on Aging would become a subcommittee of ADRC, and necessary contract language would follow. The property tax reduction and miscellaneous revenue increase reflects a conservative estimate of Medical Assistance Funding for the elderly benefits specialist; the professional services increase is an estimate of the cost of providing 8 hours per month of a registered dietician's services as required by the State.**Rationale:**The current structure of aging programs is complex, with some administered by the ADRC, others by the Department on Aging. For clarity and efficiency, the State has strongly recommended that these agencies be consolidated whenever possible. Consolidation of the Department on Aging with a larger department offers opportunities for saving through a workforce reduction and sharing with a larger area. That is a recommendation in the 2012 budget. In addition, consolidation with the ADRC will result in the ability to collect Medical Assistance reimbursement for the elderly benefits specialist, yet another savings estimated to be $ 17,000.

Motion to approve amendment No. 2 carried by unanimous voice vote.

Motion (Masters/Stroebel) to amend Resolution 55-11:

Amendment No. 3: Technical Amendments ***REVISED***

Amend the proposed budget for 2012 as incorporated in Resolution No. 55-11 as follows:

Administration:

1. *Under Revenues, State Aid, strike $592,010 and insert $590,108;*
2. *Under Revenues, Miscellaneous, strike $337,326 and insert $349,886; and*
3. *Under revenues, General Property Tax, strike ($2,807,396) and insert ($2,819,378).*

Corporation Counsel: Under Revenues, State Aid, strike $439,096 and insert $441,425 and under Revenues, General Property Tax, strike $245,798 and insert $243,469.

Highway: Under Revenues, General Property Tax, strike $2,976,990 and insert $2,941,129 and under Expenditures, Capital Outlay, strike $55,484 and insert $19,623.

Human Services:

1. *Under Revenues, General Property Tax, strike $3,619,556 and insert $3,641,111;*
2. *Under Expenditures, Personnel, strike $4,613,585 and insert $4,623,140; and*
3. *Under Expenditures, Capital Outlay, strike $18,353 and insert $30,353.*

Land Information: Under revenues, General Property Tax, strike $372,832 and insert $376,632; under Revenues, State Aid, strike $20,300 and insert $23,500 and under Revenues, Other Financing Sources, strike $5,000 and insert $8,000.

Public Health:

WIC: Under Revenues, State Aids, strike $203,957 and insert $198,867 and under Expenditures, Professional Services strike $15,940 and insert $10,850.

Tobacco Coalition: Under Revenues, State Aids, strike $138,535 and insert $132,129 and under Expenditures, Professional Services, strike $15,963 and insert $9,557.

Consolidated Contract: Under Revenues, State Aids, strike $53,546 and insert $55,996 and under Expenditures, Personnel, strike $51,052 and insert $53,502.

Amend other financial reports totals and financial data within the resolution accordingly.

Committee recommendations:

Committee	*Date*	*Approved*
Finance	*11/15/11*	*11/15/11*

Summary:

This amendment incorporates all of the budgetary changes since the preliminary budget was adopted. By department, these are:

Administration: (1) A reduction in the estimate of State tax exempt computer aid of $1,902; (2) reimbursement from the ADRC for County overhead costs through State aid of $12,560; and (3) an adjustment to property tax levy offsets to reflect these changes.
Corporation Counsel: Reflects an increase in State aid from earlier estimates of $2,329.
Highways: Levy and expenditures are adjusted to include actual Bridge Aid of $19,623. The preliminary budget used an estimate as actual amounts were not known at that time.
Human Services: Incorporates final costs of agency restructuring including incorporating lead workers for each division to replace the former supervisory personnel equal to $9,555 (initial budget used estimates) (2) and additional remodeling costs associated with the ADRC move and security enhancements of $12,000 (3).
Land Information: Recognizes new revenue from CDBG revolving loan account of $3,000, new state aid estimates that are $3,200 higher, and adds an additional $3,800 in levy to rebalance the budget after the removal of the funding from the lakes improvement fund.
Public Health: Adjusts three budgets to reflect improved aid estimates.
Collectively, these amendments would reduce property tax levy by another $2,116.
Rationale:
These changes are largely a result of better information than was available prior to the October 18th Board meeting or for incorporating fully other changes that were made or recommended since that date (the Aging/ADRC consolidation).

