



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
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***AMENDED AGENDA AND NOTICE OF MEETING**

GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Thursday, May 10, 2018, at 10:00 a.m.

A quorum of the County Board may be present

Materials: April 12, 2018 Minutes

1. **Call to order – County Board Chair Dean Johansen**
2. **Election of Committee Officers**
 - a. Elect Committee Chair
 - b. Elect Committee Vice Chair
3. **Approval of Agenda**
4. **Approval of Minutes for April 12, 2018**
5. **Public comment (3 minutes)**
6. **Announcements and committee information**
 - a. *Update on Homeless Initiative
 - b. *Update on Development of Revised Fairgrounds management Agreement
7. **Discussion items**
 - a. 2018 Workplan
8. **Action Items**
 - a. Organizational Matters: Recommendations Concerning Committee Duties, Responsibilities and Assigned Functions
 - b. Recommendation regarding Resolution to Authorize Space Lease to Wisconsin Department of Natural Resources: Resolution No. 36-18: Resolution Authorizing Space Lease to the Wisconsin Department of Natural Resources – Forestry Staff
 - c. Recommendation regarding Resolution No. 39-18: Resolution Approving Mid-year Budget Adjustment for 2018 in ADRC Fund
 - d. Recommendation regarding Resolution No. 40-18: Resolution to Amend 2018 Budget to Incorporate Carry-Forward Funds
 - e. Recommendation regarding Resolution No. 41-18: Resolution to Authorize Cancellation of Outstanding Orders
 - f. Recommendation regarding Resolution No. 42-18: Resolution for Approval of Lakes Improvement Fund Capital Project
9. **Identification of Subject Matters for Upcoming Meetings**
10. **Adjourn**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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MINUTES

General Government Committee

County Board Room
Balsam Lake, WI 54810

10:00 a.m. Thursday, April 12, 2018

Meeting called to order by Chair Masters @10:00 a.m.
Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Sharon Jorgenson, County Clerk; Jeff Fuge, Interim County Administrator/Corporation Counsel; Andrea Jerrick, Deputy County Administrator/Employee Relations; and Debbie Peterson, Buildings/Parks Director. Supervisor O'Connell joined meeting 10:43 a.m.

Approval of Agenda- Chair Masters called for a motion to approve amended agenda. **Motion** (Jepsen/Johansen) to approve agenda as amended. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Masters called for a motion to approve the minutes of the March 19, 2018 meeting as published. **Motion** (Arcand/Johansen) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment – No public comment was received by committee.

Discussion Items

Chair Masters called upon Administrator Fuge for update on the 2018 Operating and Capital Budget. Committee received summary information on 2018 Budget. Hard copies of the budget book are available in the Administration Office.

Serenity Home Lease and Homeless Initiative– Committee received information from Administrator Fuge regarding Serenity Home. County is currently in a lease with Serenity Home through December 2019. There have been meetings regarding homeless initiative but no formal formation of a committee to date.

Updates on County administrator search firm process: Chair Masters called upon Deputy Administrator Jerrick for update on County Administrator search firm process. Committee received information regarding request for proposals from search firms. Six search firms have responded to date. Proposals are due 4/23/18. Executive Committee will interview selected search firm finalists.

Governor's Budget and Impact on Government Programs: Committee received update on Governor's Budget and potential impact on government programs from Administrator Fuge. There is a legislative initiative to locate mental health facilities in various locations in Wisconsin. One facility may possibly be located in St Croix County and may require funding from Polk County.

2018 Workplan – Scheduling of Program Reviews: Committee reviewed 2018 work plan. Program reviews/evaluations need to be scheduled on 2018 work plan. Committee will add program reviews to work plan after Board organizational meeting and formation/addition of new committee members. Committee members discussed having Department Heads give short updates at Committee meeting as part of program review.

