

Resolution No. 42-2012

Resolution To Adopt the Polk County Operating and Capital Budget for the Calendar Year 2013 and To Set the 2013 Tax Levy

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

1 WHEREAS, it is the responsibility of the Polk County Board of Supervisors to adopt a
2 budget for the operation and fiscal management of the County of Polk for the year
3 commencing January 1, 2013; and

4 WHEREAS, pursuant to Wisconsin Statute Section 59.18(5) and Policy 880, Budget
5 Preparation and Execution, the County Administrator did prepare, submit and offer for
6 review proposed 2013 budget by the County Board at its meeting of September 18, 2012;
7 and

8 WHEREAS, as part of the proposed 2013 budget, the County Administrator did submit a
9 staffing plan with respect to each county department in accordance with Polk County
10 Policy No. 881, Staffing and Position Administration; and

11 WHEREAS, each Governing Committee has reviewed the proposed budget for every
12 department and forwarded that budget with any recommendations to the Finance
13 Committee; and

14 WHEREAS, the Polk County Board of Supervisors did consider amendments to the
15 budget at its meeting of October 16, 2012; and

16 WHEREAS, the Polk County Board of Supervisors did publish for public review a
17 summary of the proposed 2013 budget and did notice and conduct a public hearing on the
18 proposed 2013 budget in conformity with the laws of the State of Wisconsin; and

19 WHEREAS the Wisconsin Department of Revenue delivers the Statistical Report on
20 Equalized Value of Polk County for 2013 and the Polk County Board of Supervisors
21 accepted the report on November 13, 2012, which sets the Equalized Value of Polk
22 County for taxing purposes at \$4,031,492,000 exclusive of value in Tax Increment
23 Districts; and

24 WHEREAS, for purposes of satisfying the requirements of the state imposed county tax
25 levy rate limit formula, the budget for 2013 is in compliance with Wisconsin Statute
26 Sections 59.605 and 66.0602; and

27 WHEREAS, the Polk County Budget for the Calendar Year 2013 is a financial plan for
28 the operational needs of the County and was developed in accordance with the Uniform

1 Chart of Accounts for Wisconsin Municipalities and the pronouncements of the
2 Governmental Accounting Standards Board(GASB); and

3 WHEREAS, this resolution constitutes Polk County Operating and Capital Budget for the
4 Calendar Year 2013 and is defined as the County Budget, pursuant to Wisconsin Statute
5 Section 65.90.

6 NOW, THEREFORE, BE IT RESOLVED that in accordance with Wisconsin Statute
7 Section 65.90, the Polk County Board of Supervisors does hereby adopt the 2013
8 Operating and Capital Budget of the County of Polk, in the amount of \$57,005,671
9 including departmental appropriations and revenues and use of fund balance as amended
10 following the public hearing as set forth in the attached document entitled Adopted 2013
11 Operating and Capital Budget of the County of Polk, incorporated herein.

12 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors does
13 authorize and appropriate such revenues and expenditures for calendar year 2013 as
14 designated in the Operating and Capital Budget for calendar year 2013.

15 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs that all
16 appropriations for 2012 shall lapse to the general fund as undesignated fund balance at
17 the end of calendar year 2012 and that any other fund balance determined to exist at the
18 end of 2012 shall be transferred to general fund balance to the extent said appropriation
19 has not been expended or appropriation or other fund balance been determined by the
20 County Administrator to be nonspendable, restricted, committed, or assigned as defined
21 by GASB.

22 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms the
23 existence of the committed or assigned fund balances in the attached documentation.

24 BE IT FURTHER RESOLVED that, notwithstanding any other policy to the contrary, the
25 Polk County Board of Supervisors adopts the submitted departmental staffing plans and
26 authorizes for calendar year 2013 those positions and the corresponding expenditures
27 identified in said staffing plans and that any position not so identified will be considered
28 eliminated from the 2013 department budget.

29 BE IT FURTHER RESOLVED that the interim employment policy be amended as in the
30 attached documentation to reflect changes in employee benefits.

31 BE IT FURTHER RESOLVED that vacation balances be increased to reflect the
32 difference between the accrual rate applicable before January 1, 2012 and that applicable
33 for the period January 1, 2012 through December 31, 2012.

34 BE IT FURTHER RESOLVED that the 2013 fee schedule as incorporated in the 2013
35 budget is hereby adopted, including rentals for the use of County-owned property.

36 BE IT FURTHER RESOLVED that State taxes, in conformity with and as provided in
37 Wisconsin Statute Section 70.58, be levied in the amount of \$ _____ for State
38 Forestation on taxable property of Polk County.

1 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors levies against
2 all real property within Polk County for 2013, as follows:

3 A. County Levy:

4	1. General County Operations:	\$ 16,815,585
5	2. Debt Levy:	\$ 4,173,969
6	Total 2013 County Levy	\$20,989,554

7 B. State Required Levy on Behalf of Other Agencies

8	3. Town Bridge Construction:	\$ 85,953
9	4. Library Support – Act 150:	\$ 578,805
10	Total 2013 Levy, All Purposes:	\$21,654,312

11 BE IT FURTHER RESOLVED that the County Administrator is authorized to make any
12 technical corrections to the budget that are necessary for the County Budget to comply
13 with all state law and regulations.

14 BE IT FURTHER RESOLVED that the asset protection reserve created by resolution 55-
15 11 is renamed the asset protection and internal investment fund.

16 BE IT FURTHER RESOLVED that a portion of the unassigned fund balance as of
17 December 31, 2012, be allocated as follows:

- 18 1. \$ 125,000 assigned to a reserve for employee retirement expenses;
19 2. \$ 150,000 assigned to the asset protection and internal investment fund; and
20 3. \$ 33,550 transferred to the court commissioner.

