

Resolution No. ~~73~~-18
Resolution to Adopt Master Fee Schedule for 2019 Budget Proposal

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TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, pursuant to the Polk County Financial Policies, Section 5.1 Budget Preparation and Execution, the Polk County Board of Supervisors adopts a fee schedule that incorporates any fees or charges, including fees for services over which the County Board has discretion; and

WHEREAS, consistent with said policy, the departments have submitted their respective fee data consisting of past year fee rate, current year fee rate, proposed rate, past year actual revenues, current year projected revenues, forward year estimated revenues and an estimate of the actual costs of providing the service to which the fee relates; and

WHEREAS, upon review of the data received, the County Administrator recommends the Polk County Board of Supervisors adopt the Master Fee Schedule, as attached hereto and incorporated herein, for purposes of the 2019 operating and capital budget recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the Master Fee Schedule attached hereto and incorporated herein for purposes of inclusion and incorporation in the 2019 budget recommendation by the County Administrator.

BE IT FURTHER RESOLVED that the projected revenues from those fees reflected in said schedule shall be incorporated into the 2019 proposed budget and both fees and revenues therefrom may be amended in the same manner as said proposed budget.

Offered on the 21st day of August, 2018.

BY: Brad Olson
Brad Olson, Supervisor, District #1
Doug Route
Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc
Tracy LaBlanc, Supervisor, District #5

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

James A. Edgell
James Edgell, Supervisor, District #8
Kim O'Connell
Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact: The resolution presents no fiscal impact to the 2018 operating budget. The Master Fee Schedule adopted by resolution is used to derive revenue forecasts for the development of the 2019 operating and capital improvement budget.

Legal Impact: The adoption of the Master Fee Schedule by resolution presents no legal impact.

Reviewed By County Administrator:

Approved as to Form and Execution:



Jeffrey B. Fuge
Interim County Administrator /Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the 21st day of August 2018, the Polk County Board of Supervisors acted upon Resolution No. 73-18: Resolution Adopt Master Fee Schedule for 2019 Budget Proposal, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

Incorporate 2019 Fee Schedule

SIGNED BY:

ATTEST:


Dean Johansen, County Board Chairperson
Sharon Jorgenson, County Clerk

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Sharon E. Jorgenson, Polk County Clerk do hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 73-18: Resolution to Adopt Master Fee Schedule for 2019 Budget Proposal adopted by the Polk County Board of Supervisors at its regular business meeting held on August 21, 2018

 8/21/18

Sharon E. Jorgenson, Polk County Clerk

Date



Resolution 73-18
Resolution to Adopt Master Fee Schedule for 2019 Budget Proposal
County Board August 21, 2018

Fee Schedules

2019 Budget

Environmental Services



Fee Schedule

Department:	Land Information			
Completed By:	Sara McCurdy			
Date Completed:	10-Jul-18			

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	2018 Estimated Revenues
Conventional Septic Tank Fee	440.00	440.00	440.00	440.00	440.00	\$ 440.00	part of Septic Total
Holding Tank Septic Fee	620.00	620.00	620.00	620.00	620.00	\$ 620.00	part of Septic Total
In-Ground Pressure, Mound, Experimental System	440.00	440.00	440.00	440.00	440.00	\$ 440.00	part of Septic Total
Sanitary Reconnection Fee (established 8/18/2015)			150.00	150.00	150.00	\$ 150.00	part of Septic Total
Sanitary Inspection	250.00	250.00	250.00	250.00	250.00	\$ 250.00	part of Septic Total
Non-plumbing Sanitary System (Privy, Composting & Incinerating Toilet)				150.00	150.00	\$ 150.00	part of Septic Total
Wis. Fund Grant Application for Sewer System Replacement	125.00	125.00	125.00	125.00	125.00	\$ 125.00	Septic Total = \$78,000
Land Use						\$ -	
Houses, Commercial, Special Exceptions	390.00	390.00	390.00	390.00	390.00	\$ 390.00	part of Land Use Total
Signs	200.00	200.00	200.00	200.00	200.00	\$ 200.00	part of Land Use Total
501C-3 Signs		50.00	50.00	50.00	50.00	\$ 50.00	part of Land Use Total
Additions to Dwellings	260.00	260.00	260.00	260.00	260.00	\$ 260.00	part of Land Use Total
Additions to Dwellings - 144 sq ft or less			75.00	75.00	75.00	\$ 75.00	part of Land Use Total
Accessory Buildings	155.00	155.00	155.00	155.00	155.00	\$ 155.00	part of Land Use Total
Accessory Buildings 144 sq ft or less			75.00	75.00	75.00	\$ 75.00	part of Land Use Total
Accessory Structures (retaining walls, stairs)			75.00	75.00	75.00	\$ 75.00	part of Land Use Total
Grading/Filling after-the-fact Changed to 0 from 1100 at ES 8/18/18	1100.00	1100.00	1100.00	1100.00	1100.00		part of Land Use Total
Temporary Permit	210.00	210.00	210.00	210.00	210.00	\$ 210.00	part of Land Use Total
Run-off Rating Review	100.00	100.00	100.00	100.00	100.00	\$ 100.00	part of Land Use Total
Removal of vegetation in buffer zone, Landscaping	50.00	50.00	50.00	50.00	50.00	\$ 50.00	part of Land Use Total
Telecommunication Tower 120ft or less				500.00	500.00	\$ 500.00	part of Land Use Total
Telecommunication Tower 121ft to 160ft				1200.00	1200.00	\$ 1,200.00	part of Land Use Total
Telecommunication Tower 161ft to 200ft	2100.00	2100.00		2100.00	2100.00	\$ 2,100.00	part of Land Use Total
Telecommunication Tower 201ft & Up				3000.00	3000.00	\$ 3,000.00	part of Land Use Total