Action Items

Recommendations concerning committee duties, responsibilities and assigned functions and Recommendation of proposed amendments to Polk County Board Rules of Order Ordinance:

Committee discussed Recommendations on Rules of Order and committee duties and assigned functions. Committee received update from Administrator Fuge regarding recommendations made by Executive Committee – Excerpt from minutes outlining changes recommended by Executive Committee below:

“Recommendations from the Executive Committee for proposed amendments to the Polk County Board Rules of Order Ordinance and recommendations regarding changes of assigned functions to committees to be proposed to the County Board on 4/17/18:

1. Recommendation regarding letting two reading system of resolutions lapse: Executive Committee recommends discontinuing the two reading system of Resolutions/Ordinances which is not part of the current Rules of Order.
2. Recommendation regarding Resolutions and Ordinances: All Resolutions shall be referred to a committee before referral for adoption by the County Board, unless the Rules of Order are suspended by a 2/3 vote of the County Board.
3. Recommendation regarding Rules of Order: Current Rules of Order do not address committee rules/functions. Executive Committee recommends revising Rules of Order and Policy 10 into one document that addresses Rules of Order, Committee Rules of Order and Duties and Responsibilities of Committees, thereby eliminating Policy 10 as a separate document.
4. Recommendation regarding proposed Resolutions/Ordinances that require funding: Executive Committee recommendation: Amend provision that requires a resolution to state funding source and amount to language that would direct County Administrator to provide a fiscal impact statement on resolutions that require an appropriation. Corporation Counsel will provide a legal impact statement on any resolution or ordinance.
5. Recommendation regarding Committee of the Whole scheduling and purpose: Consensus of Executive Committee to leave decision regarding Committee of the Whole scheduling up to the discretion of the Board Chair.
6. Recommendation as to seating arrangement of County Board for meetings: Committee recommends bring seating arrangement to County Board for decision as to seating alphabetically or in District number order.
7. Recommendations regarding changing assigned functions to committees: Recommendations per Administrator Fuge for possible changes of assigned functions to committees: Move Child Support from Public Safety and Highway Committee to Health and Human Services Board, move Buildings/Facilities, Tax Foreclosure properties and sale of tax foreclosure lands, Operations of Lime Quarry and Recycling from Environmental Services Committee to General Government Committee. Executive committee recommends to County Board the changes of assigned functions to committees as presented by Administrator Fuge.
8. Recommendation regarding FSA Representative voting rights: Committee discussed reviewing and establishing voting rights and limits for FSA Representative Member. Executive Committee

recommends that voting rights and limits be set regarding FSA Representative to areas that directly impact FSA such as land conservation, agriculture, Extension, etc.

9. Recommendation regarding resolutions sponsored by a Supervisor: Executive Committee recommends that a sponsoring supervisor who is not a member of the committee be allowed to address the committee regarding sponsored resolutions.
10. Recommendation regarding Lake Association District appointments: Supervisors will be appointed to Lake Districts that are in their supervisor district. Supervisors will have the option of designating a representative in their stead that lives in the Lake District. Such recommendation/designation would be brought to Environmental Services Committee for approval and appointment of said alternative representative for voting purposes on Lake Association Districts.”

Motion (Johansen/Nelson) to approve and forward recommendations established by the Executive Committee regarding proposed amendment to Rules of Order and assigned committee functions to the County Board. Copy of Executive Committee meeting minutes from 4-10-18 were requested to go to Board members for 4/17/18 meeting. Chair Masters called for a voice vote on the motion to approve and forward Executive Committee recommendations to the County Board. **Motion** carried by unanimous voice vote.

Recommendation concerning revision of Fairgrounds Management Agreement:

Committee received a copy of the 2003 Agreement Between Polk County and the Polk County Fair Society from Administrator Fuge. Chair Masters called upon Buildings/Parks Administrator Debbie Peterson for information regarding Fairgrounds Agreement which dates back to 2003 and needs update. Supervisor Nelson suggested bringing discussion of Fairgrounds Agreement to Committee of the Whole to enable involvement by entire board.

