



# POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 Email [Sharon.Jorgenson@co.polk.wi.us](mailto:Sharon.Jorgenson@co.polk.wi.us)

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## AGENDA AND NOTICE OF MEETING

### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday September 20, 2017 at 9:00 a.m.

A quorum of the County Board may be present

Materials: September 6, 2017 Minutes ; July 26, 2017 Minutes

- |       |   |                    |
|-------|---|--------------------|
| 9:00  | <b>1. Call to order</b> <ul style="list-style-type: none"><li>a. Approval of agenda</li><li>b. Approval of minutes for September 6, 2017</li><li>c. Approval of minutes for July 26, 2017</li></ul>   | Chair<br>O'Connell |
| 9:05  | <b>2. Public comment (3 minutes)</b>  |                    |
| 9:15  | <b>3. Public Hearing</b> <ul style="list-style-type: none"><li>a. The Polk County Environmental Services Committee will hold a public hearing on Wednesday, September 20, 2017 at 9:15am in the Government Center (County Board room), Balsam Lake, Wisconsin, to consider the following district change and other agenda items:<br/><br/>TERRY PEER : Hamlet and Residential-Agricultural 5 to General Business and Commercial district. Property affected is: 1738 US Hwy 8, Lot 5, CSM #6698, Vol 30/P152, Sec 31/T34N/R17W, Town of Balsam Lake, parcel #006-00914-0200, 3 acres.</li></ul> | Jason Kjeseth      |
|       | <b>4. Action on Public Hearing</b>  |                    |
| 9:45  | <b>5. Announcements and Committee Information</b> <ul style="list-style-type: none"><li>a. Annual Budget</li></ul>  | Andrea Jerrick     |
| 10:00 | <b>6. Action Items</b> <ul style="list-style-type: none"><li>a. Resolution Recommendation: Res 64-17 To Authorize Transfer of Tax Delinquent Property to Town of McKinley</li><li>b. Resolution Recommendation – Res 59-17 Affirming Polk County as Sponsor and Managing Coordinator of the Stower Seven Lakes State Trail</li></ul>  | Jeff Fuge          |
| 11:00 | <b>7. Discussion Items</b> <ul style="list-style-type: none"><li>a. Review and discussion of Functional Areas Assigned to the Committee for the Purpose of scheduling Program Evaluation of functional Assigned Areas in Advance of the 2018 budget.</li></ul>  | Chair<br>O'Connell |
|       | <b>8. Identification of Subject Matters for Upcoming Meetings</b>   |                    |
|       | <b>9. Adjourn</b>   |                    |

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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### MINUTES

#### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, July 26, 2017

Meeting called to order by Chair O'Connell at 9:15 A.M.

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Kate Isakson	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Dale Wood	Citizen	Present

Also present were Stephanie Fansler, Deputy Polk County Clerk; Dana Frey, Administrator; Jeff Fuge, Corp. Counsel; Timothy Ritten, Director of Land and Water Resources: and members of the public.

**Approval of Agenda-** Chair O'Connell called for a motion to approve the agenda. **Motion** (Edgell/Wood) to approve the agenda. **Motion** carried by unanimous voice vote.

**Approval of Minutes** – Chair called for a motion to approve the minutes of the July 12, 2017 meeting. **Motion** (LaBlanc/Isakson) to approve the minutes. **Motion** carried by unanimous voice vote.

**Public Comments** – No public comments were offered.

**Announcements and Committee Information** – Administrator Frey mentioned the fee schedule and property inventory would be ready for the next meeting of the Environmental Services Committee.

**Illegal Transport of Aquatic Plants and Invasive Species Ordinance** – Chair O'Connell called upon Tim Ritten who explained that the ordinance was updated to the new standards.

**Motion** (Olson/Edgell) to approve and recommend passage to the full Polk County Board carried by unanimous voice vote.

**Public Hearing – Petition to establish Magnor Barbo Lake Protection and Rehabilitation District.** Chair O’Connell opened the Public Hearing at 9:37 A.M. Corporation Counsel Fuge provided a staff report on the proposal. Chair O’Connell asked if there were any comments. Four public comments were received. Chair O’Connell declared the Public Hearing closed at 10:18 A.M.

