

ROLL CALL Board Members	Aye	Nay	Exc.
Olson			
Route			
Warhdahl			
Nelson (Chairperson)			
LaBlanc			
Masters			
Prichard			
O'Connell			
Middleton			
Luke (2 <sup>nd</sup> Vice Chair)			
Duncanson			
Arcand			
Bonneprise (Vice Chair)			
Demulling			

**BOARD ACTION**  
Vote Required: 2/3 Majority

---

Motion to Approve      Adopted

                                    Adopted as amended

1st Duncanson      Defeated

2nd Masters

Yes: 14      No: 0      Exc: 0

Amendments to resolution according to minutes attached on final page.

Reviewed by: Malia T. Malone, Com. Council

Reviewed by: Robert J. [Signature], Administrator

Reviewed by: [Signature], Finance

**FISCAL & LEGAL IMPACT:**

**Certification:**  
I, Lisa Ross, Clerk of Polk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 16th day of June, 2020 by the Polk County Board of Supervisors.

Lisa R. Ross  
Lisa Ross  
County Clerk, Polk County

**Resolution No. 18-20**

**RESOLUTION TO CREATE PARKS AND TRAILS ADVISORY GROUP**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42

**TO THE POLK COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the Polk County Board of Supervisors has the authority to appoint committees made up of members of the board or electors of the county, or both, to research topics and provide recommendations; and

**WHEREAS**, Polk County owns seven (7) parks, maintains over 400 miles of trails and trail-based recreational activity that has increased over time; and

**WHEREAS**, investment in Recreation/Tourism/Parks was ranked as the 2<sup>nd</sup> highest priority by the County Board of Supervisors and included in the 2020 Budget Allocation (table 2); and

**WHEREAS**, currently, there are established trail user groups that represent activities such as: ATV/UTV, bicycling, cross country skiing, equestrian, hiking/walking/running, camping, and snowmobiling; and

**WHEREAS**, there is a need to establish and build relationships with trail and park user stakeholder groups; and

**WHEREAS**, there is a need to better understand the recreational needs and build collaborations with other government entities (Cities, Villages, Towns and School Districts); and

**WHEREAS**, Polk County desires input and collaboration from all user groups and all government entities on future recreational development that will promote economic development and tourism; and

**WHEREAS**, the operations, maintenance, and future development of Polk County Parks/Trails would benefit from direct input from trail user stakeholder groups and local municipalities; and

**WHEREAS**, opportunities exist to leverage additional recreational funding toward trail and park planning; and

43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85

**WHEREAS**, Polk County needs to ensure that all recreation demands are being addressed and that its residents and visitors are being adequately served by quality recreation facilities: and

**WHEREAS**, Polk County businesses rely on recreational opportunities and amenities to stay competitive in recruitment and retention of employees; and

**WHEREAS**, the recreational amenities in Polk County have a competitive advantage over neighboring counties such as: St. Croix and Chisago Counties (MN); and

**WHEREAS**, Polk County has the opportunity to develop and enhance recreational amenities by utilizing techniques such as: trail interlinks, corridor development, easement acquisition, contingent on long range planning; and

**WHEREAS**, County staff, the Trail Advisory Group (TAG), in collaboration with a professional consultant, will develop a comprehensive parks and trail recreational plan; with an initial estimated project cost of \$60,000.00 and the cost to Polk County will be \$50,000.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the Polk County Board of Supervisors does authorize the creation of a Trails Advisory Group, as described below:

1. Membership and Appointments.
  - a. This group shall have two (2) County Board Supervisors appointed by County Administrator for the term of two (2) years and shall be non-voting members of the group; and
  - b. One of the County Board Supervisors will serve as chairperson and the other County Supervisor will serve as vice-chair
  - c. This group shall have one (1) representative of nominated by trail stakeholder user group. Initial appointments shall be provided by the stakeholder groups and approved by County Administrator. Each stakeholder member shall be a voting member of the group; and
  - d. In addition, the initial appointments, half shall be for one-year terms, the other half for two-

86 year terms. Thereafter, the appointments to the  
87 group shall be for two-year terms.  
88

- 89 2. Duties. The group shall have the following duties:  
90 a. Serve as the steering committee for the  
91 development of the comprehensive parks and  
92 trail recreational plan.  
93 b. Review and provide recommendations on the  
94 annual operations and maintenance of the Polk  
95 County parks and trails.  
96 c. Review, research, and provide  
97 recommendations on park and trail-based  
98 issues posed by the Environmental Services  
99 Committee.  
100 d. Review, research, and provide  
101 recommendation to full County Board of  
102 Supervisors on future outdoor recreation  
103 opportunities.  
104 e. Will serve as the main advisory group to the full  
105 County Board or ES Committee when  
106 approached for trail and park related activities  
107 and development.  
108

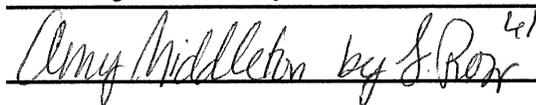
- 109 3. Meetings and Agendas.  
110 a. The group shall meet monthly, or more often,  
111 as needed.  
112 b. The Polk County Parks and Trails Coordinator  
113 will attend said meetings, act as liaison for the  
114 ESC, take and distribute meeting minutes and,  
115 along with other staff, run the meeting.  
116 c. Agenda are organized by the Parks and Trails  
117 Coordinator through suggestions from ESC,  
118 TAG Members/Chairperson(s), Environmental  
119 Services Director, and the County  
120 Administrator.

121 **BE IT FURTHER RESOLVED**, that the Polk County Board of  
122 Supervisors does agree to pay its share of the eligible costs for a  
123 professional consultant for development of the plan, as outlined  
124 above.

SUBMITTED BY:

---

 4/14/2020

Insert amendment to resolution according to minutes:

Amendment to resolution according to the 6/16/2020 Minutes of the  
County Board

125 Amendment 1: (Middleton/Masters) Resolution to change 1.c. starting at line #78  
126 to read: "This group shall have one representative of each stakeholder group not  
127 to exceed 15 members. Initial appointments shall be received through an  
128 application process and approved by the County Administrator. Each stakeholder  
129 member shall be a voting member of the group; and". **Motion** to amend  
130 Resolution 18-20 item 1.c. passed by unanimous voice vote.  
131 Amendment 2: (Prichard/Duncanson) to make a second amendment to Resolution  
132 18-20 at line 33 after the word promote to add verbiage, "health, quality of life," to  
133 read "recreational development that will promote" health, quality of life, economic  
134 development and tourism; and". **Motion** to amend resolution 18-20 at line 33  
135 passed by unanimous voice vote.  
136  
137  
138