

Resolution No. 45-15

1 Resolution to Hold a Public Hearing on the 2016 Budget Proposal of Polk County

2 TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY
3 OF POLK:

4 Ladies and Gentlemen:

5 WHEREAS, Section 65.90(1) Wisconsin Statutes, requires Polk County to annually
6 formulate a budget and hold hearings on the proposed budget; and

7 WHEREAS, consistent with Section 59.18(5), the County Administrator has prepared,
8 presented and submitted to the Polk County Board of Supervisors, during the meeting of
9 September 16, 2014, the proposed draft budget for fiscal year 2015; and

10 WHEREAS, consistent with Polk County Policy No. 880, *Budget Preparation and*
11 *Execution*, the respective county board standing committees have reviewed the submitted
12 2015 Budget Proposal and made recommendations on amendments that they have
13 deemed appropriate.

14 WHEREAS, consistent with Polk County Policy No. 880, *Budget Preparation and*
15 *Execution*, the General Government Committee has reviewed the submitted proposed
16 budget.

17 NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors
18 acknowledges receipt of the draft 2016 Budget Proposal, as submitted by the County
19 Administrator and the recommendations on amendments of the various county board
20 standing committees.

21 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors shall hold a
22 public hearing of the proposed 2016 budget at 7:00 p.m. during the course of its annual
23 meeting on Tuesday, November 10, 2015 and that such public hearing shall be held at the
24 County Board Room at the Polk County Government Center, 100 Polk County Plaza,
25 Balsam Lake, Wisconsin.

26 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors receives the
27 formulated budget, "2016 Budget Proposal of Polk County" as attached hereto and
28 incorporated herein, for the purposes of conducting said public budget hearing.

29 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the
30 County Clerk to have published as a Class 1 notice a notice of public budget hearing,
31 which such notice shall include a summary of the budget consistent with Section
32 65.90(3)(b) and notice that the proposed budget in detail is available for inspection at the
33 office of the County Clerk and via Internet.

Funding Source/ Funding Amount:	As Provided in Submitted, Received and Amended 2016 Budget Proposal of Polk County
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	October 20, 2015
Submitted By: <i>Lang Leggett</i>	16

Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <i>Dana Frey</i> Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <i>Jeffrey B. Fuge</i> Jeffrey B. Fuge, Corporation Counsel
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Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on October 20¹⁶, 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution-45-15: Resolution to Hold a Public Hearing on the 2016 Budget Proposal of Polk County Resolution No. 45-15: as follows:

- Adopted by a vote of _____ in favor and _____ against.
- Adopted by majority voice vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by majority voice vote
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY: *William F. Johnson, IV*
William F. Johnson, IV, County Board Chairperson

Attest: *Carole T. Wondra*
Carole T. Wondra, County Clerk

STATE OF WISCONSIN)

)SS

COUNTY OF POLK)

I, Carole T. Wondra, Clerk for Polk County, do hereby certify that the attached is a true and correct copy of Resolution No. 45-15, that was adopted by the Polk County Board of Supervisors on October 16, 2015.

Carole T. Wondra 10-21-15
Carole T. Wondra date

POLK COUNTY BOARD OF SUPERVISORS
Minutes from Tuesday, October 16, 2015
Polk County Government Center – County Board Room
Balsam Lake, WI 54810

Chairman Johnson called the regular October 16, 2015 meeting of the Polk County Board of Supervisors to order at 1:00 p.m.

Chairman Johnson recognized Executive Assistant Tammy Peterson, designee of the County Clerk, for purposes of receiving evidence of proper notice. The Executive Assistant stated that the notice of meeting was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of October 12, 2015. In addition, the Office of the County Clerk distributed on October 9, 2015 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, section 2 of the County Board Rules of Order.

The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by Assistant Peterson satisfied the applicable provisions of Wisconsin Open Meetings Law. Corporation counsel informed the Board that it would be necessary to suspend the County Board rules of Order by two-thirds vote to adopt the agenda conforming to the meeting notice, posted and distributed less than ten days of the meeting on October 9, 2015.

