



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Carole Wondra, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email carole.wondra@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

PUBLIC SAFETY & HIGHWAY COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, March 7th, 2017, at 2:00 p.m.

A quorum of the County Board may be present

Materials: January 3rd, 2017, minutes; 2017 work plan draft

- | | | |
|------|---|-----------|
| 2:00 | 1. Call to order | |
| | A. Approval of agenda | |
| | B. Approval of minutes for January 3rd, 2017 | |
| 2:05 | 2. Public comment (3 minutes) | |
| 2:10 | 3. Announcements and committee information | Dana Frey |
| | a. Highway conference | |
| 2:15 | 4. Discussion items | Dana Frey |
| | a. Development of a 2017 work plan | |
| | b. Proposed Rules of Order changes relating to committee roles | |
| | c. Review of Governor's budget in the area of public safety and develop recommendations | |
| | i. Highway funding | |
| 2:45 | 5. Identification of Subject Matters for Upcoming Meetings | |
| 2:55 | 6. Adjourn | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE
Government Center County Board Room
Balsam Lake, WI 54810
2:00 p.m. Tuesday, January 3rd, 2017

Meeting called to order by Committee Chair Jay Luke at 2:00 p.m.

Members present

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Sharon Jorgenson, County Clerk, Tammy Peterson, Executive Assistant, Dana Frey, County Administrator and Emil Norby, Highway Commissioner.

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Bonneprise/Route) to approve agenda. **Motion** carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of December 6th, 2016. **Motion** (Jepsen/Demulling) to approve the minutes. **Motion** carried by unanimous vote.

Public Comment- None

New Business

Chair Luke asked if there were any announcements or committee information from Mr. Frey.

Dana gave an update on the highway facility process, that staff were still proceeding according to the November resolution to evaluate potential sites in or adjacent to the Balsam Lake industrial park.

Mr. Norby stated the Ayres Associates was selected for the county road M project. He also gave an update on weather and roads.

Dana provided a handout on the comparison of policy 10 (Duties & Responsibilities of Governing) and new draft language for the Committees.

Mr. Frey also provided a recommended 2017 Committee Work Plan and spoke on issues. Supervisor Jepsen recommended adding enforcement of recreational patrol of ATV's on county forest on work plan in spring.

Deputy Administrator Jerrick was absent. The study on Law Enforcement staffing will be presented at the March meeting.

Future meeting and items: Next meeting is Tuesday, March 7th, 2017 @ 2:00 p.m.

Motion (Bonneprise/Jepsen) to adjourn. Meeting adjourned 2:37 p.m.

March 7, 2017

**PUBLIC SAFETY & HIGHWAY COMMITTEE
2017 WORK PLAN**

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	Finalize 2017 work plan	
February		
March		Governor's budget and impact on county services
April	Consideration/reconsideration of County Board priorities in transportation and public safety	
May		
June		
July	Annual reports	
August	Review and recommendations on fee schedule	
September	Annual budget review	
October	Annual budget amendments	
November	Budget technical amendments	
December	Develop 2018 work plan	

POTENTIAL ISSUES FOR 2017 WORK PLAN

Public Safety:

1. Evaluation of drug court/mental health court/treatment court
2. Law enforcement staffing
3. Overall highway conditions and funding levels
4. Treatment Court
5. Recreation Patrol
6. Criminal Justice Coordinating Council
7. NexGen – The State of 911 in Wisconsin
8. Methamphetamine and the Impact on Polk County
9. Crime Statistics in Polk County
10. Drug Endangered Children

March 7, 2017

11. Court Security
12. Correctional Facility Tour
13. Problem Oriented Policing

Highway:

1. Long-term funding issues
 - Long-term infrastructure needs
 - Stillwater bridge impact
2. Utility Accommodation Policy; identify policy issues (if any)
 - Does it serve our public well by protecting and maintaining our right of way?
3. Access Control Policy; identify policy issues (if any)
4. Winter Maintenance level of service:
 - Are average cycle times sufficient
 - Are truck average speeds sufficient
 - Should the County transition to using more salt than salt sand on routes to help the environmental impacts of sand on the environment.
5. Mowing level of service:
 - Number of times per year
 - Currently once before July 4th then again in September/October
 - Mowing out right of way for safety
 - Evasive plant spraying program
 - How aggressive to be in the right of way
 - Currently spraying beam guard rails and bridges
6. Fuel Handling charges
 - Currently Highway does not charge a fuel handling charge to any other department in our entity. Highway assumes all costs for pump equipment maintenance and ordering fuel.
 - This cost would be about 6 cents per gallon, costing all other users around \$4,500 a year combined.
7. Shop overhead charges to others.
 - Highway currently does not do this



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE
Government Center County Board Room
Balsam Lake, WI 54810
2:00 P.M. Tuesday, March 7, 2017

Meeting called to order by Chair Luke at 2:00 P.M.
Attendance

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Absent
Larry Jepsen	Supervisor	Present

Also present Marilyn Blake, Deputy County Clerk, Dana Frey, County Administrator, Emil Norby, Highway Commissioner, and Gregg Westigard, Press

Approval of Agenda-Chair Luke called for a motion to approve agenda. **Motion** (Bonneprise/Route) to approve the agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Luke called for a motion to approve the minutes of the January 3, 2017 meeting. **Motion** (Jepsen/Route) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment

No public comment was offered.

Announcements and Committee Information

Emil Norby advised the committee that the "Big 10" Regional Meeting for Highway Commissioners and Committee members will be held in Hayward, WI, on Thursday, March 23, 2017 at 9 A.M.

Mr. Norby also advised the committee that April 3-7, 2017 is declared National Work Zone Safety Week.

Discussion Items

The committee received two handouts from Mr. Frey including: an Outline of Potential Changes to the Rules of Order and the Public Safety & Highway Committee 2017 Work Plan.

Mr. Frey reviewed the Potential Changes to the Rules of Order and the committee discussed these items.

The committee members reviewed the 2017 Work Plan and prioritized the items and scheduled several for future meetings.

Mr. Frey gave a Power Point presentation on the Governor's budget in the area of public safety. The board discussed the issues with Mr. Frey as to how it may impact Polk County. Mr. Frey discussed how the committee may wish to make recommendations to the legislature if they have any comments they would like to make regarding the budget.

It appears that there might be a slight increase in highway funding from the state in the 2017 budget.

Matters for Upcoming Meetings

April:

Consideration/reconsideration of County Board priorities in transportation and public safety

May:

Jail Tour, Law enforcement staffing, Review crime statistics and review new 911 system

June:

Criminal Justice Coordinating Council, Drug Court, and Treatment Court

Chair Luke called for a motion to adjourn. Motion (Bonneprise/Jepsen) to adjourn. Motion passed by unanimous voice vote.

The meeting adjourned 3:23 P.M.