21 BE IT FURTHER RESOLVED that an amount equal to \$120 for each full-time
22 employee, prorated for part time employees eligible for benefits, be transferred to a
23 health reimbursement account established for that purpose on July 1, 2013, provided that
24 the 2012 unassigned fund balance above twenty-five percent of general fund expenditures
25 increases by an amount necessary to fund this expenditure.

26 BE IT FURTHER RESOLVED that pursuant to Wisconsin Statute Sections 59.03 and
27 59.51(1)(a), the administration of all Polk County vehicles, except those county vehicles
28 which are designated to and administered through the Highway Department, the Polk
29 County Sheriff's Department and the ADRC of NW Wisconsin shall be transferred to the
30 Parks and Buildings Director.

31 BE IT FURTHER RESOLVED that Pursuant to the provisions of Wis. Stat. § 40.70(4),
32 the Polk County Board of Supervisors resolves to withdraw from participation in the
33 Wisconsin Group Life Insurance Program effective on the first of the month after 90 days
34 following the receipt in the office of the State Department of Employee Trust Funds.

35 BE IT FURTHER RESOLVED that the Interim Personnel Policy as adopted by
36 Resolution 61-11 be amended as attached hereto and incorporated herein.

37 BE IT FURTHER RESOLVED that the department heads of the various County
38 departments are authorized to enter into and to execute on behalf of the respective County
39 department intra-county cooperative agreements and service agreements that are
40 authorized and necessary under federal and state programs to provide services to other

1 County departments and to secure and to account for reimbursements for those expenses
2 that incurred by other County departments in the performance of services required by
3 those cooperative agreements or service agreements.

4 BE IT FURTHER RESOLVED that notwithstanding any policy to the contrary, with the
5 adoption of this resolution the Polk County Board of Supervisors authorizes departments
6 to apply and accept for any grant or revenue incorporated in this budget and to accept,
7 with the concurrence of the County Administrator, any contract with the State whose
8 revenues and expenditures are incorporated in this budget.

9 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes
10 and approves of the various program contracts and grant applications identified on the
11 Grant Schedule which is attached hereto and incorporated herein.

12 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors does
13 authorize the county officer and employee identified on said schedule to enter into, to
14 apply for and to administer respectively on behalf of Polk County those program
15 contracts and grants which are authorized and identified in said schedule.

16 BE IT FURTHER RESOLVED that the complete budget, as adopted, be placed on file in
17 the office of the County Clerk and County Administrator.

Funding Amount and Source: As Provided in Submitted, Received and Amended
2013 Budget Proposal of Polk County

Date Finance Committee Advised: November 7, 2012

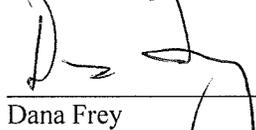
Finance Committee Recommendation: _____

Effective Date: Upon Passage

Date Submitted to County Board: November 13, 2012

County Board Action: adopted

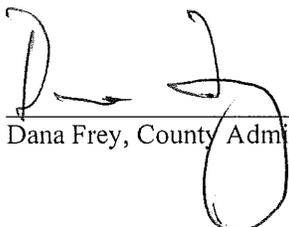
Submitted Upon Recommendation by the County Administrator



Dana Frey

Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

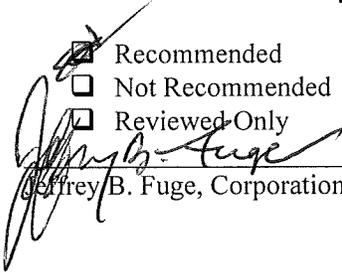


Dana Frey, County Administrator

Review By Corporation Counsel:

The above-resolution is approved as to form. It is the recommendation of the Corporation Counsel that the Polk County Board of Supervisors adopt the above resolution.

- Recommended
- Not Recommended
- Reviewed Only



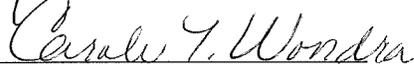
Jeffrey B. Fuge, Corporation Counsel

COUNTY BOARD ACTION

At its annual business meeting on November 13, 2012, the Polk County Board of Supervisors did, pursuant to Section 65.90 and after public hearing on the same, adopt the above-entitled resolution, Resolution No. 42 - 2012: Resolution To Adopt the Polk County Operating and Capital Budget for the Calendar Year 2013 and To Set the 2013 Tax Levy, by a majority vote of 19 in favor and 2 against. 2 absent



William Johnson, IV, County Board Chairperson

Attest: 

Carole Wondra, Polk County Clerk

Attachment 1
General Fund Committed or Assigned Funds Budgeted in 2013

	Committed	Assigned
Register of Deeds Redaction Fees	10,000	
Law Enforcement Federal Forfeiture	42,809	
Library	88,207	
Land Information Internet Services	20,921	
Employee Recognition Fund		14,000
Employee Relations Consulting		6,000

Attachment 2

Amendments to the Interim Personnel Policy

1 Section 3, after clause (j), insert a new clause to read:

2 *FMLA* means the Family and Medical Leave Act of 1993 as amended, at 29 USC
3 § 2601 *et seq.*, and the federal regulations implementing the same, at 29 C.F.R.
4 Parts 825.

5 Section 6, first paragraph, strike “long-term”.

6 Section 6, strike clause (b).

7 Section 6, clause (c), strike “long-term”.

8 Section 7, first paragraph, after the word “authority.”, insert a new sentence to read:

9 “Amounts expressed in days must be converted to an hourly amount for those employees
10 whose regular schedule is not a 7.5, 8, or 8.5 hour day.”

