POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
Conference Room A&B
Tuesday, May 8, 2018 at 10:00 a.m.
A quorum of the County Board may be present

Materials: April 10, 2018 Minutes

1. Call to Order-County Board Chair Dean Johansen
2. Election of Committee Officers
   A. Elect committee chair
   B. Elect committee Vice-Chair
3. Approval of Agenda
4. Approval of Minutes for April 10, 2018
5. Public Comments
6. Announcements and committee information
   A. Lifetime Achievement Award-Gretchen Sampson
7. Discussion of Specific Committee Duties, Responsibilities and Assigned Functions, Committee Process
8. Action/Discussion Items
   A. Orientation of New Board Members
   B. 2018 Work Plan-Continued Development or changes/additions
   C. Program Evaluation Birth to Three
   D. Board of Health Satisfaction Survey Results
9. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

MINUTES

Health and Human Services Board

Government Center, Conf. Room A&B
Balsam Lake, WI 54810
10:00 a.m. Tuesday, April 10, 2018

Meeting called to order by Chair Bonneprise @ 10:00 a.m.
Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Absent
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Present
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Marilyn Blake, Deputy County Clerk; Jeff Fuge, Interim County Administrator; Gretchen Sampson, Community Services Administrator; Brian Kaczmarski, Public Health Director; Jaime Weness, Director Children & Families; Chad Knutson, Manager Children & Families; Lisa Lavasseurr, Behavioral Health Department Director Tonya Eichelt, Business and Operations Manager; Miriam Lagus

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Demulling/Route) to amend agenda to add items to number 3 to cover State Department of Children and Families recognition letter, NALBOH (National Association of Local Boards of Health) information, Legislative Event information and the 2018 Work Plan. **Motion carried** by unanimous voice vote. Chair Bonneprise called for a motion to approve the amendments to the agenda. **Motion** (Raye/Route) to approve. **Motion** carried by unanimous voice vote. Chair called for a motion to approve the agenda as amended. **Motion** (Demulling/Route) to approve. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the March 13, 2018 meeting. **Motion** (Route/Raye) to approve the March 13, 2018 minutes. **Motion carried** by unanimous voice vote.

Public Comment – None

Announcements and Committee Information

Sabrina Meddaugh was introduced as the new member of the BHHS. She was appointed by Interim Administrator Jeff Fuge and the appointment will be taken to the County Board for final approval on April 17, 2018. Ms. Meddaugh is a Nurse Practitioner at Amery Hospital and Clinic and was a public health nurse for Clark County earlier in her career.

Mr. Fuge discussed his anticipation of the makeup and function of the Board of Health and Human Services after the County Board organizational meeting on April 17th. He does not see any changes except for the probable addition of the oversight of the Child Support Services coming under the DHHS. Another area that will be looked at will be cleaning up the language of Policy 10. He doesn't see that there are problems in this area for DHHS.

At the May, 2018 meeting of the BHHS officers will be elected for the next two year term and citizen members will be administered the oath of office.

Ms. Sampson will be retiring as of 4/13/18 and Mr. Fuge has appointed Tonya Eichelt as the Interim Administrator for Community Services. The appointment is effective as of 4/14/18. The appointment needs no further approval and she will serve until a new Administrator is hired.

Ms. Sampson also appointed Brittany Fry as Interim Health Officer. It is anticipated that Brian Kaczmarski will assume the Health Officer position in August, 2018, when he completes coursework for the 16 graduate credits required for a Health Officer of a Level 3 Health Department.

Ms. Sampson read a letter of commendation from the State of Wisconsin regarding Polk County's documentation of caseworker contacts for children in out-of-home care. She thanked Jamie Weness and Chad Knutson for their efforts to make Polk County one of the highest performing counties statewide, with exceptional performance of 99.05%.

Ms. Sampson handed out information from the NALBOH (National Association of Local Boards of Health) and encouraged the board to attend any conferences they are able and to read their educational information available.

Ms. Sampson also notified the board of an upcoming Legislative Event at New Richmond on 4/16/18.

Action Items

Dr. Arne Lagus was awarded the 2018 Friends of Public Health award by Ms. Sampson. She reported on his many years and variety of activities showing his support and promotion of public health in Polk County and beyond.

Interim Administrator Fuge read a citation from the State of Wisconsin recognizing Gretchen Sampson's many years of service in the public health area. She will be recognized at the State Assembly on 6/13/18. The Citation will be read into the record and is signed by Rep. Adam Jarchow and Senator Schachtner and several other State Representatives.

Discussion Items

There was a follow up discussion on the program evaluation of Juvenile Justice (now changed by the state to "Youth Justice"). The report was handed out last month and was opened for discussion. Chad Knutson and Jaime Weness answered many questions during a lengthy discussion.

Ms. Sampson discussed the 2017-2020 Division Strategic Plan Update. She said it was five years ago that they first received National Accreditation and they are now in the process of preparing the reapplication. This must be completed by the end of June, 2018. It is a more complex process than the first time around.

It was reported that Ms. Sampson had received only 3 responses from board members for the Board of Health Satisfaction Survey. She asked that they please take the time to complete and return this survey. At this time she asked the survey be returned to Tonya Eichelt.

Tonya Eichelt went over the end of the year financial report in detail. It is a very complex budget with many grants and restrictions on how the money can be allocated and many different programs. She answered questions from board members.

Brian Kaczmarski reported on Tobacco Program. The department is working with schools in this area. He pointed out that the latest new item to watch for is "Juul". It is a mini e-cig that looks like a thumb drive so it is difficult for teachers to know if a student has a thumb drive or an e-cig. The e-cig can be plugged into a computed to be charged.

A discussion regarding immunizations was held. Ms. Sampson had a chart that showed that progress is being made. In 2014 there were 600 personal conviction immunization waivers in the county school districts and in 2017 there were 435.

Chairman Bonneprise thanked Ms. Sampson on her years of service and congratulated her on her retirement. He retirement date is Friday, 4/13/18.

Motion (Prichard/Route) to adjourn. Chairman Bonneprise declared the meeting adjourned at 12:30 p.m.

Next meeting date is May 8, 2018 @ 10:00 a.m.
Future Agenda Items:
2018 Work Plan Continued Development or changes/additions
Review Policy 10
Legislative Event Report
Consideration/reconsideration of County Board priorities in Health and Human Services Programs
Program Evaluation-Emergency Services (Crisis) Program Evaluation

Respectfully Submitted,
Marilyn Blake
Deputy County Clerk