



POLK COUNTY, WISCONSIN

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MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, April 25, 2018

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Stephanie Fansler, Deputy County Clerk; Jeff Fuge, Interim County Administrator/Corporation Council; Tim Anderson, County Planner; Debbie Peterson, Director of Parks and Buildings; Tina Riley, Parks and Buildings office manager; and a member of the press.

Meeting called to order by Supervisor O'Connell, who in the absence of County Board Chair Dean Johansen, assumed charge as acting Chair until a Chairperson was selected.

Approval of Agenda- Acting Chairman O'Connell called for a motion to approve the agenda.

Motion (Edgell/LaBlanc) to approve the agenda. **Motion** to approve agenda carried by unanimous voice vote.

Approval of Minutes – Acting Chairman O'Connell called for a motion to approve the minutes of the April 4, 2018 meeting as published. **Motion** (Olson/LaBlanc) to approve the minutes of April 4, 2018. **Motion** to approve minutes as published carried by unanimous voice vote.

Election of Committee Officers- Nominated for **Committee Chair** was Supervisor O'Connell.

Motion (Edgell/Route) to close nominations. Nominations declared closed. By unanimous voice vote, Supervisor O'Connell was elected Chair. Nominated for **Committee Vice Chair** was Supervisor Olson. **Motion** (Edgell/Route) to close nominations. Nominations declared closed. By unanimous voice Supervisor Olson was elected Vice Chair.

Public Comment- No public comments were offered.

Presentation and Discussion of Specific Committee Duties, Responsibilities and Assigned Functions, Programs and Services. Chair O’Connell called upon Acting Administrator Fuge. Fuge asked the committee members what they thought would make the committee successful. Fuge then explained the Function of the committee and proper procedures and the structure of the committee and agendas. Fuge also reviewed the items for which the FSA Representative is entitled a vote. Community partners of the committee were listed. Duties and responsibilities of the committee were discussed.

Receipt of Reports

- a. Paul Heimstead, WDNR Forest Liaison. Heimstead announced that the State hours for County forest hours are being recalculated – little change is expected. Heimstead, updated the committee on current activities of the forestry department.
- b. Status Report on space Lease to WDNR – this will go before the full County Board in May, 2018.

Trail Planning of Stower Seven Lakes State Trail/Cattail Trail

- a. Chair O’Connell called upon Administrator Fuge for the purpose of receiving information regarding the status of the recruitment of sub-committee members. Fuge provided information regarding same. Chair O’Connell then called upon County Planner Anderson for the purpose of receiving information regarding the schedule/timeline for the sub-committee. Anderson presented a written draft of the schedule/timeline of the sub-committee. Discussion.

Develop Committee Scheduled Work Plan

- a. Committee calendar – the committee will continue to meet on the 2nd Wednesday of the month with a second meeting, if necessary, on the 4th Wednesday of the month.
- b. Review of Existing Work Plan – for the 4th Week of May, program overview, letter to all Lake Districts regarding board appointments to the Lake District
- c. Consideration of Overview of Programs and Services Assigned to Committee – Start in May with Program review.
- d. Identification of Subject matters for Upcoming Meetings – next meeting Land & Water report, Lime Quarry Audit report, UW report, and Public Hearing. May 23 – select sub-committee members, Lake District Nominations, and updated property list for authorization to sell and , resolution 04-18. June – tax foreclosed ordinance Public

Hearing. July – receive opinion on the potential for selling the Country Dam land and update work plan.

Motion (Edgell/Olson) to adjourn. Motion carried by unanimous voice vote. Chair O’Connell declared meeting adjourned at 10:56 A.M.

Respectfully submitted,

Stephanie Fansler
Deputy Polk County Clerk



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AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday April 25, 2018 at 9:00 a.m.

A quorum of the County Board may be present

Materials: April 4, 2018 Minutes

1. Call to order – County Board Chair Dean Johansen
 - a. Approval of agenda
 - b. Approval of minutes for April 4, 2018
2. Election of Committee Officers
 - a. Elect committee Chair
 - b. Elect committee Vice-Chair
3. Public Comments
4. Presentation and Discussion of Specific Committee Duties, Responsibilities and Assigned Functions, Programs and Services.
5. Receipt of Reports
 - a. County Forest Activity Report – Paul Heimstead, WDNR Forest Liaison
 - b. Status Report on Space Lease to WDNR
6. Trail Planning of Stower Seven Lakes State Trail/Cattail Trail
 - a. Receive update on Trail Planning activities
7. Develop Committee Scheduled Work Plan:
 - a. Committee calendar
 - b. Review of Existing Work Plan
 - c. Consideration of Overview of Programs and Services Assigned to Committee
8. Identification of Subject Matters for Upcoming Meetings
9. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.