

Resolution No. 23-14

Resolution to Authorize Amendment to Wisconsin Department of Health Services to Polk County Consolidated Contract to Provide for Wisconsin Hospital Emergency Preparedness Program Services

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, pursuant to Resolution No. 44-13, the Polk County Board of Supervisors authorized and approved the Polk County Health Department to enter into a consolidated contract with the Wisconsin Department of Health Services for the period of January 1, 2014 to December 31, 2014;

WHEREAS, the Wisconsin Department of Health Services has unilaterally modified said consolidated contract to add the Wisconsin Hospital Emergency Preparedness Program; and to revise the consolidated contract period for the provision of such program services to July 1, 2014 to June 30, 2015; and to extend additional state moneys to Polk County for the provision of services related to the Wisconsin Hospital Emergency Preparedness Program.

WHEREAS, the Wisconsin Hospital Emergency Preparedness Program (WHEPP) is a federally grant funded initiative of the Wisconsin Department of Health Services that supports hospital emergency preparedness planning, response and recovery to mass casualty incidents or pandemic events using a design model of "one region" under "one response plan" that provides a united, collaborative and organized response to an incident by strengthening an individual facility's capacity and readiness in such events; and

WHEREAS, WHEPP Region 1 is composed of thirty-two (32) health care facilities in the counties of Ashland, Barron, Bayfield, Burnett, Chippewa, Douglas, Dunn, Eau Claire, Pepin, Pierce, Polk, Rusk, Sawyer, St. Croix and Washburn; and

WHEREAS, the Polk County Health Department participates in WHEPP Region 1 by partnering with the health care facilities to provide assistance in strategic planning, emergency planning and response; and

WHEREAS, the employees and contract agents of health care facilities that participate in WHEPP Region 1 volunteer time and effort in the development of the state coordinated plan and response and would not present Polk County or the Polk County Health department with any financial responsibility or risk of loss through usage of an appropriate agreement; and

WHEREAS, under the terms of the contract amendment, the Polk County Health Department would act as a fiscal agent for WHEPP Region 1 and existing county staff of the Polk County Health Department would perform those various duties and responsibilities of fiscal agent to administer WHEPP Region 1 grant funds.

WHEREAS, pursuant to Polk County Policy 880, Budget Preparation and Execution, in the event that grant funds become available at a time when inclusion in the regular budget process is impractical, the County Administrator must approve the application for any grant with notification to the appropriate county standing committee; and

39 WHEREAS, where the expenditure of grant funds would exceed the amount approved by the County  
40 Board in the budget process, the Polk County Board of Supervisors may amend such authorized  
41 appropriations as provided by Wisconsin Statute Section 65.90(5)(a); and

42 ~~WHEREAS, the Polk County Health Department has incurred expenses for the provision of services  
43 related to the Wisconsin Hospital Emergency Preparedness Program, and~~

44 ~~WHEREAS, the Wisconsin Hospital Emergency Preparedness Program provides financial and  
45 technical assistance to hospitals and other facilities throughout the state to enhance healthcare  
46 preparedness for public health emergencies; and~~

47 NOW, THEREFORE, BE IT RESOLVED that pursuant to Wisconsin Statute Section 65.90(5), and  
48 notwithstanding Polk County Policy 880, Budget Preparation and Execution, the Polk County Board  
49 of Supervisors does amend the operating and capital budget for the calendar year 2014, as follows:

50 1. The Polk County Board of Supervisors does hereby authorize and adopt the amendment to  
51 the 2014 Wisconsin Department of Health Services to Polk County Consolidated Contract Health  
52 Department Consolidated Contract agreement for purposes of the grant year of July 1, 2014 through  
53 June 30, 2015.