Corporation Counsel completed the findings of fact and conclusions of law.

Chair O’Connell called for a recess @ 10:35. Chair O’Connell call the meeting back in session at 11:05.

**Motion** (Edgell/Isakson) to adopt the findings of fact and conclusions of law was approved by a unanimous voice vote.

Supervisor Isakson had to leave and was excused for the remainder of the meeting at 11:10.

**Motion** (Edgell/LaBlanc) to present findings of fact and conclusions of law and to recommend passage of the establishment of the Magnor Barbo Lake Protection and Rehabilitation District To the full Polk County Board carried by a voice vote of 3 in favor and 2 opposed.

**Subject Matters for Upcoming meetings – Aug. 2, 2017 – fee schedules, property inventory, and abandoned R-O-W in Town of Osceola.**

**Motion** (Olson/Edgell) to adjourn. Chair O’Connell declared meeting adjourned at 11:35 A.M.

Respectfully submitted

Stephanie M. Fansler,  
Deputy Polk County Clerk



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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, Sept. 6, 2017

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Kate Isakson	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Dale Wood	Citizen	Present

Also present were Stephanie Fansler, Deputy Polk County Clerk; Sara McCurdy, Director of Land Information; Dana Frey, Administrator; Jason Kjeseth, Zoning Administrator; Jeffrey B Fuge, Corporation Counsel; Jeremy Koslowski, Forest Administrator & Parks Assistant; Chuck Prissel and Gail Peavey, Co-Dept. Heads UW-Ext; and members of the public and of the press.

Chairman O'Connell called the meeting to order at 9:03 a.m.

**Approval of Agenda-** Chairman O'Connell called for a motion to approve the agenda. **Motion** (Wood/Isakson) to approve the agenda. **Motion** carried by unanimous voice vote.

**Approval of Minutes** – Chairman O'Connell called for a motion to approve the minutes of the Aug. 2, 2017 meeting. **Motion** (LaBlanc/Isakson) to approve the minutes. **Motion** carried by unanimous voice vote.

**Public Comment-** Public comments were received.

**Announcements and Committee Information** - Administrator Frey deferred budget discussion until the next meeting.

Kristen Bruder was introduced as the Area Extension Director serving Pierce, Polk, and St. Croix Counties. This is a state position that is fully funded by UW Extension. The new model for

Extension includes fixed pricing for educator positions. These prices are reflected in the 2018 budget show no increase from 2017.

**Discussion Items** – Chairman O’Connell called to the floor the discussion concerning Trail System Disability Access and recognized Jeremy Koslowski, Forest Administrator, for the purpose of receiving information. The Committee received from Koslowski, information regarding the use of Power-Driven Mobility Devices (PDMD). Polk County has to assess the trails to see what impact PDMD’s may have on them.

Chairman O’Connell called to the floor the discussion concerning the Stower Seven Lakes State Trail Planning Process and recognized Jeff Fuge, Corporation Counsel and Jeremy Koslowski, Forest Administrator, for the purpose of receiving information. The Committee received from the Corporation Counsel an overview of the planning process for developing a new trail plan as received on delegation by Resolution no. 43-17. The Committee received from the Forest Administrator information concerning maintenance monies the County would receive in the event that the use of the trail was changed to allow motorized vehicles. The Committee received information from Corporation Counsel on initial agreements with WDNR as necessary to start the planning process. Corporation Counsel explained that the two proposed agreements, Memorandum of Understanding and Cooperative Easement Agreement, would need county board approval. Corporation Counsel explained that a proposed resolution had been drafted for introduction on first reading at the September 19, 2017 County Board meeting with committee discussion and recommendation in October.

Chairman O’Connell called to the floor the discussion concerning the Subdivision Ordinance 18.16 (F) (3) and recognized Sara McCurdy, Land Information Director for the purpose of receiving information. The Committee received from McCurdy, an explanation of the lot design standards in the Subdivision Ordinance 18.16 (F) (3) as it relates to the lake classification system – specifically, the classification of Ward Lake.

