



# POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 Email [Sharon.Jorgenson@co.polk.wi.us](mailto:Sharon.Jorgenson@co.polk.wi.us)

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## AGENDA AND NOTICE OF MEETING

### BOARD OF HEALTH AND HUMAN SERVICES

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

Conference Room A&B

Tuesday, April 11, 2017 at 10:00 a.m.

A quorum of the County Board may be present

Materials: March 14, 2017 Minutes

Polk County CVSO Quarterly Report

- |       |  |                  |
|-------|--|------------------|
| 10:00 | 1. Call to order   | Chair Bonneprise |
|       | A. Approval of agenda  |                  |
|       | B. Approval of minutes for January 10 <sup>th</sup> , 2017                                     |                  |
| 10:05 | 2. Public comment (3 minutes)  |                  |
| 10:10 | 3. Announcements and committee information   | Dana Frey        |
|       | 4. <b>Action Items</b>   |                  |
|       | A. Consideration/Reconsideration County Board priorities in Health and Human Services Programs | Dana Frey        |
|       | B. Other committee priorities  |                  |
|       | C. Continued Development of 2017 Board Work Plan   |                  |
| 10:25 | 5. Discussion Items  |                  |
|       | A. Update on County Board resolutions presented at March County Board meeting                  | Dana Frey        |
|       | B. Community Services Strategic Plan Feedback (was distributed at last month's meeting)        | Sampson          |
|       | C. Report from the Human Services Day at the Capitol   | Sampson          |
|       | D. Report from Meth Meeting with Senator Harsdorf  | Sampson          |
|       | E. Ethics grant training follow up   | Bauman           |
|       | F. 2017 County Health Rankings   | Sampson          |
| 12:00 | Adjourn  | Chair Bonneprise |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

MMB 4/4/17



## MINUTES

### Health and Human Services Board

Government Center, Conf. Room A&B

Balsam Lake, WI 54810

10:00 a.m. Tuesday, March 14, 2017

Meeting called to order by Chair Bonneprise at 10:00.

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Absent
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Absent
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Absent
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Marilyn Blake, Deputy County Clerk; Gretchen Sampson, Dept. Head, Community Services Division; Dana Frey, County Administrator; Wendy Bauman, Director/Health Officer Public Health; Bonnie Leonard, Public Health Supervisor; Elizabeth Hagen, Public Health Specialist; Brian Kaczmariski, Director, Public Health Preparedness; Dana Reese, Director of Golden Age Manor; member of the press

**Approval of Agenda**-Chair Bonneprise called for a motion to approve agenda. **Motion/Second by Edgell/Bonneprise** to approve agenda. The **motion carried by unanimous voice vote.**

**Approval of Minutes**- Chair Bonneprise called for a motion to approve the minutes of the January 10, 2017 meeting. **Motion/Second by Edgell/DeShaw** to approve the minutes. It was noted that there was a typing error in the January 10, 2017 meeting relating to the number of public housing units in Polk County. There are 102 public housing units in Polk County. The chair indicated they did not need to have a motion to correct the minutes as it was a typing error. The **motion carried by a unanimous voice vote.**

**Public Comment** – None

Monthly Report handout from the Office of the Medical Examiner was distributed.

Mr. Frey spoke on the development of the 2017 Committee Work Plan. He suggested that if there were additional items the Board wanted to add they could do that at any time.

The proposed Rules of Order changes relating to the role of the Board was reviewed by Mr. Frey with the Board.

#### Action Items

Mr. Frey handed out information on the Governor's budget in the area of public health and human services and it was discussed with the Board.

**Motion/Second** (Lagus/Markert) to send Resolution 20-17 (Opposing Making County Veterans Service Officers Optional, Allowing Non-Veterans to Fill the CVSO Position, or Consolidating or Regionalizing County Veteran Services Office is Wisconsin to the County Board Meeting in March 2017. Mr. Gates was asked by Chair Bonneprise to give an overview of what is happening now and how the proposed changes would affect the quality of services to the Polk County veterans. Mr. Gates

explained what the effect of consolidation or regionalization would have on our county veterans. He also addressed his concerns about having a non-veteran serving as a CVSO. The **motion carried with a unanimous voice vote.**

Mr. Frey suggested that the Board could forward Resolutions, In Support of Returning CVSO Grant to Block Grant Format; To Adopt the Board of Health and Human Services Policy Statement on the Opposition to Legalization of Recreational Marijuana and Resolution on Family Aid funding to the county board with asking that they forward the Board of Health and Human Services position on to our legislators, opposing Assembly Bill 70 and Senate Bill 42.

**Motion/Second** (Markert/Edgell) to ask the County Board, at the March meeting, to include in the statements to legislators support of the Governor's recommendation on Nursing Home Rates, Lead Poisoning, Children and Family Aids, to Support Home Visiting Program, School Mental Health, and to support Res. 19-17, to Return CVSO to Block Grant Format. The **motion carried by a unanimous voice vote.**

A break was taken from 10:55 A.M. to 11:14 A.M. During that time there was a celebration for Gretchen Sampson to recognize her 40 years of service with Polk County.

