

Resolution No. 34-16
Resolution to Adopt Draft Master Fee Schedule for 2017 Budget Proposal

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF
POLK:

Ladies and Gentlemen:

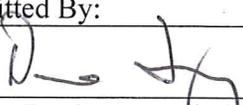
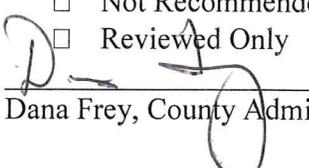
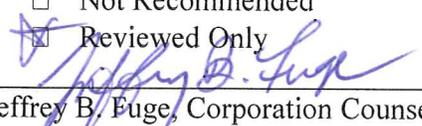
WHEREAS, pursuant to the Polk County Financial Policies, Section 5.1 Budget Preparation and Execution, the Polk County Board of Supervisors adopts a fee schedule that incorporates any fees or charges, including fees for services over which the County Board has discretion; and

WHEREAS, consistent with said policy, the departments have submitted their respective fee data consisting of past year fee rate, current year fee rate, proposed rate, past year actual revenues, current year projected revenues, forward year estimated revenues and an estimate of the actual costs of providing the service to which the fee relates; and

WHEREAS, upon review of the data received, the County Administrator recommends the Polk County Board of Supervisors adopt the Master Fee Schedule as attached hereto and incorporated herein for purposes of the 2017 operating and capital budget recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the draft Fee Schedule attached hereto and incorporated herein for purposes of inclusion and incorporation in the 2017 budget recommendation by the County Administrator.

BE IT FURTHER RESOLVED that the projected revenues from those fees reflected in said schedule shall be incorporated into the 2017 proposed budget and both fees and revenues therefrom may be amended in the same manner as said proposed budget.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	August 16, 2016
Submitted By:	
 Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel

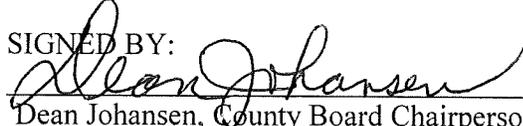
Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on 16th of August, 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 34-16: Resolution to Adopt Draft Master Fee Schedule for 2017 Budget Proposal, as follows:

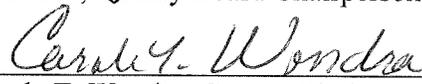
- Adopted by a vote of _____ in favor and _____ against.
- Adopted by majority voice vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by majority voice vote
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:



Dean Johansen, County Board Chairperson

Attest:



Carole T. Wondra, County Clerk

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Carole T. Wondra, Polk County Clerk due hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 34-16, adopted by the Polk County Board of supervisors at its regular business meeting held on August 16, 2016.

Carole T. Wondra 8-19-16

Carole T. Wondra, Polk County Clerk

Date

Department	Type of Fee	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate
ADRC	Meal Donation/per Meal	\$4/ meal	\$4/ meal	\$4/ meal
	Mileage co-pay Veterans	\$30/ trip	\$30/ trip	\$30/ trip
	Mileage co-pay Non Veterans			
	0-10 miles	.28 / mile	.28 / mile	.27/mile
	11-20 miles	.14/mile if over 5 trips per	.14/mile if over 5 trips per	
	21-50 miles	month due to health	month due to health	.135/mile
	51-75 miles	related treatments	related treatments	
	76-100 miles			
	101-125 miles			
	126-150 miles			
	151-175 miles			
	176-200 miles			
	200 + miles			