Chairman Johnson recognized Assistant Peterson for purposes of taking roll call. Roll call was taken with all 15 members present.

Chairman Johnson led the Pledge of Allegiance.

A moment of silence was held during Time of Reflection as offered by Supervisor Jepsen, to honor the memory of Kathy Johansen, wife of Supervisor Dean Johansen and former Land and Water Director Jeff Timmons.

Insect Resol. 37-15

Chairman Johnson called for a motion to approve all points identified in the Consent Agenda, including suspension of Rules of Order. **Motion (Sample/Bonneprise) to approve the Consent Agenda. Motion carried** unanimously by voice vote.

Time was given for public comment.

Time was given for Receipt and Discussion of Committee Reports.

Chairman's Report was received as presented by Chairman Johnson.

Administrator's Report was received by Administrator Frey.

Resolutions and Ordinances:

Insert Resol. 38-15

Chairman Johnson called to the floor, **Resolution No. 38-15**, Honoring the Life and Public Service of David Earl Paulson. **Motion (Luke/Schmidt) to approve Resolution No. 38-15.** Chairman Johnson addressed the resolution. **Motion to approve Resolution No. 38-15, carried by unanimous voice vote. Resolution Adopted.**

Insert Resol. 39-15

Chairman Johnson called to the floor, **Resolution No. 39-15**, Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2016. **Motion (Jepsen/Arcand) to approve Resolution No. 39-15.** Administrator Frey, addressed the resolution. **Motion to approve Resolution No. 39-15, carried by unanimous voice vote. Resolution Adopted.**

Insert Resol. 40-15

Chairman Johnson called to the floor, **Resolution No. 40-15**, Resolution to Write Off Certain Uncollectible Accounts of the Golden Age Manor Nursing Home. **Motion (Sample/Nelson) to approve Resolution No. 40-15.** Corporation Counsel Jeff Fuge, addressed the resolution **Motion to approve Resolution No. 40-15 carried, by unanimous voice vote. Resolution Adopted.**

Insert Resol. 41-15

Chairman Johnson called to the floor, **Resolution No. 41-15**, Resolution Concerning Sunset and Reauthorization of Ad Hoc and Special Committees. **Motion (Schmidt/Hallberg) to approve Resolution 41-15.** Supervisor Sample addressed the resolution. **Motion to approve Resolution 41-15 carried, by unanimous voice vote. Resolution Adopted.**

Insert Resol. 42-15

Chairman Johnson called to the floor, **Resolution No. 42-15**, Resolution to Re-Affirm the Establishment of the Renewable Energy Committee as a Special Committee. **Motion (Luke/Caspersen) to approve Resolution No. 42-15.** Supervisor Sample addressed the resolution. A roll call vote was requested. **Motion to approve Resolution No. 42-15 failed by roll call vote 7 yes/8 no.** Voting to approve were Supervisors: Moriak, Caspersen, Jepsen, Luke, Nelson, Demulling and Johnson. Voting no were Supervisors: Schmidt, Johansen, Hallberg, Sample, Edgell, O'Connell, Arcand and Bonneprise.

Insert Resol. 43-15

Chairman Johnson called to the floor, **Resolution No. 43-15**, Resolution Authorizing Transfer of Funds Pursuant to Section 65.90, Wisconsin Statutes. **Motion (Jepsen/Schmidt) to approve Resolution No. 43-15.** Administrator Frey addressed the resolution. **Motion to approve Resolution No. 43-15 carried by unanimous voice vote. Resolution Adopted.**

Insert Resol. 44-15

Chairman Johnson called to the floor, **Resolution No. 44-15**, Resolution Providing for the Redemption of a Portion of the Outstanding Debt of the County. **Motion (Jepsen/Bonneprise) to approve Resolution No. 44-15.** Administrator Frey addressed the resolution. **Motion to approve Resolution No. 44-15 carried by unanimous voice vote. Resolution Adopted.**

Insert Resol. 45-15

Chairman Johnson called to the floor, **Resolution No. 45-15**, Resolution to Hold a Public Hearing on the 2016 Budget Proposal of Polk County. **Motion (Bonneprise/Sample) to approve Resolution No. 45-15.** Administrator Frey addressed the resolution.

