



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
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MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, May 23, 2018

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Absent

Also present were Stephanie Fansler, Deputy County Clerk; Jeff Fuge, Interim County Administrator; Tim Anderson, County Planner; Debbie Peterson, Director of Parks and Buildings; Tina Riley, Office Manager-Parks and Buildings; Malia Malone, Interim Corporation Counsel; Tim Ritten, Director of Land and Water; members of the public and of the press.

Meeting called to order by Chair O'Connell at 9:07 A.M.

Approval of Agenda- Chairman O'Connell called for a motion to approve the agenda. **Motion** (Edgell/Route) to approve the agenda. **Motion** to approve the agenda carried by unanimous voice vote.

Approval of Minutes – Chairman O'Connell called for a motion to approve the minutes of the May 9, 2018 meeting as published. **Motion** (LaBlanc/Olson) to approve the minutes of May 9, 2018. **Motion** to approve minutes as published carried by unanimous voice vote.

Public Comment- Public comments were received by committee.

Chairman O'Connell called to the floor, for Discussion or Action

Land Conservation, Agriculture and Extension Education, Lime Quarry:

- a. Chair O'Connell recognized Tim Ritten, Director of Land and Water for the purpose of receiving information. Ritten presented and overview of the Department's annual report. The program review was postponed until a later date.

- b. Ritten distributed, to the committee, a list of Lake Districts with current appointments. Suggestions were presented for vacant positions. This will be brought back to committee at their next meeting for action.

Parks, Recreation, Trails and Forestry:

- a. Stower Seven lakes State Trail/Cattail Trail Planning Process: Chair O'Connell recognized Tim Anderson and Deb Peterson to facilitate the processes.
 - Anderson explained to the committee that their task was to select a Chair and members for the sub-committee. Peterson distributed a list of applicants by usage interest, for the committee's consideration. Chair O'Connell asked for nominations for the position of Chair of the sub-committee. **Motion** (Route/LaBlanc) to appoint Brad Olson as Chair of the sub-committee passed by unanimous voice vote. Discussion. **Motion** (Olson/Route) to appoint Jon Fogelberg to represent the Friends of Stower Seven Lakes Trail. Discussion. **Motion** (LaBlanc/Edgell) to appoint Doug Johnson to represent the Snowmobile/ATV Council. Discussion. **Motion** (Olson/Route) to appoint Brandon Whittaker to represent Governmental interests. Discussion. **Motion** (O'Connell/LaBlanc) to appoint Rick McGuiggan to represent Motorized users. Discussion. **Motion** (Olson/LaBlanc) to appoint Katie Bruns to represent Non-motorized users. Discussion. **Motion** (Olson/Route) to appoint Ronald Minnick to represent General Use.
 - Anderson explained the role of the sub-committee and presented a sample work plan for the committee's consideration. Discussion. **Motion** (Edgell/Route) to adopt the work plan as presented (subject to change if needed) passed by unanimous voice vote.
- b. Peterson offered status report on the selection of County Forester, noting there were 19 applicants and interviews are scheduled.

Chairman O'Connell called for a break at 10:20 A.M. Chairman O'Connell declared the meeting back in session at 10:37 A.M.

Planning and Zoning:

- a. Chair O'Connell recognized Assistant Corporation Council Malia Malone for the purpose of receiving information. Malone stated that both the County and Towns are allowed to have subdivision ordinance, but only Towns may require improvements to private driveways/roads as a part of their ordinances. Malone is working on a legal opinion and hopes to have it done for the next meeting.
- b. Chair O'Connell called to the floor **Resolution 15-18**. Discussion. **Motion** (Olson/LaBlanc) to amend the amended Shoreland Protection Zoning to include Article 8.C.3.(b) passed by unanimous voice vote. **Motion** (Olson/Route) to approve the amended Shoreland Protection Zoning Ordinance as amended and to recommend passage to the full County Board passed by unanimous voice vote.
- c. Chair O'Connell called to the floor **Resolution 17-18**. Discussion. By consensus, the committee amended the resolution to strike 10.5.6.(B)(3)a. and insert the same

language as 10.5.6.(B)(4)d. in its place. **Motion** (Olson/LaBlanc) to approve the amendment to the amended Polk County Comprehensive Land Use Ordinance and recommend passage to the full County Board passed by Unanimous voice vote.

d. Chair O'Connell called to the floor **Resolution 20-18**. Discussion.