11 Section 7, clause (a), is amended to read:

12 *Annual leave Personal time off.* Effective January 1, 2013, all accrued vacation is
13 converted to personal time off. Personal time off is paid leave for absence from
14 work including vacation, illness or injury not covered by the Worker's
15 Compensation Act, including military leave that qualifies under the FMLA, and for
16 closure of County offices due to inclement weather. Employees accrue annual leave
17 personal time off at the rate of two three weeks per year on hiring, with an
18 additional two days added after six months three years, another day on their fifth
19 anniversary date, an additional week after their sixth anniversary date, an additional
20 day on their tenth anniversary date, an additional week on their 13th anniversary date
21 and an additional day on their 15th and 20th anniversary dates. In addition to the
22 above, exempt employees will receive an additional day of annual leave personal
23 time off on their first anniversary date and thereafter. The maximum annual leave
24 personal time off accrual is 240 hours for non-exempt and 300 hours for exempt
25 employees determined as of an employee’s anniversary date.

26 Section 7, clause (b), strike “vacation” and insert “personal time off” and after “sick
27 leave” insert “or extended leave”.

28 Section 7, after clause (b), insert a new clause to read:

29 *Extended leave.* Extended leave is paid leave due to illness or injury that occurs
30 outside of County employment and which is not covered by the Worker’s
31 Compensation Act, including military leave that qualifies under FMLA. On January
32 1, 2013 only, employees receive five days of extended leave, proportionally reduced
33 for benefit eligible part-time employees. After December 31, 2013, employees accrue

1 extended leave at a rate of five days per year, as do those who begin work in 2013,
2 with a maximum accrual of 20 days. Extended leave may be taken in the case of
3 illness or injury after three days of absence, either paid personal time off or leave
4 without pay.

5 Section 7, clause (c), strike everything after the first sentence and insert: “No new sick leave
6 may accrue after December 31, 2012. Existing sick leave balance will be retained for every
7 employee and may be used in the case of illness or injury after an employee’s extended leave
8 bank is exhausted until short-term disability insurance payments are received and, if long-
9 term disability insurance is not elected, after short-term disability insurance is exhausted, to
10 supplement payment of disability insurance up to the full amount of an employee’s pay, or
11 after exhaustion of short-term disability benefits.”

12 Section 7, clause (d), strike “annual leave and sick leave” and insert “personal time off
13 and extended leave”.

14 Section 7, clause (i), strike “vacation leave” and insert “personal time off”, strike “annual
15 leave” and insert “personal time off” and strike “floating holiday, vacation”.

16 Section 11, clause (b) is amended to read:

17 *Sick leave payout.* In case of retirement or forced retirement due to disability, the
18 employee must receive ~~up to~~ the after-tax value of 67% of their accumulated sick
19 leave ~~value~~ paid to a Health Reimbursement Account established for that employee
20 ~~applied towards the payment of health costs through an appropriate, tax-exempt~~
21 ~~instrument as possible.~~ In determining the after-tax value adjustment, the employee
22 relations director must estimate the lowest probable tax amount to be paid on a lump-
23 sum distribution for any likely retiree, including payroll and state and federal income
24 taxes. Employees who, prior to January 1, 2012, were eligible for a larger payout as a
25 percentage of accrued sick leave upon retirement will receive the difference between
26 the amount calculated and paid to a Health Reimbursement Account under this
27 section and the amount they would have received under this larger payout as a lump-
28 sum distribution on retirement. Upon death while in employment status, an
29 employee’s estate must receive a lump sum payment equal to the value of one-half of
30 that employee’s remaining unused sick leave, not to exceed 360 hours.