Buildings	Endeavors utilities and lease costs	34800.00	34800.00	34800.00
	CESA		.25% Janitor fee	
Parks	Camping Fee per night	15.00		15.00
	Shelter reservations	40.00		40.00
Solid Waste	Solid Waste Revenue			
	Appliances Solid Waste	16.00	18.00	18.00
	Gas Ammonia appliance over 4'	185.00	204.00	204.00
	Gas Ammonia appliance under 4'	105.00	116.00	116.00
	Air conditioners	30.00	33.00	33.00
	Plastic Water Heaters	30.00	33.00	33.00
	Commercial Air conditioners	475.00	523.00	523.00
	Commercial Hot water	65.00	72.00	72.00
	Commercial Appliance per cu.ft.	1.50 per cu ft	1.65 per cu ft	1.65 per cu ft
	Water softeners	25.00	28.00	28.00
	All Electronics		0.45	0.45
	Small Appliances		5.00	5.00
	Bulbs 4' and under	0.75	0.85	0.85
	5'and over	1.00	1.00	1.00
	Compacts	0.75	0.85	0.85
	U Shaped	0.75	0.85	0.85
	Broken Bulbs	3.25	4.00	4.00
	Ultra Violet	6.50	8.00	8.00
	HID	3.00	4.00	4.00
	Ballast	3.00	4.00	4.00
	Propane cylinders 4-40 lb	7.00	8.00	8.00
	Propane cylinders 100 lb	13.00	14.00	14.00
	Oil filters	0.50	0.75	0.75
	Tires per lb	.15/lb	.15/lb	.15/lb
	Off Road Tire per lb	.30/lb	.30/lb	.30/lb
	Car and Truck with Rim	plus 2.00 2.5/lb	plus 2.00 2.5/lb	plus 2.00 2.5/lb
	Heavy Truck Rim	12.00 plus .15 for rim and tire	12.00 plus .15 for rim and tire	12.00 plus .15 for rim and tire
	Confidential Shredding per lb.	.10/lb	.15/lb	.15/lb
	Mattress	15.00	15.00	15.00

Department	Type of Fee	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate
------------	-------------	------------------	------------------	------------------

Corp Counsel/ Child Support	Attorney Fees	300.00	300.00	300.
	NIV-D Fees	35.00	35.00	35.

County Clerk	Marriage License Fee	80.00	80.00	80.	
	Marriage Waiver Fee	10.00	10.00	10.	
	Passport Application Fee	25.00	25.00	25.	
	Passport Photo Fee	10.50	10.50	10.	
	Temp. Plat Fee Counter Fee (set by State)	5.00	5.00	5.	
	DMV Tabs & Plates per Application (Set by TriVin)	17.30	17.30	17.	
	Large Assembly Permits (fee per day)	100.00	100.00	100.	
	SVRS Support Fees				
	Population 1-599	300.00	300.00	300.	
	Population 600-999	400.00	400.00	400.	
	Population 1000-1499	500.00	500.00	500.	
	Population 1500-1999	600.00	600.00	600.	
	Population 2000-2999	700.00	700.00	700.	
	Any Special Election plus \$.25 per eligible voter		100.00	100.	

District	Restitution Surcharge - percentage of total	0.10	0.10	0.1
Attorney	DJOC Fee	150.00	150.00	150.0
	District Attorney Fees			
	Discovery Photocopies			
	State Public Def per page	0.20	0.20	0.2
	Private Bar per page	0.50	0.50	0.5
	Discovery CD/DVD			
	State Public Def each	5.00	5.00	5.0
	Private Bar each	10.00	10.00	10.0
	Discovery VHS			
	State Public Def each	5.00	N/A	N/
	Private Bar each	5.00	N/A	N/
	Discovery Cassette Tapes			
	State Public Def each	5.00	N/A	N/
	Private Bar each	5.00	N/A	N/
	101-06-46110			
	Discovery Photograph Reprints			
	State Public Def each max for 5x7 smaller	0.50	0.50	0.5
	State Public Def each max for 5x7 larger	1.00	1.00	1.0
	Private Bar each any size	2.00	2.00	2.0
	Discovery Counter Copies			
	State Public Def each	0.20	0.20	0.2
	Private Bar each	2.00	2.00	2.0

Extension	Polk-St. Croix-Pierce Leadership Academy/person	299.00	300.00	300.0
	Workshops/person	10.00	10.00-30.00	10.-30.0
	Land Use Tour	50.00	50.00	50.0
	Pesticide Applicator Training/person	35.00	35.00	35.0
	Annual Bee (\$1.00 a yard, maximum of \$5.00)	1.00	1.00	1.0
	Family Living - Divorce Education/person	30.00	30.00	30.0
	Bulletins	price on back	price on back	price on back
	Master Naturalist Training	50.00/person		50.00/person