**Discussion Items**

Ms. Sampson handed out the 2017-2020 the Polk County Community Services Division Strategic Plan for the Board members to review.

Ms. Sampson gave an update on the hiring progress on hiring a Director of Behavior Health. They were not successful in hiring in the first round of recruitment. They have gone through the hiring process again and are interviewing two very qualified candidates this month.

Wendy Bauman provided a handout regarding influenza statistics.

Ms. Sampson handed out and reviewed with the Board: Polk County Community Services Division Board of Health & Human Services Accomplishments 2016.

Elizabeth Haugen, Public Health Specialist and Brian Kaczmarek, Director of Public Health Preparedness, gave a Power Point presentation on the Performance Management Dashboard. This is an integrated computer based program for use by all employees of the department. It is used to outline the Vision, Mission and Values of a particular program. Each employee will enter into it daily the activities they have worked on and how it relates to the accomplishment of the goals of the program. The members of the board discussed the program.

Dana Reese, Director, Golden Age Manor, presented an overview of how things were going at Golden Age Manor. She answered questions from the board members. She reviewed the occupancy rates, building issues and the capital improvement plan.

Future Agenda Items – April-Consideration/reconsideration of County Board priorities in health and human services programs  
Continued discussion on 2017 Work Plan

June-Board HHS-Committee Rules, Roles, Obligations

**Motion/Second by** (Edgell/Prichard) to adjourn. Meeting adjourned at 12:00 P.M.

Respectfully submitted

Marilyn M. Blake  
Polk County Deputy County Clerk

# POLK COUNTY VETERANS SERVICE OFFICE

100 Polk County Plaza Suite 70

Balsam Lake, WI 54810

Tel: (715) 485-9243/FAX: (715) 485-9190/E-Mail: cvso@co.polk.wi.us

## Quarterly Report, 3 April 2017

(Jan - Mar 2017)

### Federal Veteran Benefits:

Submitted	49 Disability Claims (To obtain compensation for disabilities)
Submitted	3 Veteran/Widow Pension Applications (To obtain "needs based" pensions)
Submitted	2 Dependent Indemnity Comp (DIC) Claims (Benefit for s/c deaths)
Submitted	3 Appeals/Notice of Disagreements
Submitted	2 VA Insurance Claims
Enrolled	21 Veterans into VA Healthcare System (To qualify for VA healthcare/meds)
Initiated	6 Home Loan Guarantee Certificates (Used to purchase "GI Bill" homes)
Submitted	11 Grave Marker Applications (Provide for marked graves)
Submitted	2 Burial Benefit Applications (Month of death, funeral and plot benefits)
Submitted	9 SF-180 Applications (To obtain DD-214 copies and/or military records)
Submitted	1 G.I. Bill Applications/Voc Rehab
Submitted	67 "Misc" Actions (debt waivers, claim responses, recorded 214's, etc.)
Submitted	36 VSO Power of Attorney assignments
Submitted	2 Burial Flag applications

### State Veteran Benefits:

Submitted	1 Aid to Needy Vet Grant Applications (Dental Care)
Submitted	1 State Veteran Cemetery Applications (Pre-enrollment)
Submitted	2 WDVA/State Education Applications (WI GI Bill, VetEd, etc.)
Referred	2 to Veteran Assistance program (Homeless Assistance/VORP/Bremer)
Submitted	3 Park Pass Applications (Free admissions)
Submitted	4 Property Tax Credit Applications (Prop Tax refund for 100% dis. veterans)
Submitted	7 Applications for DMV Identifier
Submitted	12 "Miscellaneous" Actions (Referrals, income verifications, etc.)
Submitted	0 WDVA Grant applications (Trans/CSVSO) (Applied for annually)
Provided	0 WDVA Homeless Aid Kits
Submitted	11 Grave Registrations

### County Veteran Benefits:

Assisted	4/\$ 505.54	Veterans with Emergency Aid (VSC Commission)
Assisted	226	Veterans with Transportation to Medical Care
Issued	8/60	Flag Holders/Flags (cemeteries)
Paid	1/\$ 154.00	Cemeteries/\$ for care of veteran graves (Per WI Statutes, Chap 45)

## Notes:

Work load continues to be steady. Office saw an increase in actual disability claims submission, from 29 claims during the prior quarter to 49 claims for this quarter. Having scanned the last of our paper files, Gail has now embarked on a project to scan all paper “miscellaneous” files in the office into VetraSpec. This project should take a year or more to accomplish, and will be done between “normal” office work. We have converted all former file cabinets to storage cabinets.