31 Renumber all clauses accordingly.

Effective date: January 1, 2013

Polk County 2013 Grant Schedule

Department (Authorized County Grant Administrator - \$59,521(lb))	Name of Grant (Entity Issuing Grant)	Date of Grant Period	Amount of Grant	Local Match
Solid Waste (Debbie Peterson)	DNR Recycling Grant to Responsible Units	10/01/2012-10/01/2013	159,674.00	-
Parks (Debbie Peterson)	Snowmobile Trail Maintenance Grant	07/01/2012-06/30/2013	85,850.00	-
Parks (Debbie Peterson)	ATV Maintenance Grant	07/01/2012-06/30/2013	2,430.00	-
Parks (Debbie Peterson)	ATV Maintenance Grant	07/01/2012-06/30/2013	14,986.00	-
Parks (Debbie Peterson)	Conservation Projects	10/01/2012-10/01/2013	2,500.00	-
County Forest Sustainable Grant (Jeremy Koslowski)	County Forest Sustainable Grant	09/12/2012-09/12/2014	40,000.00	-
Administrator Forestry Grant (Jeremy Koslowski)	Administrator Forestry Grant	01/01/2013-12/31/2013	35,689.98	-
Dime an Acres Wild Life (Jeremy Koslowski)	Dime an Acres Wildlife	01/01/2013-12/31/2013	857.15	-
Parks (Debbie Peterson)	Gandy Dancer Trail Rehab	07/01/2012-06/30/2013	36,506.00	-
Parks (Jeremy Koslowski)	Sterling Trail Rehab	07/01/2012-06/30/2013	8,750.00	-
Parks (Jeremy Koslowski)	Cattail	10/02/2012-06/30/2014	72,185.00	-
Solid Waste (Debbie Peterson)	Clean Sweep	01/01/2013-12/31/2013	18,000.00	4,625.00 (in kind)
Polk County Health Department (Gretchen Sampson)	Forward Health Project (DHS-Division of Healthcare Access and Accountability)	07/01/2012-06/30/2013	17,919.00	17,919.00
Polk County Health Department (Gretchen Sampson)	Birth to Three (DHS-Division of Long Term Care)	01/01/2013-12/31/2013	88,837.00	122,728.00
Polk County Health Department (Gretchen Sampson)	Consolidated Contract (DHS - Division of Public Health)	01/01/2013-12/31/2013	-	-
Childhood Lead	Part of Consolidated Contract	01/01/2013-12/31/2013	4,193.00	-
Immunization	Part of Consolidated Contract	01/01/2013-12/31/2013	12,564.00	-
Maternal Child Health	Part of Consolidated Contract	01/01/2013-12/31/2013	19,759.00	14,426.00
Oral Health	Part of Consolidated Contract	01/01/2013-12/31/2013	3,682.00	-
Radon Information Center	Part of Consolidated Contract	01/01/2013-12/31/2013	7,685.00	-
Well Woman Program	Part of Consolidated Contract	01/01/2013-12/31/2013	19,759.00	-
Polk County Health Department (Gretchen Sampson)	Public Health Emergency Preparedness (DHS-Division of Public Health)	08/01/2012-06/30/2013	181,071.00	-
Polk County Health Department (Gretchen Sampson)	Reproductive Health Program (DHS-Division of Public Health)	01/01/2013-12/31/2013	45,537.00	-
Polk County Health Department (Gretchen Sampson)	WI Tobacco Prevention and Control Program (DHS - Division of Public Health)	01/01/2013-12/31/2013	132,129.00	-
Polk County Health Department (Gretchen Sampson)	WIC (Women, Infant, Children Nutrition) - (DHS - Division of Public Health)	01/01/2013-12/31/2013	183,915.00	-
Polk County Health Department (Gretchen Sampson)	Community Transformation Grant (University of WI-Board of Regents)	10/01/2012-09/30/2013	50,000.00	-
Polk County Health Department (Gretchen Sampson)	SNAP Nutrition Education Grant (DHS-Division of Public Health)	10/01/2012-09/30/2013	15,000.00	-
Polk County Health Department (Gretchen Sampson)	Prevention Grant	01/01/2012-09/30/2013	4,881.00	-
Polk County Highway Department (Wardah/Norby)	WisDOT - Local Road Improvement Program Administrative Fee	01/01/2013-12/31/2013	5,500.00	-
Polk County Highway Department (Wardah/Norby)	WisDOT - Local Road Improvement Program Project (Chf)	158,011.66	318,793.34	-
Polk County Highway Department (Steve Wardah)	WisDOT - State Transportation Aids	01/01/2013-12/31/2013	1,233,417.49	-
CVSO (Rick Gates)	Annual WDVA Transportation Grant	07/01/2012-06/30/2013	5,000.00	-
CVSO (Rick Gates)	Annual WDVA CVSO Grant	01/01/2013-12/31/2013	10,000.00	-
ADRC (Laura Neve)	Aging and Disability Resource Center Grant	01/01/2013-12/31/2013	473,012.00	-
ADRC (Laura Neve)	Title III-B	01/01/2013-12/31/2013	82,188.00	9,132.00
ADRC (Laura Neve)	Title III-C1	01/01/2013-12/31/2013	211,851.00	23,539.00
ADRC (Laura Neve)	Title III-C2	01/01/2013-12/31/2013	53,207.00	5,912.00
ADRC (Laura Neve)	Title III-D	01/01/2013-12/31/2013	6,550.00	728.00
ADRC (Laura Neve)	Title III-E	01/01/2013-12/31/2013	34,509.00	11,503.00
ADRC (Laura Neve)	State Elderly Benefit Services	01/01/2013-12/31/2013	56,430.00	6,270.00
ADRC (Laura Neve)	State Senior Community Services	01/01/2013-12/31/2013	13,907.00	1,545.00
ADRC (Laura Neve)	DOT 53.21	01/01/2013-12/31/2013	112,625.00	28,000.00*
ADRC (Laura Neve)	State Health Insurance Program	04/01/2012-03/31/2013	3,000.00	-
ADRC (Laura Neve)	Nutrition Services Incentive Program	10/01/2012-09/30/2013	17,816.00	-
Land and Water Resources Dept. (Tim Ritten)	DNR - Apple River Flowage	04/01/2012-06/30/2013	5,000.00	-
Land and Water Resources Dept. (Tim Ritten)	DNR - Aquatic Invasive Species 2	04/01/2012-12/31/2014	25,000.00	-
Land and Water Resources Dept. (Tim Ritten)	DNR - Church Pine Round Big	04/01/2012-06/30/2013	5,000.00	-
Land and Water Resources Dept. (Tim Ritten)	DNR Horse Creek Watershed (McKnight Foundation Project)	07/01/2012-06/30/2014	10,000.00	-
County/Tribal Law Enforcement Grant (Steve Moe)	Wisconsin Department of Justice	01/01/2013-12/31/2013	14,888.00	-
Recreational Patrol - Snowmobile, State Aid (Steve Moe)	Wisconsin Department of Natural Resources	05/01/2012-04/30/2013	1,000.00	variable
Recreational Patrol - ATV, State Aid (Steve Moe)	Wisconsin Department of Natural Resources	05/01/2012-04/30/2013	2,112.00	variable
Recreational Patrol - Boating, State Aid (Steve Moe)	Wisconsin Department of Natural Resources	01/01/2012-12/31/2013	10,210.00	variable
Jailer Certification Training, State Aid (Steve Moe)	Wisconsin Department of Justice - Training and Standards	07/01/2012-06/30/2013	4,680.00	-
Law Enforcement Certification Training, State Aid (Steve Moe)	Wisconsin Department of Justice - Training and Standards	07/01/2012-06/30/2013	5,760.00	-

