

POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

Public Welcome to Attend

Tuesday September 10, 2013

8:30 a.m., Lower Level Conference Room
Polk County Government Center
100 Polk County Plaza
Balsam Lake, WI 54810

Department Mission Statement:

Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.

1. Call to Order/Note Attendance
2. Consideration of Agenda (Agenda not necessarily presented in this order)
3. Consideration of August 27, 2013 Meeting Minutes
4. Public Comment
5. Organizational items
 - A. Establish Date/Time/Refreshments of Next Meeting (see below)
 - B. Review Committee Calendar
 - Committee Calendar for October
 - Final consideration of amendments to budget recommendations
 - Review of third quarter financials and other reports
 - Policy revisions for County Board action, related resolutions or other items requiring committee action (as needed)
6. Report and Discussion Items
 - A. Human Services
 - i. Standard Monthly Reports
 - ii. Staffing update
7. Committee Calendar for September
 - Review of budget recommendations and consideration of options and amendments
 - Policy revisions for County Board action, related resolutions or other items requiring committee action (as needed)
8. Human Services Board Member Observations
9. Adjourn

George Stroebel, Chair
Gene Phillips, Director

Tentative Meeting Dates

September 10, 2013
October 22, 2013
November 26, 2013
December 17, 2013 (3rd Tuesday)

Refreshments

September	Staff
October	Brian
November	Staff
December	Marvin

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

***Polk County Human Services Department
Board Meeting Minutes
Date: September 10, 2013***

Present: George Stroebel
Marvin Caspersen
David Markert
William Alleva
Tim Strohbusch
Kris Hartung
Russell Arcand

Absent: John Gyllen
Brian Masters

Also: Gene Phillips
Pat Kirkwood
Kay Confer
Dana Frey
Felecia Kallevang

Chairperson Stroebel called the meeting to order at 8:31 a.m.

Consideration of Agenda

Motion to approve the September 10, 2013 agenda was made by Mr. Strohbusch, seconded by Dr. Markert. All in favor. Motion carried.

Approval of Minutes

Motion to approve the August 27, 2013 meeting minutes was made by Mr. Caspersen, seconded by Mrs. Hartung. All in favor. Motion carried.

Public Comments

No comments offered.

Organizational Items

Establish Date & Time of Next Meeting

The next HSD Board meeting is scheduled for October 22, 2013 but has been changed to October 8, 2013 @ 8:30 am. The board decided to meet prior to the October county board meeting to go over and finalize the HSD budget.

2014 Budget Review

Dana Frey gave an overview of the 2014 Human Services budget. He wants the board to get familiar with the budget recommendation. If the board would like to amend or make recommendations to the budget it would need to be done prior to the October 15, 2013 county board meeting. Mr. Frey thanked Mr. Phillips and Ms. Kirkwood for the hard work on the 2014 budget. Mr. Frey explained that the major change within the HSD budget is the affordable care act(ACA) and the workload it will bring to the HSD department. It could help with MH revenue, possibly \$100,000 but the county has not added that information into the budget. The county would rather wait and see what changes happen. Polk County is hoping that with the ACA funding that is given to the county from the state that we will be adding 2 positions in ES and also will increase the employees from 37.5 to 40 hours. Overtime will also be offered to employees to keep up with the demand of the ACA. Mr. Frey stated that overall the budget is very conservative. We will add 2 staff in ES, eliminate 1 support staff, and also add a .2 position that will help assist with cleaning up the financial systems, since our general ledger does not talk to the DOA general ledger. Mr. Frey stated the county will need a new accounting system eventually. The one we have now works, but within 3-4 years he would like to see it replaced when/if the county can afford it. Mr. Frey also stated that more money was moved into the placement line item to be more realistic. All Polk County vehicles are now centralized and starting on November 1st we will be contracted with Enterprise. Overall this will save money for the county. Mr. Phillips said he has the same view as Mr. Frey. We moved some money to cover the cost of placements but will be able to move forward with the same staff. The ACA is the major change. There is no county level dollars funding the ACA work process, it is all funded by the state. Mr. Frey gave a handout of the HSD 2014 budget. He explained that HSD can not carry forward any negative or positive balances at the end of the year. The county fund either receives the left over balance or offsets the deficit for Human Services. Mr. Stroebel asked where the placement costs are offset on the revenue side. Mr. Frey responded in state aids. Ms. Kirkwood explained that the state aids line item includes all state funds, grants, ACA funding, etc. Mr. Stroebel asked how long the .2 position will be funded at the county. Mr. Frey responded about 2 years is what Mrs. Wickre thought it would take to clean it all up. Mr. Strobusch asked Mr. Phillips how he felt about the budget. Does it seem realistic? Mr. Phillips explained that he did feel it was realistic. There are a few challenges as costs go up and the need for services continues to rise. As a department, we have to decide where to draw the line and stay within budget. He said out of home placements are our biggest challenge. Mr. Alleva asked what is plan B for the out of