Bunkhouse				390.00	390.00	\$ 390.00	part of Land Use Total
Seasonal Travel Trailer Permit				210.00 + 150.00	210.00 + 150.00	210.00 + 150.00	part of Land Use Total
Permitted Uses				390.00	390.00	\$ 390.00	part of Land Use Total
Grading and Filling				390.00	390.00	\$ 390.00	part of Land Use Total
Permit for Wireless Comm. Facility	350.00	350.00	350.00	350.00	350.00	\$ 350.00	Land Use Total \$140,000
Plat Review / per lot - Preliminary Plat	600, +50/lot	600, +50/lot	600, +50/lot	600, +50/lot	600, +50/lot	600, +50/lot	part of Plat review Total
Plat Review / per lot - Final Plat	600.00	600.00	600.00	600.00	600.00	\$ 600.00	part of Plat review Total
Plat Review / Metes & Bounds Description - Combo Lots	400.00				400.00	\$ 400.00	
Minor Plat Certified Survey Map		400.00	400.00	400.00	400.00	\$ 400.00	Plat review Total \$15,000
Subdivision Ord / WLIA Land Records Fees/document	6.00	6.00	6.00	6.00	6.00	\$ 6.00	\$85,000.00
Subdivision Ord / WLIA Land Records Internet /document	2.00	2.00	2.00	2.00	2.00	\$ 2.00	\$30,000.00
Subdivision Ord / Base Mapping/parcel	11.00	11.00	11.00	11.00	11.00	\$ 11.00	\$0.00
Hearings - Committee	500.00	500.00	500.00	500.00	500.00	\$ 500.00	part of Land Use Total
Hearings - Board of Adjustment	500.00	500.00	500.00	500.00	500.00	\$ 500.00	part of Land Use Total
GIS Mapping Fees						\$ -	
Plotted - Drawing or Aerial Photos, etc...						\$ -	part of GIS / Copies Total
8 1/2" X 11"	5.00	5.00	5.00	5.00	5.00	\$ 5.00	part of GIS / Copies Total
11" X 17"	7.50	7.50	7.50	7.50	7.50	\$ 7.50	part of GIS / Copies Total
18" X 18" or 16" X 21"	12.00	12.00	12.00	12.00	12.00	\$ 12.00	part of GIS / Copies Total
24" X 24"	15.00	15.00	15.00	15.00	15.00	\$ 15.00	part of GIS / Copies Total
30" X 30" or 21" X 33"	20.00	20.00	20.00	20.00	20.00	\$ 20.00	part of GIS / Copies Total
36" X 36" or 33" X 43"	35.00	35.00	35.00	35.00	35.00	\$ 35.00	part of GIS / Copies Total
Laser Printer (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	1.00	1.00	1.00	1.00	1.00	\$ 1.00	part of GIS / Copies Total
Standard Copier (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	0.25	0.25	0.25	0.25	0.25	\$ 0.25	part of GIS / Copies Total
Digital Data						\$ -	
Parcel Data	time/material	time/material	time/material	time/material	time/material	time/material	part of GIS / Copies Total
All Other GIS Data/per MB	time/material	time/material	time/material	time/material	time/material	time/material	part of GIS / Copies Total
<i>Orthophotos: Natural Color 2015 (6" Resolution)</i>						\$ -	
Tif image, per 2X2 section tile, per image tile			50.00	50.00	50.00	\$ 50.00	part of GIS / Copies Total
MrSID image, per 2X2 section tile, per image tile			25.00	25.00	25.00	\$ 25.00	part of GIS / Copies Total
Tif image, per 2X2 section tile, per town			350.00	350.00	350.00	\$ 350.00	part of GIS / Copies Total
MrSID image, full county			750.00	750.00	750.00	\$ 750.00	part of GIS / Copies Total

Tif image, full county (portable hard drive necessary)			1000.00	1000.00	1000.00	\$ 1,000.00	part of GIS / Copies Total
<i>Orthophotos: Natural Color 2010 (12" Resolution)</i>						\$ -	
Tif image, per 2X2 section tile, per image tile	50.00	50.00	50.00	50.00	50.00	\$ 50.00	part of GIS / Copies Total
MrSID image, per 2X2 section tile, per image tile	25.00	25.00	25.00	25.00	25.00	\$ 25.00	part of GIS / Copies Total
Tif image, per 2X2 section tile, per town	350.00	350.00	350.00	350.00	350.00	\$ 350.00	part of GIS / Copies Total
MrSID image, full county	750.00	750.00	750.00	750.00	750.00	\$ 750.00	part of GIS / Copies Total
Tif image, full county (portable hard drive necessary)	1000.00	1000.00	1000.00	1000.00	1000.00	\$ 1,000.00	part of GIS / Copies Total
<i>Orthophotos: Natural Color 2006 (12" Resolution)</i>						\$ -	
Tif image, per 1X2 section tile, per image tile	25.00	25.00	25.00	25.00	25.00	\$ 25.00	part of GIS / Copies Total
Tif images, per 1X2 section tiles, per town	350.00	350.00	350.00	350.00	350.00	\$ 350.00	part of GIS / Copies Total
MrSID image, per town	100.00	100.00	100.00	100.00	100.00	\$ 100.00	part of GIS / Copies Total
MrSID image, full county	750.00	750.00	750.00	750.00	750.00	\$ 750.00	part of GIS / Copies Total
Tif image, full county (portable hard drive necessary)	1000.00	1000.00	1000.00	1000.00	1000.00	\$ 1,000.00	part of GIS / Copies Total
<i>Orthophotos: B&W 2001 (18" Resolution)</i>						\$ -	
Tif image, per 3X3 section tile, per image tile	15.00	15.00	15.00	15.00	15.00	\$ 15.00	part of GIS / Copies Total
Tif images, per 3X3 section tiles, per town	40.00	40.00	40.00	40.00	40.00	\$ 40.00	part of GIS / Copies Total
MrSID image, full county	500.00	500.00	500.00	500.00	500.00	\$ 500.00	part of GIS / Copies Total
<i>Orthophotos: B&W 1996 (1 Meter)</i>						\$ -	
Tif image per town tile, per image tile	40.00	40.00	40.00	40.00	40.00	\$ 40.00	part of GIS / Copies Total
Tif image, per town tile, per town	40.00	40.00	40.00	40.00	40.00	\$ 40.00	part of GIS / Copies Total
Tif images, per town tile, full county	500.00	500.00	500.00	500.00	500.00	\$ 500.00	part of GIS / Copies Total
<i>LIDAR (Light Detection and Rangin) Data: 2015</i>						\$ -	
2-foot contours, per 5,000' x 5,000' tile				20.00	20.00	\$ 20.00	part of GIS / Copies Total
2-foot contours, entire county				200.00	200.00	\$ 200.00	part of GIS / Copies Total
Bare Earth, per 5,000' x 5,000' tile				20.00	20.00	\$ 20.00	part of GIS / Copies Total
Bare Earth, entire county				200.00	200.00	\$ 200.00	part of GIS / Copies Total

