

AGING AND DISABILITY RESOURCE CENTER
Board Meeting
Polk County Government Center; Balsam Lake, WI
East Conference Room ** note room change
August 1, 2013
9:00AM

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Public is welcome.

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public comments

Staff presentation: Gerry Morgan – Dementia Care Specialist program (DCS)

Discussion and **Action** on Frederic Meal Distribution

Discussion on 2014 Budget

Action on 2014 Burnett ADRC Budget

The Committee may consider a motion to adjourn into closed session pursuant to *Wis. Stats.* 19.85 (1) (c) to consider the performance evaluation data of an employee.

Motion to Reconvene to Open Session

Any **Action** Deemed Necessary from Closed Session Discussions

2012 Annual Report

Director's Report

Event updates: Dawn Sargent and Tonya Eichelt

Committee Comments

Future Agenda items

Future meeting dates and locations

Larry Jepsen, Chair
Laura Neve, Director

The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

ADRC BOARD MEETING

POLK COUNTY

BALSAM LAKE, WI

AUGUST 1, 2013

Present: Pat Schmidt, Herschel Brown, Gary Lundberg, Lynne Schauls, Larry Jepsen, Dorothy Richard, Joyce Bergstrand, Dick Klawitter, Gladys Beers, Dave McGrane

Also present: Laura Neve, Tonya Eichelt, Marsha Stoeberl, Dawn Sargent, Gerry Morgan, and Laurie Ince

The meeting was called to order by Chairman Larry Jepsen at 9:00 a.m.

Roll Call – 10 present

Motion to approve agenda made by Herschel Brown and seconded by Pat Schmidt. Motion carried.

Pat Schmidt asked that the agenda item of going into closed session to consider the performance evaluation data of an employee be moved to the end of the meeting. Approved.

Motion to approve minutes of June 6, 2013 meeting made by Lynne Schauls and seconded by Dave McGrane. Motion carried.

Public Comments: William Johnson, County Board Chairman and representative from Village of Frederic welcomed the board to Polk County and spoke on the possibility of the Frederic meal site closing. He wanted people to be aware of all the circumstances before making decisions.

Marlys McKinney from the Village of Frederic spoke to the Board about the possibility of changing the Frederic meal site. She is afraid of losing the congregate clients if the change is made.

A staff presentation was made by Gerry Morgan, Dementia Care Specialist. He updated the board on the growth of the Dementia Care Program that he is working on and the need for it to continue.

Laura Neve spoke to the Board about the Frederic meal site. She explained that the ADRC is hoping to open a new congregate meal site, possibly in Centuria. Having a more centrally located site is to ensure adequate coverage throughout the service area. This could happen if the Frederic meal site no longer serves as a distribution center for meals. Meals that normally go out of the

Frederic meal site would be packaged at the Luck meal site and be delivered from there. The people normally eating at the Frederic congregate site would be able to have the home delivered packaged meal delivered to the Frederic Senior Center and they could still eat there in a congregate setting. Moved by Joyce Bergstrand and seconded by Lynne Schauls to continue to discuss this issue. Motion carried. Discussion was held with input from Marlys McKinney, Marsha Stoeberl and the other board members. Motion designating the Frederic meal site no longer be a distribution center was made by Pat Schmidt and seconded by Herschel Brown. Roll call vote was taken. 6 yes, (Larry Jepsen, Pat Schmidt, Dick Klawitter, Gary Lundberg, Herschel Brown, Joyce Bergstrand), 4 no (Lynne Schauls, Gladys Beers, Dorothy Richard, Dave McGrane). Motion carried.

Laura Neve thanked the people from Frederic for coming and speaking on the issue.

Laura Neve addressed the board about the 2014 Budget. There is no action to be taken on the Polk County Budget at this time but action did need to be taken on the Burnett budget. She explained that sequestration was taking place at the state level and the Aging allocation was being cut by approximately \$63,000. ADRC allocation would remain the same. She will be trying to delegate the expenses to the ADRC portion of the budget as much as possible to capture the MA pull-down monies.

