Resolution No. 48- 2015

Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2016 and To Set the 2016 Tax Levy

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

WHEREAS, it is the responsibility of the Polk County Board of Supervisors to adopt a budget for the operation and fiscal management of the County of Polk for the year commencing January 1, 2016; and

WHEREAS, pursuant to Wisconsin Statute Section 59.18(5) and Policy 880, *Budget Preparation and Execution*, the County Administrator did prepare, submit and offer for review proposed 2016 budget by the County Board at its meeting of September 15, 2015; and

WHEREAS, as part of the proposed 2016 budget, the County Administrator did submit a staffing plan with respect to each county department in accordance with Polk County Policy No. 881, *Staffing and Position Administration*; and

WHEREAS, each county board standing committee has reviewed the proposed budget for every department and forwarded that budget with any recommendations to the General Government Committee; and

WHEREAS, the Polk County Board of Supervisors did consider amendments to the budget at its meeting of October 16, 2015; and

WHEREAS, on October 21, 2015, the Polk County Board of Supervisors did publish for public review a summary of the proposed 2016 budget and did notice and conduct a public hearing on the proposed 2016 budget in conformity with the laws of the State of Wisconsin; and

WHEREAS the Wisconsin Department of Revenue delivers the Statistical Report on Equalized Value of Polk County for 2016 and the Polk County Board of Supervisors accepted the report on November 10, 2015, which sets the Equalized Value of Polk County for taxing purposes at $4,073,722,200 exclusive of value in Tax Increment Districts; and

WHEREAS, for purposes of satisfying the requirements of the state imposed county tax levy rate limit formula, the budget for 2016 is in compliance with Wisconsin Statute Sections 59.605 and 66.0602; and

WHEREAS, the Polk County Budget for the Calendar Year 2016 is a financial plan for the operational needs of the County and was developed in accordance with the Uniform

Chart of Accounts for Wisconsin Municipalities and the pronouncements of the Governmental Accounting Standards Board(GASB); and

WHEREAS, this resolution constitutes Polk County Operating and Capital Budget for the Calendar Year 2016 and is defined as the County Budget pursuant to Wisconsin Statute Section 65.90.

NOW, THEREFORE, BE IT RESOLVED that in accordance with Wisconsin Statute Section 65.90, the Polk County Board of Supervisors does hereby adopt the 2016 Operating and Capital Budget of the County of Polk, in the amount of $58,710,373 including departmental appropriations and revenues and use of fund balance as amended following the public hearing as set forth in the attached document entitled Adopted 2016 Operating and Capital Budget of the County of Polk, incorporated herein.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors does authorize and appropriate such revenues and expenditures for calendar year 2016 as designated in the Operating and Capital Budget for calendar year 2016.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs that all appropriations for 2015 shall lapse to the general fund as undesignated fund balance at the end of calendar year 2015 and that any other fund balance determined to exist at the end of 2015 shall be transferred to general fund balance to the extent said appropriation has not been expended or appropriation or other fund balance been determined by the County Administrator to be nonspendable, restricted, committed, or assigned as defined by GASB Rule 54.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms the existence of the committed or assigned fund balances in the attached documentation.

BE IT FURTHER RESOLVED that, notwithstanding any other policy to the contrary, the Polk County Board of Supervisors adopts the submitted departmental staffing plans and authorizes for calendar year 2016 those positions and the corresponding expenditures identified in said staffing plans and that any position not so identified will be considered eliminated from the 2016 department budget.

BE IT FURTHER RESOLVED that the 2016 fee schedule as incorporated in the 2016 budget is hereby adopted, including rentals for the use of County-owned property.

BE IT FURTHER RESOLVED that Wisconsin State taxes, in conformity with and as provided in Wisconsin Statute Section 70.58, be levied in the amount of $717,808 for State Forestation on taxable property of Polk County.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors levies against all real property within Polk County for 2016, as follows:

A. County Levy:

1. General County Operations:	$ 18,180,866
2. Debt Levy:	$ 3,287,152
Total 2016 County Levy	$ 21,468,018

B. State Required Levy on Behalf of Other Agencies

3. Town Bridge Construction:	$ 2,159
4. Library Support – Act 150:	$ 671,388
Total 2016 Levy, All Purposes:	$ 22,141,565

BE IT FURTHER RESOLVED that the County Administrator is authorized to make any technical corrections to the budget that are necessary for the County Budget to comply with all state law and regulations.

BE IT FURTHER RESOLVED that a portion of the unassigned fund balance as of December 31, 2015, be allocated as follows:

1. $20,000 assigned to Redaction Fees

BE IT FURTHER RESOLVED that the department heads of the various County departments are authorized to enter into and to execute on behalf of the respective County department intra-county cooperative agreements and service agreements that are authorized and necessary under federal and state programs to provide services to other County departments and to secure and to account for reimbursements for those expenses that incurred by other County departments in the performance of services required by those cooperative agreements or service agreements.