**Subject Matters for Upcoming meetings** – Sept., 2017 – Recycling Center (from prior meeting), Annual budget review, District change in the Town of Balsam Lake, MOU Stower Seven Lakes Trail, Petition to Establish the Public Inland Lake Rehabilitation District of Barbo/Magnor Lakes, and Resolution regarding tax deed property in the Town of McKinley (Largon Lake).

**Motion** (Edgell/Isakson) to adjourn. Chair O’Connell declared meeting adjourned at 10:18 A.M.

Respectfully submitted  
Stephanie M. Fansler,  
Deputy Polk County Clerk

1 RESOLUTION 64-17

2 Resolution to Authorize Transfer of Tax Delinquent Property to Town of McKinley  
3 (Outlot 1, Sunrise Roost, Town of McKinley)

4 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK, WISCONSIN:

5 Ladies and Gentlemen:

6 WHEREAS, pursuant to Wisconsin Statutes Sections 59.52(6) and 75.365 (3), counties may transfer  
7 to local municipalities title to tax delinquent lands in a sum that the county board may determine to  
8 be in the interest of the county; and

9 WHEREAS, on August 31, 2017, Polk County acquired tax delinquent property consisting of 4.72  
10 acres located in the Township of McKinley, identified as having a parcel identification number of  
11 #038-00876-0001 and legally described as Outlot 1, Sunrise Roost, SW ¼ NE ¼ and SE ¼ NW ¼ of  
12 Section 10, Town 36N, Range 35W, Town of McKinley, Polk County, Wisconsin.

13 WHEREAS, the Township of McKinley has authorized the acquisition of said tax delinquent property  
14 from Polk County for a sum of \$285.26, said sum being the amount of delinquent taxes and costs  
15 incurred in the course of tax foreclosure.

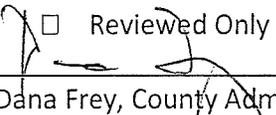
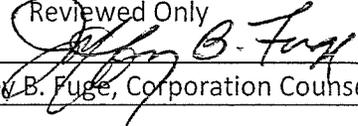
16 WHEREAS, on recommendation of the Environmental Services Committee, it is in the interest that  
17 the Polk County Board of Supervisors authorize an agreement for the sale and transfer of the  
18 subject tax delinquent property.

19 NOW THEREFORE, BE IT RESOLVED, that pursuant to Wisconsin Statute Sections 59.52(6) and  
20 75.365(3), the Polk County Board of Supervisors authorizes an agreement for the sale and transfer  
21 of the property identified as having a parcel identification number of # 038-00876-0001 and legally  
22 described as Outlot 1, Sunrise Roost, SW ¼ NE ¼ and SE ¼ NW ¼ of Section 10, Town 36N, Range  
23 35W, Town of McKinley, Polk County, Wisconsin, to the Town of McKinley for the sum of \$285.26,  
24 plus costs of transfer.

25 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the Polk  
26 County Parks & Recreation Director to enter into an intergovernmental agreement on behalf of Polk  
27 County for the sale and transfer of said property to the Town of McKinley consistent with this  
28 resolution and to perform on behalf of Polk County all performance obligations of said agreement.

29 BE IT FURTHER RESOLVED, that the Polk County Board of Supervisors authorizes and directs the  
30 County Clerk to cause to be issued a quit claim deed conveying title of said lands to the Township of  
31 McKinley upon satisfaction of all terms and conditions of said intergovernmental agreement.

Resolution No. 64-17  
 Resolution to Authorize Transfer of Tax Delinquent Property to Town of McKinley  
 (Outlot 1, Sunrise Roost, Town of McKinley)

Funding Source/ Funding Amount:	
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	First Reading - September 19, 2017
Submitted and Sponsored By:  	_____
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate:  At its regular business meeting on the ____ of _____, 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 64-17: Resolution to Authorize Transfer of Tax Delinquent Property to Town of McKinley (Outlot 1, Sunrise Roost, Town of McKinley), as follows:  <input type="checkbox"/> Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against. <input type="checkbox"/> Adopted by unanimous vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by voice vote. <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____ _____	
SIGNED BY:  _____ Dean Johansen, County Board Chairperson  Attest: _____ Sharon E. Jorgenson, County Clerk	