Department	Type of Fee	2016 Fee Rate	2017 Fee Rate
Forest	Personal Firewood Permit	\$8/cord	\$8/cord
GAM	Semi-private Rooms for Skilled Care/per day	211.00	211.00
	Private Rooms for Skilled Care/per day	226.00	226.00
	Alzheimer's Unit for Semi-Private Rooms/per day	220.00	220.00
	Alzheimer's Unit for Private Rooms/per day	235.00	235.00
Highway	Access Permit		
	Housing Developments	515.00	515.00
	Residential	295.00	295.00
	Field Access	180.00	180.00
	Field Visit Only		100.00
	Minor Modifications	55.00	55.00
	Utility Permit		
	Projects under \$5,000		
	\$5,001 - \$100,000		
	\$100,001 - 1,000,000		
	* \$1,000,000 +		
	Basic Permit	50.00	50.00
	Open Cut Pavement (per cut)	250.00	250.00
	Bore Pre- & Post-Inspections (per boring)	100.00	100.00
	Bore Pre- & Post-Inspections (per boring)		30.00
	Trenching in excess of 1320 ft (per 1000 LF)	100.00	10.00
	Construction Improvement at Hwy Intersections	200.00	200.00
Plowing in excess of 1320 ft (per 1000 LF)	50.00	10.00	
Oversize Load			
Single Trip	30.00	30.00	
Multiple Trips	110.00	110.00	
Housemoving Permit	50.00	50.00	
Human Services	Psychiatric Services/hr	300.00	300.00
	Intake and Psychotherapy (Masters Level Clinician)/hr	150.00	150.00
	Intake and Substance Abuse Counseling (Masters Level Clinician)/hr	150.00	150.00
	Intake and Substance Abuse Counseling (Bachelors Level Clinician)/hr	150.00	125.00
	Intoxicated Driver Intervention Program	250.00	250.00
	OWI Assessment (Self-pay in advance, No Sliding Fee)/hr	300.00	300.00
	Court Ordered AODA Assessment (Self-pay in advance, No Sliding Fee)/hr	250.00	
	Voluntary AODA Assessment	250.00	250.00
	Community Support Program-Master Level Case Management	\$100.00	\$150
	Community Support Program-Bachelor Level Case Management	\$100.00	\$125.00
	Group Sessions/hr---Substance Abuse and Mental Health	50.00	50.00
	Case Management	100.00	125.00
	Standard UA Test- 6 panel	20.00	35.00
	Smart Start Program	300	300
Drivers Safety Plan Reinstatement	125	125	
Drivers Safety Plan Extension	70	70	

0/507
Approved

11 to 4/1 passed

zero

Department	Type of Fee	2016 Fee Rate	2017 Fee Rate
Land & Water	Pit Inspection	638.00	655.00
	Nonmetallic Mining Reclamation		
	1-5 acres	180.00	185.00
	6-10 acres	361.00	371.00
	11-15 acres	541.00	556.00
	16-25 acres	722.00	741.00
	26-50 acres	835.00	858.00
	51+ acres	897.00	921.00
	New Mine Reclamation Plan Review Fee	516.00	530.00
	Expedied New Mine Reclamation Plan Review Fee	2062.00	2118.00
	Reclamation Plan Review Fee Hard Rock Quarry Mine and Frac Sand Mine (zoned)	8248.00	8471.00
	Reclamation Plan Review Fee Hard Rock Quarry Mine and Frac Sand Mine (unzoned)	12372.00	12706.00
	Strom Water Erosion Control		
	Misc. grading/filling or building, etc.	266.00	273.00
	Multi-family residences (3 or more units)	212+26/unit	218+27/unit
	Subdivisions or 1-2 family condo units	424 =36/lot	435+37/lot
	Commercial, retail, industrial, mfg, bldgs	638+103/acre>2	655+106/acre>2
	Golf Courses	531+21/acre>120	545+22/lot
	Utilities	0.17	0.17
	Conservation Materials Fabric/ft	2.84	3.12
	Conservation Materials Mulcher /hr	54.00	59.00
	Cons. Fees From Other Counties	wages and fringes + 10%	wages+fringes+10%
	LWRD Revenue From Townships	wages and fringes + 10%	wages+fringes+10%
	LWRD-Public Charge for Services	wages and fringes + 10%	wages+fringes+10%
	Tree Sales		
	Norway (Red Pine)	1.08	1.12
	White Pine	1.08	1.20
	Colorado Blue Spruce	1.08	1.20
	Poplar	1.08	4.00
	Bur Oak	1.08	1.12
	Sugar Maple	1.08	1.12
	American Plum	1.08	1.12
Red Spender Crabapple	1.08	1.12	
Snowberry	1.08	1.12	
Apple Trees	10.00	11.50	
Blueberries	2.40	4.50	

