



Agenda

Criminal Justice Collaborating Council

*****Justice Center, Community Room*****

Balsam Lake, WI 54810

Thursday April 16, 2020 @ 12:00pm

Mission Statement: The CJCC will collaborate between stakeholders to improve the effectiveness of Polk County's criminal justice system.

1. Call to Order:
2. ADOPTION OF AGENDA:
3. MOTION TO APPROVE MINUTES OF THE January 14, 2020 MEETING:
4. INTRODUCTIONS:
5. PUBLIC COMMENT:
6. OLD BUSINESS:
 - A) Huber Bathrooms Update- Rob Drew, Jail Captain
 - B) Structure of DEC initiative- Brent Waak, Sheriff
 - C) Workgroup updates- Nicole Strom; Vince Netherland; Rob Drew
7. NEW BUSINESS:
 - A) CJCC Chair Position- Vince Netherland, County Administrator
 - B) Discussion of Interim CJCC Coordinator – Vince Netherland, County Administrator
 - C) CJCC Response to COVID-19
 - D) Frequency of CJCC Board and Executive Committee Meetings
8. UPDATES: Discussion of any changes, initiatives, or projects that impact the justice system
9. CALENDAR- NEXT MEETING AND AGENDA ITEMS: May 21, 2020 @ noon
10. ADJOURN:

This meeting is open to the public according to Wisconsin Statute § 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Subject: Webex meeting invitation: POLK County CJCC Board Meeting
Location: <https://polkwi.webex.com/polkwi/j.php?MTID=m48236e94a68d7741c3af3e05d4508a22>
Start: Thu 4/16/2020 12:00 PM
End: Thu 4/16/2020 1:00 PM
Show Time As: Tentative
Recurrence: (none)
Organizer: Lisa Lavasseur

Lisa Lavasseur invites you to join this Webex meeting.

Meeting number (access code): 265 251 347

Meeting password: mTPN5BTJk43

Thursday, April 16, 2020
12:00 pm | (UTC-05:00) Central Time (US & Canada) | 1 hr

[Join meeting](#)

Join by phone

Tap to call in from a mobile device (attendees only)
+1-408-418-9388 United States Toll
Global call-in numbers

Join from a video system or application

Dial 265251347@polkwi.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

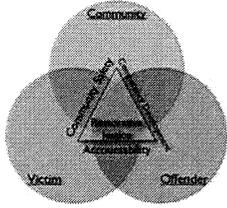
Join using Microsoft Lync or Microsoft Skype for Business

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Webex_Meeting...



MINUTES

CRIMINAL JUSTICE COLLABORATING COUNCIL

Polk County Justice Center, Community Room

Balsam Lake, WI 54810

Tuesday, January 14, 2020 - 12:00 p.m.

VOTING MEMBERS

Attendee Name	Title	Status
Belinda Cash	Victim Witness Coordinator	Present
Bill Alleva	Educational Representative	Present
Brent Waak	Sheriff – CJCC President	Present
Dean Johansen	County Board Chair	Absent
Donna Burger	Office of Public Defender	Present
Gwen Anderson	People Loving People – CJCC Treasurer	Present
Jeffery Anderson	Circuit Court Judge – CJCC Vice President	Present
Jeffrey Kemp	District Attorney	Present
Jackie Patterson	Clerk of Courts – CJCC Secretary	Present
Malia Malone	Corporation Counsel	Absent
Michele Gullickson	Community Member	Present
Nichole Strom	Probation and Parole	Absent
Vince Netherland	County Administrator	Present
Rob Drew	Jail Captain	Absent
Tonya Eichelt	Community Services Director	Present

AT LARGE MEMBERS

Attendee Name	Title	Status
Brian Kaczmariski	Public Health Director	Absent
Chad Roberts	Chief Deputy Sheriff	Present
Cheri Moats	Executive Director - CRA	Present
Daniel Tolan	Circuit Court Judge	Present
Donna Johnson	Behavioral Health	Absent
Duana Bremer	Salvation Army	Present
Elizabeth Hagen	Public Health – Tobacco MJC	Present
Joseph Loso	Assistant Corporation Counsel	Present
Kathy Carter	DHS – Behavioral Health	Present
Kristin Boland	CJCC Coordinator	Present
Lisa LaVasseur	Behavioral Health Clinic Director	Present
Lorraine Beyl	Correctional Officer/Jail Programs Coordinator	Absent
Sharon Foss	Treatment Court Case Manager	Present
Tom Brock	Mental Health Task Force Coordinator	Absent

