



MINUTES

CRIMINAL JUSTICE COLLABORATING COUNCIL

Polk County Justice Center, **VIA CISCO WEBEX**

Balsam Lake, WI 54810

Thursday, April 16, 2020 - 12:00 p.m.

VOTING MEMBERS

Attendee Name	Title	Status
Belinda Cash	Victim Witness Coordinator	Present
Bill Alleva	Educational Representative	Absent
Brent Waak	Sheriff – CJCC President	Present
Dean Johansen	County Board Chair	Absent
Donna Burger	Office of Public Defender	Absent
Gwen Anderson	People Loving People – CJCC Treasurer	Absent
Jeffery Anderson	Circuit Court Judge – CJCC Vice President	Absent
Jeffrey Kemp	District Attorney	Present
Sharon Jorgenson	Clerk of Courts – CJCC Secretary	Present
Malia Malone	Corporation Counsel	Present
Michele Gullickson	Community Member	Present
Nichole Strom	Probation and Parole	Present
Vince Netherland	County Administrator	Present
Rob Drew	Jail Captain	Present
Tonya Eichelt	Community Services Director	Present

AT LARGE MEMBERS

Attendee Name	Title	Status
Brian Kaczmariski	Public Health Director	Absent
Chad Roberts	Chief Deputy Sheriff	Present
Cheri Moats	Executive Director - CRA	Absent
Daniel Tolan	Circuit Court Judge	Absent
Donna Johnson	Behavioral Health	Absent
Duana Bremer	Salvation Army	Absent
Elizabeth Hagen	Public Health – Tobacco MJC	Present
Joseph Loso	Assistant Corporation Counsel	Absent
Kathy Carter	DHS – Behavioral Health	Absent
Don Wortham	Interim CJCC Coordinator	Present
Lisa LaVasseur	Behavioral Health Clinic Director	Present
Lorraine Beyl	Correctional Officer/Jail Programs Coordinator	Absent
Sharon Foss	Treatment Court Case Manager	Present (via call-in)

Tom Brock	Mental Health Task Force Coordinator	Absent
Julie Pokriefka	Diversion Program Case Manager	Present

1. CALL TO ORDER: Meeting called to order by Chair Sheriff Waak at 12:04 p.m.
2. ADOPTION OF AGENDA: Chair Waak called to the floor for a motion to adopt the agenda. **Motion** (Roberts/Eichelt) to adopt the agenda. Chair Waak called for a voice vote on the motion to adopt the agenda. **Motion** carried by unanimous voice vote.
3. MOTION TO APPROVE MINUTES OF THE JANUARY 14, 2020 MEETING: Chairman Waak called for a motion to adopt the minutes of the January 14, 2020 meeting. **Motion** (Gullickson/Netherland) to adopt the minutes of the January 14, 2020 meeting, as published. **Motion** carried by unanimous voice vote.
4. INTRODUCTIONS: Participants present for WebEx meeting were noted in attendance above.
5. PUBLIC COMMENT: No public comment was received.
6. OLD BUSINESS:
 - A. Huber Bathrooms Update – The Council received an update from Jail Captain Rob Drew regarding completion of the Huber bathrooms. Contractors did a nice job in completion of the bathrooms.
 - B. Structure of DEC initiative – The Council received information from Chair Waak regarding a meeting attended in Spooner concerning the Drug Endangered Children initiative. Work will continue on this initiative.
 - C. Workgroup updates – The Council received an update regarding the Victim Impact Panel from Nichole Strom, Probation & Parole. Michele Gullickson informed the group of the passing of Adam Gadach, former Victim Impact Panel speaker, and requested condolences be extended.
No updates were received by Rob Drew. The Council received information from Chad Roberts that 5 laptops received from WITC for use for GED work will be set up with WebEx. IT Department will obtain clearance from WITC to add WebEx to the computers.
7. NEW BUSINESS:
 - A. CJCC Chair Position – The Council received information from Chair Waak that he will continue and finish out his term as chairperson of the CJCC.
 - B. Discussion of Interim CJCC Coordinator – Administrator Netherland addressed the council regarding the CJCC Coordinator position. Don Wortham has been appointed as Interim Criminal Justice Collaborating Council Coordinator. Wortham currently works for UW Extension in the Human Development & Relationships program area.
 - C. CJCC Response to COVID-19 – The Council received information from Lisa LaVasseur that in response to COVID-19, Sharon Foss is working remotely and Julie Pokriefka is alternating working remotely and in the office. Recent contact with Drug Court participants has been via phone and WebEx. 3 participants have relapsed. Drug court was held via WebEx on 4/10/20 and was successful.

D. Frequency of Criminal Justice Collaborating Council and CJCC Executive Committee Meetings - The frequency of the CJCC Council and the CJCC Executive Committee meetings were discussed.

Motion (Netherland/Strom) to change Criminal Justice Collaborating Council Executive Committee meetings to monthly meetings and Criminal Justice Collaborating Council meetings to quarterly meetings. Chad Roberts inquired whether bylaws would allow for meeting frequency change. Chair Waak called for a voice vote regarding said motion.

Motion carried by unanimous voice vote. Lisa LaVasseur noted that Article 7 (Meetings) of the Criminal Justice Collaborating Council Bylaws would allow for the meeting frequency change.

8. UPDATES: The Council received information from Elizabeth Hagen from Public Health (Tobacco MJC) that they will be applying for the Drug Free Community grant which will be youth focused for tobacco and alcohol prevention in youth. The grant provides annual funding of \$125,000 for 5 years. The application deadline is June 8, 2020.

The Council received information from Belinda Cash on behalf of District Attorney Kemp that a new prosecutor, Ben Webster, started in the District Attorney's office on April 13, 2020.

9. CALENDAR - NEXT MEETING AND AGENDA ITEMS: **Thursday, June 18, 2020, at 12:00 p.m.** Agenda items should be submitted no later than one week prior to the meeting.

10. ADJOURN – Chair Waak called for a motion to adjourn. **Motion** (Eichel/Malone) to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned at 12:25 p.m.

Respectfully submitted,

Sharon Jorgenson, Secretary