Land Information	Conventional Septic Tank Fee	440.00	440.00
	Holding Tank Septic Fee	620.00	620.00
	In-Ground Pressure, Mound, Experimental System	440.00	440.00
	Sanitary Reconnection Fee (established 8/18/2015)	150.00	150.00
	Sanitary Inspection	250.00	250.00
	Non-plumbing Sanitary System (Privy, Composting & Incinerating Toilet)		150.00
	Wis. Fund Grant Application for Sewer System Replacement	125.00	125.00
	Land Use		
	Houses, Commercial, Special Exceptions	390.00	390.00
	Signs	200.00	200.00
	501C-3 Signs	50.00	50.00
	Additions to Dwellings	260.00	260.00
	Additions to Dwellings - 144 sq ft or less	75.00	75.00
	Accessory Buildings	155.00	155.00
	Accessory Buildings 144 sq ft or less	75.00	75.00
	Accessory Structures (retaining walls,stairs)	75.00	75.00
	Grading/Filling after-the-fact	1100.00	1100.00

Department	Type of Fee	2016 Fee Rate	2017 Fee Rate
Land Information Continued	Temporary Permit	210.00	210.00
	Run-off Rating Review	100.00	100.00
	Removal of vegetation in buffer zone, Landscaping	50.00	50.00
	Telecommunication Tower 120ft or less		500.00
	Telecommunication Tower 121ft to 160ft		1200.00
	Telecommunication Tower 161ft to 200ft		2100.00
	Telecommunication Tower 201ft & Up		3000.00
	Bunkhouse		390.00
	Seasonal Travel Trailer Permit		210.00 + 150.00
	Permitted Uses		390.00
	Grading and Filling		390.00
	Permit for Wireless Comm. Facility	350.00	350.00
	Plat Review / per lot - Preliminary Plat	600, +50/lot	600, +50/lot
	Plat Review / per lot - Final Plat	600.00	600.00
	Minor Plat Certified Survey Map	400.00	400.00
	Subdivision Ord / WLIA Land Records Fees/document	6.00	6.00
	Subdivision Ord / WLIA Land Records Internet /document	2.00	2.00
	Subdivision Ord / Base Mapping/parcel	11.00	11.00
	Hearings - Committee	500.00	500.00
	Hearings - Board of Adjustment	500.00	500.00
	GIS Mapping Fees		
	Plotted - Drawing or Aerial Photos, etc...		
	8 1/2" X 11"	5.00	5.00
	11" X 17"	7.50	7.50
	18" X 18" or 16" X 21"	12.00	12.00
	24" X 24"	15.00	15.00
	30" X 30" or 21" X 33"	20.00	20.00
	36" X 36" or 33" X 43"	35.00	35.00
	Laser Printer (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	1.00	1.00
	Standard Copier (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	0.25	0.25
	Digital Data		
	Parcel Data	time/material	time/material
	All Other GIS Data/per MB	time/material	time/material
	<i>Orthophotos: Natural Color 2015 (6" Resolution)</i>		
	Tif image, per 2X2 section tile, per image tile	50.00	50.00
MrSID image, per 2X2 section tile, per image tile	25.00	25.00	
Tif image, per 2X2 section tile, per town	350.00	350.00	
MrSID image, full county	750.00	750.00	
Tif image, full county (portable hard drive necessary)	1000.00	1000.00	
<i>Orthophotos: Natural Color 2010 (12" Resolution)</i>			

