

September 28, 2020

**Polk County Parks and Trail Advisory Committee (PTAG)**  
**Meeting Minutes and Proceedings**  
**September 28, 2020, 5:00 PM**  
**1005 W. Main Street, Balsam Lake, WI 54810**

Present: Ryan Lee, Derek Anderson, Mark Tryggesad, Doug Johnson, Jim Dow, Bob Wright, Paul Isakson, Todd Theobald, Terry Hauer, Andrea Jerrick, Colleen Foxwell, County Board Chairman Chris Nelson, County Supervisor Amy Middleton. A quorum was confirmed. Also present were Division Director Bob Kazmierski, Forester Mark Gossman, Parks and Trails Coordinator Ben Elfelt and County Planner Tim Anderson.

1. Welcome from County Administrator, Vince Netherland:  
County Administrator Netherland thanked participants and invited all member to conceive big 'game changing' recreational initiatives for County parks and trails.
2. Introductions and Icebreaker:  
Anderson led an icebreaker exercise.
3. Ground rules:  
Anderson presented suggested 'ground rules.' Additional ground rules can be added within future meeting upon consent of PTAG
4. Outline of Group:
  - a. Determine chair and vice-chair:  
Middleton was appointed Chair and Nelson was appointed vice-chair via unanimous consent.
  - b. Determine term lengths for members:  
Anderson presented handout of term lengths for all PTAG members.
  - c. Bylaws of Group:  
Based upon enabling Resolution 18-20; PTAG organizational bylaws were handed out. Two amendments added: (1) PTAG Chairperson to deliver progress report to CBOS, as needed  
(2) If consensus cannot be reached or when a motion for the previous question is made (e.g. "calling the question", "close debate", or "calling for a vote"), a two-thirds vote is required to end debate. Bob Wright moved to approve the amended bylaws, second by Derek Anderson, voice vote: Motion carried.
5. Presentation on Polk County Parks and Trails:  
Elfelt presented an inventory of County owned Parks and Trails. Elfelt also presented Polk County's recreational map viewer. This Polk County interactive map application allows users to discover where public and private recreational amenities are located along with associated information, maps, and aerial images. Nelson asked about Somers Lake trail. This area is not currently maintained and will be logged within 1 year.
6. Outdoor recreation discussion and brainstorming:  
Anderson led an asset mapping and gap analysis exercise.
7. Wrap Up:
  - a. Tasks for next meeting:  
Anderson distributed Outdoor Recreational Plan for PTAG to review and invited participants to think about projects within the plan. Participants will also develop a decision matrix for prioritization.
  - b. Set next meeting date and time: Next meeting: October 19<sup>th</sup>, 2020 @ 5:00PM at same location. Consensus of future meetings to be the 3<sup>rd</sup> Monday of each month. Nelson suggested to add to the end of future agenda's "Identification of Subject Matters for Upcoming Meetings"
8. Adjournment at 7:02PM by unanimous consent.