home placement costs. Mr. Phillips responded that he is hoping to keep the costs down. We need to increase community based services, have therapies available, other support services available, and develop other resources within our community. The state of Wisconsin passed a law that schools can not expel children. They have to work through any situation that arises. He feels that our department has the same issue. We can not expel our clients, we have to fit them in somewhere in the system. Mr. Caspersen asked about seeing a more detailed budget. Mr. Frey explained that he can get them as much detail as anyone would want to see. He does not suggest that as the budget presented is a line item budget and that is how Mr. Phillips controls it. Mr. Caspersen was fine without seeing more detail. Mr. Stroebel asked about the change in public charge for services. Ms. Kirkwood explained she has changed how some items are being added to the budget, it now only shows MA and client payments. Pat will get more detail on the revenues for the board by the next meeting. Mr. Alleva asked if Mr. Phillips has the authority to move money between line items depending on where the need is. Mr. Frey said he can not move any money into personnel costs. \$5,000 could be authorized by Dana, but anything over that needs board approval. Mrs. Hartung asked what HSD anticipates for changes within the budget with the ACA. Mr. Phillips explained that it is hard to predict. We do have a lot of clients without medical coverage right now. If they all get coverage and stay here, it could increase our revenue. Also, the clients could decide to go somewhere else for the same services since they now are covered with insurance. Placements in residential care will not be covered by medical insurance, so that will still be an issue within our department. Mr. Frey stated that it is still so unknown that the county is keeping the risk on the upside. Dr. Markert asked if crisis services would an insurance covered service. Mr. Phillips response was that some of the crisis services may be covered. Mr. Frey explained the uncertainty comes from not knowing who will sign up for coverage. Ms. Kirkwood stated that SCRMC is hiring 2 employees to help get patients enrolled. The other hospitals are not hiring additional staff to help assist in the transition. Mr. Stroebel stated it seems to be a conservative budget.

Standard Monthly Reports-Human Services

Monthly Statistics-The statistics were handed out at today's meeting. There were a few that were not completed for August due to the early board meeting this month, and staff not having access to the statistics yet. Mr. Stroebel commented that med management seems to be up a little. Mrs. Confer stated that the program is being revamped, but we haven't seen the response from it yet. We are trying to control access to meds and offering more options like DBT therapy. We also are reorganizing the injection program by having the primary physicians administer the injections.

Staffing Update-Mr. Phillips stated that there is staff that is already trained within Human Services that will be transferred to the ES position and then the vacant position will be back filled. We just had one CPS investigator give her 2 week notice and also have another about ready to go out on maternity leave. We need to fill that position immediately.

Human Services Board Member Observations

No observations offered.

Adjournment

Motion to adjourn the meeting at 9:29 am was made by Mr. Caspersen seconded by Mr. Strobusch. All in favor. Motion carried.

Respectfully submitted,

Bill Alleva,
Secretary