Department	Type of Fee	2016 Fee Rate	2017 Fee Rate	
Land Information Continued	Tif image, per 2X2 section tile, per image tile	50.00	50.00	
	MrSID image, per 2X2 section tile, per image tile	25.00	25.00	
	Tif image, per 2X2 section tile, per town	350.00	350.00	
	MrSID image, full county	750.00	750.00	
	Tif image, full county (portable hard drive necessary)	1000.00	1000.00	
	<i>Orthophotos: Natural Color 2006 (12" Resolution)</i>			
	Tif image, per 1X2 section tile, per image tile	25.00	25.00	
	Tif images, per 1X2 section tiles, per town	350.00	350.00	
	MrSID image, per town	100.00	100.00	
	MrSID image, full county	750.00	750.00	
	Tif image, full county (portable hard drive necessary)	1000.00	1000.00	
	<i>Orthophotos: B&W 2001 (18" Resolution)</i>			
	Tif image, per 3X3 section tile, per image tile	15.00	15.00	
	Tif images, per 3X3 section tiles, per town	40.00	40.00	
	MrSID image, full county	500.00	500.00	
	<i>Orthophotos: B&W 1996 (1 Meter)</i>			
	Tif image per town tile, per image tile	40.00	40.00	
	Tif image, per town tile, per town	40.00	40.00	
	Tif images, per town tile, full county	500.00	500.00	
	<i>LIDAR (Light Detection and Rangin) Data: 2015</i>			
	2-foot contours, per 5,000' x 5,000' tile		20.00	
	2-foot contours, entire county		200.00	
	Bare Earth, per 5,000' x 5,000' tile		20.00	
	Bare Earth, entire county		200.00	
	Classified Point Cloud, per 5,000' x 5,000' tile		20.00	
	Classified Point Cloud, entire county		200.00	
	Hydro-flattened breaklines, entire county		200.00	
	Digital Elevation Model (DEM), per 5,000' x 5,000' tile		20.00	
	Digital Elevation Model (DEM), entire county		200.00	
	Digital Surface Model (DSM), per 5,000' x 5,000' tile		20.00	
	Digital Surface Model (DSM), entire county		200.00	
	Intensity Images, per 5,000' x 5,000' tile		20.00	
	Intensity Images, entire county		200.00	
	Bundled LIDAR, entire county		500.00	
<hr/>				
Law Enforcement	Civil Process			
	Paper Service	75.00	75.00	
	Writ of Eviction/Assistance	100.00/65.00	100.00/65.00	
	Writ of Replevin	100.00/65.00	100.00/65.00	
	Writ of Execution	100.00/65.00	100.00/65.00	
	Notarized Affidavit	10.00	10.00	
	Sheriff's Sale Foreclosure/Execution	150.00	150.00	
	Jail Division			
	Out-of-County Huber Fees /day	25.00	25.00	
	Huber Fees /day	15.00	15.00	
	Out of County Boarding /day	45.00	45.00	
	Booking Fees	25.00	25.00	
	Alarm Fees			
	False Alarm Fees 1st/2nd/subsequent	0/50.00/100.00	0/50.00/100.00	
	Records			
	Digital Audio Media (create/duplicate)	40.00/10.00	40.00/10.00	
	Digital Video Media (create/duplicate)	30.00/10.00	30.00/10.00	
	Digital Photo Media (duplicate)	10.00	10.00	
	Paper Photo Sheet	2.00	2.00	
	Paper Copies	0.25	0.25	
Drug Kits	5.00	5.00		

Department	Type of Fee	2016 Fee Rate	2017 Fee Rate
Lime	50-59 /ton	\$9.50 (July 1st)	9.50
	60-69 /ton	11.00	11.00
	Slag/ton	6.00	6.00
	Class 5/ton	8.25	8.25
	Class 5 (discount)/ton	7.43	7.43
	Deco/ton	13.50	13.50
	2" Clean/ton	12.75	12.75
	3/4" Clean/ton	15.50	15.50
	3" Clean/ton	12.75	12.75
	Trail & Paddock Mix (3/8" -)/ton	7.25	7.25
	Rip Rap/ton	32.00	32.00
	Pit Run/ton	20.00	20.00
	3/4 " Unclassified/ton	7.25	7.50
	Boulders/ton	40.00	40.00
	Flat Rock/ton	40.00	40.00
	Utility Rock/ton	12.00	12.00
	2" Unclassified/ton	10.20	11.00
	Unclassified Deco/ton	10.20	11.00
	Packer Blend/ton	11.00	11.00
	Pickups	25.00	25.00
	Rental Income	3000.00	2500.00

Medical Examiner	Medical Examiner Fees	2016 Fee Rate	2017 Fee Rate
	Cremation Fee/Records Disinterment	175.00	175.00
	Death Certificate Signing Fee	100.00	100.00
	Release of Med Records	50.00	50.00