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# Town of McKinley

2527 15<sup>th</sup> Street

Cumberland, WI 54829

*Mark Renstrom*  
Chairman

*Anna Weaver*  
Clerk

*Mandy Rouzer*  
Treasurer

*Robert Wurm*  
Supervisor

*Kevin Wickstrom*  
Supervisor

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August 8, 2016

Ms. Amanda Nissen, Treasurer  
Polk County Government Center  
100 Polk County Plaza  
Suite 150  
Balsam Lake, WI 54810

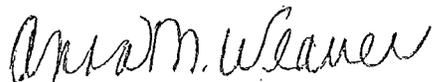
Dear Ms. Nissen:

On behalf of the McKinley Town Board, this letter is to inform you that the Town of McKinley intends to incorporate 25<sup>th</sup> Street, commonly referred to as Outlot One (Sunrise Roost) in McKinley Township as a town road.

The Township will assume all maintenance of the road and back taxes, without penalties. We would take legal possession as soon as possible. This would expedite county mapping changes and State road aids that we receive.

If you have further questions, please feel free to contact our Town Chairman, Mark Renstrom, at 715-419-1944.

Sincerely,



Anna M. Weaver, Clerk



Mark Renstrom, Chairman

8-8-16



Robert Wurm, Supervisor

8-8-16



Kevin Wickstrom, Supervisor

8/8/16

**Town Board Meeting  
Tuesday, August 8, 2016, 6:00 p.m. at McKinley Town Hall**

Present: Kevin Wickstrom, Mandy Rouzer, Anna Weaver, Mark Renstrom, and Bob Wurm  
Also Present: John Holst, Marvin Marshall, and Bobbie Knudson

**REPORTS:**

Anna Weaver read the minutes of the July 19, 2016, monthly board meeting. Wurm/Wickstrom motion to approve the minutes as read. Carried.

Mandy Rouzer gave the Treasurer's report. The checkbook balance as of 7/31/2016 is \$225,999.30. Wickstrom/Wurm motion to approve the Treasurer's report as read. Carried.

Bob Wurm reported on the Frederic Fire Department. They did not get a DNR cost sharing grant. Lift assist has become an issue with a certain individual. Calls are up approximately ten calls over the last year. The Department ordered three new sets of turnout gear for \$5,051.00.

Bob Wurm reported that the Cumberland Fire Department raised \$30,000 in two recent fundraisers.

**PUBLIC COMMENT:**

None.

**OLD BUSINESS:**

1. Ed Dittbrenner's hired man went in the ditch and rutted up the road. John Holst hauled 1½" gravel on Footes Lake Lane and graded it out.
2. A local resident called police to say a drug deal was taking place in their neighborhood. Police were busy with another 911 call so the resident called Mark Renstrom.
3. There is a beaver plugging the culvert by Jack Sterner's home. Mark Renstrom talked to the individual that owns the land to get the okay to kill the beavers.

**NEW BUSINESS:**

1. 25<sup>th</sup> Street - Township Taking Possession: Bob Wurm made a motion to send a letter to Polk County with intent to incorporate 25<sup>th</sup> Street, commonly referred to as Outlot One

(Sunrise Roost) with details outlined in the attached letter. Motion was seconded by Kevin Wickstrom. Carried.

2. Scott McLeod – Review and Approval of Land Subdivision & Town Board Checklist: The Board reviewed, completed, and signed the checklist.
3. Consider Bid Proposal – 30<sup>th</sup> Street Crackfilling: Bob Wurm made a motion to accept the estimated proposal from Scott Construction, Inc. to poly fill cracks on 30<sup>th</sup> Street from Hwy 48 North to 260<sup>th</sup> Avenue to prepare for future chip seal in an amount not to exceed \$7,560.00. Motion was seconded by Kevin Wickstrom. Carried.
4. Approval of Use of Town Hall for 4-H Corn Boil: Mark Renstrom will tell Ed Dittbrenner it is okay to have the corn boil at the Town Hall. Date to be determined.
5. Patrolman's Prescription Glasses: Bob Wurm made a motion to pay \$225.00 towards the purchase of new glasses that were lost in a job-related incident. Seconded by Kevin Wickstrom. Carried.
6. Wickstrom/Wurm motion to pay August bills and that the Clerk can pay any other bills that need to be paid before the next Board meeting. Carried.
7. Set September 13, 2016, at 6:00 p.m. as the date for the next Board meeting.
8. Wickstrom/Wurm motion to adjourn meeting. Carried.