Chair O'Connell called for a motion to recommend passage of Resolutions 15-18, 17-18, and 20-18 and move to the full County Board. Motion (Edgell/Route) to approve the amended ordinances and recommend passage to the Full County Board passed by Unanimous voice vote.

Chairman O'Connell called for a break at 11:40 A.M. Chairman O'Connell declared the meeting back in session at 11:50 A.M.

Tax Delinquent Properties:

a. Chair O'Connell recognized Debbie Peterson, Director of Parks and Buildings for the purpose of receiving information. Peterson presented a list of Tax Delinquent Lands. Discussion.

Supervisor Edgell was excused from the meeting at 12:30 P.M.

b. **Motion** (LaBlanc/Route) to sell the properties at the price set by the committee passed by voice vote. (Schedule of properties attached here and made a part hereof).

Identification of Subject matters for Upcoming Meetings. The next meeting will be held on June 13, 2018. Agenda items include: program overview-Land & Water, nominations for Lake Districts, Trail Plan update, tax Foreclosure Ordinance, Forester hiring up-date, sub-division ordinance, update 2018 work plan, and in July, Woodley Dam property.

Motion (Olson/Route) to adjourn. Motion carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 1:10 PM

Respectfully submitted,

Stephanie Fansler
Deputy Polk County Clerk

Tax Deed Properties Summary - Updated May 2018

1	281-01396-0000	City of St Croix Falls	150,000 -
2	281-01397-0000	City of St Croix Falls	218,000 -
3	281-01399-0000	City of St Croix Falls	150,000 -
4	002-00083-0001	Town of Alden	ASK town
5	004-00678-0000	Town of Apple River	} Apple River -
6	004-00687-0000	Town of Apple River	
7	004-00772-0000	Town of Apple River	} Woodley
8	004-00774-0000	Town of Apple River	
9	004-00775-0000	Town of Apple River	
10	006-00461-0000	Town of Balsam Lake	x ASK town -
11	010-00871-0000	Town of Black Brook	x ASI town
12	016-00285-0000	Town of Clayton	x ark town Village
13	024-01233-0000	Town of Garfield	park town
14	024-01233-0100	Town of Garfield	
15	026-01304-0000	Town of Georgetown	x
<u>16</u>	030-00665-0010	Town of Laketown	1600 -
17	030-00018-0000	Town of Laketown	base price - 1750 -
18	036-00808-0000	Town of Luck	23,000 -
19	106-00081-0100	Village of Balsam Lake	x 200 ⁰⁰
20	116-00468-3400	Village of Dresser	1500 ⁰⁰
21	116-00468-7300	Village of Dresser	1500 -
22	165-00612-0000	Village of Osceola	7700 -
23	165-00613-0000	Village of Osceola	12,000
24	165-00844-0185	Village of Osceola	} 250 ⁰⁰
25	165-00844-0186	Village of Osceola	
26	165-00844-0187	Village of Osceola	
27	165-00844-0188	Village of Osceola	



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AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, May 23, 2018 at 9:00 a.m.

A quorum of the County Board may be present

Materials: May 9, 2018 Minutes

1. Call to order
2. Approval of agenda
3. Approval of minutes for May 9, 2018
4. Public Comments
5. Land Conservation, Agriculture and Extension Education, Lime Quarry:
 - a. Program Review and Annual Report of the Land and Water Resources Department, Tim Ritten, Director
 - b. Nomination of Persons to Board of Commissioners of Public Inland Lake Protection and Rehabilitation Districts
6. Parks, Recreation, Trails and Forestry:
 - a. Stower Seven Lakes State Trail/Cattail Trail Planning Process:
 - Appointment of Subcommittee on Trail Planning
 - Develop Work Plan of Subcommittee
 - b. Status Report on the Selection of County Forester
7. Planning and Zoning:
 - a. Discussion Concerning Revisions to Subdivision Ordinance

