

PHONE: 877-485-2372

Polk County:
January 8, 2013, 8:45am
ADRC Conference Room
Polk Co. Government Center

Burnett County:
January 10, 2013 1:30-3:00
Room 162/163
Burnett Co. Government Center

Agenda

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes of previous meeting
- IV. Future meeting date and time
- V. Reports
 - 1. ADRC Board
 - 2. ADRC Director
 - 3. Nutrition/Caregiver/Prevention
 - 4. Transportation/Benefit Specialist
- VI. Round Table Discussions
- VII. Adjourn

These meetings are open to the public. Please encourage other interested persons to attend.

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Aging Committee Meeting
ADRC Conference Room
January 8, 2013

Present: Joyce Bergstrand, Pat Schmidt, Karen Krupa, Viola Karr
Absent: Joyce Nelson

Also present: Laura Neve, Marsha Stoeberl, Tonya Eichelt, Deb Miller

Meeting called to order at 8:47am by Pat Schmidt

Motion to approve Agenda made by Karen Krupa Seconded by Joyce Bergstrand
Discussion on attendance was added to the round table discussions.

Motion approved: unanimous

Motion to approve Minutes made by Karen Krupa Second by Joyce Bergstrand
(8:46am call to order correction)

Motion carried with correction: Unanimous

Future Meeting date scheduled at 8:45am on March 12. Karen asked if we couldn't put the future meeting date/time after round table.

ADRC Board Member Report: Transportation, dropping of the Transportation Corporation, Veterans Billing, Family Care update were addressed at the last board meeting. Minutes were received by the committee members.

ADRC Director Report: Since last meeting, the Aging plan was submitted and approved by the State. The DOT grants were submitted no word back on that; however, we don't anticipate any issues. Polk County will be establishing a trust fund for DOT funds, Burnett already has a trust fund established. The establishment of a trust will need to go before the full ADRC board prior to the county board.

We will be monitoring if there is a need in the community for more private travel use then facility use in regards to a lift service. We need to see if there is a cheaper way to meet the needs of private citizens and we don't want to jump into something until we know the need is out there. We would be able to use the trust account monies down the road for the purchase of a private use van, IF the need is out there. Tonya stated it is very important to track the needs and asked Karen Krupa to keep track of unmet needs via Interfaith.

Laura states they are continuing to work on the administrative flow within the agency. We are reviewing programs one at a time to develop the proper procedures to follow the state guidelines.

Senior Dining -Marsha Stoeberl passed out YTD stats through November for senior dining. Total meals served were 26,000. We are finding that on average we are running

about 2500 per month. Most of those meals are home delivered meals. The average donation by the people that are coming into the center is \$2.93.

Since we reopened Clear Lake last year they are averaging around 25 meals (includes home delivered meals). Around 8 average come into the site up to 15 at a time, it depends on the meal served.

Karen Krupa stated it would be nice to see the end of the year MOW average donations. In two weeks Marsha is having a class on serving food. Every 5 years the staff needs to be certified, there will be 8 attending that class.

Caregiving: The coalition is having meetings in Baldwin for the conference in the fall. The conference will be in New Richmond. They are looking at offering different educational sessions in the evenings. A variety of sessions will be offered and Marsha has volunteered to be the presenter for one on dealing with eating difficulties.

Transportation/ADRC Supervisor, Tonya Eichelt just reported the Benefit Specialists wrapped up Medicare Part D open enrollment. They are still busy catching up with the reporting requirements and helping those individuals who have special circumstances. Transportation: The Transportation Corporation has voted to dissolve as of 12/31/2012 so vans were pulled off the routes on December 28th. We are waiting for State DOT to tell us the process to follow for dispensing with the vans. The Facilities seem to have experienced the biggest impact of dissolution. Individuals in their own homes have several different options. Question was asked about the van drivers – most of them are looking at working for Handi-lift or other transportation companies. There are a couple that will collect unemployment until they find a job and others are trying to get in with Logisticare. At the present time there is no Transportation Corp meeting has been set as we are waiting on the DOT. Endeavors sheltered workshop inquired about purchasing a van as well as GAM.

The volunteer transportation program has also undergone some changes. An accounts/receivable drive was done the last few months of 2012 in an effort to collect on past due accounts. Riders are required to call and let us know why the payments were not met and we will set up a payment plan or refer to a benefits specialist for benefits check up or issue a waiver for transportation fees. Sliding fee scale is now in place and that has replaced the donation system they used prior. With the sliding fee scale co-payment we are able to require a payment in order to receive a ride. Once a rider goes into a non-payment status, the dispatcher is not able to schedule a ride until the rider makes payment arrangements.

The veteran's travel policy was also changed in December 2012. If veterans are eligible to receive travel pay from the VA, they are required to submit the entire travel pay to the ADRC. If veterans are not eligible for travel pay, they continue to be charged the \$20.00 co-payment. Again, regardless of travel pay eligibility, if veterans are not paying timely, their rides are restricted as well.

Karen Krupa asked if we went with Assisted Rides for software. Tonya stated yes they did and the dispatch is wonderful. The billing portion is not working and they are working on that.

Attendance policy: Laura read the letter that was sent out to the ADRC board members and shared their attendance policy. The committee thinks the policy looks good. Pat Schmidt asked how to proceed on this. Ms. Neve stated it needs to be put on the Agenda for the next meeting. Laura suggested the committee read it, think about it and then consider any changes or improvements for the next meeting.

Tonya stated the website and marketing are going very well. Jaime Weness attended classes on website development and is in the process of rebuilding the website. The Resource Guide has also be updated and is more comprehensive.

Agenda items for next meeting:

Attendance policy

Motion to adjourn was made by Karen Krupa Second by Viola Karr
Motion carried- unanimous

Meeting adjourned 9:50am.

Respectfully submitted:
Deb Miller