1. CALL TO ORDER: Meeting called to order by Sheriff Waak at 12:02 p.m.

2. ADOPTION OF AGENDA: Kristin requested to amend the Agenda to include policy for OWI eligibility for Treatment Court as Item F. Motion (Tonya/Duana) to adopt Agenda as amended. Motion carried by unanimous voice vote.
3. MOTION TO APPROVE MINUTES OF THE December 19, 2019 MEETING: Kristin indicated two corrections are to be made under Item 6. Coordinator's Report: 1) OWI diversion option was actually regarding Operating after Revocation diversion; 2) a company in Kentucky has an online diversion class, not the State of Kentucky. Motion (Bill/Jackie) to adopt the Minutes of December 19, 2019, as corrected. Motion carried by unanimous voice vote.
4. INTRODUCTIONS: All persons in attendance announced their name and title.
5. PUBLIC COMMENT: None.
6. OLD BUSINESS:
 - A. Huber Bathrooms Update - Sheriff Waak reported the contract is with Straight Line Building Contractors, Inc. and the project is expected to commence on February 10, 2020.
7. NEW BUSINESS:
 - A. Approval of the Treatment Alternative Diversion Program Policy Manual: There was a lengthy discussion about who would qualify as a participant in the TAD program. There were concerns from the Sheriff's Office about who would be offered the TAD program and wanted to make sure certain, unqualified persons were not included in considerations & requested guidelines be established to omit unqualified individuals. DA Kemp indicated it will be a case-by-case determination, factually based and would confer with the Sheriff's Office to help determine the right candidates are considered for the TAD program. Judge Tolan and Judge Anderson voiced their opinions and concerns about the effectiveness of the program based on needs of the person. DA Kemp indicated their office would file formal charges against the qualifying individual with diversion in mind and offer the program pre-conviction. Donna Burger provided her opinion & concerns about "hard-and-fast" rules regarding qualification of a candidate. Kristin indicated the target or qualifying participants would be persons who show criminal behavior/engagement as a result of substance abuse. With the TAD program being post-charge, but pre-conviction, there are legal consequences if the program is not successful at the fault of the participant. Motion (Michele/Gwen) to approve the TAD Program Policy Manual. Motion carried by majority voice vote.
 - B. Structure of DEC initiative: Sheriff Waak suggested communication via email between Belinda Cash and Joe Loso to get a DEC monthly meeting set up.
 - C. Funding of the CJCC and programs such as Treatment Court: Kristin reported she continues to write grants, but funding is only coming through on new items being requested, not on items we already have and need to maintain and are thereby being denied. The CJCC coordinator position is only partially funded for 2020.
 - D. Structure for 2020 schedule: There was a discussion about how often the whole committee should meet versus the executive meeting and which meetings should be scheduled

quarterly or monthly. It was decided the whole committee will continue to meet monthly and the executive committee (Sheriff, DA, Judges, County Board member and at-large member only) will meet quarterly as needed.

- E. Book Discussion – “Start Here: A Road Map to Reducing Mass Incarceration” by Greg Berman and Julian Adler. Kristin reported the turn-out.
 - F. OWI eligibility for Treatment Court - Kristin reported that OWI eligible referrals come through probation, but requested the criteria be open to OWI – 4th offenses. Motion (Jackie/Michele) to modify the manual to add OWI-4th offenses. Motion carried by unanimous voice vote.
8. UPDATES: Kristin reported the pre-charged Diversion Program participation is up and there is 1 participant in the OAR diversion. Jeff Kemp reported a new prosecutor will be starting in February - Holly Wood-Webster.
9. CALENDAR - NEXT MEETING AND AGENDA ITEMS: **Thursday, February 20, 2020, at 12:00 p.m.** Agenda items are to be sent to Kristin no later than one week prior to meeting.
10. ADJOURN – Motion (Jeff K./Bill) to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 1:07 p.m.

Respectfully submitted,

Jackie Patterson, Secretary
JP/bjm