

COUNTY OF POLK  
LOCAL EMERGENCY PLANNING COMMITTEE  
1005 W. MAIN ST. SUITE 900  
BALSAM LAKE, WI 54810  
TELEPHONE: 715-485-9280  
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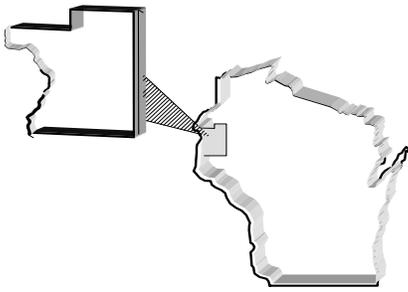
**THURSDAY, JANUARY 24, 2013 - 3:30 P.M.**  
**MULTI-PURPOSE ROOM - POLK COUNTY JUSTICE CENTER**  
**BALSAM LAKE**

**AGENDA**

1. Call to Order
2. Approve Agenda
3. Approve Minutes of September 27, 2012 Meeting
4. Public Comment/Announcements (Tour Cancelled)
5. Presentation on HazMat Incident in Turtle Lake (the local Emergency Response Agency personnel have been invited)
6. Update on the HMEP Grant Project – Commodity Flow Study
7. Update on Training/Exercising
8. Next Meeting Date – March 28, 2013
9. Motion to Adjourn

Items appearing on the agenda not necessarily presented in the order listed.

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the “County Clerk’s office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.



POLK COUNTY SHERIFF'S OFFICE  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)  
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THURSDAY, JANUARY 24, 2013 – 3:30 P.M.  
MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

**Members Present:** Dan Gullickson, Brian Masters, John Dubois, Mike LaPointe, Gail Peterson and Kathy Poirier.

**Members Absent:** Greg Marsten and Tim Strohbusch

**Guests:** Al Gabe and David Klingelhoets

Call to Order

Chair Dan Gullickson called the meeting to order at 3:30 p.m.

Approve Agenda

**Motion made by Brian Masters to approve the agenda as presented. Seconded by Gail Peterson. Motion carried by voice vote.**

Approve Minutes

**Motion made by John DuBois and seconded by Gail Peterson to approve the minutes of the September 27, 2012 meeting as presented. Motion carried by voice vote.**

Public Comment

None

Presentation on the HazMat Incident in Turtle Lake

Turtle Lake Police Chief Al Gabe and Assistant Fire Chief David Klingelhoets spoke to the Committee about the response to the chemical incident at the Sanmina plant in Turtle Lake on December 20, 2012. Several Mutual aid agencies were called in to assist with the response, including some Polk County Ambulance Services and Fire Department personnel.

Review EPCRA Computer Grant Guidelines and Approve Submission of Grant Application for Eligible Equipment

Kathy Poirier handed out and reviewed the Guidance documents for the 2013 EPCRA Computer Grant. She asked the committee for permission to apply for the grant after determining qualified computer or emergency notification needs. **Motion made by Brian Masters and seconded by John DuBois to grant Kathy Committee approval to apply for the 2013 EPCRA Computer Grant.**

Update on the HMEP Grant Project – Commodity Flow Study

Kathy reviewed for the Committee the progress on the Commodity Flow Study. The consultant will be visiting all five counties to gather information on the next few months.

### Update on Training

Kathy presented the Training summary sheet for review. Two HazMat classes have been completed since the start of the new fiscal year (October 1 – September 30). One other class has been approved and will be held on Monday January 28. . Kathy is continuing to work with Tom Grahek (WEM Exercise Officer) on two HazMat Functional exercises. Kathy should have more information at the next meeting.

### Next Meeting Date

Our next meeting is scheduled for Thursday, March 28, 2013. The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

### Adjourn

**Motion to adjourn made by Gail Peterson, seconded by Brian Masters. Meeting adjourned at 4:37 p.m.**