

**AGING AND DISABILITY RESOURCE CENTER  
BOARD MEETING  
Tribal Clinic Conference Room  
Hertel, WI  
April 4, 2013  
9:00AM**

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Public is welcome.

**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public comments

Staff presentation – Jaime Weness: Marketing/Outreach

**Review and Action:** Annual Self-Assessments of the Aging Programs for Burnett County and Polk County

Transportation updates – Tonya Eichelt

**Review and Action:** Resolution: Establishment of a Transportation Trust Acct in Polk County.

Director's Report:

- Update on changes
- General overview of all Programs

Committee Comments

Future Agenda items

Future meeting dates and locations

**Larry Jepsen, Chair  
Laura Neve, Director**

**\*\*The state staff are not able to attend this meeting due to conflicts. In keeping with our typical schedule, I have been able to confirm June 6<sup>th</sup>.**

The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

**Aging and Disability Resource Center  
April 4, 2013 Board Meeting Minutes  
St. Croix Tribal Health Clinic; Hertel, WI**

**Board Members Present:** Gladys Beers, Dick Klawitter, Dorothy Richard, Gary Lundberg, Herschel Brown, Patricia Schmidt, Nora Brihn, Lynne Schauls, Crystal Peterson, Dave McGrane, Larry Jepsen, and Duane Emery

**Others Present:** Laura Neve, Tonya Eichelt, Dawn Sargent, Jaime Weness

**Absent:** Joyce Bergstrand

**Call to Order:** Meeting was called to order at 9:01 a.m. by Larry Jepsen.

**Roll Call and Pledge of Allegiance:** Roll call was taken. All stood for the Pledge of Allegiance.

**Approval of Agenda:** Motion made by Patricia Schmidt and second made by Dave McGrane to approve the agenda with amendment by Director Neve to remove “action” portion of the item: *Resolution to Establish Transportation Trust Account*. Motion carried with amendment.

**Approval of Minutes:** Motion made by Dorothy Richard and second made by Dave McGrane to approve the minutes of last Governing Board meeting. Larry Jepsen would like it noted that he was in attendance at the last meeting. Motion carried with addition of Larry Jepsen in attendance at last meeting.

**Public Comment:** No public comment.

Duane Emery arrived.

**Staff Presentation:** Jaime Weness presented the marketing and outreach plan to the board. Jaime reviewed the website, resource guide and brochures with the board; all which have been updated with a consistent theme. In addition to those items, Jaime added that we are also busy with staff presentations, radio advertising and press releases with local newspapers. Jaime is responsible for keeping track of where we are presenting and making sure staff are prepared with power point presentation and printed information that is pertinent to the topics of the presentations.

**Review and Action:** Annual Self Assessments of the Aging Programs for Polk and Burnett Counties. It is an annual requirement by the State for Aging Programs to review all goals from the previous year to ensure the goals are being met. If the goals are not being met, we need to determine how we will meet them. For the review this year, the goals are separate by county. Director Neve explained this is because we were in the last year of the 3 year plans submitted by the previous aging directors for both counties. Next year, the board will approve the self assessment as one assessment for both counties combined. **Motion was made by Crystal Peterson and seconded by Herschel Brown to approve the Annual Self Assessment for Polk County and Burnett County.** Discussion and clarification was made regarding the information not being quantifiable/measurable. Director Neve informed the goals were actually established by the previous aging unit directors and approved by the state. This is a review of activities. Director Neve also reminded the board we just completed the combined county 3 year aging plan last fall. Director Neve also clarified the flow of the document. **Motion was carried.**

**Transportation Update:** Tonya Eichelt updated the board on the transportation program. The statistical data from January and February for both locations (Polk and Burnett) was reviewed with the board. Tonya also discussed the new co-payment system and how that is going. We will be able to restrict rides for those not paying past due bills beginning this month. The new web based dispatch system has created efficiencies with being able to restrict rides for those with overdue balances and ensuring proper paperwork is on file before rides occur. We are really happy with the dispatch program so far. We continue to work out a couple of “kinks” with the developer and are optimistic we will soon be fully functional with the program. With regard to veteran’s transportation and collecting travel pay, we are seeing gradual improvement. Tonya continues to work with VA, drivers and riders to ensure we are able to collect travel pay when a veteran is eligible. We also want to know if veterans are not eligible so we can continue to charge the \$20 co-payment for Polk County veterans. The Burnett County veteran ridership has decreased since the travel pay collection went into effect.

Larry Jepsen gave an update on the status of Logisticare. Larry attended a GWAAR meeting last week and was able to inform the board there are two companies bidding to take over for Logisticare. The two companies are MTM and Access2Care. One of these companies will be taking over May 1, 2013. Larry says not to expect much difference between the new company and Logisticare. Duane Emery mentioned we should consider a strap grant for transportation much like Namekagen Transport does in the Hayward area.

#### **10 minute break taken at 10:05**

**Discussion of establishment of a transportation trust account in Polk County.** There is no action needed at this time by this board. Director Neve has had discussions with Polk County Administrator, Dana Frey and Polk County Corporation Counsel, Jeff Fuge, regarding the establishment of a trust fund to carry over 85.21 grant monies for Polk County. Director Neve was informed this will be included in the Budget Resolution this fall. The budget resolution is for 2014 budget but Fuge assured Laura he could include any carry over for 2013. Director Neve added this trust account was never needed in Polk County because extra grant monies always went to support the Transportation Corporation.