Department (Authorized County Grant Administrator - \$59.5Z(1)(b))	Name of Grant (Entity Issuing Grant)	Date of Grant Period	Amount of Grant	Local Match
Emergency Management Planning Grant (Kathy Poirier)	Wisconsin Department of Emergency Management WEM	10/01/2012-09/30/2013	44,087.00	44,087.00
EPCRA Planning and Administration Grant (Kathy Poirier)	Wisconsin Department of Emergency Management WEM	10/01/2012-09/30/2013	9,396.00	-
HMEP Training Sub-grant (Kathy Poirier)	Wisconsin Department of Emergency Management WEM	10/01/2012-09/30/2013	500.00	-
HMEP Planning Sub-grant Pending Approval Share w/ 5 Counties	Wisconsin Department of Emergency Management WEM	10/01/2012-09/30/2013	22,662.50	-
National Emergency Food and Shelter Program (Kathy Poirier)	Federal Emergency Management Administration FEMA	not defined	5,000.00	-
Polk County UWEX (Bob Kazmierski)	Farmland Preservation Grant	3/1/2102-12/31/2013	1,000.00	-

Contract for CY2013 Between State of Wisconsin and Polk County for Administration of Child Support Program (Wisconsin Dept. Children & Families) \$86,457 Not Applicable

Polk County 2013 Comprehensive Fee Schedule

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate
Aging	Meal Donation/per Meal	4.00	4.00
	Mileage Donation/per Mile	0.55	0.55
Buildings	Endeavors utilities and lease costs	34,800.00	34,800.00
	Literacy Rent	840.00	-
Corp Counsel	Attorney Fees	n/a	300.00
County Clerk	Marriage License Fee	80.00	80.00
	Marriage Waiver Fee	10.00	10.00
	Passport Application Fee	25.00	25.00
	Passport Photo Fee	9.95	9.95
	Temp. Plat Fee Counter Fee (set by State)	5.00	5.00
	DMV Tabs & Plates per Application (Set by TriVin)	18.20	17.80
	Large Assembly Permits (fee per day)	100.00	100.00
	SVRS Support Fees		
	Population 1-599	300.00	300.00
	Population 600-999	400.00	400.00
	Population 1000-1499	500.00	500.00
	Population 1500-1999	600.00	600.00
	Population 2000-2999	700.00	700.00
	Any Special Election plus \$.25 per eligible voter	100.00	100.00
District Attorney	Restitution Surcharge - percentage of total	10%	10%
	DJOC Fee	100.00	100.00
	Discovery Photocopies		
	State Public Def per page	0.20	0.20
	Private Bar per page	0.50	0.50
	Discovery CD/DVD		
	State Public Def each	5.00	5.00
	Private Bar each	10.00	10.00
	Discovery VHS		
	State Public Def each	5.00	5.00
	Private Bar each	5.00	5.00
	Discovery Cassette Tapes		
	State Public Def each	5.00	5.00
	Private Bar each	5.00	5.00
	Discovery Photograph Reprints		
	State Public Def each max for 5x7 smaller	0.50	0.50
	State Public Def each max for 5x7 larger	1.00	1.00
	Private Bar each any size	2.00	2.00
	Discovery Counter Copies		
State Public Def each	0.20	0.20	
Private Bar each	2.00	2.00	
Extension	Polk-St. Croix-Pierce Leadership Academy/person	250.00	250.00
	Workshops/person	10.00	10.00
	Land Use Tour	50.00	50.00
	Pesticide Applicator Training/person	30.00	30.00
	Annual Bee (\$1.00 a yard, maximum of \$5.00)	1.00	1.00
	Family Living - Divorce Education/person	25.00	25.00
	Bulletins	price on back	price on back
GAM	Semi-private Rooms for Skilled Care/per day	211.00	211.00
	Private Rooms for Skilled Care/per day	226.00	226.00
	Alzheimer's Unit for Semi-Private Rooms/per day	220.00	220.00
	Alzheimer's Unit for Private Rooms/per day	235.00	235.00
Highway	Access Permit		
	Housing Developments	500.00	500.00
	Residential	285.00	285.00
	Field Access	175.00	175.00
	Minor Modifications	50.00	50.00
	Utility Permit		
	Projects under \$5,000	25.00	50.00
	\$5,001 - \$100,000	100.00	150.00
	\$100,001 - 1,000,000	250.00	300.00
	* \$1,000,000 +		500.00
	Bore Pre- & Post-Inspections (per boring)	n/a	100.00
	Oversize Load		
	Single Trip	25.00	25.00
Multiple Trips	100.00	100.00	
Housemoving Permit	50.00	50.00	