BE IT FURTHER RESOLVED that notwithstanding any policy to the contrary, with the adoption of this resolution the Polk County Board of Supervisors authorizes departments to apply for and accept any grant incorporated in this budget and identified on the grant schedule attached hereto and incorporated herein or any revenue incorporated in this budget and to accept, with the concurrence of the County Administrator, any contract with the State of Wisconsin whose revenues and expenditures are incorporated in this budget.

BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the Parks, Buildings and Solid Waste Director to act on its behalf to submit an application to the Department of Natural Resources for financial assistance under Wisconsin Statutes sec. 287.23 and Wisconsin Administrative Code chapters NR 542, 544 and 549, to sign necessary documents and to submit a final report.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Parks, Buildings and Solid Waste Director or her/his designee to act on behalf of the County of Polk to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available and incorporated in this budget, to submit reimbursement claims along with necessary supporting documentation within six months of project completion date, to submit necessary signed documents and to take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the County of Polk will comply with state or federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural

Resources or the National Park Service, as appropriate, approval in writing before any change is made in the use of the project site.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the Director of Polk County Land and Water Resources Department to act on behalf of the County of to submit requests and applications for grants funding or financial assistance from the Wisconsin Department of Natural Resources with respect to the specific grant and or financial assistance program, as follows:

1. The Aquatic Invasive Species Control Grant Program;
2. The Lake Management Grant Program; and
3. The Lake Protection and Classification Grant Program.

BE IT BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves and authorizes on behalf of the County of Polk an application for grant funding or financial assistance under each respective identified program.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Director of the Polk County Land and Water Resources Department to act on behalf of the County of Polk as grant administrator to sign and submit an application to the State of Wisconsin for financial aid for aquatic invasive species control purposes, lake planning purposes, and lake protection purposes; to sign a grant agreement between the county and the DNR as well as other necessary documents; to take necessary action to undertake, direct, and complete an approved aquatic invasive species control grant, an approved lake planning grant, and an approved lake protection grant; to submit quarterly and/or final reports to the DNR to satisfy the grant agreement; and to submit reimbursement claims along with necessary supporting documentation within six months of project completion date.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms that Polk County will meet the obligations under any aquatic invasive species control grant, lake planning grant, and lake protection grant including timely publication of the results, compliance with state rules for the program, and will meet the financial obligations under the grant including the prompt payment of the required County's commitment to the project costs of 25 to 33 percent depending on the program.

BE IT FURTHER RESOLVED that the Polk County Land and Water Resources Department desires to receive grant funding from the Wisconsin Department of Natural Resources (WDNR) –Target Runoff Management (TRM) program pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR151, 153, and 155, Wis. Adm. Code, for the purpose of implementing measures to control nonpoint source water pollution and the Landowner agrees to contribute the local share (also called the "match") needed for projects that are ultimately grant-funded by the WDNR.

BE IT FURTHER RESOLVED the Polk County Board of Supervisors authorizes the Polk County Conservationist to submit a signed grant application to the WDNR; to submit a signed Environmental Hazard Assessment form to the WDNR, if applicable; to

sign a grant agreement between Polk County and the WDNR; to submit signed quarterly and final report forms to the WDNR; and to submit signed grant reimbursement requests to the WDNR.

BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes and delegates the discretion to the Golden Age Manor Administrator to, after consultation with the County Administrator, to provide for and to implement a compensation increase or bonus for 2015, should projections indicate that the ending balance, after receipts of all state aid, exceeds $50,000.

BE IT FURTHER RESOLVED that, effective December 1, 2015, the Polk County Board of Supervisors renames the Polk County Human Services Department the Polk County Department of Children and Families.

BE IT FURTHER RESOLVED that, effective December 1, 2015, pursuant to Sections 46.23(3), 59.03 and 59.51, the Polk County Board of Supervisors establishes the Community Services Division for the purpose of delivering on a coordinated and integrated basis those services and programs administered in the county departments of Polk County Department of Children and Families, the Polk County Health Department and the Office of Medical Examiner.

BE IT FURTHER RESOLVED that, effective December 1, 2015, the Polk County Board of Supervisors establishes the county office of Community Services Division Director, which office shall perform those duties and responsibilities of the Human Services Director as enumerated in statute, administrative regulation or county ordinance and resolution; and those duties and responsibilities of Public Health Director, with exception of those duties and responsibilities transferred to the Polk County Health Officer, as established herein below.

BE IT FURTHER RESOLVED that the Community Services Division Director shall also have the authority to oversee the functions administered in the county departments within the Community Services Division; to exercise the powers of the County Administrator, enumerated in Section 59.18(2)(b), upon delegation and transfer of such powers by the County Administrator, with respect to those appointive positions of departments within the Community Services Division; and to administer the appropriations, allocations and authorized expenditures and staff of the departments within the division so as to effect this consolidation.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors acknowledges that pursuant to Wisconsin Statute Section 251.04(9), the County Administrator has assumed the powers and duties enumerated in Section 251.04, Wisconsin Statutes of the Health and Human Services Board and that the County Administrator has delegated such powers and duties to the Community Services Division Director.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors restructures the county office of Public Health Director/Health Officer into two separate county

offices, the Community Services Division Director, as established above, and the county office of Polk County Health Officer, which such office shall be established, effective December 1, 2015, possess the qualifications, duties and responsibilities of a Level III local health officer as provided in Wisconsin Statute Section 251.06(1) and (3) and county ordinance and resolution, and be appointed and supervised by the Community Services Division Director pursuant to Wisconsin Statute Section 251.04.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors establishes the following appointed offices within the Community Services Division, reporting to the Community Services Director and superseding any and all interim appointments by the County Administrator or the Human Services Director, to be implemented at the discretion of the Community Services Director:

1. Children and Family Services Director
2. Business and Operations Manager
3. Economic Support Manager
4. Behavioral Health Department Director

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Community Services Director to re-allocate any appropriation and authorized expenditure to effect this restructuring, provided that the overall budget amount and authorized staffing level for the Department of Human Services, Public Health Department, and Medical Examiner for 2016 is not exceeded.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors establishes the appointed county office of Deputy County Administrator.

BE IT FURTHER RESOLVED that Deputy County Administrator shall carry out those duties and responsibilities of the County Administrator during such times in which the incumbent County Administrator assigns to the Deputy County Administrator said responsibilities or in the event that the County Administrator is, due to incapacity, unable to perform the duties of such office.

BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.52(1)(b), the Polk County Board of Supervisors establishes the appointed county office of Director of Department of Administration.

BE IT FURTHER RESOLVED that the Director of the Department of Administration will have the responsibility to administer all of the functions assigned to the Department of Administration and carry-out those duties and responsibilities previously assigned to the Finance Manager, including, but not limited to, those of the County Auditor, as enumerated in Wisconsin Statute Section 59.47 and respective county policy and to specifically oversee all financial practices in all departments or agencies, including reporting and software, not otherwise prescribed by Wisconsin Statutes.

1 BE IT FURTHER RESOLVED that the complete budget, as adopted, be placed on file in
2 the office of the County Clerk and County Administrator.

Funding Amount and Source: As Provided in Submitted, Received and Amended 2016 Budget Proposal of Polk County

Date General Government Committee Advised: November 10, 2015
General Government Committee Recommendation: _____
Effective Date: Upon Passage Unless Specified Herein
Date Submitted to County Board: November 10, 2015
County Board Action: _____

Submitted Upon Recommendation by the County Administrator

_____
Dana Frey

Review by County Administrator:

- ☒ Recommended
- ☐ Not Recommended
- ☐ Reviewed Only

_____
Dana Frey, County Administrator

Review by Corporation Counsel:

The above-resolution is approved as to form. It is the recommendation of the Corporation Counsel that the Polk County Board of Supervisors adopt the above resolution.

- ☐ Recommended
- ☐ Not Recommended
- ☐ Reviewed Only

_____
Jeffrey B. Fuge, Corporation Counsel

COUNTY BOARD ACTION

At its annual business meeting on November 10, 2015, the Polk County Board of Supervisors did, pursuant to Section 65.90 and after public hearing on the same, adopt the above-entitled resolution, Resolution No. 48 - 2015: Resolution to Adopt the Polk County Operating

and Capital Budget for the Calendar Year 2016 and To Set the 2016 Tax Levy, by a unanimous ~~majority vote of _____ in favor and _____ against~~. voice vote

William Johnson, IV, County Board Chairperson

Attest: Carole Wondra

Carole Wondra, Polk County Clerk

Attachment 1

General Fund Restricted or Assigned Funds Budgeted in 2016

	Restricted	Assigned
Register of Deeds Redaction Fees	70,000	
Law Enforcement Federal Forfeiture	25,000	
Land Information Internet Services	20,000	
Administration – Employee Recognition		10,000
Buildings, Parks, Recycling – Conservation Project	10,463	