During this period, Rick participated in 3 radio shows (WPCA). Rick attended Charlie Wolden’s funeral on 1/6, spoke at WITC Rice Lake’s Veterans Club, and attended a 40&8 (Am. Legion) meeting on 1/28. Rick attended a NW Wisconsin Veteran’s Memorial Cemetery meeting (Spooner) on 2/9 for Memorial Day planning; attended and presented at Amery VFW on 2/13; hosted quarterly Veteran Service Commission meeting on 2/20. Rick participated and presented at the WITC Rice Lake Veteran’s Club on 2/28. Rick attended an Am. Legion Riders Association meeting on 3/4, participated in a Veteran’s Retreat (Vets and Friends) on 3/10, and attended a Frederic Masonic meeting on 3/13 to discuss ways to increase volunteerism between organizations. Rick attended the quarterly HSS committee meeting on 3/14 to discuss two (2) submitted resolutions (discussed below). Finally, Rick attended and presented at the grand opening of the new UW Barron Vet’s Club on 3/15. Rick also took a family vacation between 3/21-3/31, traveling to Wales to visit family.

Regarding the resolutions discussed above, both were presented to the HSS Committee and approved/supported at that level. They were then presented to County Board on 3/21 for discussion, and were approved at that same meeting. The resolutions were regarding the WDVA Reimbursement Grant and potential changes to CVSJO job description legislation. Resolutions were supportive only and no costs were involved. Polk County now joins 30+ other WI counties in terms of solidarity and resolve.

During this period, our office received a new county highway/roadway chart from Land and Water Department, which we had framed and hung on our wall. This will aid us for many years, especially as we continue to do “house calls” for people who are unable to travel to our office.

Our staffing is fine, and resources to accomplish our mission are fully adequate.

Public donations to the office during this period totaled \$6,242.00, of which \$4492.00 was in memory of Charlie Wolden. Balance included another \$700 from the Nolden Family (3<sup>rd</sup> donation) and from two (2) other donors.



## MINUTES

### Polk County Health and Human Services Board

Government Center, Conf. Room A&B

Balsam Lake, WI 54810

10:00 a.m. Tuesday, April 11, 2017

Meeting called to order by Chair Bonneprise at 10:00.

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Marilyn Blake, Deputy County Clerk; Gretchen Sampson, Administrator, Community Services Division; Andrea Jerrick, Deputy County Administrator; Wendy Bauman, Health Officer/ Public Health Director

**Approval of Agenda**-Chair Bonneprise called for a motion to approve agenda. **Motion/Second by Edgell/Alleva** to approve agenda. The **motion carried by unanimous voice vote**.

**Approval of Minutes**- Chair Bonneprise called for a motion to approve the minutes of the March, 2017 meeting. **Motion/Second by Demulling/DeShaw** to approve the minutes. The **motion carried by voice vote with Dr. Lagus abstaining**.

**Public Comment** – None

Quarterly Report from the Polk County Veterans Service Office was included with the agenda.

#### Action Items

It was decided to move action items A, B and C to the May meeting. These include Consideration/Reconsideration of County Board priorities in Health and Human Services Programs, Other committee priorities and Continued Development of 2017 Board Work Plan. Mr. Frey will be present for the May meeting and will have additional information for continued discussion with the board.

#### Discussion Items

Ms. Sampson and Ms. Jerrick discussed the resolutions presented to the March County Board Meeting. They answered questions from members of the board about the County Board discussion of the resolutions.

Ms. Sampson talked about the Community Services Strategic Plan Feedback that was distributed at the March meeting. She asked the board if they had any comments or questions and none were offered.

Ms. Sampson advised the board that they have hired a Director of Behavior Health. Her name is Lisa Lavoisier and her start date is April 24, 2017.

The Wisconsin County Human Services Association arranged a Human Services Day at the Capitol and this was discussed by Ms. Sampson. She distributed a handout of the talking points for meeting with our legislators which was also prepared by the WCHSA. She met with staff members from both Harsdorf and Jarchow's offices.

A meeting about meth issues was held with Barron, Burnett and Polk Counties with Senator Harsdorf. There were representatives from Community Services, medical services and law enforcement in attendance. Mr. Sampson reported that it was a good discussion.

Ms. Bauman updated the board on the ethics grant training. She handed out a summary of the meeting to help start an ethics committee for the Public Health Department. She thinks they have a good start and have facilitators from Clark County Public Health, Vancouver, WA and the College of Public Health, Kent State University, Kent, Ohio. There are twelve members of the Ethics Committee.

Ms. Sampson handed out information and discussed the 2017 County Health Rankings for the State of WI. She discussed how the rankings are made and what areas could be worked on in Polk County to raise our ranking to an even higher level.

Future Agenda Items –

May-Consideration/reconsideration of County Board priorities in health and human services programs

Continued discussion on 2017 Work Plan

Other priorities

June-Board HHS-Committee Rules, Roles, Obligations

Next meeting date is May 9, 2017 at 10:00 A.M.

**Motion/Second by** (Route/Demulling) to adjourn. Meeting adjourned at 11:40 P.M.

Respectfully submitted

Marilyn M. Blake

Polk County Deputy County Clerk