Classified Point Cloud, per 5,000' x 5,000' tile				20.00	20.00	\$ 20.00	part of GIS / Copies Total
Classified Point Cloud, entire county				200.00	200.00	\$ 200.00	part of GIS / Copies Total
Hydro-flattened breaklines, entire county				100.00	100.00	\$ 100.00	part of GIS / Copies Total
Digital Elevation Model (DEM), per 5,000' x 5,000' tile				20.00	20.00	\$ 20.00	part of GIS / Copies Total
Digital Elevation Model (DEM), entire county				200.00	200.00	\$ 200.00	part of GIS / Copies Total
Digital Surface Model (DSM), per 5,000' x 5,000' tile				20.00	20.00	\$ 20.00	part of GIS / Copies Total
Digital Surface Model (DSM), entire county				200.00	200.00	\$ 200.00	part of GIS / Copies Total
Intensity Images, per 5,000' x 5,000' tile				20.00	20.00	\$ 20.00	part of GIS / Copies Total
Intensity Images, entire county				200.00	200.00	\$ 200.00	part of GIS / Copies Total
Bundled LiDAR, entire county				500.00	500.00	\$ 500.00	GIS / Copies Total \$5,000

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?

When is the last time there was an increase in fees?							
No increase since 2013							

Fee Schedule

Department: Land and Water
 Completed By: Tim Ritten
 Date Completed: 4-Jun-18

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017 Actual Revenues	2018 Estimated Revenues	2019 Estimated Revenues
Manure Pit Permit Fee	619.00	619.00	638.00	655.00	675.00	\$ 695.00			\$675.00	\$695.00
Nonmetallic Mining Reclamation										
Inactive fee			100.00	100.00	100.00	\$ 100.00				
1-5 acres	180.00	180.00	180.00	185.00	190.00	\$ 195.00				
6-10 acres	361.00	361.00	361.00	371.00	386.00	\$ 400.00				
11-15 acres	541.00	541.00	541.00	556.00	582.00	\$ 600.00				
16-25 acres	722.00	722.00	722.00	741.00	777.00	\$ 800.00				
26-50 acres	835.00	835.00	835.00	858.00	900.00	\$ 925.00				
51+ acres	897.00	897.00	897.00	921.00	967.00	\$ 995.00				
New Mine Reclamation Plan Review Fee	516.00	516.00	516.00	530.00	560.00	\$ 577.00			\$22,000.00	\$23,000.00
Plan Review Fee for Amended Plans					370.00	\$ 380.00				
Expedited New Mine Reclamation Plan Review Fee	2062.00	2062.00	2062.00	2118.00	2234.00	\$ 2,300.00				
Reclamation Plan Review Fee Hard Rock Quarry Mine & Frac Sand Mine (zoned)	8248.00	8248.00	8248.00	8471.00	8937.00	\$ 9,205.00				
Reclamation Plan Review Fee Hard Rock Quarry Mine & Frac Sand Mine (unzone)	12372.00	12372.00	12372.00	12706.00	13405.00	\$ 13,807.00				
Storm Water Erosion Control										
Misc. grading/filling or building, etc.	258.00	258.00	266.00	273.00	288.00	\$ 300.00				
Multi-family residences (3 or more units)	206+26/unit	206+26/unit	212+26/unit	218+27/unit	230+28/unit	237+29/unit				
Subdivisions or 1-2 family condo units	412+36/lot	412+36/lot	424+36/lot	435+37/lot	459+39/lot	473+40/lot				
Commercial, retail, industrial, mfg, buildings	619+103/acre>2	619+103/acre>2	638+103/acre>2	655+106/acre>2	691+112/acre>2	711+115/acre			\$3,000.00	\$3,500.00
Golf Courses	516+21/acre >120 acres	516+21/acre >120 acres	531+21/acre>120	545+22/lot	575+23/lot	592+24/lot				
Utilities	0.16	0.16	0.17/ft	0.17/ft	0.18/ft	0.19/ft				
Conservation Fees From Other Counties	wages & benefits + 8%	wages & benefits + 8%	wages & benefits =10%	wages & benefits =10%	wages & benefits =10%	wages & benefits + 10%			\$4,000.00	\$4,000.00
LWRD Charge for Services	wages & benefits + 8%	wages & benefits + 8%	wages & benefits =10%	wages & benefits =10%	wages & benefits =10%	wages & benefits + 10%			\$33,000.00	\$34,000.00
Tree Sales										
White Pine	1.08	1.08	1.08	1.12	1.20	\$ 1.20				
Norway Spruce			1.08	1.20	1.20	\$ 1.20				
Black Hills Spruce			1.08	1.20	1.20	\$ 1.20				
Balsam Fir			1.08	1.20	1.20	\$ 1.20				
White/Paper Birch			1.08	1.20	1.20	\$ 1.20				
Quaking Aspen			1.08	1.20	1.30	\$ 1.20				
Silver Maple			1.28	1.20	1.20	\$ 1.20			\$22,000.00	\$23,000.00
American Hazelnut	1.08	1.50	1.08	1.20	1.20	\$ 1.20				
Red Osier Dogwood			1.08	1.20	1.20	\$ 1.20				
Highbush Cranberry			1.08	1.20	1.20	\$ 1.20				
Apple Tree - Golden Delicious	10.00	10.00	9.00	10.00	11.50	\$ 12.00				
Cherry Tree			9.00	9.00	10.00	\$ 5.00				

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?

Yes, 2 - 3 years ago. Revenues were adjusted to continue to cover the cost of the program.

When is the last time there was an increase in fees?

We increase fees annually to reflect increased program costs.