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	Federal CFDA/State ID	Start Date of Grant	End Date of Grant	Each Grant Amount	Local Match	Budget Amount
2	Jobie Bainbridge	STATE AID COURTS		1/1/2016	12/31/2016	$70,102.50		$140,205.00
2	Jobie Bainbridge	ST AID GUARDIAN AD LITEM		1/1/2016	12/31/2016	$34,500.00		$34,500.00
5	Daniel Steffen	VICTIM/WITNESS ASSISTANCE PROGRAM	455.532	1/1/2016	12/31/2016	$65,791.49		$65,791.49
7	DEB PETERSON	CLEAN SWEEP	N/A	1/1/2015	12/31/2015	$18,000.00	$4,625.00	$14,000.00
7	DEB PETERSON	ATV MAINTENANCE GRANT	370.577	7/1/2015	6/30/2016	$22,310.00		$22,310.00
7	DEB PETERSON	UTV	370.577	7/1/2015	6/30/2016	$3,130.00		$3,130.00
7	DEB PETERSON	CONSERVATION PROJECTS	370.563	10/1/2015	10/1/2016	$2,450.00		$2,450.00
7	DEB PETERSON	SNOWMOBILE TRAIL MAINTENANCE GRANT	370.575	7/1/2015	6/30/2016	$85,850.00		$85,850.00
7	DEB PETERSON	DNR RECYCLING GRANT TO RESPONSIBLE UNITS	N/A	10/1/2015	10/1/2016	$127,774.00		$127,774.00
7	DEB PETERSON	GANDY DANCER TRAIL REHAB	N/A	7/1/2014	6/30/2016	$30,506.00		$0.00
7	DEB PETERSON	CATTAIL		10/2/2012	6/30/2015	$72,185.00		$0.00
11	STEVE MOE	REC PATROL-BOATING STATE AID	370.55	1/1/2016	12/31/2016	$10,210.00		$12,000.00
11	STEVE MOE	REC PATROL-ATV STATE AID	370.551	5/1/2016	4/30/2017	$3,980.00		$8,812.00
11	STEVE MOE	REC PATROL-SNOWMOBILE STATE AID	370.552	5/1/2016	4/30/2017	$4,221.00		$3,500.00
11	STEVE MOE	LAW ENFORCEMENT CERTIFICATION TRAINING STATE AID	455.263	7/1/2016	6/30/2017	$5,760.00		$9,280.00
11	STEVE MOE	COUNTY TRIBAL LAW ENFORCEMENT	455.263	1/1/2016	12/31/2016	$14,888.00		$15,700.00
11	STEVE MOE	JAILER CERTIFICATION TRAINING STATE AID				$4,680.00		$0.00
12	KATHY POIRIER	HAZARD MITIGATION GRANT	97.047	1/1/2016	6/30/2017	$22,500.00	$7,500.00 In-Kind	$22,500.00
12	KATHY POIRIER	EPCRA PLANNING & ADMIN GRANT	465.337	10/1/2015	9/30/2016	$9,310.00		$12,117.09
12	KATHY POIRIER	NATIONAL EMERGENCY FOOD & SHELTER	97.024			$3,000.00		$3,000.00
12	KATHY POIRIER	HMEP TRAINING SUB GRANT.	20.703	1/1/2015	9/30/2016	$500.00		$500.00
12	KATHY POIRIER	EMPG	97.042	10/1/2015	9/30/2016	$44,713.00	$48,404.94	$93,117.94
14	GRETCHEN SAMPSON	FORWARD HLTH PROJECT-DIV OF HLTHCARE ACC	75	7/1/2015	6/30/2016	$25,582.00	$25,582.00	
14	GRETCHEN SAMPSON	BIRTH TO THREE-DIV OF LONG TERM CARE	550	1/1/2016	12/31/2016	$88,837.00	$123,812.00	$88,837.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	157720	1/1/2016	12/31/2016	$4,409.00		$4,409.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	155020	1/1/2016	12/31/2016	$12,366.00		$12,366.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	159320	1/1/2016	12/31/2016	$19,066.00	$11,546.00	$19,066.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	151734	1/1/2016	12/31/2016	$2,163.00		$2,163.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	151735	1/1/2016	12/31/2016	$1,519.00		$1,519.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	150321	1/1/2016	12/31/2016	$7,635.00		$9,135.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	157010	7/1/2015	6/30/2016	$65,730.00		$65,730.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	155050	1/1/2016	12/31/2016	$146,104.00		$146,104.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	11111	4/1/2015	6/30/2016	$7,830.00		$15,892.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	155170	7/1/2015	6/30/2016	$157,500.00		$157,500.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT		7/1/2015	6/30/2016	$41,838.00		
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	159321	1/1/2016	12/31/2016	$45,537.00		$45,537.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	181012	1/1/2016	12/31/2016	$134,874.00		$134,874.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	181005	1/1/2016	12/31/2016	$15,680.00		$15,680.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	154710	1/1/2016	12/31/2016	$183,870.00		$185,153.00

