



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
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AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, September 26, 2018 at 9:00 a.m.

A quorum of the County Board may be present

Materials: September 5, 2018 Minutes

1. Call to order
2. Approval of agenda
3. Approval of minutes for September 5, 2018
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information from non-committee Supervisors on Matters Noticed
6. Land Conservation, Agriculture and Extension Education:
 - UW Extension Annual Report/Dept. Update – Kristen Bruder
 - Approval of DATCP cost share funding in excess of \$50,000 for the Nicholas Johnson manure storage facility (Cost share agreement # LWRD-17-173)
7. Parks, Recreation, Trails and Forestry:
 - Update from Forester
 - Status Report on County's Application to Withdraw County Lands from County Forest Relating to Lease to AT&T for Telecommunications Tower
8. Planning and Zoning:
 - Develop Revisions to Update on Subdivision Ordinance Concerning Road Design Standards
 - Develop Revisions to Comprehensive and Shoreline Ordinances to Conform to Revisions in Road Design Standards in the Subdivision Ordinance.
 - Administrator's Report on Cost Estimates for External Review of Land Use Ordinances
9. Review, Public Hearing and Determination of Application of Wayne Boe for Conditional Use Permit for a recreational camp/campground and mud bog events.
 - AT 10:00 A.M., the Committee will conduct the public hearing on the application for conditional use permit.
 - PUBLIC HEARING: WAYNE BOE requests a conditional use via Article 8E. 3 & 4 of the Polk County Shoreland Protection Zoning Ordinance to have a recreational camp/campground and mud bog events. Property affected is: 1113 55th ST County RD D, Gov't Lot 8 & N ½ Gov't Lot 9, Sec 6/T33N/R15W, Town of Clayton, pond, parcel #016-00121-0000 & 016-00122-0000.
 - Following the conclusion of the public hearing, the Committee will deliberate and make a determination on said application.

10. Tax Delinquent Properties

- Recommendation on Proposed Ordinance Concerning the Sale of Tax Deed Property
- Setting of Future Sale of Recent Tax Deed Properties

11. Review and Develop Recommendations on Administrator's Proposed 2019 Operating and Capital Improvements Budget Concerning Functions Assigned to Committee

12. Identification of Subject Matters for Upcoming Meetings and Public Hearings

13. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, September 5, 2018

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Stephanie Fansler, Deputy County Clerk; Malia Malone, Assistant Corporation Council; and members of the public and of the press.

Meeting called to order by Chair O'Connell at 9:00 A.M.

Approval of Agenda- Chair O'Connell called for a **motion** to approve the amended agenda. **Motion** (Route/Edgell) to approve the agenda as amended carried by unanimous voice vote.

Approval of Minutes – Chair O'Connell called for a **motion** to approve the minutes of the August 22, 2018 meeting. **Motion** (LaBlanc/Olson) to approve the Minutes of August 22, 2018 carried by unanimous voice vote.

Public Comment – Thirteen public comments received by committee.

Receipt of Information from non-committee Supervisors on Matters Noticed –Supervisor Nelson addressed the committee.

Chair O'Connell recognized Mark Gossman, Forester for the purpose of receiving a status report on the property withdrawal from County Forest Land and AT&T lease of same land.

Chair O'Connell recognized Todd Miller for the purpose of receiving a report of a Special Event Ride. Chair O'Connell called for a break at 9:48 A.M. Chair O'Connell called the meeting back in session at 9:58 A. M.

Chair O'Connell recognized Malia Malone, Assistant Corporation Council for the purpose of receiving information on the status of the Subdivision Ordinance revisions.

Chair O'Connell recognized Jason Kjeseth, Zoning Administrator for the purpose of receiving information. Kjeseth presented the committee with a proposed Plan of Procedures concerning Conditional Use Permit Applications. Kjeseth also addressed the proposed changes to the Ordinance Provisions concerning Private Road Set Backs.

Administrator's Report on Cost Estimates for External Review of Land Use Ordinances is deferred until a future meeting.

Chair O'Connell recognized Brad Olson, Chair of the Trail Planning sub-committee to provide committee with an overview of the Cattail Trail proposed Master Plan. Discussion. **Motion** (Edgell/Route) to forward Cattail Trail proposed Master Plan draft to the full County Board carried by unanimous voice vote.

Chair O'Connell called for a break at 10:38 A.M. Chair O'Connell called the meeting back in session at 10:52 A.M.

Supervisor Olson provided an overview of the proposed Stower Seven Lakes State Recreation Trail Master Plan to the committee. Discussion. Chair O'Connell recognized Debbie Peterson, Director of Parks and Building for the purpose of receiving information. Peterson handed out information regarding costs associated with the Amery to Dresser Trail from October 6, 2009. Discussion. **Motion** (Route/Edgell) to forward Stower Seven Lakes State Recreation Trail proposed Master Plan draft to the full County Board carried by unanimous voice vote.

The committee discussed adding, to the work plan, update of the Recreation Plan and the Comprehensive Use Plan. Review and Approval of Minutes of the Subcommittee on Trail Planning, August 14, 2018 meeting is deferred until a future meeting.

Recommendation on Proposed Ordinance No. 53-18: Acquisition and Sale of Tax Deeded Lands Concerning the Sale of Tax Deed Property is deferred until a future meeting.

Identification of Subject Matters for Upcoming Meetings: Revisions to sub-division ordinances, UW Ext. annual report/update, Public Hearing, Admin. Report re: external review of land use ordinances, new properties for sale, Ordinance No. 53-18: Acquisition and Sale of Tax Deeded Lands-(tax deed ordinance), Storm water erosion ordinance, minutes of the final subcommittee meeting, update the comprehensive and shoreline ordinances to comply with the sub-division ordinance. Second meeting in October – 3 public hearings

Motion (Olson/Route) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 11:24 A.M.

Respectfully submitted,

Stephanie Fansler
Deputy Polk County Clerk