Director Neve is currently collecting data for unmet needs for non medical transportation for non-ambulatory residents. Carry over monies could be used to meet these needs. All carry over monies require application and approval from State DOT before any use.

**Directors Report:** Dawn Sargent and Director Neve are currently reviewing all programs within the ADRC. They have started with the Aging Programs to ensure all program requirements are being met. Director Neve informed the board Interfaith Caregivers of Burnett County was impacted by this review most recently. Sargent and Neve noted the NFCSP (National Family Caregiver Support Program) funds previously given to Interfaith Caregivers of Burnett County were loosely managed. The funds are now managed and distributed on a monthly basis according to need. The amount allowed to Interfaith has also been reduced which allows the ADRC to have more control and distribute funds more regionally rather than restricting only to those involved with Interfaith. The ADRC has begun working closer with Interfaith of Burnett County with more non-financial support. The goal is to get Interfaith Caregivers of Burnett County to be self sustaining.

Dawn Sargent updated the board on prevention programs coming to the ADRC. Dawn is leading a Chronic Disease Self Management program. Dawn is partnering with Polk County Public Health to get the program started. She is also communicating with Burnett County Public Health Department for potential partnership to with the program. The ADRC applied for and was awarded a grant for three

years, \$9,000 each year to implement the program. This program will start in September. Marsha Stoeberl has completed her training for "Stepping On" Falls Prevention program. The first class is set to begin at the end of June this year. The first Stepping On workshop will be located at the Unity Clinic in Balsam Lake. Dawn has also been busy organizing the Disaster Preparedness Fair to be held September 7, 2013 at Crooked Lake Park in Siren. Marketing for this event will begin in May.

Laura continues to work with the DOT regarding selling of the Transportation Corporation vehicles. The DOT needs to establish the fair market value before the Transportation Corporation can place them up for bid. We know one of the vehicles will be given to Golden Age Manor as they are a county agency that meets the requirements of the grant. Endeavors sheltered workshop has also expressed interest in one vehicle. Endeavors will be required to pay 20% of the FMV to cover the County's initial contribution. The rest of the vehicles will be advertised to other 53.10 recipients. Those that remain unclaimed from other 53.10 recipients will be placed for bid to the general public. Director Neve is hopeful this will happen within the next few months.

Dementia Care Specialist position was updated by Tonya Eichelt. Gerry Morgan has been selected to fulfill this half time position in addition to his other Information and Assistance Specialist duties. Gerry is busy doing presentations to get the word out to the community. He has received requests for dementia screens as well. Our goal is to build relationships with the doctors, public and other community members so people know they can call our office for any dementia related questions or concerns. Gerry will also be facilitating a monthly workshop series for caregivers. We will feature a topic of interest each month. We are working out the details with the Frederic senior center for the location. We would like the workshop to occur at 12:30 so participants would have the chance to have a meal while there.

Laura passed out information on a free lunch will be at the Amery meal site in April. Details can also be found on our website. We will be doing a free lunch day at all the sites (on a rotation basis) to re-introduce them to the communities.

ADRC is having annual open house on April 17 in Balsam Lake and April 18 in Siren. Invitations have been sent and information is posted on the ADRC website.

Director Neve gave board members general overview of all ADRC programs. The Polk County Board members have been directed to complete a program overview. Director Neve also reminded the board that all ADRC based programs have no county levy attached to them. Aging programs like transportation and nutrition programs are supported by grants and county levy.

Director Neve confirmed State staff will be attending the next ADRC Governing Board Meeting on June 6, 2013. This is a replacement from the previous meeting in February which the State was unable to attend due to weather.

#### **Committee Comments:**

Lynne Schauls has been in contact with Sheila Harsdorf regarding Family Care issues. Lynne shared that Family Care communication is archaic as they have reverted back to being called "cases".

Larry Jepsen updated the group on his recent attendance at the GWAAR meeting. Larry noted long term care investments and care transitions of topics of discussion at the meeting. Larry also mentioned sharethecare.org and encouraged board members to look into this.

Gary Lundberg commended that Dawn Sargent is doing a great job with her role in the ADRC.

Dorothy Richard felt it was a good meeting today. She learned a lot.

Dick Klawitter commented that he struggles with why Northern Bridges has a nurse on the care team.

Dave McGrane would like the board to get together before the State staff joins us in June to make sure all of our issues are addressed.

Crystal Peterson shared that Gerry Morgan has already scheduled two visits at tribal meal sites. Crystal is very impressed with Gerry.

**Questions/Topics for State staff for June Governing Board meeting.**

1. Board would like an update on NorthernBridges status.
2. Board would like to know if there will be any changes made as a result of the regional listening sessions last year.
3. Board would like to know if the State is going to provide any equity between FC and IRIS programs (State is not fully meeting the promise of choice with the programs).
4. What is the State going to do to change the inequities?
5. Board would like to know the State's action plan/resolve from the findings of the listening sessions.
6. Board would like an update on Medicaid transportation.
7. Board would also like to know the State's position on exercise and prevention programs.

**Future Agenda Items:** None

**Next Meeting Date:** June 6, 9:00 a.m. at the Burnett County Government Center.

**Meeting adjourned at 11:36 a.m. with a motion by Dorothy Richard, second by Dave McGrane and carried by all.**

Respectfully submitted by Tonya Eichelt