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	Federal CFDA/State ID	Start Date of Grant	End Date of Grant	Each Grant Amount	Local Match	Budget Amount
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	154760	1/1/2016	12/31/2016	$10,500.00		$9,217.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	154720	1/1/2016	12/31/2016	$1,484.00		$1,484.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	154661	10/1/2015	9/30/2016	$17,640.00		$17,640.00
14	GRETCHEN SAMPSON	PART OF CONSOLIDATED CONTRACT	159220	1/1/2016	8/30/2016	$7,028.00		$6,740.00
16	Gretchen Sampson	Community Intervention	410.302	7/1/2015	6/30/2016	$4,400.00		$4,400.00
16	Gretchen Sampson	Child Care Administration	93.596	1/1/2016	12/31/2016	$53,941.00		$53,941.00
16	Gretchen Sampson	Child Care Certification - Ashley	93.596	1/1/2016	12/31/2016	$16,250.00		$169,250.00
16	Gretchen Sampson	Child Care Fraud	93.596	1/1/2016	12/31/2016	$3,592.00		$0.00
16	Gretchen Sampson	Kinship Benefits	93.558	1/1/2016	12/31/2016	$80,840.00		$80,840.00
16	Gretchen Sampson	Kinship Assessments	93.558	1/1/2016	12/31/2016	$6,530.00		$6,530.00
16	Gretchen Sampson	DCF BCA	437.3561	1/1/2016	12/31/2016	$439,986.00		$439,986.00
16	Gretchen Sampson	DCF BCA Match	437.3561	1/1/2016	12/31/2016	$149,629.00		$149,629.00
16	Gretchen Sampson	Safe and Stable Families	93.556	1/1/2016	12/31/2106	$42,827.00		$42,827.00
16	Gretchen Sampson	Adam Walsh Finger Print	93.658	1/1/2016	12/31/2016	$1,491.00		$1,491.00
16	Gretchen Sampson	Independent Living	93.674	1/1/2016	12/31/2016	$20,382.00	$5,095.00	$25,477.00
16	Gretchen Sampson	ETV	93.599	1/1/2016	12/31/2016	$2,095.00	$524.00	$2,619.00
16	Gretchen Sampson	Chips Legal Services	93.658	1/1/2016	12/31/2016	$1,998.00	$5,402.00	$0.00
16	Gretchen Sampson	TPR Adoption Legal Services	93.658	1/1/2016	12/31/2016	$4,037.00	$6,314.00	$0.00
16	Gretchen Sampson	Foster Parent Training	93.658	1/1/2016	12/31/2016	$2,128.00	$3,062.00	$5,190.00
16	Gretchen Sampson	CST		1/1/2016	12/31/2016	$60,000.00		$0.00
16	Gretchen Sampson	Meth Treatment	93.959	1/1/2016	12/31/2016	$60,000.00		$0.00
16	Gretchen Sampson	APS	435.312	1/1/2016	12/31/2016	$37,856.00		$37,856.00
16	Gretchen Sampson	Alzheimer Caregiver	435.381	1/1/2016	12/31/2016	$12,330.00		$12,330.00
16	Gretchen Sampson	DHS BCA	435.561	1/1/2016	12/31/2016	$1,176,409.00		$1,176,409.00
16	Gretchen Sampson	DHS BCA Match	435.681	1/1/2016	12/31/2016	$129,117.00		$129,117.00
16	Gretchen Sampson	CLTS Other GPR 871	435.871	1/1/2016	12/31/2016	$89,911.00		$61,105.00
16	Gretchen Sampson	CLTS Other Fed 872	435.872	1/1/2016	12/31/2016	$130,055.00		WPS
16	Gretchen Sampson	CLTS Autism Fed 874	435.874	1/1/2016	12/31/2016	$62,587.00		WPS
16	Gretchen Sampson	CLTS Autism GPR 875	435.875	1-1-206	12/31/2016	$90,530.00		WPS
16	Gretchen Sampson	CLTS Admin GPR 877	435.877	1/1/2016	12/31/2016	$8,280.00		$8,280.00
16	Gretchen Sampson	CLTS Admin Fed 878	435.878	1/1/2016	12/31/2016	$8,280.00		$8,280.00
16	Gretchen Sampson	CLTS Admin GPR 880	435.88	1/1/2016	12/31/2016	$5,762.00		$5,762.00
16	Gretchen Sampson	CLTS AUT Admin Fed 881	435.881	1/1/2016	12/31/2016	$5,762.00		$5,762.00
16	Gretchen Sampson	COP	435.367	1/1/2016	12/31/2016	$178,865.00		$178,865.00
16	Gretchen Sampson	Family Support	435.577	1/1/2016	12/31/2016	$41,518.00		$41,518.00
16	Gretchen Sampson	MH Block Grant	93.958	1/1/2016	12/31/2016	$17,164.00		$17,164.00
16	Gretchen Sampson	AODA Block Grant	93.959	1/1/2016	12/31/2016	$68,628.00		$68,628.00
16	Gretchen Sampson	IMD OBRA - may be part of BCA in future	435.571	1/1/2016	12/31/2016	$21,604.00		$21,604.00
16	Gretchen Sampson	Certified MH Program - part of BCA in future	435-517	1/1/2106	12/31/2016	$23,516.00		$23,516.00
16	Gretchen Sampson	Elder Abuse	435.56049	1/1/2016	12/31/2016	$18,024.00		$18,024.00

