POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
Conference Room A&B
Tuesday, September 11, 2018
10:00 a.m.
A quorum of the County Board may be present

Materials: August 14, 2018 Minutes; 2018 Work Plan

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for August 14, 2018
4. Public Comment
5. Appointment by Interim County Administrator of Brian Kaczmarski as the Health Officer
6. Reports and Presentations:
    a. Chad Hoag update on the Child Support Agency
    b. Brian Kaczmarski, Director of Public Health- Update board on Health in All Policies (HIAP)
    c. Review of Annual Budget
7. Review and Revision of 2018 Work Plan
8. Public Hearing on 2019 Budget of Community Services Division will be 9:30 a.m.-10:00 a.m. on October 9, 2018
9. Subject matters for next meeting – October 9, 2018
10. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

MINUTES

Health and Human Services Board

Government Center, Conf. Room A&B

Balsam Lake, WI 54810, Tuesday August 14, 2018

Meeting called to order by Chairman Bonneprise @ 10:05 a.m.
Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Absent
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Joe Demulling joined the meeting at 10:35.

Also present: Amber Chapman, Behavior Health Support Specialist; Jeff Fuge, Interim County Administrator; Malia Malone, Assistant Corporation Counsel; Tonya Eichelt, Interim Community Services Administrator; Brian Kaczmarski, Public Health Director; Jaime Weness, Children & Families Director; Diana Peterson, Economic Support Supervisor; Chad Hoag, Child Support; Dana Reese, Golden Age Manor Administrator; Member of the Press

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Edgell/Alleva) to approve the agenda. **Motion carried** by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the July 10, 2018 minutes. **Motion** (Larsen/Meddaugh) to approve the July 10, 2018 minutes. **Motion carried** by unanimous voice vote.

Public Comment

Eddie Emerson introduced himself as the new reporter for the Intercounty Leader replacing Gregg Westigard.

Reports and Presentations

Tonya Eichelt reported that the next Legislative Event will be in November

Tonya Eichelt reported that Diana Peterson's Economic Support
Division received a Food Share Program Award. She offered congratulations to Diana and her unit.

The Community Health Improvement Plan Update was presented by Brian Kaczmarski and discussed with the HHS Board members. A handout was distributed.

A presentation on statutory changes affecting criminal child neglect cases and termination of parental rights cases was given by Malia Malone. A handout was distributed. Malia answered questions from the board members.

Dana Reese presented an operation report on Golden Age Manor Nursing Home.

Interim County Administrator Fuge distributed proposed 2019 budget for the DHHS. Chair Bonneprise called for a vote on Resolution __-18 to adopt the Master Fee Schedule for the proposed 2019 County Operating and Capital Budget with an amendment to incorporate the respective schedules from assigned function of the Health and Human Services Board, as presented. **Motion** (Larsen/Alleva) to approve Resolution _____-18 with the additional language. **Motion** passed on a unanimous voice vote.

Discussion Items:
Tonya Eichelt discussed review and revisions to the 2018 Work Plan.

September-Chad Hoag update on Child Support Agency

October-The board would like to have Tony Grimm, and/or Andrew Vitalis to discuss meth and other drug and alcohol issues in the county. This will happen in September with the Electronic Health Record update

November- HHS meeting be held at GAM.

Next meeting will be September 11, 2018 at 10:00 A.M.

Bill Alleva thanked Interim Administrator Jeff Fuge for his services to the HHS Board while he has been performing two jobs.

Chair Bonneprise called for a motion to adjourn. **Motion** (Demulling/Larsen) to adjourn. **Motion** carried by unanimous voice vote.

Chairman Bonneprise declared the meeting adjourned at 11:35

Future Agenda Items:

2018 Work Plan Continued Development or changes/additions
Department Annual Reports

Respectfully submitted,

Amber Chapman Behavioral Health Support Specialist

Polk County Board of Health and Human Services
2018 Workplan – v04/10/2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	• Finalize 2018 Work Plan • BHHS accomplishments • BHHS Satisfaction Survey • RADON program	• Finalize plan for program evaluation • Policy 10 – HHS Board section • Vacant Board Position update
February	No meeting	
March	• 2017 Division Performance Measures Report – Postpone until April • Legislative Event report from January • GAM and VSO Updates	• Program Evaluation– Juvenile Justice
April	• Division Strategic Plan Update • Tobacco Program Updates – Elizabeth Hagen • Preliminary End of Year Financial Report	• Follow up of JJ Program Evaluation
May	• Consideration/reconsideration of County Board priorities in Health and Human Services Programs • Policy 10 • Legislative Event Report • Zero Suicide Program – Corby Stark • Follow up of BHHS satisfaction survey	• Program Evaluation - B-3 • Orient New Board Members
June	• Department Annual Reports • Medical Examiner Update	• Discussion and consideration of Committee duties, resp. and assigned functions • Family Health Educator update
July	• VSO and GAM mid-year reports	• Program Evaluation - Emergency Services • Health in All Policies (HIAP)-Appleton Model
August	• Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable	

Polk County Board of Health and Human Services
2018 Workplan – v04/10/2018

September	• Annual Budget Review • Program Evaluation • Legislative event October 15, 2018	• Program Evaluation-Child Support
October	• Annual Budget Amendments	• Law Enforcement update/discuss methamphetamine and other substance use issues in Polk County • Community Services staff update on mental health services offered at Polk County Behavioral Health Clinic
November	• Legislative Event Report if applicable • Program Evaluation	• Program Evaluation TBD • Hold meeting at GAM • Update Electronic Health Record-Behavioral Health
December	• Develop 2019 Work Plan • Update on Division Strategic Plan Progress	