

AGING AND DISABILITY RESOURCE CENTER BOARD MEETING

April 27 August 31, 2018 9:30 AM Tribal Health Center Burnett County

Government Center, Siren Hertel WI

Present: Brent Blomberg, Joe Demulling, Fred Eaves (9:35am), Erica Doriott, John Helling, Dean Johansen, Dick Klawitter, Tracy LaBlanc Gary Lundberg, Dan Mosay, Dorothy Richard, Beverly Sandberg and Barb Behan..

Absent: Deanne Sasselli, Erica Doriott, Dan Mosay

Others Present: Laura Neve, Sabrina Naglosky, Angie Joy, Angie Heyer, Kim Feit, Yvonne Lindus Carol Zygowicz

The meeting was called to order by Joe Demulling Gary Lundberg at 9:302 am

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of the order of Agenda: Motion to approve agenda as written made by Dean Johansen Dorothy Richard, seconded by Dick Klawitter Joe Demulling, and passed unanimously.

Approval of Minutes: Motion to approve minutes made by Brent Blomberg, seconded by John Helling, and passed unanimously with the changes as written made of the kitchen equipment purchases. True Manufacturing was chosen for the commercial grade freezer, Hobart was recommended for the commercial grade dishwasher and Amana for the microwave.

by Brent Blomberg, seconded by Dick Klawitter, and passed unanimously.

Public comments: none

Election of Officers Welcome of New Board Member: ADRC Board Chairman- Motion to nominate Joe Demulling was made by Dorothy Richard, seconded by Beverly Sandberg. Motion to nominate Dorothy Richard was made by Dean Johansen, seconded by Joe Demulling. Motion to close nominations was made by Dean Johansen, seconded by Joe Demulling. Paper ballots were handed out. Joe Demulling was voted in as ADRC Board Chairman by a vote of 6-5.

Vice Chair- Motion made by Brent Blomberg, seconded by Dick Klawitter to nominate Dorothy Richard. Motion made to close nominations and accept Dorothy as Vice Chair was made by Dean Johansen, seconded by John Helling, passed unanimously.

Secretary- Motion made by John Helling, seconded by Dorothy Richard to nominate Brent Blomberg. Motion made to close nominations and to accept Brent as Secretary was made by Dorothy Richard, seconded by Dean

Johansen, passed unanimously. Laura introduced the new board member Barb Behan and welcomed her to the group.

Introduction of new ADRC MembersSupervisor: Laura introduced Angie Joy Kim Feit who started on 8/20/2018 to the ADRC Board as the new ADRC Information and Assistance Specialist and also Yvonne Lindus who started on 7/17/2018 as the new ADRC Disability Benefit SpecialistSupervisor.

Overview of Information and Assistance Program: Angie Joy, ADRC Supervisor, gave the Board an overview and statistics of what an Information & Assistance Specialist does and what it entails. Angie Joy reviewed her experience in the field and what her first month in the position has been like.

TransportationNutrition Update: Sabrina Naglosky, Aging Supervisor, reported that the listening sessions are going well for the Aging Plan. She has been working with GWAAR and looks forward to working with Sustainable Kitchens on improving recipes, portion sizes, menus, and helping kitchen staff to become more independent.on the Transportation Program 5 year plan and goals for 2019 thru 2023. The Board had received a copy of the plan document in their packet. Discussion was held with no concerns reported. An and on the update was given on the Trike Program. A discussion was held on the timelines of the program. Board agreesdecided to apply for the funds 2019 grant for tto do another round ofthe Trikes in 2019.

Break 10:23-10:35

2019 ADRC Draft Budget Request: Laura Neve, Director, reviewed the budget request documents for both Polk and Burnett Counties. Discussion was held and questions answered. Motion to forward the proposed ADRC and Aging Burnett budgets to the Administration Committee for Approval made by Dean Johansen, seconded by Dorothy Richard. Motion passed

Progress continues on the new Osceola Community Center building. The Aging Unit continues to work with the organizers and contractors to fit a senior nutrition site inside the new building, with hopes to begin serving meals in the fall of 2018.