General Public Health	ABC for Health Rent	3600.00	3600.00
	Case Management (rate is per hour; includes B-3/PNCC)	45.00	45.00
	Influenza Vaccination	30.00	30.00
	Pneumonia Vaccination	65.00	65.00
	Hepatitis B	60.00	60.00
	Mantoux	10.00	15.00
	Jail Nurse (rate is per hour)	40.00	45.00
	Jail LPN (rate is per hour)	32.00	35.00
	School Nursing (1st 12 hours exempt)	45.00	45.00
	Speech Therapy Visit (Birth to 3)	150.00	150.00
Occupational Therapy Visit (Birth to 3)	150.00	150.00	
Reproductive Health	Nursing Services		
	New - 10"	33.00	33.00
	New - 20"	55.00	55.00
	New - 30"	67.00	67.00
	New - 45"	84.00	84.00
	Est - 5"	18.00	18.00
	Est - 10"	33.00	33.00
	Est - 15"	45.00	45.00
	Est - 25"	52.00	52.00
	New Prevention 12 - 17	80.00	80.00
	New Prevention 18 - 39	80.00	80.00
	New Prevention 40 - 64	80.00	80.00
	Est Prevention 12 - 17	65.00	65.00
	Est Prevention 18 - 39	65.00	65.00
	Est Prevention 40 - 64	65.00	65.00
Lab Services			
Chlamydia	62.00	62.00	

Department	Type of Fee	2016 Fee Rate	2017 Fee Rate
Reproductive Health Continued	GC	62.00	62.00
	VDRL	28.50	28.50
	Hepatitis C	55.00	55.00
	Herpes	135.00	135.00
	Hemoglobin	10.00	10.00
	U/A gluc	10.00	10.00
	U/A Chem	10.00	10.00
	KOH	15.00	15.00
	HPV DNA	62.00	62.00
	Thin Prep	45.00	45.00
	HIV	35.00	35.00
	Pregnancy Test	13.00	13.00
	Colletion/Handl	10.00	10.00
	Injection Fee	10.00	10.00
	Destruction of lesions		
	HPV tx 14	52.00	52.00
	HPV tx 15+	60.00	60.00
	Supplies		
	Nuva Ring	45.00	45.00
	Oral Contraceptives	30.00	30.00
	Depo Provera	75.00	75.00
	Evra Patch	45.00	45.00
	Condoms per 12	2.50	2.50
	Fe Condoms	3.50	3.50
	Plan B	35.00	35.00
	Antibiotics		
	Metronidazole	20.00	20.00
	Azithromycin	20.00	20.00
	Ceftriaxon	20.00	20.00
	Fluconazol	10.00	10.00
Environmental Health	Restaurant (License Fee+State Surcharge) Total		
	Prepackaged	116.00	116.00
	Simple	253.00	253.00
	Moderate	363.00	363.00
	Complex	594.00	594.00
	Temp	\$100.00/\$50.00/\$25.00	\$100.00/\$50.00/\$25.00
	Pre-inspection		
	Prepackaged	150.00	150.00
	Simple	200.00	200.00
	Moderate	300.00	300.00
	Complex	400.00	400.00
	Other		
	Church	SAME AS REGULAR	SAME AS REGULAR
	Caterer	LICENSING FEES	LICENSING FEE!
	Civic or Fraternal	FOR THESE	FOR THESE!
	Schools		
	Simple Food Service	115.00	
	Moderate Food Service	315.00	
	Lodging (License Fee+State Surchage) Total		
	5-30 Rooms	226.00	226.00
31-99 Rooms	308.00	308.00	
100-199 Rooms	391.00	391.00	
200+ Rooms	539.00	539.00	
Bed/Breakfast - 8 or less Rooms	143.00	143.00	
Tourist Rooming House 1-4 Rooms	143.00	143.00	

Department	Type of Fee	2016 Fee Rate	2017 Fee Rate
------------	-------------	------------------	------------------

Environmental Health Continued	Pre-inspection			
	5-30 Rooms	200.00	200.00	
	31-99 Rooms	250.00	250.00	
	100-199 Rooms	350.00	350.00	
	200+ Rooms	450.00	450.00	
	Bed & Breakfast	150.00	150.00	
	Tourist Rooming House	150.00	150.00	
	Recreational Facilities (License Fee + State Surcharge) Total			
	Campground 1-25 Sites	193.00	193.00	
	Pre-inspection	200.00	200.00	
	Campground 26-50 Sites	275.00	275.00	
	Pre-inspection	250.00	250.00	
	Campground 51-100 Sites	336.00	336.00	
	Pre-inspection	300.00	300.00	
	Campground 100-199 Sites	391.00	391.00	
	Pre-inspection	350.00	350.00	
	Campground 200+ Sites	451.00	451.00	
	Pre-inspection	400.00	400.00	
	Rec/Ed Campground	556.00	556.00	
	Pre-inspection	400.00	400.00	
	Swimming Pool	165.00	165.00	
	Tattoo/Body Piercing	149.00	149.00	
	Pre-inspection	140.00	140.00	
	Combinatin Tattoo/Piercing	242.00	242.00	
	Pre-inspection	145.00	145.00	
	DNR Transient Well Program (Fee per well tested)	40.00	40.00	
	Radon Kits	8.00	8.00	
	Serve Safe Course			
	Initial Certification	130.00	130.00	

