



MINUTES
Health and Human Services Board
Government Center, Conf. Room A&B
Balsam Lake, WI 54810
10:00 a.m. Tuesday, January 9, 2018

Meeting called to order by Chair Bonneprise @ 10:00 a.m.
Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Absent
William Alleva	Citizen	Present
Vacant	Citizen	
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Absent

Also present Marilyn Blake, Deputy County Clerk; Dana Frey, County Administrator; Gretchen Sampson, Community Services Director; Lisa Lavassear, Behavior Health Director; Brian Kaczmarek, Public Health Director; Tonya Eichelt, Director of Business and Operations; and member of the press

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Route/Demulling) to approve agenda. **Motion carried** by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the December 12, 2017 meeting. **Motion** (Alleva/DeShaw) to approve the December 12, 2017 minutes. **Motion carried** by unanimous voice vote.

Public Comment – None

Announcements and Committee Information

Ms. Sampson reviewed the process of selecting a replacement for Dr. Markert on the board. There has been a good candidate located and has been sent the application form. There will be more information when they receive the application and it is reviewed by Ms. Sampson and Mr. Frey.

Ms. Sampson announced that her retirement date is April 13, 2018.

Mr. Frey discussed the increased cost of court ordered placement of children for Polk County. The court orders are made based on the recommendations of Community Services. The costs this year will exceed the budget and the costs and placements are increasing. This is mainly due to the use of meth and opioids. He suggested this is a good time to write to our legislators to request help from the state with the cost of placements.

Mr. Frey also announced that there will be an Executive Committee meeting on Thursday, January 11, 2018 at 1 P.M. and a County Board meeting on Thursday, January 11, 2018 at 2 P.M.

Mr. Frey announced that a workers' compensation claim from Golden Age Manor had been settled. It was in the amount of \$12,000.00. It was asked if the insurance would cover it and he said they are checking but doesn't believe so as it was basically wages.

Action Items

Mr. Bonneprise acknowledged Ms. Sampson to go over the 2018 Board of Health and Human Services 2018 Work Plan. The Board added some additional items to the work plan.

Discussion Items

Ms. Sampson went over a summary of the board accomplishments for the year 2017. During that discussion it was noted that the opioid litigation resolution failed to be passed by the County Board. During this discussion Mr. Edgell brought up the idea of making another attempt at getting the opioid litigation resolution passed at the County Board. Chair Bonneprise asked for a motion regarding this issue. **Motions (Alleva/Demulling) to have Mr. Fuge draft** a new resolution for Polk County to join the opioid litigation. This will be on the March DHHS agenda for consideration. There was discussion about new information that they will want to be in the new resolution. The **motion passed** on a voice vote.

Ms. Sampson discussed and provided a handout as an update on Influenza/Communicable Diseases. There is widespread influenza in Polk County and throughout the country.

Ms. Sampson passed out a Board of Health Satisfaction Survey to the Board members and asked them to complete the survey and return to her. If possible she would prefer that they complete the survey online as it is easier to compile the information.

Brian Hobbs, with the assistance of Patty Lombardo, gave a presentation on Radon gas. They distributed information and handed out radon test kits to the board members. January is radon awareness month and it is one of the leading causes of lung cancer. Kits for testing the radon levels in your home may be obtained for a small fee from the health department. Mr. Hobbs indicated that if the test result is in the range indicating correction is needed it may cost in the range of \$800-\$1500.00 in this area to eliminate the radon from the air in the home.

Motion (Edgell/Demulling) to adjourn. Chairman Bonneprise declared the meeting adjourned at 11:15 a.m.

Next meeting date is March 13, 2018 @ 10:00 a.m. There will be NO February meeting.

Future Agenda Items:

2018 Work Plan Continued Development or changes/additions

Update regarding appointment to fill vacancy created by Dr. Markert's resignation

Review schools reporting immunizations

New resolution regarding joining the Opioid Litigation law suit

Respectfully Submitted,
Marilyn Blake
Deputy County Clerk

Polk County Board of Health and Human Services
2018 Workplan – v010418

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> • Finalize 2018 Work Plan • BHHS accomplishments • BHHS Satisfaction Survey • RADON program 	<ul style="list-style-type: none"> • Finalize plan for program evaluation • Policy 10 – HHS Board section • Vacant Board Position update
February	No meeting	
March	<ul style="list-style-type: none"> • 2017 Division Performance Measures Report • Preliminary End of Year Financial Report • Legislative Event report from January • GAM and VSO Updates 	<ul style="list-style-type: none"> • Program Evaluation (Program TBD) – Juvenile Justice
April	<ul style="list-style-type: none"> • Strategic Plan Update • Zero Suicide Program – Corby Stark • Tobacco Program Updates – Elizabeth Hagen 	
May	<ul style="list-style-type: none"> • Consideration/reconsideration of County Board priorities in Health and Human Services Programs • Legislative Event Report 	<ul style="list-style-type: none"> • Program Evaluation TBD • Orient New Board Members
June	<ul style="list-style-type: none"> • Department Annual Reports • Medical Examiner Update 	
July	<ul style="list-style-type: none"> • VSO and GAM mid-year reports 	<ul style="list-style-type: none"> • Program Evaluation TBD
August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable 	
September	<ul style="list-style-type: none"> • Annual Budget Review • Program Evaluation 	<ul style="list-style-type: none"> • Program Evaluation TBD
October	<ul style="list-style-type: none"> • Annual Budget Amendments 	
November	<ul style="list-style-type: none"> • Legislative Event Report if applicable • Program Evaluation 	<ul style="list-style-type: none"> • Program Evaluation TBD
December	<ul style="list-style-type: none"> • Develop 2019 Work Plan 	

Polk County Board of Health and Human Services
2018 Workplan – v010418

	<ul style="list-style-type: none">• Update on Division Strategic Plan Progress	
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AGENDA AND NOTICE OF MEETING

BOARD OF HEALTH AND HUMAN SERVICES

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

Conference Room A&B

Tuesday, January 9, 2018 at 10:00 a.m.

A quorum of the County Board may be present

Materials: December 12, 2017 Minutes

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| 10:00 | 1. Call to order | Chair Bonneprise |
| | A. Approval of agenda | |
| | B. Approval of minutes for December 12, 2017 | |
| 10:05 | 2. Public comment (3 minutes) | |
| 10:10 | 3. Announcements and committee information | Dana Frey |
| 10:20 | 4. Action Items | |
| | A. Finalize 2018 Workplan and program evaluation schedule | All |
| 10:30 | 5. Discussion Items | |
| | A. Board Accomplishments 2017 | Sampson |
| | B. Update on Influenza/Communicable Disease | Sampson |
| | C. Board of Health Satisfaction Survey | Sampson |
| 11:15 | 6. Informational Presentations | |
| | A. Radon Presentation | Brian Hobbs |
| 12:00 | 7. Adjourn | |

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.