Fee Schedule

Department: Lime
Completed By: David Peterson
Date Completed: 6/20/2018

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017 Actual Revenues	2018 Estimated Revenues	2019 Estimated Revenues
50-59 /ton	9.00	9.25	9.50	9.50	9.50	\$ 9.50		\$243,809.93	\$240,000.00	\$240,000.00
60-69 /ton	10.50	10.75	11.00	11.00	11.00	\$ 11.00	(when available)	\$0.00	\$0.00	\$0.00
Slag/ton	5.75	5.95	6.00	6.00	6.00	\$ 6.00		\$27,241.44	\$40,000.00	\$35,000.00
Class 5/ton	7.95	8.15	8.25	8.25	8.25	\$ 8.25		\$126,260.28	\$160,000.00	\$160,000.00
Class 5 (discount)/ton	7.15	7.34	7.46	7.46	7.46	\$ 7.46		\$207,387.58	\$80,000.00	\$120,000.00
Deco/ton	13.50	13.50	13.50	13.50	13.50	\$ 13.50		\$9,083.67	\$20,000.00	\$15,000.00
2" Clean/ton	12.50	12.75	12.75	12.75	12.75	\$ 12.75		\$12,025.35	\$20,000.00	\$15,000.00
3/4" Clean/ton	15.50	15.50	15.50	15.50	15.50	\$ 15.50		\$13,379.83	\$12,000.00	\$12,000.00
3" Clean/ton	12.50	12.75	12.75	12.75	12.75	\$ 12.75		\$25,305.23	\$10,000.00	\$20,000.00
Trail & Paddock Mix (3/8" -)/ton	6.20	6.50	7.50	7.50	7.50	\$ 7.50		\$4,776.78	\$3,000.00	\$3,000.00
Rip Rap/ton	32.00	32.00	32.00	32.00	32.00	\$ 32.00		\$3,066.56	\$2,000.00	\$2,000.00
Pit Run/ton	20.00	20.00	20.00	20.00	20.00	\$ 20.00		\$0.00	\$600.00	\$600.00
3/4 " Unclassified/ton	7.25	7.25	7.25	10.00	10.00	\$ 10.00	(when available)	\$1,619.00	\$3,000.00	\$2,000.00
Boulders/ton	40.00	40.00	40.00	40.00	40.00	\$ 40.00		\$0.00	\$100.00	\$100.00
Flat Rock/ton	40.00	40.00	40.00	40.00	40.00	\$ 40.00		\$28.00	\$100.00	\$100.00
Utility Rock/ton	11.50	12.00	12.00	12.00	12.00	\$ 12.00		\$6,468.12	\$5,000.00	\$5,000.00
2" Unclassified/ton	10.00	10.20	10.00	10.00	10.00	\$ 10.00	(when available)	\$0.00	\$500.00	\$500.00
Unclassified Deco/ton	10.00	10.20	10.00	10.00	10.00	\$ 10.00	(when available)	\$0.00	\$500.00	\$500.00
Packer Blend/ton	11.00	11.00	11.00	11.00	11.00	\$ 11.00		\$31,544.59	\$20,000.00	\$30,000.00
Pickups	25.00	25.00	25.00	25.00	25.00	\$ 25.00		\$1,028.01	\$1,000.00	\$1,000.00
Rental Income	3000.00	3000.00	3000.00	3000.00	3000.00	\$ 3,000.00		\$3,000.00	\$3,000.00	\$3,000.00
								\$990.49		
								\$717,014.86	\$ 620,800.00	\$664,800.00

Has any analysis been done to determine the cost of providing the services versus the fee being charged?

Yes, each year the pricelist of 7 mines in the area are compared. Local prices are compared to market and the auditors spread sheet of costs. Last year prices for Class 5 ranged for \$4.93 per ton to \$ 9.30 per ton. All though a smaller sample sizes the price range for Ag Lime was \$8.00 to \$11.00 depending on grade and location. Ag lime sales were down because of depressed farm economy and Class 5 sales were up approximately 35% due to increased construction.

When is the last time there was an increase in fees?

Ag Lime and Class 5 were increased in 2016.

Fee Schedule

Department: Register of Deeds

Completed By: Sally Spanel

Date Completed: 6/25/2018

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017 Actual Revenues	2018 Estimated Revenues	2019 Estimated Revenues
Recording/Filing Real Estate Docs	30.00	30.00	30.00	30.00	\$ 30.00	\$ 30.00	Fees are Statutorily	\$265,039.42	\$250,000.00	\$260,000.00
Plats-Subdivision/Cemetery/Condo	50.00	50.00	50.00	50.00	\$ 50.00	\$ 50.00	Controlled.	\$100.00		\$100.00
Transportation Project Plats	25.00	25.00	25.00	25.00	\$ 25.00	\$ 25.00	Per WI SS 59.43 & WI SS 69	\$0.00		\$0.00
Copies of R.E. Documents: per page/add page	\$2.00 + \$1.00	\$2.00 + \$1.00	\$2.00 + \$1.00	\$2.00 + \$1.00	\$2.00 + \$1.00	\$2.00+\$1.00		\$44,159.35		
Vital Record Copies: per copy/add copy	\$20.00 + \$3.00	\$20.00 + \$3.00	\$20.00 + \$3.00	\$20.00 + \$3.00	\$20.00 + \$3.00	\$20.00+\$3.00	Revenues = County Share Only	\$26,467.00		\$26,500.00
R.E. Transfer Fees (\$3 per \$1,000)	3 per 1,000	3 per 1,000	3 per 1000	\$3 per 1,000	\$3 per 1,000	\$3 per 1,000	Revenues = County Share Only	\$164,851.50	\$120,000.00	\$150,000.00
Laredo Subscription & Copy Fees	n/a	n/a	n/a	\$85-\$410*	\$85-\$410	\$85-\$410	Revenues = County Share Only	\$3,864.03		\$30,000.00
Tapestry Search Fees & Copy Fees	n/a	n/a	n/a	\$6.95 + copy*	\$6.95 + copy	\$6.95 + copy	Revenues = County Share Only	\$2,715.50		\$14,000.00
*2017: Sept-Dec revenue										

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?

When is the last time there was an increase in fees?

RE Transfer fees are the only fees that are controlled by Polk County. They are achieved by area RODs agreement on setting the amounts.

Fee Schedule

Department: UW-EXTENSION

Completed By: Kristen Bruder, Area Extension Director

Date Completed: 5/24/2018

Type of Fee	2014	2015	2016	2017	2018	2019	Comments	2017	2018	2019
	Fee Rate		Actual Revenues	Estimated Revenues	Estimated Revenues					
Education Workshops/person	10.00-30.00	10.00-30.00	10.00-30.00	10.00-30.00	10.00-40.00	10.00-40.00	Reflects material costs		\$500.00	
Pesticide Applicator Training/person	35	35	35.00	35.00	35.00	\$ 35.00			\$525.00	
Annual Bee (\$1.00 a yard, max \$5.00)	1	1	1.00	1.00	1.00	\$ 1.00			\$10.00	
Bulletins/Educational Materials	actual price			\$25.00						

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?

