



POLK COUNTY, WISCONSIN

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MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, April 4, 2018

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Kate Isakson	Supervisor	Absent
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Stephanie Fansler, Deputy County Clerk; Jeff Fuge, Interim County Administrator/Corporation Council; Amanda Nissen, County Treasurer; Tim Anderson, County Planner; members of the public, and of the press.

Meeting called to order by Chair O'Connell at 9:07 A.M.

Approval of Agenda- Chairman O'Connell called for a motion to approve the agenda. **Motion** (Edgell/Olson) to approve the agenda. **Motion** to approve agenda carried by unanimous voice vote.

Approval of Minutes – Chairman O'Connell called for a motion to approve the minutes of the March 21, 2018 meeting as published. **Motion** (LaBlanc/Olson) to approve the minutes of March 21, 2018. **Motion** to approve minutes as published carried by unanimous voice vote.

Public Comment- Public comments were received by committee.

Chairman O'Connell called to the floor, for Discussion or Action

Policy Development Concerning Sale of Tax Delinquent Properties:

- a. Ordinance Concerning Sale of Tax Foreclosed Properties – Revisions and Recommendation to County Board.
- b. Period for Redeeming Tax Delinquent Properties

The Chair recognized, County Treasurer Nissen for the purpose of receiving information regarding the Tax Foreclosed Property process. The committee requested Mr. Fuge to write an ordinance that repeals prior Tax Foreclosed Properties ordinances, moves the function of Tax Foreclosed Property to the General Government Committee, and reduces the time period for redeeming Tax Delinquent properties.

Sale of Tax Foreclosed Properties: Identification of Tax Foreclosed Properties for Purposes of Sale. Information not available to identify properties to be sold. The Committee will address this at a later meeting.

UW Extension: Status Report of State Allocation of UW Extension Agent Services

Organizational Matters: Discussion and Recommendation Concerning Duties, Responsibilities and Assigned Functions of Committee. The Chair recognized Kristen Bruder for the purpose of receiving information on the status of filling vacant positions. By unanimous consensus of the members present, the committee recommended filling the Family Educator at one FTE and house the position at Polk County. **Motion** (Doolittle/Olson) to fill the Community Development Educator and the Agriculture Educator positions, each, at .5 FTE. **Motion** carried by unanimous voice vote.

Chairman O'Connell called for a break at 10:37 A.M. Chairman O'Connell declared the meeting back in session at 10:48 A.M.

Organizational matters: Discussion and Recommendation Concerning Duties, Responsibilities and Assigned Functions of Committee. The committee suggests Policy 10 be in the Rules of Order, possibly moving their meetings from the 1st and 3rd Wednesdays of the month to the 2nd and 4th Wednesdays of the month, and moving some of their functions/responsibilities to the General Government Committee.

Stower Seven Lakes State Trail and Cattail Trail Planning:

a. Establish Trail Planning subcommittee-Composition, Duties and Responsibilities Work Plan and Calendar for Public Participation

b. Set Calendar for Committee Decisions Concerning Subcommittee Appointments

Chairman O'Connell recognized Tim Anderson, County Planner for the purpose of facilitating the process of establishing the subcommittee composition, duties and responsibilities work plan and calendar for public participation and committee meetings.

Motion (Olson/Edgell) to set the number of sub-committee members at seven. Discussion.

Motion carried by unanimous voice vote.

Supervisor Edgell was excused from the meeting at noon.

Motion(LaBlanc/Olson) to set the composition of the sub-committee to include one member of the ES Committee as chair of the subcommittee and one member from the Friends of the Stower Seven Lake Trail with the remaining 5 members selected in accordance with the administrative code NR 44.04 (7)(f)(2). Discussion. **Motion** carried by unanimous voice vote.

Motion (Olson/Doolittle) to set the number of sub-committee meetings at six (including a Public Hearing and an Open House) with a sunset date of Sept.15, 2018. Discussion. **Motion** carried by unanimous voice vote.

Motion (LaBlanc/Olson) to set the role of the sub-committee to develop and make a recommendation on the purposes described in NR 44.04(7)(e), develop an online survey for public input with the assistance of staff, hold a public hearing on the plan, and hold an open house on the subcommittee recommendations for the Trail Plans. Discussion. **Motion** carried by unanimous voice vote.

Motion (LaBlanc/Olson) to set the date of the first meeting of the sub-committee during the week beginning May 27, 2018. Discussion. **Motion** carried by unanimous voice vote.

Motion(LaBlanc/Olson) The members of the Trail Planning subcommittee shall receive no compensation, per diem or mileage reimbursement for their service on the subcommittee. Motion to approve and recommend passage to the full County Board carried on a unanimous voice vote.

Policy Recommendation Concerning Recycling Center. The committee wants to discuss this with the County Board Chair.

Advisory Overviews of Assigned Functional Programs and Services: Setting Work Plan. The committee moved this item the April 25, 2018 meeting.

Identification of Subject matters for Upcoming Meetings. The next meeting will be held on April 25, 2018. Agenda items include: Advisory overview for Trail planning sub-committee. May meeting – Resolution 04-18.

Motion (Olson/LaBlanc) to adjourn. Motion carried by unanimous voice vote. Chair O’Connell declared meeting adjourned at 12:39 PM

Respectfully submitted,

Stephanie Fansler
Deputy Polk County Clerk



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AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday April 4, 2018 at 9:00 a.m.

A quorum of the County Board may be present

Materials: March 21, 2018 Minutes

1. Call to order

- a. Approval of agenda
- b. Approval of minutes for March 21, 2018

2. Public Comment (3 minutes)

3. Subject Matters for Discussion or Action

Policy Development Concerning Sale of Tax Delinquent Properties:

- a. Ordinance Concerning Sale of Tax Foreclosed Properties – Revisions and Recommendation to County Board
- b. Period for Redeeming Tax Delinquent Properties

Sale of Tax Foreclosed Properties: Identification of Tax Foreclosed Properties for Purposes of Sale

UW Extension: Status Report of State Allocation of UW Extension Agent Services

Organizational Matters: Discussion and Recommendation Concerning Duties, Responsibilities and Assigned Functions of Committee

Stower Seven Lakes State trail and Cattail Trail Planning:

- a. Establish Trail Planning Subcommittee – Composition, Duties and Responsibilities, Work Plan and Calendar for Public Participation Process
- b. Set Calendar for Committee Decisions Concerning Subcommittee Appointments

Policy Recommendation Concerning Recycling Center

Advisory Overviews of Assigned Functional Programs and Services: Setting Work Plan

4. Identification of Subject Matters for Upcoming Meetings

5. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.