

Resolution No. 11-12

Resolution to Develop Memorandum of Understanding
With Affiliated Organizations that Receive Budgetary Allocations or Other Support
From Polk County

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF
POLK:

Ladies and Gentlemen:

WHEREAS, pursuant to Resolution 09-10, the Organizational Committee has reviewed the organizational structures of those private non-profit organizations to which Polk County has provided budgetary allocations and has recommended that Polk County establish criteria that avoids conflicts of interest, reduces risk of liability and promotes accountability, as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors refers to the Finance Committee for development and recommendation a standardized memorandum of understanding that each affiliated organization would enter into with Polk County as a condition for receiving budgetary allocations or other support from Polk County.

BE IT FURTHER RESOLVED that such standardized memorandum may include, as appropriate, the following:

1. The affiliated organization shall file with the Polk County Department of Administration a copy of its current by-laws and any revision thereof.
2. The affiliated organization shall report financial and performance information, as the County Administrator may require, on a quarterly basis to the appropriate advisory oversight committee of the Polk County Board of Supervisors.
3. The affiliated organization shall carry comprehensive general liability insurance that contains errors and omissions coverage in the appropriate level as recommended by the County Administrator.
4. The affiliated organization shall file with the Polk County Department of Administration a Certificate of Insurance, which shall also name Polk County as a covered insured.
5. The affiliated organization shall indemnify and defend Polk County, its board members, officials and employees against any claims, lawsuits, actions and demands that arise out of the acts or omissions of the affiliated organization, its board, officers or employees.
6. Other criteria that, in the determination of the Committee, is in the interest of the County.

BE IT FURTHER RESOLVED the Finance Committee shall forward its recommendations to the County Board prior to the April 2012 organizational meeting.

Funding Amount and Source: Not Applicable Finance Committee Advised: Not Applicable
Finance Committee Recommendation: Not Applicable
Date Submitted to County Board: _____
County Board Action: _____
Effective Date: Upon Passage

