Polk County Board of Supervisors
Resolution No. 57-17
Resolution Delegating to Highway Commissioner Approval Authority for Functional Classification Changes

WHEREAS, Functional Classification is the process by which streets and highways are grouped into classes according to the character of service they are intended to provide; and

WHEREAS, the Wisconsin Department of Transportation (WisDOT) uses functional classification for general transportation planning, to reference highway and street construction standards, and to determine eligibility for the rural or urban surface transportation program;

WHEREAS, the Wisconsin Department of Transportation (WisDOT), Bureau of Planning and Economic Development (BPED) and Division of Transportation Systems Development (DTSD) conducts the functional classification review with the cooperation of county and municipal governments; and

WHEREAS, the review of functional classifications by local governments is conducted by a qualified individual(s); and

WHEREAS, in accordance with federal regulations, proposed changes to the functional classification system are required to be approved by a county board; and

WHEREAS, in June 2016, WisDOT had issued a policy that clarifies that the approval authority for functional classification of county board may by resolution be delegated to a committee or a local expert consistent with the county's organizational structure; and

WHEREAS, pursuant to Wisconsin Statute Sections 83.01(7(b) and 83.015(2)(b), in counties with a county highway commissioner appointed and supervised by a county administrator, the highway commissioner performs all duties required under law of the county board and highway committee and the highway committee performs policy making functions.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors delegates to the Polk County Highway Commissioner its authority to approve proposed functional classification changes.

BE IT FURTHER RESOLVED, the Polk County Board of Supervisors directs that the Polk County Highway Commissioner shall:

1. Conduct review and approval of the functional classification proposal consistent with the Timeframes for Review of Functional Classification and Boundary Changes policy.

2. Submit to the Polk County Board of Supervisors written notification of the approved changes at its regular meeting held following the approved change.

BE IT FURTHER RESOLVED that upon presentation of the written notification of the approved functional classification changes the same shall be acknowledged and received by formal resolution of the Polk County Board of Supervisors and be reflected in the meeting minutes.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	First Reading: September 19, 2017 Second Reading: October 17, 2017
Submitted By:	Doug Route
Review By County Administrator: ☒ Recommended ☐ Not Recommended ☐ Reviewed Only ☐ Dana Frey, County Administrator	Review By Corporation Counsel: ☒ Approved as to Form ☐ Recommended ☐ Not Recommended ☒ Reviewed Only Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

At its regular business meeting on the 17 of October 2017, the Polk County Board of Supervisors adopted the above resolution, Resolution No. 57-17: Resolution Delegating to Highway Commissioner Approval Authority for Functional Classification Changes.

Unanimous Voice Vote

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: Sharon E. Jorgenson

Sharon E. Jorgenson, County Clerk

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN)
) SS
COUNTY OF POLK)

I, Sharon E. Jorgenson, County Clerk for Polk County, do hereby certify that the Attached hereto and incorporated herein is a true and correct copy of Resolution No. 57-17: Resolution Delegating to Highway Commissioner Approval Authority for Functional Classification Changes adopted by the Polk County Board of Supervisors at its regular business meeting held on October 17, 2017.

Sharon E. Jorgenson 10/17/17

Sharon E. Jorgenson, Polk County Clerk Date