Motion (Nelson/Arcand) to move revision of Fairgrounds Management Agreement to County Board Committee of the Whole meeting to achieve full Board involvement/consensus in decision making. Chair Masters called for a voice vote on the motion. **Motion** carried by unanimous voice vote.

Future Agenda Items

Next meeting May 10, 2018 @ 10:00 a.m.

Program evaluation/review and components of – keep on agenda monthly

Adjourn

Motion (Johansen/Jepsen) to adjourn. **Motion** carried by unanimous voice vote.

Meeting adjourned 11:07 a.m.

Respectfully submitted,

Sharon Jorgenson
County Clerk

1 Resolution No. 36-18

2 Resolution Authorizing Leasing Office Space to Wisconsin Department of Natural Resources-
3 Forestry Staff

4 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
5 WISCONSIN:

6 Ladies and Gentlemen:

7 WHEREAS, pursuant to Wisconsin Statute § 59.52(6)(c), the County Board may direct the leasing of
8 County facilities on terms that it determines as appropriate.

9 WHEREAS, pursuant to the County Finance Policy, Subchapter 5.6 **Management of County**
10 **Owned (Non-Tax Forfeiture) Real Estate**, Section 1.06, the County Administrator is delegated the
11 responsibility to negotiate the terms of leases of county property to outside agencies according to the
12 following criteria:

13 a. *Amount of lease payment.* For other than nonprofit agencies unless otherwise
14 authorized by the County Board, the rental amount for leased property must
15 not be less than the market rental value in the area. For nonprofit agencies,
16 the rental amount must not be less than the difference between the mothballed
17 costs and the cost to the County if occupied.

18 b. *Term of lease.* All lease agreements must be for a period of one calendar year,
19 subject to automatic renewal, unless otherwise authorized by the County
20 Board.

21 WHEREAS, the General Government Committee has received and considered the request of the
22 Wisconsin Department of Natural Resources to lease available office space at the County
23 Government Center for Forestry staff and has recommended to the Polk County Board of Supervisors
24 authorize such a lease.

25 WHEREAS, consistent with policy, the County Administrator has identified available office space at
26 the County Government Center and has recommended such available office space be used by the
27 Wisconsin Department of Natural Resources for such purposes.

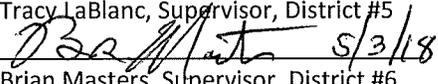
28 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes and
29 directs the County Administrator to negotiate a lease to the Wisconsin Department of Natural
30 Resources for office space at the Government Center at a rental amount and term of lease as provided
31 by policy and upon other terms and conditions determined by the County Administrator as being in
32 the interest of the County.

33 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.52(6)(c), the Polk
34 County Board of Supervisors directs the County Clerk to execute lease the lease agreement on terms
35 and conditions negotiated by County Administrator.

36 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the
37 Polk County Buildings Director to administer the lease authorized herein.

Resolution No. 36-18
Resolution Authorizing Leasing Office Space to Wisconsin Department of Natural Resources-
Forestry Staff

Offered this 15th day of May, 2018.

BY: _____ Brad Olson, Supervisor, District #1	_____ James Edgell, Supervisor, District #8
_____ Doug Route, Supervisor, District #2	_____ Kim O'Connell, Supervisor, District #9
_____ Dean Johansen, Chair, Supervisor, District #3,	_____ Larry Jepsen, Supervisor, District #10
_____ Chris Nelson, Supervisor, District #4	_____ Jay Luke, 1 st Vice Chair, Supervisor, District #11
_____ Tracy LaBlanc, Supervisor, District #5	_____ Michael Larsen, Supervisor, District #12
 5/3/18 _____ Brian Masters, Supervisor, District #6	_____ Russell Arcand, Supervisor, District #13
_____ Michael Prichard, Supervisor, District #7	_____ John Bonneprise, 2 nd Vice Chair, Supervisor, District #14
	_____ Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: The above resolution will have no fiscal impact concerning the appropriations of the current budget.