Agenda for next meeting reports, Town Hall, roads, parks, lakes, cemetery, bill, closed session if needed, and anything else that can legally come before the Board at this time.

Anna M. Weaver, Clerk



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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, Sept. 20, 2017

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Kate Isakson	Supervisor	Present
Brad Olson	Vice Chair	Absent
Jim Edgell	Supervisor	Present
Dale Wood	Citizen	Present

Also present were Stephanie Fansler, Deputy Polk County Clerk; Sara McCurdy, Director of Land Information; Andrea Jerrick, Deputy County Administrator and Director, Employee Relations; Jason Kjeseth, Zoning Administrator; Jeffrey B Fuge, Corporation Counsel; and members of the public and of the press.

#### Meeting called to order by Chair O'Connell at 9:02 A.M.

**Approval of Agenda-** Chairman O'Connell asked to amend the agenda by moving Number 5 (Announcements and Committee information) and inserting it between Number 7 and Number 8 and by taking item b. from Action Items and making it item b. as a Discussion item as there would be no action taken. Chairman O'Connell called for a motion to approve the amended agenda. **Motion** (LaBlanc/Isakson) to approve the amended agenda. **Motion** carried by unanimous voice vote.

**Approval of Minutes** – Chairman O'Connell called for a motion to approve the minutes of the Sept. 6, 2017 meeting. **Motion** (Edgell/Wood) to approve the minutes of Sept. 6, 2017. **Motion** carried by unanimous voice vote. Chairman O'Connell called for a motion to approve the minutes of the July 26, 2017 meeting. **Motion** (LaBlanc/Isakson) to approve the minutes of July 26, 2017. **Motion** carried by unanimous voice vote.

**Public Comment-** Public comments were received.

**Public Hearing - Terry Peer district change in the Town of Balsam Lake.** Chairman O’Connell opened the Public Hearing at 9:15 A.M. Kjeseth provided a staff report on the proposed rezone from Hamlet and Residential-Agricultural 5 to General Business and Commercial district. Background information was received and the Town of Balsam Lake’s minutes in support of this request were read into the record (exhibit 1). Chairman O’Connell asked for public comments. No public comments offered.

Chairman O’Connell declared the Public Hearing closed at 9:26 A.M.

Kjeseth completed the findings of fact and conclusions of law. **Motion** (Wood/Isakson) to approve and recommend passage to the full Polk County Board carried by unanimous voice vote.

**Action Items-** Chairman O’Connell called to the floor, Resolution 64-17. Discussion. **Motion** (Edgell/LaBlanc) to approve and recommend passage to the full County Board carried by unanimous voice vote.

**Discussion Items –** Chairman O’Connell called to the floor the discussion concerning Res. 59-17 and recognized Jeff Fuge, Corporation Counsel for the purpose of receiving information. The Committee received from the Corporation Counsel an overview of the planning process for developing a new trail plan as received on delegation by Resolution no. 43-17 and the reason for there to be no action taken on this item at this time.

**Announcements and Committee Information –** Jerrick briefed the committee on the status of the budget and the Highway building project. The budget will be presented to the committee at their next meeting.

**Subject Matters for Upcoming meetings-** discussion on Stower 7 Lakes Trail, Budget, tax delinquent property policies, Policy 10, recycling (from prior minutes), and Storm Water and Non-Metallic Mine Reclamation Ordinances. **The next meeting of the ES committee will be held on October 4<sup>th</sup> at 5 P.M.**

**Motion** (Edgell/Isakson) to adjourn. Chair O’Connell declared meeting adjourned at 10:07 A.M.

Respectfully submitted

Stephanie M. Fansler,  
Deputy Polk County Clerk