

## AGING AND DISABILITY RESOURCE CENTER BOARD MEETING

St Croix Tribal Conference Room

Hertel, WI

**SEPTEMBER 29, 2017 9:00 AM**

**PRESENT:** Brent Blomberg, Joe Demulling, Fred Eaves, Sheli Fornengo, Kate Isakson, Dean Johansen, Dan Mosay, Dick Klawitter, Gary Lundberg, Dorothy Richard, Beverly Sandberg

**ABSENT:** Deanne Sasselli

**OTHERS PRESENT:** Laura Neve, Dawn Sargent

**ROLL CALL**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA:** Motion made by Dorothy Richard, seconded by Joe Demulling; passed unanimously.

**APPROVAL OF MINUTES:** Motion made by Brent Blomberg, seconded by Beverly Sandberg; passed unanimously.

**PUBLIC COMMENTS:** None

**INTRODUCTION OF NEW MEMBERS:** Laura introduced new members of the ADRC Board: Kate Isakson, (Polk County Board replacing Warren Nelson), Dick Klawitter of Burnett County and Fred Eaves of Polk County

**ADRC 101-AN INTRODUCTION AND REFRESHER:** Laura handed out the ADRC Policy Manual to the new members. PowerPoint regarding the ADRC, policies, what we do, organizational chart on what we do and who we serve.

**BURNETT 2018 BUDGET REQUEST-**Laura went over the ADRC/Burnett Aging 2018 Budget with the board. Question regarding county levy was asked. Laura stated that we only use county levy for aging programs. ADRC Budget, there is one revenue source which is the contract we have with the State of Wisconsin. Aging programs have different revenue sources. Laura stated the budget process is different in each county.

**NUTRITION UPDATE:** Dawn updated the group on the RFP Process that took place in Polk County. Our meals are made out of a central kitchen with a catered company. The contract also is with the jail. The jail put out a new RFP to include senior meals. 3 potential companies were looked at. Dawn and Laura are also considering a different direction and working with a NH in the county to make those home delivered meals for us. Stay tuned on that.

Dawn met with the Amery Congregational Church about the potential of cooking on-site. It was a good meeting and while there is a little bit of cleaning up for us to have a little more storage, they are definitely on board and will support this. Potential start date is January 8, 2018. Timeline is that we have an inventory done and things we may need to order by Thanksgiving so we have time to get what we need ordered. The first week of January will be getting everything ready and clean. We will have a "Grand Opening" on January 8<sup>th</sup>.

Dawn is still hoping to get a congregate site open in Osceola by the middle of 2018.

**TRANSPORTATION UPDATE:** First round of the Trike Program was very successful in Burnett County. The RFP for Burnett was awarded to Cog & Sprocket in Webster, WI. That process is complete and we awarded 20 Trikes. In Polk, the process is not complete yet. Some part of the Trike was hung up in the Hurricane. There are 50 Trikes available to be given out. The week of October 9 is the potential distribution date. The bikes are motorized and the participants get a helmet, flag, lock and other safety gear. The question was asked if we get these bikes back and the answer is "no", we don't want them back due to liability issues. It is the participant's to keep and do what they want with it. We have no liability at all with regards to the bikes.

Mini Bus (Burnett) has been ordered. Usually takes 3-4 months to get here so it should be October/November.

**DIRECTOR'S REPORT:** Our parades were successful this summer. We tried to do as many as we could. Staffing was an issue as there was some OT. Next summer, we won't be doing as many as we won't have a new program to advertise. However, we did receive a lot of good feedback. Wanda Washkuhn, Burnett DBS had her state review and she passed with a glowing report! Open Enrollment for Medicare is October 16-December 7. The Elder Benefit Specialists will be very busy and we are bringing back Judy Brusletten (retired Benefit Specialist from Polk) to help with the process. Centenarian celebrations went very well for both counties.

**COMMITTEE COMMENTS:** None

**FUTURE AGENDA ITEMS:** Mini Bus update, Nutrition Update

**FUTURE MEETING DATES AND LOCATION:** Friday, November 17<sup>th</sup> at 9:00 AM: Polk County

Motion to adjourn made by Dean Johansen, seconded by Dorothy Richard.

Respectfully submitted by: Dawn Sargent

**AGING AND DISABILITY RESOURCE CENTER  
Of Northwest Wisconsin  
Tribal Health Center Conference Room  
Hertel, WI  
September 29th, 2017  
9:00AM**

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**\*\*AMENDED AGENDA**

Public is welcome.

Call to Order

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public comment

Introduction of new members

ADRC 101 – an introduction/refresher

\*\*Burnett 2018 Budget Request – Action item

Nutrition Update

Transportation Update

Director's Report

Committee Comments

Future Agenda items

Future meeting dates and locations

**Gary Lundberg, Chair  
Laura Neve, Director**

The **mission** of the Aging and Disability Resource Center is to provide older adults and people with physical or developmental/intellectual disabilities the resources needed to live with dignity and security, and achieve maximum independence and quality of life. The goal of the Aging and Disability Center is to empower individuals to make informed choices and to streamline access to the right and appropriate services and supports.