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate
Human Services	Psychiatric Services/hr	250.00	250.00
	Mental Health Nursing Services/hr	75.00	75.00
	Intake and Psychotherapy (Masters Level Clinician)/hr	120.00	120.00
	Intake and Psychotherapy (Bachelors Level Clinician)/hr	110.00	110.00
	Group Therapy/hr	50.00	50.00
	OWI Assessment (Self-pay in advance, No Sliding Fee)/hr	275.00	275.00
	Court Ordered AODA Assessment (Self-pay in advance, No Sliding Fee)/hr	220.00	220.00
	Voluntary AODA Assessment/hr	220.00	220.00
	Intake and Counseling (Masters Level Clinician)/hr	120.00	120.00
	Intake and Counseling (Bachelors Level Clinician)/hr	110.00	110.00
	Group Sessions/hr	50.00	50.00
Case Management/CSP	75.00	75.00	
Land & Water	Pit Inspection	600.00	600.00
	Nonmetallic Mining Reclamation		
	1-5 acres	175.00	175.00
	6-10 acres	350.00	350.00
	11-15 acres	525.00	525.00
	16-25 acres	700.00	700.00
	26-50 acres	810.00	810.00
	51+ acres	870.00	870.00
	Storm Water Erosion Control		
	Misc. grading/filling or building, etc.	250.00	250.00
	Multi-family residences (3 or more units)	200+25/unit	200+25/unit
	Subdivisions or 1-2 family condo units	400+35/lot	400+35/lot
	Commercial, retail, industrial, mfg, bldgs	600+100/acre>2	600+100/acre>2
	Golf Courses	500+20/acre >120 acres	500+20/acre >120 acres
	Utilities	0.15	0.15
	New Mine Reclamation Plan Review Fee	500.00	500.00
	Expedited New Mine Reclamation Plan Review Fee	2,000.00	2,000.00
	Reclamation Plan Review Fee for a new Hard Rock Quarry Mine (zoned)	8,000.00	8,000.00
	Reclamation Plan Review Fee for a new Hard Rock Quarry Mine (unzoned)	12,000.00	12,000.00
	Conservation Materials Fabric/ft	2.50	2.75
	Conservation Materials Mulcher /hr	50.00	50.00
	Cons. Fees From Other Counties	wages & benefits	wages & benefits + 5%
	LWRD Revenue From Townships	wages & benefits	wages & benefits + 5%
	LWRD Contracted Services	wages & benefits	wages & benefits + 5%
	Tree Sales		
	Norway Pine	1.08	1.08
	White Cedar	1.08	1.08
	White Spruce	1.08	1.08
	White Birch	2.50	1.08
	White Oak	1.08	1.08
	Red Maple	1.08	1.08
	American Hazelnut Shrub	1.08	1.08
	Gray Dogwood Shrub	1.08	1.08
Black Cherry Shrub	1.08	1.08	
Blueberries	1.50	1.50	
Apple Trees	10.00	10.00	
Land Information	Conventional Septic Tank Fee	425.00	425.00
	Holding Tank Septic Fee	600.00	600.00
	In-Ground Pressure, Mound, Experimental System	425.00	425.00
	Sanitary Inspection	250.00	250.00
	Wis. Fund Grant Application for Sewer System Replacement	125.00	125.00
	Land Use		
	Houses, Commercial, Special Exceptions, Signs	375.00	375.00
	Additions to Dwellings	250.00	250.00
	Accessory Buildings	150.00	150.00
	Grading/Filling after-the-fact	1,050.00	1,050.00
	Temporary Permit	200.00	200.00
	Run-off Rating Review	100.00	100.00
	Removal of vegetation in buffer zone, Landscaping	50.00	50.00
	Telecommunication Tower Condition Use Permit	2,100.00	2,100.00
	Permit for Wireless Comm. Facility	350.00	350.00
	Biennial Report fee (telecomm. Towers)	200.00	200.00
	Plat Review / per lot - Preliminary Plat	600, +50/lot	600, +50/lot
	Plat Review / per lot - Final Plat	600.00	600.00
	Minor Plat Certified Survey Map	400.00	400.00
	Subdivision Ord / WLIA Land Records Fees/document	6.00	6.00
Subdivision Ord / WLIA Land Records Internet /document	2.00	2.00	
Subdivision Ord / Base Mapping/parcel	11.00	11.00	