Legal Impact Note: The resolution authorizes a lease agreement. The resolution presents no other legal impact

Reviewed, Approved as to Form and Execution:

Jeffrey B. Fuge
Interim County Administrator/ Corporation Counsel

Resolution No. 36-18
Resolution Authorizing Leasing Office Space to Wisconsin Department of Natural Resources-
Forestry Staff

At its regular business meeting on the 15th day of May, 2018, the Polk County Board of Supervisors acted upon Resolution No. 36-18: Resolution Authorizing Leasing Office Space to Wisconsin Department of Natural Resources- Forestry Staff, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Resolution No. 39-18

Resolution approving mid-year Budget Adjustment for 2018 in ADRC Fund

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, The Polk County Board of Supervisors approved and adopted the Polk County Operating and Capital Budget for Calendar Year 2018 in Resolution 75-17 on November 14, 2017; and

WHEREAS, in order to address changes in the county's annual budget certain conditions need to be met pursuant to the Financial Sections of General Code 3.05(b); and

WHEREAS, the Aging and Disability Resource Center (ADRC) has been notified of additional funds in January, 2018 which will be available beginning April 1, 2018; and

WHEREAS, the Aging and Disability Resource Center (ADRC) Board has approved the mid-year budget adjustment request at the governing committee level on February 23, 2018, and

WHEREAS, Funding has become available for Time and Task Reporting changes in ADRC where Polk County Services as fiscal agent for the ADRC as a whole and there are no county levy dollars supporting these additional activities required from the Time and Task Reporting Grant.

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors, pursuant to Wisconsin Statutes section 65.90, amend the 2018 departmental budget of the Aging and Disability Resource Center with the additional revenue of \$100,842 to be allocated for Information and Assistance support through account lines for Supervisor and Payment to Other Government.

NOW, THEREFORE, BE IT RESOLVED that the ADRC may, under this funding, set up an additional position in their Burnett ADRC office.

Offered on the 15th day of May, 2018.

Signed and sponsored by:

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: ADRC State Aids will be increased in the 2018 budget by \$100,872 in the adjusted budget.

Legal Impact Note: The resolution has no legal impact on the County.

Reviewed By County Administrator:

Approved as to Form and Execution:

Name/County Administrator

Name/Corporation Counsel

Excerpt of Minutes

30 At its regular business meeting on the ___ day of _____, 20___, the Polk County Board of
31 Supervisors acted upon Resolution No. ___-18: Resolution approving mid-year Budget Adjustment for
32 2018 in ADRC Fund, as follows:

- Adopted by two thirds majority vote of the County Board.
- Adopted by unanimous voice vote.
- Amendment: _____
_____.
- Defeated: _____
- Other: _____
- Amendment: _____
_____.

Insert amendment to resolution according to minutes:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

Resolution No HO-18

Resolution to Amend 2018 Budget to Incorporate Carry-forward Funds

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, events occur after the adoption of the annual budget that affect various program activities and their appropriations for a given budget year, and

WHEREAS, the annual budget resolution provides for restricted, committed and assigned fund carryovers, and

WHEREAS, some of the programs, projects, and activities that were planned for the 2017 budget year did not take place, were not completed, or are on-going and it is appropriate and necessary to carry-over the apportion for 2017 into the next budget years, and

WHEREAS, the financial impact of these delays could not be determined at the time the adopted 2018 budget resolution was adopted and therefore money could not be re-allocated in the 2018 budget, and

WHEREAS, the Finance Director has compiled a list designating those programs, projects, activities, and corresponding such 2017 funds that should be carried forward and re-approved in the 2018 budget, and

WHEREAS, Wisconsin Statutes and county policies authorizes and requires that the County Board take official action to approve the designation, carry-over, and the re-appropriation of funds in the interest of full financial disclosure.

