

Resolution No. 03-15

Resolution Amending County Board Rules of Order Adopted April 15, 2014 – Name Change of “Administrative Committee” to “Executive Committee”

TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Lady and Gentlemen:

WHEREAS, during its organizational meeting of the 2010-2012 term, the Polk County Board of Supervisors established the Administrative Committee as a successor committee to the previously established Executive Committee in recognition of the transformation of the county government to one with a County Administrator; and

WHEREAS, when determining the standing committee structure for the 2014-2016 term, the Polk County Board of Supervisors established the General Government Committee and prescribed to said committee the assignment of providing policy-making recommendations with respect to county functions concerning finance, personnel and other operations that are administrative and county-wide in nature; and

WHEREAS, it is in the interest of the County to change the name of the “Administrative Committee” to “Executive Committee” to lessen the confusion concerning the assigned functions of the various county board standing committees and to appropriately provide names to the various county board standing committees that more closely reflect the respective assigned function and responsibility as delegated by the Polk County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors renames the “Administrative Committee” to “Executive Committee”.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors amends Article 8 of the Polk County Board of Supervisors Rules of Order, adopted April 15, 2014, as follows:

**“Article 8. ~~Administrative~~ Executive Committee**

1. There shall be an ~~administrative~~ executive committee of five members consisting of the county board chairperson; the first vice chairperson; the second vice chairperson; and two members elected from the county board.

2. The county board chairperson shall be the chairperson of the ~~administrative~~ executive committee.

3. The fundamental purpose of the ~~administrative~~ executive committee shall be advisory to special needs situations. When conflict exists between committees, the ~~administrative~~ executive committee shall mediate and recommend solutions prior to the matter being referred to the full county board.

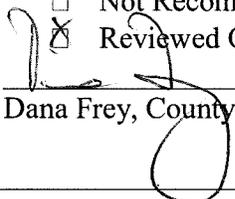
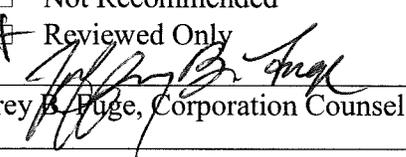
4. The ~~administrative~~ executive committee serves as the county’s ethics board.

35 5. The ~~administrative~~ executive committee shall consider revisions to the rules  
 36 of order and provide recommendations to the county board.

37 6. The ~~administrative~~ executive committee shall have other duties and  
 38 responsibilities as determined through resolution adopted, and amended as  
 39 appropriate by simple majority of the county board.

40 7. The ~~administrative~~ executive committee shall conduct the annual  
 41 performance review of the county administrator. In addition, the committee shall  
 42 review with the administrator his or her goals and objectives for the coming year.  
 43 Recommendations shall then be forwarded to the county board for consideration.”

44 | BE IT FURTHER -RESOLVED that the Polk County Board of Supervisors transfers to the  
 45 Executive Committee any and all of those duties and responsibilities previously assigned to the  
 46 “Administrative Committee”.

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| Funding Source/ Funding Amount:  | Not Applicable.  |
| Date Reviewed as to Appropriations:  | Not Applicable   |
| Committee Recommendation as To Appropriation:  | Not Applicable   |
| Effective Date:  | Upon Passage   |
| Dated Submitted To County Board  | December 16, 2014  |
| Submitted By:  | _____<br>_____<br>_____  |
| Review By County Administrator:<br><input type="checkbox"/> Recommended<br><input type="checkbox"/> Not Recommended<br><input checked="" type="checkbox"/> Reviewed Only<br><br>Dana Frey, County Administrator | Review By Corporation Counsel:<br><input checked="" type="checkbox"/> Approved as to Form<br><input type="checkbox"/> Recommended<br><input type="checkbox"/> Not Recommended<br><input checked="" type="checkbox"/> Reviewed Only<br><br>Jeffrey B. Fuge, Corporation Counsel |

Will Lewis  
 Craig Monak  
 Patricia Schmidt  
 [Signature]  
 Larry Jepsen

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on MARCH 17, 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 03-15 Resolution Amending County Board Rules of Order Adopted April 15, 2014 – Name Change of “Administrative Committee” to “Executive Committee”, as follows:

- Adopted by a two-thirds majority vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous voice vote.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Action Deferred by Procedural Action, as follows: \_\_\_\_\_

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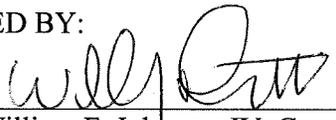


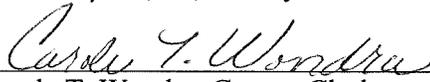
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SIGNED BY:

  
 William F. Johnson, IV, County Board Chairperson

Attest:   
 Carole T. Wondra, County Clerk