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate
Land Information	GIS Mapping Fees		
	Plotted - Drawing or Aerial Photos, etc... 8 1/2" X 11" 11" X 17" 18" X 18" or 16" X 21" 24" X 24" 30" X 30" or 21" X 33" 36" X 36" or 33" X 43" Laser Printer (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17") Standard Copier (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	5.00 7.50 12.00 15.00 20.00 35.00 1.00 0.25	5.00 7.50 12.00 15.00 20.00 35.00 1.00 0.25
Land Information	Digital Data		
	Parcel Data All Other GIS Data/per MB <i>Orthophotos: Natural Color 2010 (12" Resolution)</i> Tif image, per 2X2 section tile, per image tile MrSID image, per 2X2 section tile, per image tile Tif image, per 2X2 section tile, per town MrSID image, full county Tif image, full county (portable hard drive necessary) <i>Orthophotos: Natural Color 2006 (12" Resolution)</i> Tif image, per 1X2 section tile, per image tile Tif images, per 1X2 section tiles, per town MrSID image, per town MrSID image, full county Tif image, full county (portable hard drive necessary) <i>Orthophotos: B&W 2001 (18" Resolution)</i> Tif image, per 3X3 section tile, per image tile Tif images, per 3X3 section tiles, per town MrSID image, full county <i>Orthophotos: B&W 1996 (1 Meter)</i> Tif image per town tile, per image tile Tif image, per town tile, per town Tif images, per town tile, full county	0.10 10.00 50.00 25.00 350.00 750.00 1,000.00 25.00 350.00 100.00 750.00 1,000.00 15.00 40.00 500.00 40.00 40.00 500.00	0.10 10.00 50.00 25.00 350.00 750.00 1,000.00 25.00 350.00 100.00 750.00 1,000.00 15.00 40.00 500.00 40.00 40.00 500.00
Law Enforcement	Civil Process		
	Paper Service	75.00	75.00
	Writ of Eviction/Assistance	100/65	100/65
	Writ of Replevin	100/65	100/65
	Writ of Execution	100/65	100/65
	Notarized Affidavit	10.00	10.00
	Sheriff's Sale Foreclosure/Execution	150.00	150.00
	Jail Division		
	Out-of-County Huber Fees /day	25.00	25.00
	Huber Fees /day	15.00	15.00
	Out of County Boarding /day	40.00	40.00
	Booking Fees	25.00	25.00
	Alarm Fees		
	False Alarm Fees 1st/2nd/subsequent	0/50/100	0/50/100
	Records		
	Digital Audio Media (create/duplicate)	n/a	40 / 10
	Digital Video Media (create/duplicate)	n/a	30 / 10
Digital Photo Media (duplicate)	n/a	10.00	
Paper Photo Sheet	n/a	2.00	
Paper Copies Large Batch (per 10 page or more)	n/a	0.20	
Lime	50-59 /ton	8.00	9.00
	60-69 /ton	9.25	10.50
	Slag/ton	5.75	5.75
	Class 5/ton	7.75	7.95
	Class 5 (discount)/ton	6.97	7.15
	Deco/ton	13.50	13.50
	2" Clean/ton	12.50	12.50
	3/4" Clean/ton	15.50	15.50
	3" Clean/ton	12.50	12.50
	Trail & Paddock Mix (3/8" -)/ton	6.00	6.00
	Rip Rap/ton	32.00	32.00
	Pit Run/ton	20.00	20.00
	3/4 " Unclassified/ton	7.25	7.25
	Boulders/ton	40.00	40.00
	Flat Rock/ton	40.00	40.00
	Utility Rock/ton	11.50	11.75
	2" Unclassified/ton	10.00	10.20
	Unclassified Deco/ton	10.00	10.20
	Packer Blend/ton	11.00	11.00
	Pickups	25.00	25.00
	Rental Income	1,200.00	3,000.00

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate
Medical Examiner	Cremation Fee/Records Disinterment	150.00	175.00
	Death Certificate Signing Fee	n/a	100.00
	Release of Med Records	n/a	50.00
Parks	Camping Fee per night	10.00	15.00
	Shelter reservations	40.00	40.00
	Gandy Dancer State Bike Passes		
	Annual Pass	20.00	20.00
	Daily Pass	4.00	4.00
Public Health	Skilled Nurse Visit	210.00	210.00
	Home Health Aide Visit	85.00	85.00
	Personal Care Worker	40/Hr	50/Hr
	Physical Therapy Visit	125.00	150.00
	Speech Therapy Visit	125.00	150.00
	Medication Setup	70.00	75.00
	Foot Care	30.00	30.00
	Case Management	45/Hr	45/Hr
	Influenza Vaccination	30.00	30.00
	Pneumonia Vaccination	45.00	50.00
	Hepatitis B	35.00	35.00
	Mantoux	5.00	10.00
	Jail Nurse	40/Hr	40/Hr
	Jail LPN	32/Hr	32/Hr
	School Nursing (1st 12 hours exempt)	\$42.00	\$42.00
Public Health	ABC for Health Rent	3,000.00	3,000.00
	Breast Pumps		
	Electric	165.00	165.00
	Manual	30.00	30.00
	Nursing Services		
	New - 10"	29.00	33.00
	New - 20"	41.00	55.00
	New - 30"	53.00	67.00
	New - 45"	76.00	84.00
	Est - 5"	16.00	18.00
	Est - 10"	28.00	33.00
	Est - 15"	34.00	45.00
	Est - 25"	47.00	52.00
	New Prevention 12 - 17	72.00	80.00
	New Prevention 18 - 39	72.00	80.00
	New Prevention 40 - 64	72.00	80.00
	Est Prevention 12 - 17	58.50	65.00
	Est Prevention 18 - 39	58.50	65.00
	Est Prevention 40 - 64	58.50	65.00
	Patient Education	60.00	-
	Teen Exam	10.00	-
	Lab Services		
	Pap Smear	25.00	-
	Chlamydia	56.00	62.00
	GC	56.00	62.00
	VDRL	28.50	28.50
	Hepatitis C	n/a	55.00
	Herpes	127.50	135.00
	Hemoglobin	9.50	10.00
	U/A gluc	8.00	10.00
	U/A Chem	8.00	10.00
	KOH	8.25	15.00
	HPV DNA	56.00	62.00
	Thin Prep	38.00	45.00
	Lipid	24.39	-
	PP Blood Gl	12.59	-
	HIV	33.50	35.00
	Pregnancy Test	9.00	13.00
	Colletion/Handl	7.48	10.00
	Injection Fee	7.50	10.00
	Destruction of lesions	47.00	52.00
	HPV tx 14	47.00	52.00
	HPV tx 15+	54.15	68.00
	Supplies		
	Nuva Ring	42.16	42.16
	Oral Contraceptives	35.12	35.12
	Depo Provera	62.31	62.31
Evra Patch	44.15	44.15	
Condoms per 12	10.10	10.10	
Fe Condoms	3.44	3.44	
Gel (Tube)	15.49	15.49	
Plan B	26.00	26.00	