Not at the present time. As more staff come on board we will have a better idea of the cost.

When is the last time there was an increase in fees?

Fees are dependent on the class be offered.

Health and Human Services



Fee Schedule

Department: GOLDEN AGE MANOR

Completed By: Janet Mabry

Date Completed: 7/20/2018

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017 Actual Revenues	2018 Estimated Revenues	2019 Estimated Revenues
Semi Private Room skilled	211.00	211.00	211.00	211.00	225.00	\$ 235.00	Rates increased effective 9/1/17			
Private Room skilled care	226.00	226.00	226.00	226.00	242.00	\$ 250.00				
Semi Private Room- Judy's Cottage (Secure/Alzheimer's)	220.00	220.00	220.00	220.00	235.00	\$ 245.00				
Private Room- Judy's Cottage (Secured/Alzheimer's)	235.00	235.00	237.00	237.00	252.00	\$ 260.00				
Intensive Skilled care			220.00	220.00	235.00	\$ 250.00				

Has any analysis been done to determine the cost of providing the services versus the fee being charged?

There is no additional cost.

When is the last time there was an increase in fees?

Sep-17

Department	Type of Fee	2013	2014	2015	2016	2017	2018	2019	2018 Comments for 2019 Comments	2017	2018	2019	
		Fee Rate		Actual Revenues	Estimated Revenues	Estimated Revenues							
Community Services	Psychiatric Services-Evaluation/assessment	250.00	300.00	300.00	300.00	325.00	325.00	325.00	Changing fee schedule to be reflect	\$258,665	\$300,000	\$200,000	
	Psychiatric Services-Office Visit 99212							162.50					
	Psychiatric Services-Office Visit 99213							203.13					
	Psychiatric Services-Office Visit 99214							243.76					
	Psychiatric Services-Office Visit 99215							284.39					
	Psychiatric Services-New Client Office Visit 99202							182.50					
	Psychiatric Services-New Client Office Visit 99203							223.13					
	Psychiatric Services-New Client Office Visit 99204							236.76					
	Psychiatric Services-New Client Office Visit 99205							304.39					
	Psychiatric Services-Other							325.00					
	Psychotherapy	120.00	150.00	150.00	150.00	200.00	200.00	200.00		\$143,579	\$175,000	\$175,000	
	Psychotherapy-Group Sessions	50.00	50.00	50.00	50.00	50.00	50.00	50.00					
	OWI Assessment (Self-pay in advance, No Sliding Fee)/hr	275.00	300.00	300.00	300.00	300.00	300.00	300.00		\$55,090	\$55,000	\$55,000	
	IDIP (Intoxicated Driver Intervention Program)						250.00	250.00	250.00		\$4,250.00	\$4,000.00	\$4,000.00
	Voluntary AODA/Mental Health Assessment	220.00	250.00	250.00	250.00	250.00	250.00	225.00					
	Assessment (Masters Level Clinician)/hr	120.00	150.00	150.00	150.00	250.00	250.00	250.00					
	Crisis Intervention per hour						175.00	175.00	175.00		\$11,131.38	\$45,000.00	\$45,000.00
	Crisis Intervention per diem						350.00	350.00	350.00				
	Case Management/CSP	75.00	100.00	100.00	100.00	175.00	175.00	175.00		\$144,100	\$150,000	\$150,000	
	Nurse Services							75.00					
	Standard UA Test	10.00	20.00	20.00	20.00	20.00	20.00		managed by contract lab				
	Alcohol Test	30.00	30.00		30.00	30.00			managed by contract lab				
	Marijuana Test	30.00	60.00		60.00	60.00			managed by contract lab				
	Add oxycodone to any of the above		5.00		5.00	5.00			managed by contract lab				
	Marijuana Test	30.00	60.00		60	60			managed by contract lab				
	Add oxycodone to any of the above		5.00		5	5			managed by contract lab				
	Confirmation Drug Test			30.00	60	60			managed by contract lab				
	Smart Start Install			60.00	60	60	300.00	300.00	Onetime fee	\$2,400.00	\$2,000.00	\$2,000.00	
	Smart Start Download			15.00	15	15			included in smart start install fee				
	Smart Start Disconnect			30.00	30	30			included in smart start install fee				
	Drivers Safety Plan Reinstatement				150	150		150.00	150.00		\$1,420.00	\$600.00	\$600.00
	Drivers Safety Plan Extension							\$75.00	\$75.00		\$290.00	\$300.00	\$300.00
	Monthly Room and Board, Owner Operated Adult Family Home							\$623.00	d/c	Charging per DHS 1 fee schedule, varies			
Monthly Room and Board, Corporate AFH/CBRF							\$727.00	d/c	Charging per DHS 1 fee schedule, varies				
Monthly/Room and Board, RCAC							\$828.00	d/c	Charging per DHS 1 fee schedule, varies				