Register of	Recording/Filing Real Estate Docs	30.00	30.00
Deeds	Plats-Subdivision/Cemetery/Condo	50.00	50.00
	Transportation Project Plats	25.00	25.00
	Copies of R.E. Documents / per document/per copy/add page	\$2.00 + \$1.00	\$2.00 + \$1.00
	Vital Record Copies / per person/per copy/add page	\$20.00 + \$3.00	\$20.00 + \$3.00
	R.E. Transfer Fees (\$3 per \$1,000)	\$3 per 1,000	\$3 per 1,000

Treasurer	Delq Report--emailed	no charge	no charge
	Fax/Copies/Misc Charges	0.25-1/page	0.25-1/pg
	Misc Tax Searches	\$17/hour	\$1/page pre 2001
		.25/page 2001 forward	\$.25/page 2001 forward
	Tax Deed Fees	165.00	165.00

POLK COUNTY BOARD OF SUPERVISORS
Minutes from Tuesday, August 16, 2016
Polk County Government Center – County Board Room
Balsam Lake, WI 54810

Chairman Johansen called the regular August 16, 2016 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of August 8, 2016. In addition, the Office of the County Clerk distributed on August 4, 2016 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, Section 2 of the county Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the Clerk satisfied the applicable provisions of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. All 15 members were present. Also present were Assistant Corporation Counsel, Malia Malone, Administrator Frey and County Clerk, Wondra.

Chairman Johansen led the Pledge of Allegiance.
Chairman Johansen asked for volunteers to offer a Time of Reflection. None offered.

Chairman Johansen called for a motion to approve the consent agenda as noticed. **Motion (Jepsen/Bonneprise) to approve the consent agenda consisting of: a. Action to approve the agenda of the meeting notice issued for the August 16, 2016 meeting; b. Action to approve the minutes from July 19, 2016 meeting.** Chairman Johansen noted a need to correct the minutes from the July 19th meeting to reflect an excused absence for Supervisor Demulling. **Motion to approve consent agenda as noticed, carried** unanimously by voice vote.
Time was given for public comment.

Chairman Johansen recognized Lynn Nelson and Beth Waldhart for a presentation and update from West Central Wisconsin Regional Planning.

Chairman Johansen recognized Steve Healy, Executive Director of Economic Development Corporation for a presentation and update.

Chairman Johansen presented his monthly report.

Chairman Johansen called for a 10 minute break.

Chairman Johansen called on Administrator Frey for receipt of his monthly report and receipt of the 2017 Master Fee Schedule Budget Proposal.

Resolutions and Ordinances:

Chairman Johansen called to the floor Resolution No. 31-16. **Chairman Johansen called for a motion to approve Resolution No. 31-16, Resolution to Authorize Settlement of Lakeland Communications Litigation. Motion (Masters/Olson) to approve Resolution 31-16.**

Chairman Johansen called for a motion to go into closed session. **Motion (Bonneprise/Masters) to go into closed session for the purpose of receiving a verbal legal opinion from Corporation Counsel and discussion of litigation strategy in the pending cases involving Lakeland Communication pursuant to Wisconsin Section 19.85(1) (g), and further identified in the agenda. Motion to go into closed session, carried by unanimous voice vote.**

Chairman Johansen announced that before convening in closed session that the record reflects that staff members, Assistant Corporation Counsel, Malia Malone, Administrator Frey and County Clerk, Carole Wondra will be present during the closed session.

CLOSED SESSION

OPEN SESSION

Upon reconvening in open session, Chairman Johansen announced that the County Board would debate Resolution No. 31-16.