Operating expenses will be run thru ADRC as much as possible as there is no increase allowed in the levy for operating expenses. There has been an increase in staff so there will be increased personnel costs, along with Workman's Compensation insurance. After a discussion, a motion was made to accept the proposed Aging and ADRC budgets, as presented, by Dorothy Richard and seconded by Dave McGrane. Motion carried.

The Board members were impressed with the Annual Report that Laura produced. It was simplified, easy to understand and gave good information.

Directors Report: Laura spoke to the Board about personnel issues in the office. She indicated that Jaime Weness is out on maternity leave until August 26, 2013. The position that Deb Miller left is now being advertised. The salary level has been dropped substantially even though Laura indicated to the Administration office she would like it higher. The closing date for applications is August 12.

Laura spoke on the changes at the state level regarding the Request For Proposal for family care. There are 4 organizations submitting RFP responses, including Care WI, Community Care of Central Wisconsin, Southwest Family Care Alliance and Northern Bridges.

Medical Transportation Management (MTM) started August 1st replacing Logisticare for MA client's transportation.

Polk County Transportation Corporation vans were let out for bids by the State in early May. One van will go to the Golden Age Manor. The State has indicated there are several interested parties in the vans. The parties purchasing the vans will pay 20% of the current fair market value and that money will go directly to the Polk County Transportation program.

The ADRC of Northwest Wisconsin was invited to take part in an Advanced Options Counseling Grant by the State office. Tonya Eichelt and Barb Engelhart, specifically, were requested to evaluate a training session to expand statewide. That's a honor to them.

The Senior Voices newsletter will be changed as of January 1, 2014. LPI Company will be printing the newsletter as well as retaining and billing the advertisers. This publication will go to Burnett and Polk County residents. There will be no cost to the ADRC.

The Polk County Fair was held from July 25-28 and Laura was very happy with the work that Tonya Eichelt did in organizing the fair's events and display. There was a Centenarian Celebration honoring the resident of Polk County that are 100 years or older. There were 7 people that were honored but only 2 were able to attend the celebration. Senator Harsdorf, Representative Severson and a representative from Congressman Duffy's office were on hand for the cake and celebration of the centenarians.

Dawn Sargent updated the board regarding Senior Voices as well. She asked for input on where the newsletters should be put out in Burnett County.

Stepping on Workshop will run from September 9 to October 21 at the Siren Senior Center from 1:30 to 3:30. The cost is \$10 per person or \$15 per couple.

A Living Well Workshop training for trainers will tentatively be held in Barron County in February. Amery Regional Medical Center would like to then host a Living Well session for the community and ADRC would support that if it is a possibility.

Tonya Eichelt reported that the YTD volunteer transportation numbers are 4660.5 hours and 102,821 miles. The ADRC has worked with the Veteran Service Officer, Rick Gates, in Polk County regarding pay for rides for Veterans to the VA facilities. The fee being charged to the Veteran will be raised from \$20 per rides to \$30 per ride effective July 1. There was a large problem with the travel pay that the Veterans facilities give to the Veterans. We are asking that they reimburse the ADRC for the amount they receive for the ride from the Veterans facility.

The ADRC website is going well. The number of hits has gone up each month from 244 to 393 to 358 to 406 starting in April. People from various places in the world and the US have looked at the site.

Tonya reported that the Polk County Fair Society was very helpful to her getting ready for the fair. At the ADRC booth, there was a

chance for people to sign up for an I-Pad mini to be given away on August 26 after the Burnett County fairs. At the Polk County Fair, there were 174 entries for the I-Pad.

Moved to go into closed session to consider the performance evaluation data of an employee by Pat Schmidt and seconded by Dave McGrane. Motion carried.

Moved to return to open session by Herschel Brown and seconded by Dorothy Richard. Motion carried.

A motion made to approve the extension of probation status up to 6 months at the discretion of the Director was made by Herschel Brown and seconded by Dave McGrane.

No additional Committee Comments for round table.

The next meeting is set for October 3, 2013 at 9:00 am in Hertel.

Moved to adjourn by Herschel Brown and seconded by Dave McGrane.

Adjourned.

Respectfully submitted by:

Laurie Ince