Administrator Frey presented the recommendations for revising the proposed 2016 Budget as advanced through county board standing committee. Administrator Frey presented nine (9) proposed amendments as developed in the county board standing committee.

Chairman Johnson called to the floor amendments to the proposed 2016 budget for purposes of publication of notice of public hearing.

Motion (Jepsen/Schmidt) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy Appropriations to the Veterans Services Department for Transportation in the sum of \$8,500 as follows:

Amendment #1:

On page 55 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "150,794" and insert "159,294", and under expense Grants, Contribution, Indem strike "16,900" and insert "25,400".

Motion to Adopt Amendment #1 carried by unanimous voice vote.

Motion (Moriak/Johansen) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy appropriations to the Land Information Department in the sum of \$15,100 as follows:

Amendment #2:

On page 32 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "365,546" and insert "380,646", and under Revenue License & Fees strike "246,849" and insert "231,749".

Motion to Adopt Amendment #2 carried by unanimous voice vote.

Motion (Luke/Demulling) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy Appropriations to the CCJC, for provision of Mental Health Court Services in the sum of \$25,000 as follows:

Amendment #3:

On page 13 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "623,680" and insert "648,680", and under Expense Grants, Contributions, Indem & strike "25,000" and insert "50,000".

Motion to Adopt Amendment #3 carried by unanimous voice vote.

Motion (Jepsen/Hallberg) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy Appropriation for Corporation Counsel for Procurement of Electronic Case Management System in the sum of \$28,500 as follows:

Amendment #4:

On page 17 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "254,002" and insert "282,502", and under Expense, Capital Outlay strike "0" and insert "28,500".

Motion to Adopt Amendment #4 carried by unanimous voice vote.

Motion (Luke/Demulling) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy Appropriations for Video Conferencing System Improvements in the Court Rooms in the sum of \$55,610 as follows:
Amendment #5:

On page 30 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "571,927" and insert "627,537" and under Expense Contractual Services, strike "310,232" and insert "365,842".

Motion to Adopt Amendment #5 carried by unanimous voice vote.

Motion (Bonneprise/Sample) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy Appropriations for Increased Staff for Justice Center Security in the sum of \$110,100 as follows:

Amendment #6:

On page 35 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "7,200,783" and insert "7,310,883" and under Expense Personnel Services strike "6,278,567" and insert "6,377,667" and strike "417,156" and insert "428,156".

Motion to Adopt Amendment #6 carried by unanimous voice vote.

Motion (Jepsen/Nelson) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy Appropriations to the Asset Protection and Investment Fund for future 2016 Projects in the sum of \$161,416 as follows:
Amendment #7:

On page 3 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "0" and insert "161,416".

Motion to Adopt Amendment #7 carried by unanimous voice vote.

Motion (Jepsen/Hallberg) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy Appropriations for Prepayment of Lease/Purchase Agreement of August 15, 2008 in the sum of \$139,751 as follows:

Amendment #8:

On page 5 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "3,147,401" and insert "3,287,152", and under Expense Debt Service strike "3,187,401" and insert "3,327,152".

Motion to Adopt Amendment #8 carried by unanimous voice vote.

Motion (Johansen/Nelson) to amend the proposed budget for 2016 as incorporated in Resolution No. 45-15, Concerning additional County Levy Appropriations for Re-roofing of the Museum in the sum of \$5,000 as follows:

Amendment #9:

On page 38 of the 2016 Budget Recommendation, under Revenue, General Property Tax, strike "33,133" and insert "38,133", and under expense Contractual Services strike "17,533" and insert "22,533".