Fee Schedule

Department: Public Health

Completed By: Brian Kaczmariski

Date Completed: 7/13/2018

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017	2018	2019
								Actual Revenues	Estimated Revenues	Estimated Revenues
GENERAL										
ABC for Health Rent	\$3,600.00	\$3,600.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00		4800.00	\$4,800.00	
PUBLIC HEALTH										
Case Management (rate is per hour; includes B-3/PNCC)	\$45.00	\$45.00	\$45.00	\$45.00	\$50.00	\$50.00		70,246.00	95,000.00	70,500.00
Influenza Vaccination	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00		37,962.00	\$35,500.00	35,500.00
Pneumonia Vaccination	\$50.00	\$65.00	\$65.00	\$65.00			Discontinue			
Hepatitis B	\$35.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	No activity in 2016-17			
Mantoux	\$10.00	\$10.00	\$10.00	\$15.00	\$15.00	\$15.00		550.00	\$700.00	700.00
Jail Nurse (rate is per hour)	\$40.00	\$40.00	\$40.00	\$45.00	\$50.00	\$50.00		85,550.00	\$90,526.00	
Jail LPN (rate is per hour)	\$32.00	\$32.00	\$32.00	\$35.00	\$40.00	\$40.00	No LPN in 2016-17			
School Nursing (1st 12 hours exempt)	\$42.00	\$42.00	\$45.00	\$45.00	\$50.00	\$50.00		250.00	1,100.00	500.00
Speech Therapy Visit (Birth to 3)			\$150.00	\$150.00	\$150.00	\$150.00	Includes both ST/OT in	25,91.00	\$18,600.00	36,500.00
Occupational Therapy Visit (Birth to 3)			\$150.00	\$150.00	\$150.00	\$150.00	revenue line			
REPRODUCTIVE HEALTH										
Nursing Services										
Total Revenue from all services								75,797.00	\$88,000.00	88,000.00
New - 10"	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00				
New - 20"	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00				
New - 30"	\$67.00	\$67.00	\$67.00	\$67.00	\$67.00	\$67.00	Changes in Medicaid			
New - 45"	\$84.00	\$84.00	\$84.00	\$84.00	\$84.00	\$84.00	reimbursement in 2017-			
Est - 5"	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	Do not know full impact			
Est - 10"	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	yet			
Est - 15"	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00				
Est - 25"	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00	Sliding fee scale applies			
New Prevention 12 - 17	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00				
New Prevention 18 - 39	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00				
New Prevention 40 - 64	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00				
Est Prevention 12 - 17	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00				
Est Prevention 18 - 39	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00				
Est Prevention 40 - 64	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00				
Lab Services										
Chlamydia	\$62.00	\$62.00	\$62.00	\$62.00	\$62.00	\$62.00				
GC	\$62.00	\$62.00	\$62.00	\$62.00	\$62.00	\$62.00				
VDRL	\$28.50	\$28.50	\$28.50	\$28.50	\$28.50	\$28.50				
Hepatitis C	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00				
Herpes	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00				
Hemoglobin	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00				
U/A gluc	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00				
U/A Chem	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00				
KOH	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00				
HPV DNA	\$62.00	\$62.00	\$62.00	\$62.00	\$62.00	\$62.00				
Thin Prep	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00				
HIV	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00				
Pregnancy Test	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00				
Colletion/Handl	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00				
Injection Fee	\$10.00	\$10.00	\$10.00	\$10.00	\$8.00	\$8.00				
Destruction of lesions										
HPV tx 14	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00				
HPV tx 15+	\$68.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00				

Supplies										
Nuva Ring	\$42.16	\$45.00	\$45.00	\$45.00	\$50.00	\$50.00				
Oral Contraceptives	\$35.12	\$30.00	\$30.00	\$30.00	\$40.00	\$40.00				
Depo Provera	\$62.31	\$60.00	\$75.00	\$75.00	\$100.00	\$100.00				
Evra Patch	\$44.15	\$45.00	\$45.00	\$45.00	N/A	N/A	Discontinue			
Condoms per 12	\$10.10	\$2.50	\$2.50	\$2.50	\$11.00	\$11.00				
Fe Condoms	\$3.44	\$3.50	\$3.50	\$3.50	\$5.50	\$5.50				
Plan B	\$26.00	\$35.00	\$35.00	\$35.00	\$60.00	\$60.00				
Antibiotics										
Metronidazole	\$10.29	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00				
Azithromycin	\$22.99	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00				
Ceftriaxon	\$12.48	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00				
Fluconazol	\$7.87	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00				
ENVIRONMENTAL HEALTH										
Restaurant (License Fee State Surcharge) Total										
Prepackaged	\$116.00	\$116.00	\$116.00	\$116.00	\$116.00	\$116.00				\$1,624.00
Simple	\$253.00	\$253.00	\$253.00	\$253.00	\$253.00	\$253.00				\$4,807.00
Moderate	\$363.00	\$363.00	\$363.00	\$363.00	\$363.00	\$363.00				\$54,087.00
Complex	\$594.00	\$594.00	\$594.00	\$594.00	\$594.00	\$594.00				\$14,256.00
Temp	\$100.00/\$50.00/ \$25.00	\$100.00/\$50.00/ \$25.00	\$100.00/\$50.00/ \$25.00	\$100.00/\$50.00/ \$25.00	\$100.00/\$50.00/ \$25.00	\$100.00/\$50.00/ \$25.00				\$5,604.00
Pre-inspection										\$5,650.00
Prepackaged	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00				
Simple	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00				
Moderate	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00				
Complex	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00				
Other										
Church	SAME AS REGULAR LICENSING FEE FOR THESE									
Caterer	SAME AS REGULAR LICENSING FEE FOR THESE									
Civic or Fraternal	SAME AS REGULAR LICENSING FEE FOR THESE									
Schools										
Simple Food Service	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00				
Moderate Food Service	\$315.00	\$315.00	\$315.00	\$315.00	\$315.00	\$315.00				
Lodging (License Fee State Surcharge) Total										
5-30 Rooms	\$226.00	\$226.00	\$226.00	\$226.00	\$226.00	\$226.00				\$2,712.00
31-99 Rooms	\$308.00	\$308.00	\$308.00	\$308.00	\$308.00	\$308.00				\$2,156.00
100-199 Rooms	\$391.00	\$391.00	\$391.00	\$391.00	\$391.00	\$391.00				
200+ Rooms	\$539.00	\$539.00	\$539.00	\$539.00	\$539.00	\$539.00				
Bed/Breakfast - 8 or less Rooms	\$143.00	\$143.00	\$143.00	\$143.00	\$143.00	\$143.00				\$715.00
Tourist Rooming House 1-4 Rooms	\$143.00	\$143.00	\$143.00	\$143.00	\$143.00	\$143.00				\$9,867.00
Pre-inspection										
5-30 Rooms	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00				\$2,400.00
31-99 Rooms	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00				\$1,750.00
100-199 Rooms	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00				
200+ Rooms	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00				
Bed & Breakfast	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00				
Tourist Rooming House	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00				