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	Federal CFDA/State ID	Start Date of Grant	End Date of Grant	Each Grant Amount	Local Match	Budget Amount
16	Gretchen Sampson	Great Rivers	93.778 & 435.283	1/1/2016	12/31/2016	$437,259.00	$294,789.00	$732,048.00
16	Gretchen Sampson	LIHEAP Crisis Services	505.371	10/1/2015	9/30/2016	$19,774.00		$19,744.00
16	Gretchen Sampson	LIHEAP Operations	505.371	10/1/2015	9/30/2016	$23,908.00		$23,908.00
16	Gretchen Sampson	LIHEAP PB Operations	505.371	10/1/2015	9/30/2016	$10,243.00		$10,243.00
16	Gretchen Sampson	LIHEAP PB Outreach	505.371	10/1/2015	9/30/2016	$11,473.00		$11,473.00
16	Gretchen Sampson	LIHEAP WX Operations	505.371	10/1/2015	9/30/2016	$16,390.00		$16,390.00
16	Gretchen Sampson	Youth Aids	410.313	1/1/2016	12/31/2016	$367,909.00		$519,236.00
16	Gretchen Sampson	Youth Aids AODA	410.313	1/1/2016	12/31/2016	$8,562.00		$8,562.00
16	Gretchen Sampson	SBIRT	93.243	1/1/2016	12/31/2016	$1,200.00		$0.00
16	Gretchen Sampson	IDP Emergency Funds	435.571	1/1/2016	12/31/2016	$82,941.00		$225,563.00
18	RICK GATES	ANNUAL WDVA CVSO GRANT	485.001			$10,000.00		$10,000.00
18	RICK GATES	ANNUAL WDVA TRANSPORTATION GRANT	485.001			$4,000.00		$4,000.00
22	TIM RITTEN	ST AID WILDLIFE DAMAGES		1/1/2016	12/31/2016	$60,200.00		$60,200.00
22	TIM RITTEN	DNR-AIS 3		1/1/2016	12/31/2017	$20,000.00		$26,000.00
22	TIM RITTEN	DNR-LOTUS 1	LPL-1532-14	1/1/2014	12/31/2016	$5,500.00		$0.00
22	TIM RITTEN	DNR-LOTUS 2	LPL-1542-14	7/1/2014	12/31/2016	$11,000.00		$0.00
22	TIM RITTEN	DNR-LOVELESS	LPL-1546-14	4/1/2014	6/30/2017	$6,000.00		$0.00
22	TIM RITTEN	ST AID LAND/WATER RESOURCES	115.15	1/1/2016	12/31/2016	$145,834.00		$145,834.00
24	SARA MCCURDY	WI LAND INFO PRG WLIP		1/1/2015	1/1/2016	$50,000.00		$25,000.00
27	JEFF FUGE	CHILD SUPPORT PRG PERFORMANCE INCENTIVE		1/1/2016	12/31/2016	$61,610.00		$431,690.00
27	JEFF FUGE	CHILD SUPPORT PRG-STATE GPR		1/1/2016	12/31/2016	$41,332.00		$431,690.00
27	GENE PHILLIPS	WI DEPT CHILDREN & FAMILIES-TITLE IV		1/1/2016	12/31/2016	$14,480.00		$14,480.00
28	JEREMY KOSLOWSKI	NICKEL AN ACRE WILDLIFE	370.564			$857.15		$857.00
28	JEREMY KOSLOWSKI	FOREST ADMINISTRATOR GRANT	370.572			$46,000.00		$48,980.27
28	JEREMY KOSLOWSKI	SUSTAINABLE FORESTRY GRANT				$9,000.00		$8,226.86
29	STEVE WARNDAHL/EMIL NORBY	STATE AIDS TRANSPORTATION		1/1/2016	12/31/2016	$1,483,868.00		$1,483,868.00
29	STEVE WARNDAHL/EMIL NORBY	LOCAL ROAD IMPRVMNT PRG CHI		1/1/2016	12/31/2016	$158,386.00		$158,000.00
29	STEVE WARNDAHL/EMIL NORBY	LOCAL ROAD IMPRVMNT PRG ADMIN FEE		1/1/2016	12/31/2016	$6,400.00		$6,400.00
36	LAURA NEVE	AGING & DISABILITY RESOURCE CENTER		1/1/2016	12/31/2016	$473,012.00		$751,772.00
36	LAURA NEVE	TITLE III-B (GWAAR)		1/1/2016	12/31/2016	$77,039.00	$8,560.00	
36	LAURA NEVE	TITLE III-C1 (GWAAR)		1/1/2016	12/31/2016	$199,981.00	$22,221.00	
36	LAURA NEVE	TITLE III-C2 (GWAAR)		1/1/2016	12/31/2016	$50,948.00	$5,661.00	
36	LAURA NEVE	TITLE III-D (GWAAR)		1/1/2016	12/31/2016	$5,909.00	$657.00	
36	LAURA NEVE	TITLE III-E (GWAAR)		1/1/2016	12/31/2016	$30,355.00	$10,119.00	
36	LAURA NEVE	STATE ALZH FAMILY & CAREGIVE SUPPORT		1/1/2016	12/31/2016	$5,406.00		
36	LAURA NEVE	STATE ELDERLY BENEFIT SERVICES		1/1/2016	12/31/2016	$56,430.00	$6,270.00	
36	LAURA NEVE	STATE SENIOR COMMUNITY SERVICES		1/1/2016	12/31/2016	$13,907.00	$1,545.00	$112,794.00
36	LAURA NEVE	85-21 (DOT)		1/1/2016	12/31/2016	$114,699.00	$22,940.00	
36	LAURA NEVE	STATE HLTH INS PRG		4/1/2015	3/31/2016	$7,000.00		
36	LAURA NEVE	NUTRITIONAL SERVICES INCENTIVE PRG		10/1/2014	9/30/2015	$34,291.00		$481,266.00

STATE OF WISCONSIN)
)SS
COUNTY OF POLK)

I Carole T. Wondra, Clerk for Polk County, do hereby certify that the attached is a true and correct copy of Resolution No. 48-15, that was adopted by the Polk County Board of Supervisors on November 10, 2015

Carole T. Wondra 11-13-15

Carole T. Wondra, Date
Polk County Clerk

POLK COUNTY BOARD OF SUPERVISORS
Minutes from Tuesday, November 10, 2015
Polk County Government Center – County Board Room
Balsam Lake, WI 54810

Chairman Johnson called the regular November 10, 2015 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johnson recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting, was properly posted in three public buildings, published in the county's legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of November 2, 2015. In addition, the Office of the County Clerk distributed on October 30, 2015 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, section 2 of the County Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the County Clerk satisfied the applicable provisions of Wisconsin Open Meetings Law.