54 2. The Polk County Board of Supervisors does hereby authorize and appropriate additional  
55 revenues and expenditures for the Polk County Health Department in the amount of \$102,481.00<sup>00</sup> / 102,145<sup>00</sup>  
56 ~~\$122,145~~ for the provision of professional services necessarily incurred for the provision of  
57 professional services for the purpose of providing requisite tasks as fiscal agent under the program  
58 for WHEPP Region 1.

59 3. The Polk County Board of Supervisors authorizes and directs the Polk County Health Director  
60 to complete and to administer the consolidated contract, as amended, and to extend service contracts  
61 necessary to carry-out the fiscal agent responsibilities of the County in WHEPP Region 1 the  
62 ~~Wisconsin Hospital Emergency Preparedness Program~~, consistent with said contract amendment and  
63 the WHEPP Region 1 By-Laws.

64 4. As fiscal agent, the Polk County Health Director shall obtain a waiver and indemnification  
65 agreement from all healthcare facilities, their employees and contract agents and retain the same with  
66 the Department of Administration and obtain the approval of the County Administrator for any  
67 expenditure of grant funds to be paid under this program."

68 BE IT FURTHER RESOLVED that the Polk County Clerk is directed to cause to be published  
69 notification of this amendment in a timely fashion consistent with Wisconsin Statute Section  
70 65.90(5)(a).

Funding Source/ Funding Amount:	Grant Award: \$122,145
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	August 19, 2014
Submitted By: <i>Patricia M. Schmidt</i>	
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <i>Dana Frey</i> Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only <i>Jeffrey B. Suge</i> Jeffrey B. Suge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on <sup>Sept. 16</sup> ~~Aug~~, 19, 2014, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 23-14: Resolution to Authorize Wisconsin Hospital Emergency Preparedness Program Grant and Professional Service Contract, as follows:

- Adopted by unanimous voice vote, as amended
- Adopted by a vote of two thirds of the entire membership \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Action Deferred by Procedural Action, as follows: \_\_\_\_\_

SIGNED BY: *William F. Johnson, IV*  
William F. Johnson, IV, County Board Chairperson

Attest: *Carole T. Wondra*  
Carole T. Wondra, County Clerk



**Chairman Johnson called to the floor, Resolution No. 35-14, Resolution to Approve of Dissolution of Northwest Long Term Care District Pursuant to Wis. Stats 46.2895(13) Upon Satisfaction of Conditions. Motion (Schmidt/Jepsen) to approve Resolution 35-14. Corporation Counsel, Fuge addressed the resolution. Motion to approve Resolution 35-14, carried by unanimous voice vote. Resolution adopted.**

**Chairman Johnson called to the floor, Resolution No. 23-14, Resolution to Authorize Amendment to Wisconsin Department of Health Services to Polk County Consolidated Contract to Provide for Wisconsin Hospital Emergency Preparedness Program Services. Motion (Demulling/Johansen) to approve Resolution 23.-14. Administrator Frey addressed the resolution.**

**Motion (Sample/Luke) to amend Resolution 23-14 to include 6 amendments as recommended by Health and Human Services Board, as follows:**

**“1. Following Line 14, insert (As Amended Lines 15-34)**

“WHEREAS, the Wisconsin Hospital Emergency Preparedness Program (WHEPP) is a federally grant funded initiative of the Wisconsin Department of Health Services that supports hospital emergency preparedness planning, response and recovery to mass casualty incidents or pandemic events using a design model of “one region” under “one response plan” that provides a united, collaborative and organized response to an incident by strengthening an individual facility’s capacity and readiness in such events; and

WHEREAS, WHEPP Region 1 is composed of thirty-two (32) health care facilities in the counties of Ashland, Barron, Bayfield, Burnett, Chippewa, Douglas, Dunn, Eau Claire, Pepin, Pierce, Polk, Rusk, Sawyer, St. Croix and Washburn; and

WHEREAS, the Polk County Health Department participates in WHEPP Region 1 by partnering with the health care facilities to provide assistance in strategic planning, emergency planning and response; and

WHEREAS, the employees and contract agents of health care facilities that participate in WHEPP Region 1 volunteer time and effort in the development of the state coordinated plan and response and would not present Polk County or the Polk County Health Department with any financial responsibility or risk of loss through usage of an appropriate agreement; and

WHEREAS, under the terms of the contract amendment, the Polk County Health Department would act as a fiscal agent for WHEPP Region 1 and existing county staff of the Polk County Health Department would perform those various duties and responsibilities of fiscal agent to administer WHEPP Region 1 grant funds.”