Recreational Facilities (License Fee + State Surcharge) Total									
Campground 1-25 Sites	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00		\$3,474.00
Pre-inspection	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00		
Special Event Campground 1-25 Sites			\$175.00	\$175.00	\$175.00	\$175.00	\$175.00		\$875.00
Campground 26-50 Sites	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00		\$2,750.00
Pre-inspection	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00		
Special Event Campground 26-50 Sites			\$250.00	\$250.00	\$250.00	\$250.00	\$250.00		\$250.00
Campground 51-100 Sites	\$336.00	\$336.00	\$336.00	\$336.00	\$336.00	\$336.00	\$336.00		\$1,344.00
Pre-inspection	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00		
Special Event Campground 51-100 Sites			\$305.00	\$305.00	\$305.00	\$305.00	\$305.00		\$1,220.00
Campground 100-199 Sites	\$391.00	\$391.00	\$391.00	\$391.00	\$391.00	\$391.00	\$391.00		
Pre-inspection	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00		
Special Event Campground 100-199 Sites			\$355.00	\$355.00	\$355.00	\$355.00	\$355.00		
Campground 200+ Sites	\$451.00	\$451.00	\$451.00	\$451.00	\$451.00	\$451.00	\$451.00		\$410.00
Pre-inspection	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00		
Special Event Campground 200+ Sites			\$410.00	\$410.00	\$410.00	\$410.00	\$410.00		\$1,600.00
Rec/Ed Campground	\$556.00	\$556.00	\$556.00	\$556.00	\$556.00	\$556.00	\$556.00		\$3,630.00
Pre-inspection	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00		
Swimming Pool	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00		
Tattoo/Body Piercing	\$149.00	\$149.00	\$149.00	\$149.00	\$149.00	\$149.00	\$149.00		
Pre-inspection	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00		
Combination Tattoo/Piercing	\$242.00	\$242.00	\$242.00	\$242.00	\$242.00	\$242.00	\$242.00		
Pre-inspection	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00		\$14,240.00
DNR Transient Well Program (Fee per well tested)	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00		
Radon Long Term						\$18.00	\$18.00	New Service 2018	
Radon Kits	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00		\$1,928.00
Serve Safe Course									
Initial Certification	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00		\$7,535.00
DATCP Licenses								New Program 07/01/2017	
Very Large Potentially Hazardous Food				\$754.00	\$754.00	\$754.00	\$754.00		\$1,508.00
Medium/Large Potentially Hazardous Food				\$754.00	\$754.00	\$754.00	\$754.00		\$2,262.00
Large Potentially Hazardous Food				\$754.00	\$754.00	\$754.00	\$754.00		\$3,016.00
Small Potentially Hazardous Food				\$292.00	\$292.00	\$292.00	\$292.00		\$8,176.00
Very Small Potentially Hazardous Food				\$66.00	\$66.00	\$66.00	\$66.00		\$660.00
Large Non Potentially Hazardous Food				\$209.00	\$209.00	\$209.00	\$209.00		\$1,881.00
Very Small Non Potential Hazardous Food				\$66.00	\$66.00	\$66.00	\$66.00		\$66.00
Non Processing				\$50.00	\$50.00	\$50.00	\$50.00		\$1,200.00
Micro Market (1)					\$ 44.00	\$ 44.00	\$ 44.00	New 2018	
Micro Market (2)					\$ 66.00	\$ 66.00	\$ 66.00	New 2018	

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?

RHS Cost Analysis done in 2017; determined no changes warranted. EH cost assessment NA as fees dictated by State program

When is the last time there was an increase in fees?

Variable dependent upon service offered. See Notes Section

Public Safety and Highway



Fee Schedule

Department: District Attorney
Completed By: Belinda Cash
Date Completed: 5/24/2018

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017 Actual Revenues	2018 Estimated Revenues	2019 Estimated Revenues
Restitution Surcharge - percentage of total	0.10	0.10	0.10	0.10	0.10	0.10	Clerk Of Court will be collecting most restitution surcharge in 2019	5,162.55	2,050.00	591.00
DJOC Fee	150.00	150.00	150.00	150.00	150.00	150.00		8,275.00	16,859.50	17,196.69
District Attorney Fees								16,172.19	19,595.91	21,487.83
Discovery Photocopies										
State Public Def per page	0.20	0.20	0.20	0.20	0.20	0.20				
Private Bar per page	0.50	0.50	0.50	0.50	0.50	0.50				
Discovery CD/DVD										
State Public Def each	5.00	5.00	5.00	5.00	5.00	5.00				
Private Bar each	10.00	10.00	10.00	10.00	10.00	10.00				
Discovery Photograph Reprints										
State Public Def each max for 5x7 smaller	0.50	0.50	0.50	0.50	0.50	0.50				
State Public Def each max for 5x7 larger	1.00	1.00	1.00	1.00	1.00	1.00				
Private Bar each any size	2.00	2.00	2.00	2.00	2.00	2.00				
Discovery Counter Copies										
State Public Def each	0.20	0.20	0.20	0.20	0.20	0.20				
Private Bar each	2.00	2.00	2.00	2.00	2.00	2.00				

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?

No analysis completed

When is the last time there was an increase in fees?

Not sure. Public Defender Fees are regulated by State.

Fee Schedule

Department: Highway

Completed By: Emil Norby / KathyBohn

Date Completed: 24-May-18

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017 Actual Revenues	2018 Estimated Revenues	2019 Estimated Revenues
Access Permits							Access Permits - 2017 Actual cost \$5422.88			
Housing Developments	\$ 515.00	\$ 515.00	\$ 515.00	\$ 515.00	\$ 515.00	\$ 515.00		\$0.00	\$0.00	\$0.00
Residential	\$ 295.00	\$ 295.00	\$ 295.00	\$ 295.00	\$ 295.00	\$ 295.00		\$3,540.00	\$3,540.00	\$3,835.00
Field Access	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00		\$720.00	\$900.00	\$900.00
Field Visit Only	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00		\$300.00	\$300.00	\$300.00
Minor Modifications	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00		\$550.00	\$275.00	\$500.00
Utility Permits							Utility Permits - 2017 Actual costs \$ 8133.24			
Basic Permit	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00		\$2,450.00	\$2,000.00	\$2,500.00
Open Cut Pavement	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00		\$250.00	\$500.00	\$500.00
*Bore Pre & Post Inspections	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	**County Board eliminated these fees in 2016	\$0.00	\$0.00	\$0.00
*Trenching	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -		\$0.00	\$0.00	\$0.00
*Imp in Hwy Intersections	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -		\$0.00	\$0.00	\$0.00
*Plowing	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -		\$0.00	\$0.00	\$0.00
Over size Over width Permits							OSOW - 2017 Actual costs \$ 289.81			
Single Trip	\$ 25.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00		\$90.00	\$60.00	\$90.00
Multiple Trips	\$ 100.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00		\$110.00	\$110.00	\$110.00
House moving	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00		\$100.00	\$50.00	\$100.00

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?

Yes, we look at the cost every year. Access and OSOW permits fees are at a correct charge. Utility permits show we lost \$5,435.24 (under recovered)

When is the last time there was an increase in fees?