Chairman Johnson recognized the County Clerk for purposes of taking roll call. Roll call was taken with all 15 members present.

Chairman Johnson led the Pledge of Allegiance.

A moment of silence was held during Time of Reflection in honor of Veterans Day.

Chairman Johnson called for a motion to approve all points identified in the Consent Agenda, including November 10, 2015 Agenda and Minutes of October 16, 2015 County Board meeting. **Motion (Bonneprise/Jepsen) to approve the Consent Agenda. Motion carried** unanimous by voice vote.

Gretchen Sampson presented Dr. Marty Rimestad with the 2nd Annual Friend of Public Health award.

Time was given for public comment. None offered.

Time was given for Receipt and Discussion of Committee Reports.
Supervisor Russ Arcand requested the following be made a part of the published County Board meeting minutes:
On Nov. 10, 2015, the General Government Committee approved the transfer of funds from the Polk County Contingency Fund to: District Attorney's 2015 Budget for the purchase of additional professional services needed for upcoming trial, up to the amount of $8,000 in Other Professional Services at the year end 2015 should the Department's annual expenditures exceed revenues. In accordance with Wisconsin Statute 65.90(5)(b).

Chairman's Report was received as presented by Chairman Johnson.

Chairman Johnson requested a motion to confirm the County Administrator's appointment. **Motion (O'Connell/Schmidt) to confirm the Administrator's appointment of Gretchen Sampson as Interim Human Services Director. Motion to confirm appointment, carried** by unanimous voice vote.

Chairman Johnson recognized Administrator Frey for the purposes of receiving the Administrator's Report and presentation on the Operating and Capital Budget for 2016.

Chairman Johnson declared open the Public Hearing on the proposed Operating and Capital Budget for Calendar Year 2016, at 7:00 p.m.

Chairman Johnson offered a time for public testimony regarding the 2016 budget. None offered.

Chairman Johnson declared the Public Hearing closed. 7:05 p.m.

Resolutions and Ordinances:

Chairman Johnson called to the floor, **Resolution No. 46-15**, Resolution to Fix Compensation of County Board Supervisors and Citizen Committee Members, Commending April 2016 Term. **Motion (Jepsen/Moriak) to approve Resolution No. 46-15.** Corporation Counsel addressed the resolution.
Motion (Sample/O'Connell) to amend Resolution 46-15 as follows:
Strike lines 13 -25 of Resolution No. 46-15 and replace with:
The Supervisor holding the office of Chairperson shall be compensated with a salary in the annual amount of Five Thousand One Hundred ($5,100) Dollars, paid at the rate of $425 per month.
The Supervisor elected as Chair of the Health and Human Services Board shall also serve as County Board Vice-Chair and receive an annual salary of One Thousand Five Hundred Dollars ($1,500), paid at the rate of $125 per month.
Each Supervisor shall be compensated $100 per diem for each County Board meeting, Committee of the Whole meeting or Health and Human Services Board meeting.
Each Supervisor shall be compensated $75 per diem for each Standing Committee attended.
Each Supervisor shall be compensated $60 per diem for each AD-hoc Committee attended and an addition $15 for each meeting that exceeds 3.5 hours in duration.
In addition, each Supervisor shall be paid a One Hundred Dollar ($100) per diem each day he or she attends any authorized meeting, convention or seminar other than a Standing or Ad-hoc Committee which are compensated at their designated rates. In addition, each supervisor shall be paid ½ per diem for travel for the day prior to the meeting, when said meeting begins at 10:00 a.m. or earlier and where travel to said meeting is 150 miles one way, at the direction or with the approval of the County Board Chairperson, provided adequate funds are available.

Strike lines 34-44 of Resolution No. 46-15 and replace with:
Each citizen member shall be compensated $100 for each Health and Human Services Board meeting attended.
Each citizen member shall be compensated $75 for each Standing Committee attended.
Each citizen member shall be compensated $60 for each Ad-hoc Committee attended.
In addition, each citizen shall be paid a One Hundred Dollar ($100) per diem each day he or she attends any authorized meeting, convention, or seminar other than a standing or Ad-hoc Committee which are compensated at their designated rates. In addition, each citizen shall be paid ½ per diem for travel for the day prior to the meeting, when said meeting begins at 10:00 a.m. or earlier and where travel to said meeting is 150 or more miles one way, at the direction or with approval of the County Board Chairperson, provided adequate funds are available.

Chairman Johnson called for a vote on the amendment to Resolution No. 46-15. A ballot vote was requested. Motion to amend Resolution No. 46-15 as presented, failed by a ballot vote of 5 yes /10 no. Voting Yes: Suprs. Johansen, Hallberg, Sample, O'Connell & Arcand. Voting No: Suprs. Johnson, Schmidt, Moriak, Caspersen, Edgell, Jepsen, Luke, Nelson, Bonneprise & Demulling.

