



# POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
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## AGENDA AND NOTICE OF MEETING

### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday April 4, 2018 at 9:00 a.m.

A quorum of the County Board may be present

Materials: March 21, 2018 Minutes

1. Call to order

- a. Approval of agenda
- b. Approval of minutes for March 21, 2018

2. Public Comment (3 minutes)

3. Subject Matters for Discussion or Action

Policy Development Concerning Sale of Tax Delinquent Properties:

- a. Ordinance Concerning Sale of Tax Foreclosed Properties – Revisions and Recommendation to County Board
- b. Period for Redeeming Tax Delinquent Properties

Sale of Tax Foreclosed Properties: Identification of Tax Foreclosed Properties for Purposes of Sale

UW Extension: Status Report of State Allocation of UW Extension Agent Services

Organizational Matters: Discussion and Recommendation Concerning Duties, Responsibilities and Assigned Functions of Committee

Stower Seven Lakes State trail and Cattail Trail Planning:

- a. Establish Trail Planning Subcommittee – Composition, Duties and Responsibilities, Work Plan and Calendar for Public Participation Process
- b. Set Calendar for Committee Decisions Concerning Subcommittee Appointments

Policy Recommendation Concerning Recycling Center

Advisory Overviews of Assigned Functional Programs and Services: Setting Work Plan

4. Identification of Subject Matters for Upcoming Meetings

5. Adjourn

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, March 21, 2018

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Kate Isakson	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Marilyn Blake, Deputy County Clerk; Sara McCurdy, Director of Land Information; Jason Kjeseth, Zoning Administrator; Tim Anderson, County Planner; Jeff Fuge, Interim County Administrator/Corporation Counsel; Malia Malone, Corporation Counsel; Jill Stoffel, Comm. Admin. Sheriff Dept; Sgt. Brent Waak, Sheriff Dept.; Megan Hahn, Comm. Sup. Sheriff Dept.; members of the public, and of the press.

#### Meeting called to order by Chair O'Connell at 9:06 A.M.

**Approval of Agenda-** Chairman O'Connell called for a motion to approve the agenda. **Motion** (Isakson/LaBlanc) to approve the agenda. **Motion** to approve agenda carried by unanimous voice vote.

**Approval of Minutes** – Chairman O'Connell called for a motion to approve the minutes of the March 7, 2018 meeting as published. **Motion** (Isakson/Olson) to approve the minutes of March 7, 2018 with a notation to remove item B under the Public Hearing Section as a scrivener's error. **Motion** to approve the minutes with the correction carried by unanimous voice vote.

**Public Comment-** No public comments were made but Chairman O'Connell stated that they would open the floor for public comments when they get to the discussion of the rural address changes.

## Action Items

Item 3a. Plat Review: Pleasant Acres; Section 21, Town of Lincoln. Chairman O'Connell called for a motion to approve the plat review. There was discussion. Sara McCurdy, Land Information Director, explained the history of this plat and that it all conditions were met for approval in the past and that the developer was now ready to finalize the plat. **Motion** (Olson/Edgell) to approve the Plat Review for Pleasant Acres, Town of Lincoln. **Motion** carried by a unanimous voice vote.

Item 3b.

1. Ordinance No. 15-18: Amended Polk County Shoreland Protection Zoning Ordinance. Recommendation on petition to amend Polk County Shoreland Protection Zoning Ordinance, amendments to bring ordinance into compliance with NR 115 Wisconsin Administrative Code and Wisconsin State Statute Section 59.692. Jason Kjeseth addressed changes to become effective upon passage and publication. **Motion** (Olson/Edgell) to recommend enactment of proposed Ordinance No. 15-18 as petitioned for amendment. **Motion** carried by unanimous voice vote.
2. Ordinance 17-18: Amended Polk County Comprehensive Land Use Ordinance. Recommendation on petition to amend Polk County Comprehensive Land Use Ordinance, amendments to bring ordinance into compliance with Wisconsin State Section 59.69, and change the Town of Luck Zoning map to be Hamlet (H-1) within 660 feet from center line of State Highway 35 from 240<sup>th</sup> Avenue north to the Village of Frederic. Corp. Counsel Malia Malone spoke to this Ordinance and explained that it would be appropriate to separate Town of Luck district change from the ordinance text amendments. Ms. Malone also stated at this time she recommends removing the strike out of "One" on page 43 of 55. **Motion** (LaBlanc/Isakson) to separate district change from the ordinance amendments. **Motion** passed by unanimous voice vote. **Motion** (Olson/Edgell) to recommend enactment of proposed Ordinance No. 17-18 as petitioned for amendment. **Motion** passed on a unanimous voice vote.