2014 for all permits. Decrease in utility permit fees in 2016 due to county board action.

General Government



Fee Schedule

Department: County Clerk
Completed By: Sharon Jorgenson
Date Completed: 25-May-18

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017	2018	2019
								Actual Revenues	Estimated Revenues	Estimated Revenues
Marriage License Fee	80.00	80.00	80.00	80.00	80.00	90.00	Polk County gets \$35 X 275 licenses	9625.00	\$8,000.00	\$8,750.00
Marriage Waiver Fee	10.00	10.00	10.00	10.00	10.00	20.00	27 waivers for 2017	270.00	\$200.00	\$200.00
Passport Application Fee	25.00	25.00	25.00	25.00	35.00	35.00	(Set by US Dept. of State)	11050.00	\$9,000.00	\$12,250.00
Passport Photo Fee	9.95	9.95	10.50	10.50	10.50	10.50		5800.85	\$4,500.00	\$5,000.00
Temp. Plat Fee Counter Fee (set by St	5.00	5.00	5.00	5.00	5.00	5.00	(Set by DOT)	1382.00	\$1,500.00	\$1,400.00
DMV Tabs & Plates per Application (S	17.80	17.80	17.30	17.30	17.30	17.30	(Set by TriVIN) \$6.60 or \$10.70 per ser	2549.50	\$3,500.00	\$2,500.00
Large Assembly Permits (fee per day)	100.00	100.00	100.00	100.00	100.00	125.00	(Per Day Fee)	400.00	\$400.00	\$400.00
SVRS Support Fees							Additional fees billed for programming of election machines. County covers programming cost of one machine per municipality. Paid under HAVA Equipmt Rev G/L 47333	8267.00	\$15,000.00	\$15,000.00
Population 1-599	300.00	300.00	300.00	300.00	300.00	500.00		1800.00	\$1,500.00	\$2,500.00
Population 600-999	400.00	400.00	400.00	400.00	400.00	700.00		4800.00	\$4,800.00	\$8,400.00
Population 1000-1499	500.00	500.00	500.00	500.00	500.00	800.00		3500.00	\$3,500.00	\$5,600.00
Population 1500-1999	600.00	600.00	600.00	600.00	600.00	900.00		1200.00	\$1,200.00	\$1,800.00
Population 2000-2999	700.00	700.00	700.00	700.00	700.00	1000.00		3500.00	\$3,500.00	\$5,000.00
Any Special Election plus \$.25 per eligible voter	100.00	100.00		100.00	100.00	100.00		0.00	\$0.00	\$0.00

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?
 No formal analysis has been done.

When is the last time there was an increase in fees? Marriage license fees and passport photo fees could be changed.
 These fees have remained unchanged for several years. SVRS support fees billed municipalities could be increased.

Fee Schedule

Department: **Buildings, Parks, and Recycling**
 Completed By: **Deb Peterson**
 Date Completed: **7/6/2018**

Type of Fee	2014 Fee Rate	2015 Fee Rate	2016 Fee Rate	2017 Fee Rate	2018 Fee Rate	2019 Fee Rate	Comments	2017 Actual Revenues	2018 Estimated Revenues	2019 Estimated Revenues
Parks Fees										
Camping Fee per night	15.00	15.00	15.00	15.00	15.00	15.00		\$3,305.00	\$3,305.00	\$3,305.00
Camping fee Electric per night					25.00	25.00				
Educational building at Kennedy	150.00	150.00	150.00	150.00	150.00	150.00				
Shelter reservations	40.00	40.00	40.00	40.00	40.00	40.00				
State Bike Passes										
Annual Pass	20.00	20.00	20.00	25.00	25.00	25.00		\$10,162.00	\$10,162.00	\$10,162.00
Daily Pass	4.00	4.00	4.00	5.00	5.00	5.00				
Solid Waste Revenue										
Appliances Solid Waste	15.00	16.00	18.00	18.00	18.00	18.00		\$67,179.00	\$67,179.00	\$67,179.00
Gas Ammonia appliance over 4'	175.00	185.00	204.00	204.00	204.00	204.00				
Gas Ammonia appliance under 4'	100.00	105.00	116.00	116.00	116.00	116.00				
Air conditioners	25.00	30.00	33.00	33.00	33.00	33.00				
.	25.00	30.00	33.00	33.00	33.00	33.00				
Commercial Air conditioners	450.00	475.00	523.00	523.00	523.00	523.00				
Commercial Hot water	60.00	65.00	72.00	72.00	72.00	72.00				
Commercial Appliance per cu.ft.	1.50 per cu ft	1.50 per cu ft	1.65 per cu ft	1.65 per cu ft	1.65 per cu ft	1.65 per cu ft				
Water softeners	20.00	25.00	25.00	28.00	28.00	28.00				
All Electronics			0.40	.45/lb	.45/lb	.45/lb				
Small Appliances										
Bulbs 4' and under	0.75	0.75	0.85	0.85	0.85	0.85				
5' and over	1.00	1.00	1.00	1.00	1.00	1.00				
Compacts	0.75	0.75	0.85	0.85	0.85	0.85				
U Shaped			0.85	0.85	0.85	0.85				
Broken Bulbs										
Ultra Violet			8.00	8.00	8.00	8.00				
HID			4.00	4.00	4.00	4.00				
Ballast			4.00	4.00	4.00	4.00				
Propane cylinders 4-40 lb			8.00	8.00	8.00	8.00				
Propane cylinders 100 lb			14.00	14.00	14.00	14.00				
Oil filters			0.75	0.75	0.75	0.75				
Tires per lb	0.10	0.10	.15/lb	0.15	0.15	0.15				
Off Road Tire per lb	0.25	0.25	.30/lb	0.30	0.30	0.30				
Car and Truck with Rim			plus 2.00 2.5/lb	plus 2.00 2.5/lb	plus 2.00 2.5/lb	plus 2.00 2.5/lb				
Heavy Truck Rim			12.00 plus .15 for rim and tire							
Confidential Shredding per lb.			.15/lb	.15/lb	.15/lb	.15/lb				
Mattress			15.00	15.00	15.00	15.00				

Has any analysis been done to determine the cost of providing the services versus the fee being charged? If so, when and what were the results?

Solid waste fees are dependent upon the disposal fee.

When is the last time there was an increase in fees?

2016 2017