Amendment No. 3 Technical Amendments (Revised), and striking Line #6. "$10,000 transferred to land information department" from Resolution 55-11 in the 9th BE IT FURTHER RESOLVED clause. Motion to approve amendment No. 3 and striking of Line #6 carried by unanimous voice vote.

Motion (Schmidt/Brown) to further amend Resolution 55-11 by adding a final BE IT FUTHER RESOLVED clause:
BE IT FURTHER RESOLVED that the County Administrator be directed to conduct studies of departments, programs and affiliated agencies to determine effectiveness and cost efficiency, beginning with low priority programs. Motion to further amend Resolution 55-11 carried by voice vote. **Motion to approve Resolution 55-11, as amended, carried** by unanimous voice vote. Resolution adopted.

Resolution 56-11 To Revise the Purchasing Policy to Allow Energy costs in Approving Purchases. Motion (Jepsen/H. Johansen) to approve. It was noted that wording in the 2nd WHEREAS clause needed adjusting by inserting the word "cases" between most and to. Motion to approve Resolution 56-11 failed by roll call vote which ended in a tie. Resolution failed. (Voting Yes: Supr. D. Johansen, Kienholz, Caspersen, Korb, Moriak, Arcand, Nelson, Luke, Jepsen, Christensen and W. Johnson. Voting No: Supr. H. Johansen, Schmidt, Brown, Edgell, Masters, Sample, Stroebel, Hartung, Bergstsrom, N. Johnson and Voelker)

Resolution 57-11 Resolution to Authorize the Lime Manager to Set and to Adjust Prices of Lime Quarry Products. Motion (D. Johansen/Brown) to approve. Quarry Manager, David Peterson addressed the Resolution. **Motion (Stroebel/Sample) to amend Resolution 57-11, by changing the wording in the NOW,THEREFORE, BE IT RESOLVED clause, changing the words "and after coordinating with" to: "and with the approval of". Motion to approve amendment to Resolution 57-11, carried** by unanimous voice vote. **Motion to approve Resolution 57-11 as amended carried** by unanimous voice vote. Resolution adopted.

Resolution 58-11 Support for Application of CY2012 County-Tribal Law Enforcement Grant Program. Motion (Luke/Masters) to approve. Sheriff Peter Johnson addressed the resolution. **Motion to approve Resolution 58-11, carried** by unanimous voice vote. Resolution adopted.

Resolution 59-11 Resolution to Adopt Joint Determination of Adequate Staffing Needs for Polk County Jail for Double Occupancy Purposes. Motion (Luke/Masters) to approve. Sheriff Peter Johnson addressed the resolution. **Motion to approve Resolution 59-11, carried** by unanimous voice vote. Resolution adopted.

Supervisor's Reports were given

Motion (Brown/Edgell) to adjourn. Motion carried. Meeting adjourned 9:00 pm.

STATE OF WISCONSIN)
COUNTY OF POLK)

I Carole T. Wondra, County Clerk for Polk County, do hereby certify that the foregoing minutes are a true and correct copy of the County Board Proceedings of the Polk County Board of Supervisor's Session held on November 15, 2011.

Carole T. Wondra 11-18-11
Carole T. Wondra
Polk County Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF POLK)

I, Carole T. Wondra, Clerk for Polk County, do hereby certify that the attached is a true and correct copy of Resolution No. 54-11 that was adopted by the Polk County Board of Supervisors on November 15, 2011.

Carole T. Wondra 11-18-11
Carole T. Wondra Date
Polk County Clerk