**Motion** (LaBlanc/Isakson) to approve district change for Town of Luck from 240<sup>th</sup> Ave north to Village of Frederic. **Motion** passed on a unanimous voice vote.

3. Ordinance No. 20-18: Amended Polk County Board of Adjustment Procedures Ordinance. Recommendation on petition to amend Polk County Board of Adjustment Procedures Ordinance, amendments to bring ordinance into compliance with other County ordinances and Wisconsin Statute Section 59.694.
4. Ordinance No. 18-18: Amended Polk County Small Wind Energy System Ordinance. Recommendation on petition to amend Polk County Small Wind Energy Systems Ordinance, amendments to update terms to be compatible with other County ordinances and Wisconsin Statute Section 66.0401.

5. Ordinance No. 16-18: Amended Polk County Private Onsite Wastewater Treatment System (POWTS) Ordinance. Recommendation on petition to amend Polk County Private Onsite Wastewater Treatment System (POWTS) Ordinance, amendments to change after-the-fact penalty fee.
6. Ordinance No. 19-18: Polk County Lower St. Croix Riverway Ordinance. Recommendation on petition to amend Polk County Lower St. Croix Riverway Ordinance, amendments to bring ordinance into compliance with NR 118 Wisconsin Administrative Code and Wisconsin Statute Sections 59.69 and 59.692.
7. Ordinance No. 21-18: Amended Polk county Telecommunication Towers, Antennas, and Related Facilities Ordinance. Recommendation on petition to amend Polk County Telecommunication Towers, Antennas, and Related Facilities Ordinance, amendments to change after-the-fact penalty fee.

No discussion on items 3-7. Committee acted on these items on March 7, 2018.

### **Discussion Items**

Chairman O'Connell called to the floor for discussion the matter of Rural Addressing System and to receive public comment specific to said matter. Several public comments were received by committee relating to the Holmes Ct. address changes. Chairman O'Connell recognized staff to receive explanation on the separation of functions call for in administration of the system. Administrator Fuge recommended any policy changes for the E911 Rural Addressing System would be in ordinance form and taken up by the Public Safety & Highway Committee.

Chairman O'Connell called for a break at 10:28 A.M. Chairman O'Connell declared the meeting back in session at 10:46 A.M.

### **Identification of Subject Matters for Upcoming Meetings.**

April 4, 2018 Meeting: Work Session and establishment of Subcommittee on Trail Planning of Stower Seven Lakes State Trail and Cattail Trail.

April 18, 2018 meeting: Space lease with WDNR/State Forester for recommendation.

May meetings: Recommendation on proposed Resolution to Authorize Sale of County Lands Formerly Known as the Old County Dam.

## Requests Forwarded to County Board on Committee Consensus

Chairman O'Connell declare committee consensus to forward to County Board for consideration and determination, as follows:

- Revision of Structure of the Environmental Services Committee as an amendment to County Board Rules of Order
- Committee Request for Delegation to Develop Policy Recommendation Concerning Restructure of Park, Forestry, Buildings and Solid Waste Dept. into separate departments; and on the continuance of the Recycling Center and Lime Quarry operations.

**Motion** (Isakson/Edgell) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 11:54 pm

Respectfully submitted,

Marilyn Blake  
Polk County Clerk