Motion to approve Resolution No. 46-15, carried by a ballot vote of 10 yes / 5 no. Voting Yes: Suprs. Johnson, Schmidt, Moriak, Caspersen, Edgell, Jepsen, Luke, Nelson, Bonneprise & Demulling. Voting No: Suprs. Johansen, Hallberg, Sample, O'Connell & Arcand. Resolution Adopted.

Chairman Johnson called to the floor, **Resolution No. 47-15,** Resolution to Set Library Service Rates for Calendar Year 2016. **Motion (Caspersen/Arcand) to approve Resolution No. 47-15. Supervisor Arcand addressed the resolution noting that on Line 35 of Resolution No. 47-15 the General Government Committee made no recommendation to increase the county levy, as stated in the resolution.** Chairman Johnson recognized the change to the resolution by general consent of the County Board Supervisors.
Time was given and offered for public comment on the proposed resolution.

Motion (Sample Luke) to amend Resolution No. 47-15 as follows:
Lines 38-41 would be amended to limit the opportunity for an increase in funding until the 2017 Budget. Chairman Johnson called for a vote on the amendment. A ballot vote was requested. Motion to amend Resolution No. 47-15 failed by a ballot vote of 7 yes /8 no. Voting Yes: Suprs. Johnson, Schmidt, Johansen, Sample, Caspersen, Jepsen & Luke. Voting No: Suprs. Hallberg, Moriak, Edgell, O'Connell, Nelson, Arcand, Bonneprise & Demulling

Chairman Johnson called for the vote on Resolution No. 47-15. Motion to approve Resolution No. 47-15, failed by a roll call vote of 4 yes/ 11 no. Voting Yes: Suprs. Caspersen, Jepsen, Nelson & Johnson. Voting No: Suprs. Schmidt, Johansen, Hallberg, Moriak, Sample, Edgell, O'Connell, Luke, Arcand, Bonneprise & Demulling.

Chairman Johnson called to the floor, **Resolution No. 48-15**, Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2016 and To Set the 2016 Tax Levy. **Motion (Jepsen/Schmidt) to approve Resolution No. 48-15.** Administrator Frey addressed the resolution.

Motion (Sample/Demulling) to amend Resolution No. 48-15 as follows:

Technical Amendment 1. Adjustments to handout: 2016 Operating and Capital Budget Nov. 10, 2016

Pg.	Fund	Dept.	Category	Line	Action				Increase/Decrease	Explanation
4	14-208	PH-WHEPP	Revenue	State Aid	strike	157,500	insert	199,338	41,838	Additional Grant RTAC
			Total Income		strike	157,500	insert	199,338	41,838	Associated with WHEEP
			Expense	Professional Services	strike	130,050	insert	133,050	3,000	grant in 2016
				Supplies & Expenses	strike	27,298	insert	66,136	38,838	
			Total Expenditures		strike	157,500	insert	199,338	41,838	
7	29-701	Highway	Revenue	State Aids	strike	1,648,268	insert	1,698,913	50,645	
			Total Income		strike	7,264,012	insert	7,314,657	50,645	Reflects increased state
			Expense	Supplies & Expenses	strike	2,280,064	insert	2,330,709	50,645	aid, allocated to
			Total Expenditures		strike	7,255,162	insert	7,305,807	50,645	construction budget
7	30-101	Administration	Revenue	State Aids	strike	597,556	insert	598,436	880	
			Total Income		strike	1,265,089	insert	1,265,969	880	Minor state aid
			Net Revenues	Supplies & Expenses	strike	-	insert	880	880	adjustment

Motion to approve Amendment No. 1. carried, by unanimous voice vote.

Motion (Demulling/Bonneprise) to further amend Resolution No. 48-15 by adding resolved clauses to effectuate the name change and creation of county office as proposed at page 5, Lines 9-11 and Lines 18-24, referenced as: Technical Amendment No. 2, as follows:

BE IT FURTHER RESOLVED that within this resolution and is incorporated documents, including, but not limited to, the departmental budget, departmental staffing plan and fee schedule, that any reference to "Polk County Department of Human Services" be changed to "Polk County Department of Children and Families".

BE IT FURTHER RESOLVED that within this resolution and its incorporated documents that any reference, authorization and directive charged to or upon the county office of Polk County Human Services Director be changed to the "Community Services Division Director" and be conferred upon the county office of Community Services Division Director.

Motion to approve Technical Amendment No. 2 carried, by unanimous voice vote.

Motion (Arcand/Sample) to further amend Resolution No. 48-15 to adjust pay for citizen members appointed to Inland Lake District Boards. Chairman Johnson declared that said motion was withdrawn on the consensus of the County Board. Motion withdrawn.

Chairman Johnson called for the vote on Resolution No. 48-15, as amended. Motion to approve Resolution 48-15 as amended, carried by unanimous voice vote. Resolution adopted.

Supervisor reports were received.

Motion (Luke/Schmidt) to adjourn. Motion carried by unanimous voice vote.
Chairman Johnson declared meeting adjourned 9:05 p.m.

Respectfully submitted,

Carole T. Wondra
Polk County Clerk