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors review and approve the following appropriations from the General Fund/ADRC/Highway Project Fund that were unexpended for the year ending December 31, 2017 and that the 2018 budget be amended accordingly:

- Buildings, Parks, and Solid Waste, and Forestry Department:
 - \$32,000 in the Buildings Improvement account for repairs to government center driveway.
 - \$7,386 in building conservation account as committed.
 - \$11,144 in forest maintained roads account as restricted.
 - \$1,986 in forest wildlife habitat account as restricted.

- Law Enforcement:
 - \$9,756 in law enforcement federal forfeiture account as restricted

- 37 • Veteran’s Service Office
 - 38 \$9,363 in the veteran service grant account as restricted
 - 39 \$26,504 in the veteran relief account as restricted
 - 40
 - 41 ADRC
 - 42 ○ \$120,223 in ADRC for State of Wisconsin transportation account as designated
 - 43
 - 44 • New Highway Facility Buildings Fund
 - 45 ○ \$9,094,122 in new highway facility building fund as designated
 - 46
 - 47 Administration
 - 48 ○ \$8,849 in the employee recognition account (vending machine fund) as assigned
 - 49

50 BE IT FURTHER RESOLVED that the Finance Director is directed to record such information in
 51 the official books of the County for the year ending December 31, 2017 with a reserve for the
 52 account carryovers and record in the 2018 adjusted budget.

53 BE IT FURTHER RESOLVED that this resolution is effective upon passage and publication
 54 pursuant to 65.90(5)(a).

Offered on the 15th day of May, 2018.

BY: _____
 Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
 Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

James Edgell, Supervisor, District #8

Kim O’Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
 Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
 Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: Carryovers in the total amount of \$98,139 in the general fund, \$120,223 in the ADRC Fund, and \$9,094,122 in the highway facility project fund. These amounts will appear in the 2018 budget in each fund as well as reserved at December 31, 2017.

Legal Impact Note: This resolution has no legal impact.

Reviewed By County Administrator:

Approved as to Form and Execution:

Name/County Administrator

Name/Corporation Counsel

Excerpt of Minutes

55 At its regular business meeting on the ___ day of _____, 20___, the Polk County Board of Supervisors
56 acted upon Resolution No. ___-18: Resolution to Amend 2018 Budget to Incorporate Carry-forward
57 Funds as follows:

- Adopted by two thirds majority vote of the County Board
- Adopted by unanimous voice vote.
- Amendment: _____
_____.
- Defeated: _____
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

Resolution No. H1 -18

Resolution to Authorize Cancellation of Outstanding Orders

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, pursuant to Wisconsin Statutes 59.23(3)(c) and (d), the County Treasurer is required to pay all county orders as directed by the County Board and keep a true and correct account of the expenditure, specifying the person to whom the payment was made and the purpose of each particular payment; and

WHEREAS, pursuant to Wisconsin Statute 59.64(4)(d), the clerk shall prepare and present to the board, at each annual session, a descriptive list giving the amount, date and payee of all county orders which have remained in the clerk's office for 2 years uncalled for by the payee. The board shall cause the orders to be compared with the list, and when found or made correct; the list shall be entered at length on the journal of the board and filed in the office of the clerk: and all the orders shall be cancelled and destroyed. The person in whose favor the order was drawn, except those issued under sub (1)(d) , may, upon application to the treasurer, made within 6 years from the date of the order, have a new order issued for the amount of the original, without interest.

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors review and approve the following the recommendation of the County Treasurer and County Clerk for the cancellation and/or reissuing of the following checks noted below.