Motion (Masters/Olson) to amend Resolution No. 31-16 by changing the wording in the first NOW, THEREFORE, BE IT RESOLVED clause: as follows:

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors directs Corporation Counsel to enter into negotiations with Lakeland Communications, on behalf of Polk County, in an amount up to \$500.00.

Chairman Johansen called for a roll call vote on the amendment. **Amendment failed** in a roll call vote of 5 yes/10 no. Voting in favor of the amendment: Supervisors Olson, Route, C. Nelson, Masters and Edgell. Voting against the amendment: Supervisors Johansen, Moriak, Prichard, O'Connell, Jepsen, Luke, W. Nelson, Arcand, Bonneprise and Demulling.

Chairman Johansen called for a roll call vote on the original motion to approve Resolution No. 31-16. Motion to approve **Resolution No. 31-16, failed** in a roll call vote of 6 yes/9 no. Voting to approve: Supervisors Olson, Route, C Nelson, Masters, Prichard and Edgell. Voting against approval: Supervisors Johansen, Moriak, O'Connell, Jepsen, Luke, W Nelson, Arcand, Bonneprise and Demulling.

Chairman Johansen called to the floor, Ordinance No. 32-16 **Chairman Johansen called for a motion to approve Ordinance No. 32-16, Ordinance to Enact Amended Polk County Comprehensive Land Use Ordinance. Motion (O'Connell/Edgell) to approve Ordinance No. 32-16.** Zoning Administrator, Jason Kjeseth addressed the ordinance. **Chairman Johansen called for a vote to approve Ordinance No. 32-16. Motion to approve Ordinance No. 32-16 carried,** by unanimous voice vote. Ordinance Adopted.

Chairman Johansen called to the floor, Ordinance No. 33-16 **Chairman Johansen called for a motion to approve Ordinance No. 33-16, Ordinance to Enact Amended Polk County Shoreland Protection Zoning Ordinance. Motion (Edgell/W. Nelson) to approve Ordinance No. 33-16.** Zoning Administrator, Jason Kjeseth addressed the ordinance. **Chairman Johansen called for a vote to approve Ordinance No. 33-16. Motion to approve Ordinance No. 33-16 carried,** by unanimous voice vote. Ordinance Adopted.

Chairman Johansen called to the floor, Resolution No. 34-16. **Chairman Johansen called for a motion to approve Resolution No. 34-16, Resolution to Adopt Draft Master Fee Schedule for 2017 Budget Proposal. Motion (Bonneprise/Masters) to approve Resolution No. 34-16.** Chairman Johansen called for a motion to amend Resolution No. 34-16 to incorporate the 2017 Fee Schedule as presented by Administrator Frey prior to the meeting. **Motion (Bonneprise/Masters) to amend Resolution No. 34-16 to incorporate the 2017 Fee Schedule as presented. Motion to amend Resolution No. 34-16, carried,** by unanimous voice vote. Administrator Frey addressed the resolution. **Motion (Olson/C. Nelson) to amend the fee schedule as follows:**

Highway - Utility Permit

Bore Pre & Post-Inspections (per boring)	\$100.00	\$0	One per road segment
Bore Pre & Post-Inspections (per boring)	\$30.00	\$0	Multiple borings per road segment
Trenching in excess of 1320 ft. (per 1000 LF)	\$10.00	\$0	
Construction Improvement at Hwy Intersections	\$200.00	\$0	
Plowing in excess of 1320 ft. (per 1000 LF)	\$10.00	\$0	

Chairman Johansen called for a roll call vote on the amendment to Resolution No. 34-16. **Motion to amend Resolution No. 34-16 carried** by a roll call vote of 11 yes/4 no. Voting yes: Supervisors Olson, Route, Johansen, C. Nelson, Moriak, Masters, Prichard, Edgell, O’Connell, Jepsen, and Luke. Voting no: Supervisors W. Nelson, Arcand, Bonneprise and Demulling.

Chairman Johansen called for a voice vote on the motion to approve Resolution No. 34-16 as amended. **Motion to approve Resolution No. 34-16 as amended, carried** by unanimous voice vote. Resolution Adopted.

Time was given for Supervisors Reports.

Motion (Luke/Demulling) to adjourn. Motion carried by unanimous voice vote. Chairman Johansen declared meeting adjourned 8:30 p.m.

Respectfully submitted,

Carole T. Wondra, Polk County Clerk