Motion to Adopt Amendment #9 carried by unanimous voice vote.

Chairman Johnson called for a vote to approve Resolution No. 45-15, as amended by Amendments #1-9. Motion to approve Resolution No. 45-15, as amended carried by unanimous voice vote.

Chairman Johnson called to the floor proposed transfers from Asset Fund as part of the proposed 2016 Budget for purposes of publication. Motion (Bonneprise/Sample) to further revise the proposed 2016 Budget for purposes of publication by adding appropriations transferred from the Asset Fund for #10 Mental Health Clinic Records in the sum of \$250,000; #11, Restructuring of the Mental Health Clinic in the sum of \$75,000; #12, Highway Building Study and with authorization of the establishment of a work group to oversee said study, in the sum of \$25,000; and #13, Lighting System Improvements in the sum of \$22,000. Motion to revise proposed 2016 Budget for purposes of publication, carried by unanimous voice vote.

Chairman Johnson called to the floor Supervisor reports. Chairman Johnson recognized Supervisor Edgell.

Chairman Johnson announced that, on advice of Corporation Counsel, the Board should entertain a motion to go into closed session pursuant to Wisconsin Statute Section 19.85(1)(f) for the purpose of considering personal histories of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any persons referred to in such histories or data. Corporation Counsel informed the Board that it was lawful to go into closed session for such purposes and that going into closed session in this instance was allowed even though the notice of meeting contained no notice of such closed session. Corporation Counsel provided the advice that the Board could hold a lawful closed session as authorized by statute pursuant to Section 19.83 and 19.85(1) and(2) and reconvene in open session to conclude the meeting, so long as the county board took no action in closed session except to reconvene in open session and that before going into closed session the chair announced that upon reconvening in open session the board would act only on the adjournment as noticed on the meeting notice. Chairman Johnson announced that the motion would be to for the purpose of considering personal histories of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any persons referred to in such histories or data; that no action would be taken in closed session except to act upon a motion to reconvene in open session; and that upon so reconvening in open session the Board would resume Supervisor reports and to act to adjourn the meeting.

Motion by Sample, second by Jepsen to go into closed session pursuant to Wisconsin Statute Section 19.85(1)(f) for the purpose of considering personal histories of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any persons referred to in such histories or data. A roll call vote was taken. Chairman Johnson declared the motion to go into closed session carried by a vote of 12 in favor and 3 against.

Chairman Johnson announced that Corporation Counsel Jeff Fuge and Administration Executive Assistant Tammy Peterson would be present in closed session. Corporation Counsel further informed the Board that pursuant to law, supervisors voting in the negative on the motion could be present in closed session.

Chairman Johnson announced the Board would now go into closed session.

***** Closed Session *****

Chairman Johnson called the Board to order in closed session.

Motion by Bonneprise second by Hallberg to reconvene in open session. Chairman Johnson called for the vote on said motion. Motion carried on unanimous voice vote.

Chairman Johnson declared the Board would reconvene in open session.

***** Reconvene in open session*****

Chairman Johnson called the Board to order, reconvening in open session.

Chairman Johnson announced that in closed session the Board took acted on one motion, to reconvene in open session, which said motion carried by unanimous voice vote.

Chairman Johnson declared that receipt of Supervisor reports would resume. Chairman Johnson recognized Supervisor Demulling for receipt of Supervisor reports.

Motion (Bonneprise/Demulling) to adjourn. Motion carried by unanimous voice vote. Chairman Johnson declared meeting adjourned 3:57 p.m.

Respectfully submitted,

Carole T. Wondra
Polk County Clerk

**NOTICE OF PUBLIC BUDGET HEARING FOR POLK COUNTY, WISCONSIN
2016 Budget**

Notice is hereby given that on November 10, 2015 at 7 p.m. at the Polk County Government Center in Balsam Lake, Wisconsin, the County Board will hold a public hearing on the proposed budget for 2016. The following is a summary of the proposed budget for the governmental fund types of the County. An account of the proposed budget may be inspected at the Department of Administration or via the County website.