Number	Date	Description	Type	Amount
182593	2/5/2014	JODI L ANDERSON	Check	37.60
182626	2/6/2014	EMMA JOHNSON	Check	10.00
182642	2/6/2014	KPSJIA STAIMER	Check	5.00
182673	2/6/2014	SIERRA SWANSON	Check	10.00
183883	4/3/2014	JOSHUE LEE DOYLE	Check	38.26
185157	6/3/2014	CODY S BARNES	Check	23.60
186594	8/7/2014	DAVID BALESTRI	Check	59.00
187727	9/9/2014	TAMARA BEAUDRY	Check	10.00
187841	10/1/2014	DICK B GREEN JR	Check	70.46
189743	12/19/2014	JASON VANASSE	Check	7.38
190815	2/6/2015	BRIANNA EARNEY	Check	10.00
190817	2/6/2015	CARSEN ELEY	Check	5.00
192699	4/27/2015	DANIEL G ROMBERG	Check	<u>37.75</u>
				\$324.05

22 BE IT FURTHER RESOLVED that the Finance Director is directed to record such information in
23 the official books of the County for the year ending December 31, 2017 with a reserve for the
24 account carryovers and record in the 2018 adjusted budget.

25 BE IT FURTHER RESOLVED that this resolution is effective upon passage

Offered on the 15th day of May, 2018.

BY: _____
Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

James Edgell, Supervisor, District #8

Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: Upon passage, \$324.05 will be adjusted in the general ledger.

Legal Impact Note: This resolution has no legal impact. The County remains obligated to pay amounts to payee on demand until 6 years from initial date of check.

Reviewed By County Administrator:

Approved as to Form and Execution:

Name/County Administrator

Name/Corporation Counsel

Excerpt of Minutes

26 At its regular business meeting on the ___ day of ____, 20__, the Polk County Board of
27 Supervisors acted upon Resolution No. ___-18: Resolution to Authorize Cancellation of Outstanding
28 Orders, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Amendment: _____
- Defeated: _____
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

1 Resolution No. 42-18

2 Resolution for Approval of Lakes Improvement Fund Capital Project

3 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF
4 THE COUNTY OF POLK:

5 Ladies and Gentlemen:

6 WHEREAS, The Polk County Board of Supervisors approved the 2018 budget at the November 14,
7 2017 meeting.

8 WHEREAS, in the 2018 budget was approved expenditures for the 807 Lakes Improvement Fund as
9 stated below. The approved budget was:

Fund	Expenditure	Amount
807 Lakes Improvement	Supplies & Expenses	\$15,000

10 WHEREAS, Buildings, Parks, and Solid Waste is requesting one project which is to complete
11 Vaulted Toilets at Atlas Park for 2018 with the funding in the 807 fund at a cost of \$29,000 capital
12 outlay that was not approved in the original 2018 budget.

13 NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors review and
14 approve the capital projects as well as approve the budget adjustment for fund 807 Lakes
15 Improvement to the amount:

16

Fund	Expenditure	Amount
Increase :		
807 Lakes Improvement	Capital Outlay for Vaulted	\$29,000

Offered on the 15th day of May, 2018

Signed and sponsored by:

BY: _____
Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

James Edgell, Supervisor, District #8

Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: Added to the 2018 budget would be a capital project of Atlas Park Vaulted Toilets in the Lakes Improvement Fund (807) and funding out of the fund balance in such.

Legal Impact Note: If the resolution does not present legal impacts, so state. (Completed by Corporation Counsel).

Reviewed By County Administrator:

Approved as to Form and Execution:

Name/County Administrator

Name/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the ___ day of ____, 20 __, the Polk County Board of Supervisors acted upon Resolution No. ___-18:

17 Resolution for Approval of Lakes Improvement Fund Capital Project as follows:

- Budget amended by two thirds vote of the County Board.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

GENERAL GOVERNMENT COMMITTEE
2017 WORK PLAN

2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	Finalize 2017 work plan	
February		
March		
April	<i>Financial Analysis - Lime Quarry</i>	
May	<i>Financial Analysis - Recycling Center</i>	
June		
July	Annual reports 2016 Audit results <i>2017</i>	
August	Review and recommendations on fee schedule	
September	Annual budget review County Board budget development/recommendation	
October	Annual budget and budget amendment recommendations	
November		
December	Develop 2018 work plan <i>2019</i>	