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate
Public Health	Antibiotics		
	Doxycycline	9.49	9.49
	Metronidazole	10.29	10.29
	Azithromycin	22.99	22.99
	Ceftriaxon	12.48	12.48
	Fluconazol	7.87	7.87
	Males charges		
	Chl	48.50	-
	GC	48.50	-
	HIV	33.50	-
	Restaurant (License Fee+State Surcharge) Total		
	Prepackaged	116.00	116.00
	Simple	253.00	253.00
	Moderate	363.00	363.00
	Complex	594.00	594.00
	Temp	100/ 50/ 25	100/ 50/ 25
	Pre-Inspection		
	Prepackaged	150.00	150.00
	Simple	200.00	200.00
	Moderate	300.00	300.00
	Complex	400.00	400.00
	Other		
	Church		Same as regular license fees
	Caterer		Same as regular license fees
	Civic or Fraternal		Same as regular license fees
	Schools		
	Simple Food Service	115.00	115.00
	Moderate Food Service	315.00	315.00
	Lodging (License Fee+State Surcharge) Total		
	5-30 Rooms	226.00	226.00
	31-99 Rooms	308.00	308.00
	100-199 Rooms	391.00	391.00
	200+ Rooms	539.00	539.00
	Bed/Breakfast - 8 or less Rooms	143.00	143.00
	Tourist Rooming House 1-4 Rooms	143.00	143.00
	Pre-inspection		
	5-30 Rooms	200.00	200.00
	31-99 Rooms	250.00	250.00
	100-199 Rooms	350.00	350.00
	200+ Rooms	450.00	450.00
	Bed & Breakfast	150.00	150.00
	Tourist Rooming House	150.00	150.00
	Recreational Facilities (License Fee + State Surcharge) Total		
	Campground 1-25 Sites	193.00	193.00
	Pre-inspection	200.00	200.00
	Campground 26-50 Sites	275.00	275.00
	Pre-inspection	250.00	250.00
	Campground 51-100 Sites	336.00	336.00
	Pre-inspection	300.00	300.00
	Campground 100-199 Sites	391.00	391.00
	Pre-inspection	350.00	350.00
	Campground 200+ Sites	451.00	451.00
	Pre-inspection	400.00	400.00
	Rec/Ed Campground	556.00	556.00
	Pre-inspection	400.00	400.00
	Swimming Pool	165.00	165.00
	Tattoo/Body Piercing	149.00	149.00
	Pre-inspection	140.00	140.00
	Combination Tattoo/Piercing	242.00	242.00
	Pre-inspection	145.00	145.00
	DNR Transient Well Program (fee per well tested)	n/a	40.00
	Radon Kits	8.00	8.00
	Serve Safe		
	Initial	130.00	130.00
	Recertification	50.00	50.00

Attachment 4

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate
Recycling	Appliances Solid Waste	15.00	15.00
	Gas Ammonia appliance over 4'	175.00	175.00
	Gas Ammonia appliance under 4'	100.00	100.00
	Air conditioners	25.00	25.00
	Plastic Water Heaters	25.00	25.00
	Commercial Air conditioners	450.00	450.00
	Commercial Hot water	60.00	60.00
	Commercial Appliance per cu.ft.	1.50 per cu ft	1.50 per cu ft
	Water softeners	20.00	20.00
	Electronics Monitors	10.00	10.00
	Printer	5.00	5.00
	CPU	5.00	5.00
	Laptop	15.00	15.00
	Copiers per lb	.35 /lb	.35 /lb
	Misc computer equip per lb	.30 /lb	.30 /lb
	TV, VCR,DVD per lb	.15/ lb	.15/ lb
	Bulbs 4' and under	0.75	0.75
	5'and over	1.00	1.00
	Compacts	0.75	0.75
	U Shaped	0.75	0.75
	Broken Bulbs	3.00	3.00
	Ultra Violet	6.00	6.00
	HID	3.00	3.00
	Ballast	3.00	3.00
	Propane cylinders 4-40 lb	6.00	6.00
	Propane cylinders 100 lb	12.00	12.00
	Oil filters	0.50	0.50
	Tires per lb	.10 /lb	.10 /lb
	Off Road Tire per lb	.26 /lb	.26 /lb
	Car and Truck with Rim	2.00 plus .10 lb for rim	2.00 plus .10 lb for rim
	Heavy Truck Rim	10.00 plus .10 lb for rim	10.00 plus .10 lb for rim
	Confidential Shredding per lb.	.08 /lb	.08 /lb
	Mattress	10.00	10.00
Register of Deeds	Recording/Filing Real Estate Docs	30.00	30.00
	Plats-Subdivision/Cemetery/Condo	50.00	50.00
	Transportation Project Plats	25.00	25.00
	Copies of R.E. Documents / per document/per copy/add page	\$2 + 1	\$2 + 1
	Vital Record Copies / per person/per copy/add page	\$20 + 3	\$20 + 3
	R.E. Transfer Fees (\$3 per \$1,000)	\$3 per \$1,000	\$3 per \$1,000
Treasurer	Delq Report--emailed	no charge	no charge
	Fax/Copies/Misc Charges	\$0.25 -\$1/pg	\$0.25 -\$1/pg
Treasurer	Misc Tax Searches	\$1/pg 2000 & prior years	\$1/pg 2000 & prior years & .25/pg 2001 forward
	Tax Deed Fees	165.00	165.00

CERTIFICATION

I, Carole T. Wondra, County Clerk of the County of Polk, do hereby certify that attached hereto and incorporated herein is a true, accurate and complete copy of the resolution,

Resolution 42-2012 :

Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2013 and To Set the 2013 Tax Levy, adopted by the Polk County Board of Supervisors, during its annual meeting held on Tuesday, November 13, 2012, by simple majority vote of 19 in favor and 2 against with 2 supervisors absent.

Dated this 21st Day of November, 2012.



Carole T. Wondra, Polk County Clerk
100 Polk County Plaza, Suite 110
Balsam Lake, WI 54810