<u>GENERAL FUND</u>	<u>Adopted 2015 Budget</u>	<u>Proposed 2016 Budget</u>	<u>Percentage Change</u>
Expenditures:			
General Government	\$ 6,481,944	\$ 6,837,629	
Public Safety	7,897,607	7,815,751	
Highway	3,086,675	3,144,868	
Sanitation	651,601	728,319	
Health and Human Services	1,571,521	1,644,876	
Culture, Recreation and Education	453,830	475,184	
Conservation and Development	1,685,676	1,730,402	
Other Financing Uses	1,179,328	82,028	
Total Expenditures and Other Uses	\$ 23,008,182	\$ 22,459,057	-2.4%

Revenues and Other Sources:

Taxes:			
General Property Taxes - General Fund	\$ 10,297,399	\$ 10,523,947	
General Property Taxes - Highway	3,086,675	3,144,868	
Other Taxes	736,170	746,145	
Intergovernmental	2,090,043	2,087,953	
Licenses and Permits	300,842	292,091	
Fines, Forfeitures and Penalties	155,900	139,050	
Public Charges for Services	1,539,684	1,503,736	
Intergovernmental Charges for Services	383,493	404,447	
Miscellaneous	487,485	464,685	
Transfer from Sales Tax Fund	2,600,000	2,900,000	
Transfer from Lime Fund and Golden Age Manor	101,677	96,672	
Transfer in from Special Revenue Fund			
Transfer from Nonmajor Governmental Funds	25,000	25,000	
Transfer in from Asset Fund	616,581		
Fund Balance Applied/Use of Undesignated Funds	587,232	130,463	
Total Revenues and Fund Balance Applied	\$ 23,008,181	\$ 22,459,057	-2.4%

	<u>Fund Equity 01/01/2016</u>	<u>Revenues/ Other Sources</u>	<u>Expenditures/ Other Uses</u>	<u>Fund Equity 12/31/16</u>	<u>Property Tax Contribution</u>
General Fund	15,441,808	19,314,189	19,314,189	15,441,808	10,523,947
Contingency Fund	270,594	150,000		420,594	150,000
Other General Fund	326,810	418,426	539,393	205,843	161,416
Internal Service Funds	9,098,886	13,724,846	13,715,996	9,107,736	3,144,868
Enterprise Funds	2,055,523	8,900,820	8,856,946	2,099,397	
Special Revenue Funds	2,224,498	12,587,718	12,653,342	2,158,874	4,118,697
Capital Projects Fund	-	141,939	141,939	-	81,939
Debt Service Funds	180,184	3,327,152	3,327,152	180,184	3,287,152
Total	\$ 29,598,303	\$ 58,565,090	\$ 58,548,957	\$ 29,614,436	\$ 21,468,019

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>Amount Change</u>	<u>Percent Change</u>
County Tax Levy	21,170,122	21,468,019	297,897	1.41%
Levy for Rural Library Service - Act 150	653,826	671,388	17,562	2.69%
Levy for Town Bridges	0	2,159	0	0.00%
Total	\$ 21,823,948	\$ 22,141,566	\$ 315,459	1.45%

County Tax Rate	5.2803	5.2699	(0.01)	-0.20%
Act 150 Tax Rate	0.1631	0.1648	0.00	1.06%
Bridge Aid Tax Rate	0.0000	0.0005	0.00	0.00%
Total	\$ 5.4434	\$ 5.4352	\$ (0.0082)	-0.15%

County Equalized Value	\$ 4,009,247,500	\$ 4,073,722,200	\$ 64,474,700	1.61%
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For more information, please visit: [www.co.polk.wi.us/fiscal transparency](http://www.co.polk.wi.us/fiscal%20transparency)