

**AGING AND DISABILITY RESOURCE CENTER
ANNUAL BOARD MEETING
County Board Room
Burnett County Government Center; Siren, WI
June 6, 2013
9:00AM**

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Public is welcome.

**** AMENDED AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public comments

Election of Officers

Re-appointment of Citizen Board Member: Dave McGrane

Retirement Recognition: Deb Miller

Discussion Long Term Care issues – Kathy Solberg/Vince Maro/Melody Yeager

Discussion/Action: Meal Site relocation – Marsha Stoeberl

Discussion/Action: New Oven Purchase – Marsha Stoeberl

Transportation/Fair activities updates – Tonya Eichelt/Dawn Sargent

****The Committee may consider a motion to adjourn into closed session pursuant to *Wis. Stats.* 19.85 (1) (c) to consider the performance evaluation data of an employee.**

****Motion to Reconvene to Open Session**

****Any Action Deemed Necessary from Closed Session Discussions**

Director's Report

Committee Comments

Future Agenda items

Future meeting dates and locations

**Larry Jepsen, Chair
Laura Neve, Director**

The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

Annual ADRC Board Meeting
Burnett County Board Room
Siren, WI
June 6, 2013

Present: Dorothy Richard, Dave McGrane, Dick Klawitter, Joyce Bergstrand, Herschel Brown, Pat Schmidt, Gladys Beers, Lynne Schauls, Gary Lundberg, Crystal Peterson, Duane Emery

Also present: Laura Neve, Tonya Eichel, Deb Miller, Marsha Stoeberl, Dawn Sargent, Vince Maro, Kathy Solberg, and Melody Yaeger.

Meeting was called to order by Chair Larry Jepsen at 9:01AM.

Roll call

Motion to approve Agenda made by Dorothy Richard – seconded by Dave McGrane.

Motion carried - unanimous

Motion to approve Minutes from April 4, 2013, was made by Dick Klawitter – seconded by Gary Lundberg.

Representative, Gary Lundberg asked that there be clarification in one section that stated all ADRC programs are not county dollars, when in fact, the Aging portion of the ADRC does include some county dollars. Director Neve agrees and clarification was made.

Motion carried – unanimous

Public comments: Marlys McKinney, from Frederic, spoke on the Frederic meal site. Ms. McKinney stated that there are questions the people from the congregate site have about the proposed move of the Frederic meal site.

Chairman Larry Jepsen turned the meeting over to Director Laura Neve for the election of officers.

Election of Officers:

Chairman: Director Neve made the request for Chair nominations:

Dick Klawitter nominated Larry Jepsen

Hearing no other nominations (3 requests),

Motion by Dave McGrane to close nominations seconded by Dorothy Richard

Motion carried unanimous.

Vice Chairman: Director Neve made a request for Vice Chairman nominations:

Dorothy Richard nominated Pat Schmidt

Hearing no other nominations (3 requests)

Motion made by Dave McGrane to close nominations seconded by Lynne

Schauls. **Motion carried – unanimous**

Secretary: Director Neve made request for nominations for Secretary.

Dave McGrane nominated Lynne Schauls as secretary.

Hearing no other nominations (3 requests)

Motion made by Dick Klawitter to close nominations seconded by Dorothy Richard.

Motion carried – unanimous

All three positions were filled by acclimation as follows:

Chair: Larry Jepsen, Vice-chair: Pat Schmidt, Secretary: Lynne Schauls

Reappointment/vacancy of Board members: Chair Larry Jepsen announced the reappointment of Dave McGrane for a second 3 year term to end May 2016. Director Neve stated Nora Brihn does not wish to be reappointed. Ms Neve states we need to be on the look out for a Polk County Citizen Member for the elderly population formerly held by Ms. Brihn.

Retirement: Director Neve presented a gift and letter to Deb Miller who is retiring from Polk County after 24 years of service.

Introduction of State workers: Director Neve introduced Kathy Solberg, who is the State representative that works with the ADRCs in the Northwest part of the State, Vince Maro the Regional Director for Family Care out of Eau Claire, Melody Yaeger who is the State Coordinator for Northern Bridges based out of Rhinelander.

Kathy Solberg reviewed the results of the Regional Advisory Committee that some of our board members took part in. This committee is the most active sub-committee with regular meetings and reports back to the main committee. A new transportation company has been awarded the contract to take Logisticare's place. Discussion.

The state staff stressed that this report is not being buried; people are working on it and the department is well aware of the concerns of the people in this area of the state.

(Duane Emery entered at 9:38am)

Board members gave illustrations as to family experiences using the Long Term Care System. Discussion.

Mr. Maro handed out maps showing different areas of the State which will have two MCO's by the end of the year. Our area is one of the areas that is up for a second MCO in the future. Vince stated that the population is aging, especially in the northern part of the State. The committee/State is looking at sustainability. The rebidding process happens every five years. Northern Bridges is rebidding; however, it is because their five years is up – not for any other reason. The area will be open for other MCOs to bid also for this and other areas. Discussion.

Larry Jepsen called for a break at 10:32am.

Meeting reconvened at 10:45am

Discussion and action on the meal site relocation: Director Neve stated that the action needed would be to approve the ADRC to investigate and gather information regarding different avenues to take for Frederic meal site as to possible relocation. Director Neve explained that there has been a retirement at one site and any time there such a change we should re-evaluate what is needed in the area/position. With the relocation of the Milltown meal site to Luck we now have Siren, Frederic and Luck in a row. There is a potential to relocate a site to serve more people without anyone losing a job. Ms. Neve had a meeting at the Frederic site with the meal recipients to discuss the issue and potential options. We are keeping an eye on any financial impact but our main concern is the service area. Discussion.

Motion made to proceed with gathering options to bring back to the board was made by Dick Klawitter – seconded by Crystal Peterson.

Motion carried – unanimous

Discussion and Action on a new oven purchase: Marsha Stoeberl stated there was a need for a new oven at the cost of \$2,395.00 plus \$280.00 shipping. Marsha stated the oven was purchased and in place and working very well. Laura interjected that she had received approval from Larry Jepsen and Candace, the Administrator in Burnett before the purchase.

Motion to approve the purchase of a new oven was made by Dorothy Richard – seconded by Dave McGrane

Motion carried – unanimous.

Transportation/Fair: Tonya Eichelt and Dawn Sargent explained that transportation was running smoothly. The new co-payment plan is working very well. They do have an issue with collecting veterans' pay in Polk County; however, they are working on it.

Fair in Polk County: The ADRC will be sponsoring a hospitality building. We are going to be giving away an Ipad Mini as a draw to get people in the door. They will have to talk to us about our programs before they get a ticket for the drawing. We will have a centenarian recognition, educational shows and an area to cool down with free water. Our goal is to expand to the Grantsburg fair.

Director's Report: Director Neve read a letter from GWAAR regarding our self assessments for the aging programs stating we are in compliance and the Aging Plan was approved. There were many positive comments made regarding our local programming.

Committee comments: It was suggested that when we have people come and speak to our board, could we please ask them to refrain from acronyms as much as possible.

Another suggestion is to create line item for staff training in simple things like telephone etiquette.

Future agenda items:

Meal site update

Performance evaluation

Future meeting date: August 1, 2013 in Polk County 9:00 AM

Motion to adjourn made by Dorothy Richard – seconded by Herschel Brown

Motion carried – unanimous

Meeting adjourned at 11:48am

Respectfully submitted: Deb Miller