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September 16, 2014

**2. Delete Existing Lines 27-31, which read, as follows:**

~~WHEREAS, the Polk County Health Department has incurred expenses for the provision of services related to the Wisconsin Hospital Emergency Preparedness Program, and~~

~~WHEREAS, the Wisconsin Hospital Emergency Preparedness Program provides financial and technical assistance to hospitals and other facilities throughout the state to enhance healthcare preparedness for public health emergencies; and~~

**3. Revise Existing Lines 32-34 (As Amended, Lines 47-49) to read, as follows:**

NOW, THEREFORE, BE IT RESOLVED that pursuant to Wisconsin Statute Section 65.90(5), and notwithstanding Polk County Policy 880, Budget Preparation and Execution, the Polk County Board of Supervisors does amend the operating and capital budget for the calendar year 2014, as follows:

**4. Revise Lines 38-42 (As Amended, Lines 54-58) to read as follows:**

The Polk County Board of Supervisors does hereby authorize and appropriate additional revenues and expenditures for the Polk County Health Department in the amount of \$102,145.00 for the ~~provision of professional services necessarily incurred for the provision of professional services~~ for purpose of providing requisite tasks as fiscal agent ~~under the program~~ for WHEPP Region 1.

**5. Revise Lines 43-46, (As Amended, Lines 59-63) to read, as follows:**

3. The Polk County Board of Supervisors authorizes and directs the Polk County Health Director to complete and to administer the consolidated contract, as amended, ~~and to extend service contracts necessary~~ to carry-out the fiscal agent responsibilities of the County in WHEPP Region 1 ~~the Wisconsin Hospital Emergency Preparedness Program~~. consistent with said contract amendment and the WHEPP Region 1 By-Laws.

**6. Insert After Line 46, (As Amended Lines 64-67 as follows:**

4. As fiscal agent, the Polk County Health Director shall obtain a waiver and indemnification agreement from all healthcare facilities, their employees and contract agents and retain the same with the Department of Administration and obtain the approval of the County Administrator for any expenditure of grant funds to be paid under this program.”

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September 16, 2014

**Motion to approve 6 amendments to Resolution 23-14, carried** by unanimous voice vote.  
**Motion to approve Resolution 23-14 as amended carried**, by unanimous voice vote.  
Resolution adopted.

Chairman Johnson called for a 15 minute recess, 7:15 p.m.  
Chairman Johnson declared the meeting back in session, 7:30 p.m.

County Administrator Frey presented the 2015 Operating and Capital Budget Recommendation.  
**Motion (Schmidt/Demulling) to acknowledge receipt of the 2015 Budget Recommendation.**  
**Motion to acknowledge receipt of the 2015 Budget Recommendation, carried** by unanimous voice vote.

**Chairman Johnson called for a motion to approve the Administrators appointments of Tom Engel to Renewable Energy Committee; Gail Tessman to Board of Adjustment; and Pamela J. DeShaw to the Health and Human Services Board. Motion (Schmidt/Demulling) to approve said appointments. Motion to approve the appointments carried**, by unanimous voice vote.

Supervisors Reports were offered and received.

**Motion (Bonneprise/Demulling) to adjourn. Motion carried**, by unanimous voice vote.  
Chairman Johnson declared meeting adjourned 8:45 p.m.

Respectfully submitted,

Carole T. Wondra  
Polk County Clerk