On Referral from County Board:
 - b. Ordinance No. 15-18: Amended Polk County Shoreland Protection Zoning
 - c. Ordinance No. 17-18: Amended Polk County Comprehensive Land Use Ordinance
 - d. Ordinance No. 20-18: Amended Polk County Board of Adjustment Procedures
8. Tax Delinquent Properties
 - a. Review of Tax Delinquent Lands Inventory
 - b. Consideration of Appraisal Values on Lands Offered for Future Sale
9. Identification of Subject Matters for Upcoming Meetings
10. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Absent

Also present were Sara McCurdy, Land Information Director (acting clerk); Jeff Fuge, Interim County Administrator/Corporation Council; Malia Malone, Assistant Corporation Council, Tim Ritten, Land and Water Resources Director; Tim Anderson, County Planner; Debbie Peterson, Director of Parks and Buildings; Paul Heimstead, WDNR Forest Liaison; Jason Kjeseth, Zoning Administrator and a member of the press.

Meeting called to order by Supervisor O'Connell

Approval of Agenda- Chairman O'Connell called for a motion to approve the agenda. **Motion** (Edgell/Route) to approve the agenda. **Motion** to approve agenda carried by unanimous voice vote.

Approval of Minutes –Chairman O'Connell called for a motion to approve the minutes of the April 25, 2018 meeting as published. **Motion** (LaBlanc/Olson) to approve the minutes of April 25, 2018. **Motion** to approve minutes as published carried by unanimous voice vote.

Public Comment- Public comments were received from three constituents.

Chairman O'Connell called upon Regional Director, Kristen Bruder to update the Committee on UW Extension Agents. Director Bruder will move forward with recruitment process.

Public Hearing on Petitions for District Changes:

At 9:31am Chairman O'Connell called a public hearing to order to consider the following district changes:

ROBERT NORLANDER: Farmland Preservation to Residential-Agricultural 5. Property affected is: NW ¼ of the NE 1/4, Sec 16/T32N/R18W, Town of Alden, parcel #002-01402-0000, 40.25 acres. Administrator Kjeseth provided staff report.

Chairman O'Connell closed the public hearing at 9:39am and the Committee submitted Finding of Facts and Conclusions of Law.

Motion (LaBlanc/Route) to approve the Norlander district change and recommend to the full County Board carried by unanimous voice vote.

At 9:45 am Chairman O'Connell called a public hearing to order to consider the following district change:

HAROLD WOLVERT: Residential-Agricultural 5 to Commercial B-1. Property affected is: 485 State Hwy 46, part of the S ½ of the NE ¼ of the NE ¼, Sec 8/T32N/R16W, Town of Black Brook, parcel #010-00189-0000, approx. 2.21 acres. Administrator Kjeseth provided staff report.

Chairman O'Connell closed the public hearing at 9:51am and the Committee submitted Finding of Facts and Conclusions of Law.

Motion (Olson/Edgell) to approve the Wolvert district change and recommend to the full County Board carried by unanimous voice vote.

Land Conservation , Agriculture and Extension Education, Lime Quarry.

- a. UW Extension Regional Director was able to provide the Committee with an update regarding the UW Extension Agents prior to the Public Hearing.
- b. Dave Peterson provided the Committee with a report on the Lime Quarry.
- c. The program review of the LWRD is postponed to the May 23rd meeting.

Parks, Recreation, Trails and Forestry:

- a. Debbie Peterson gave a status report on the DD Kennedy Dam embankment area
- b. Tim Anderson and Debbie Peterson presented the website and status report on the Stower Seven Lakes State Trail/Cattail Trail Planning Process.
- c. Paul Hiemstead and Debbie Peterson discussed the WDNR process for removing lands from the County Forest.
- d. Debbie Peterson updated the Committee on the upcoming interviews for the County Forester position.

Planning and Zoning

- a. Discussion Concerning Subdivision Ordinance with Director McCurdy, Administrator Kjeseth, and Assistant Corporation Council Malone.

Supervisor Olson exited the meeting at approximately 11:20am.

Develop Committee Scheduled Work Plan

- a. Identification of Subject matters for Upcoming Meetings – next meeting Land & Water report, select sub-committee members for the trail planning process, and tax foreclosed ordinance / tax deed property.

Motion (Edgell/LaBlanc) to adjourn. Motion carried by unanimous voice vote. Chair O’Connell declared meeting adjourned at approximately 12:00pm.

Respectfully submitted,

Sara McCurdy
Land Information Director