Formal Authorization is needed for Sabrina to be added to the signature cards for the US Bank account and to remove a previous staff member. Motion made by Dorothy Richard to remove previous Aging Supervisor and to add Sabrina Naglosky to the signature cards, seconded by Brent Blomberg, passed unanimously.

Transportation Update: The DOT has approved the 85.21 grant application.

The RFP process will begin for the trike program. Each county will be giving 25 trikes away from a list that has been compiled. One RFP will be set for the purchase of 50 total trikes giving cost, local contracts and previous experience priority. The RFP will go through Polk County to establish the rate and the cost will be split between Polk and Burnett Counties. This year there will be one style of trike but with the option of fat tires because of the sand issues on many of the trails. June will be the target date for ordering the trikes.

The Transportation Coordination Plan Development meeting will be May 10th at 10am at the Polk County Government Center, East Conference Room. The ADRC will be hosting the event and the Regional Planning Commission will be facilitating.

Directors Report:

2019 Budget: Motion to forward the ADRC and Aging Burnett budget to the Administration Committee for Approval made by Dean Johansen, seconded by Dorothy Richard.

Laura updated the staffing positions. A new position for an Information and Assistance Specialist for Burnett County will be created. A new Disability Benefits Specialist position for Burnett County will need to be filled as Wanda Washkuhn will be retiring the end of June 2018.

A document for the Aging 3 year Plan is being created. Information is being gathered to set goals. A draft will go before the Advisory Committees, then to Public Hearings and then the Aging Plan will come back before the board at the August meeting. handed distributed out flyers on voting registration and encouraged board members to share that information with others. Also shared was a thank you card on the Volunteer Banquet in Siren.

Laura talked about the Burnett County Centenarian Celebration that was held in Grantsburg at the fair. Also reviewed were the other upcoming events being held by the ADRC.

Laura shared a letter from GWAAR, complementing our agency on the good work that's being done. The Aging & Disability Conference is held on September 13th and 14th in Wisconsin Dells. Any board members with interest of attending should make contact with Laura for registration information.

The Auditors will be coming within the next couple of weeks to review the financial reports of 2017. The ADRC continues to under spend the budget. AS of right now the ADRC is fully staffed.

Committee Comments: none

Future Agenda Items: Introduction of new staff members, 2017 fiscal review, Aging Plan Development. Trike Program

Future Meeting date and location: Polk County Government Tribal Health Center, Hertel Balsam Lake. October 26th at 9:30am in the East Conference Room, second floor

Motion to Adjourn: made by Dorothy Richard Dean Johansen, seconded by Dean Johansen Fred Eaves at 11:09am

Respectfully submitted by: Carol Zygowicz Angela Heyer

**AGING AND DISABILITY RESOURCE CENTER
Of Northwest Wisconsin
Burnett County Board Room
Siren, WI
August 31, 2018
9:30AM**

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

AGENDA

Public is welcome.

Call to Order

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public comment

Welcome to New Board Member: Barb Behan

Introduction of New Staff Member: Yvonne Lindus

Overview of Information and Assistance Program: Angie Joy, Supervisor

Transportation Update – 5 year Plan, Trikes: Sabrina Naglosky, Supervisor

2019 ADRC Draft Budget Request – action item

Director's Report

Committee Comments

Future Agenda items

Future meeting dates and locations

**Joe Demulling, Chair
Laura Neve, Director**

The **mission** of the Aging and Disability Resource Center is to provide older adults and people with physical or developmental/intellectual disabilities the resources needed to live with dignity and security, and achieve maximum independence and quality of life. The goal of the Aging and Disability Center is to empower individuals to make informed choices and to streamline access to the right and appropriate services and supports.