



## Agenda

### Criminal Justice Collaborating Council

**\*\*\*Justice Center, Community Room\*\*\***

Balsam Lake, WI 54810

**Tuesday, January 14, 2020 @ 12:00pm**

**Mission Statement: The CJCC will collaborate between stakeholders to improve the effectiveness of Polk County's criminal justice system.**

1. Call to Order:
2. ADOPTION OF AGENDA:
3. MOTION TO APPROVE MINUTES OF THE December 19, 2019 MEETING:
4. INTRODUCTIONS:
5. PUBLIC COMMENT:
6. OLD BUSINESS:
  - A) Huber Bathrooms Update- Rob Drew
7. NEW BUSINESS:
  - A) Approval/non-approval of the Treatment Alternative Diversion Program Policy Manual
  - B) Structure of DEC initiative
  - C) Funding of the CJCC and programs such as Treatment Court
  - D) Structure for 2020 schedule; executive committee verses meeting of the whole?
  - E) Book Discussion- "Start Here: A Road Map to Reducing Mass Incarceration" by Greg Berman and Julian Adler. Highlights from the discussion? Any action items or suggestions?
8. UPDATES: Discussion of any changes, initiatives, or projects that impact the justice system
9. CALENDAR- NEXT MEETING AND AGENDA ITEMS: February 20<sup>th</sup> @ noon
10. ADJOURN:

This meeting is open the public according to Wisconsin Statute § 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



# MINUTES

## CRIMINAL JUSTICE COLLABORATING COUNCIL

Polk County Justice Center, Community Room  
 Balsam Lake, WI 54810  
 Thursday, December 19, 2019 - 12:00 p.m.

### VOTING MEMBERS

Attendee Name	Title	Status
Belinda Cash	Victim Witness Coordinator	<i>Absent</i>
Bill Alleva	Educational Representative	<i>Absent</i>
Brent Waak	Sheriff – CJCC President	Present
Dean Johansen	County Board Chair	Present
Donna Burger & Nicholas White	Office of Public Defender	Present
Gwen Anderson	People Loving People – CJCC Treasurer	<i>Absent</i>
Jeffery Anderson	Circuit Court Judge – CJCC Vice President	<i>Absent</i>
Jeffrey Kemp	District Attorney	Present
Jackie Patterson for Joan Ritten	Clerk of Courts – CJCC Secretary	Present
Malia Malone	Corporation Counsel	<i>Absent</i>
Michele Gullickson	Community Member	<i>Absent</i>
Nichole Strom	Probation and Parole	Present
Vince Netherland	County Administrator	Present
Rob Drew	Jail Captain	Present
Tonya Eichelt	Community Services Director	Present

### AT LARGE MEMBERS

Attendee Name	Title	Status
Brian Kaczmariski	Public Health Director	<i>Absent</i>
Chad Roberts	Chief Deputy Sheriff	Present
Cheri Moats	Executive Director - CRA	<i>Absent</i>
Daniel Tolan	Circuit Court Judge	<i>Absent</i>
Donna Johnson	Behavioral Health	<i>Absent</i>
Duana Bremer	Salvation Army	<i>Absent</i>
Megan Krieglmeier	Public Health – Tobacco MJC	Present
Joseph Loso	Assistant Corporation Counsel	<i>Absent</i>
Kathy Carter	DHS – Behavioral Health	<i>Absent</i>
Kristin Boland	CJCC Coordinator	Present
Lisa LaVasseur	Behavioral Health Clinic Director	<i>Absent</i>
Lorraine Beyl	Correctional Officer/Jail Programs Coordinator	Present
Sharon Foss	Treatment Court Case Manager	Present
Tom Brock	Mental Health Task Force Coordinator	<i>Absent</i>

1. CALL TO ORDER: Meeting called to order by Sheriff Waak at 12:14 p.m.

2. ADOPTION OF AGENDA: Kristin requested an addition to the agenda. Motion (Jeff Kemp/Jackie) to add to the agenda Item G, a special election for a person at-large, and adopt Agenda as amended. Motion carried by unanimous voice vote.
3. MOTION TO APPROVE MINUTES OF THE November 21, 2019 MEETING: Motion (Dean/Jeff Kemp) to adopt the Minutes of November 21, 2019, as published. Motion carried by unanimous voice vote.
4. PUBLIC COMMENT: None.
5. WORKGROUP UPDATES:
  - A. JAIL PROGRAMMING: Captain Drew reported no new information. Lorraine reported new programming becoming available in January. The technology upgrades have not been approved yet as a final vote from the 501(c)3 is needed in order to release the funds.
  - B. OWI: Nichole reported no new information.
  - C. DATA: Vince reported no new information.
6. COORDINATOR'S REPORT: Kristin reported the already established Diversion Program is going to continue into 2020. The Treatment Alternatives and Diversion (TAD) Program will commence in 2020, but the case manager position needs to be put into the budget. Kristin plans to meet with Barron County on an OWI diversion option. The state of Kentucky has online diversion classes that Kristin will be looking into which has facial recognition and testing requirements to validate compliance. Kristin is continually working on grant writing applications. The CJCC Coordinator's position is not fully funded for 2020 so grant writing is ongoing and vital. Kristin reported her presentation at the Board meeting went well. She is still working on the system mapping. There will be an Annual Report in January and it will be presented at the January or February meeting.
7. TREATMENT COURT PROGRAM REPORT: Sharon reported the program is full with 16 participants. One person is currently on the waiting list, but needs to complete the mandatory jail sentence requirement. There are a couple of people in Stage 4, but most participants are in the early Stages. Many of the early Stage participants are struggling with obtaining valid driver's licenses and housing. The team is working with the participants on obtaining stability. There are currently six participants without driver's licenses and five are homeless.
8. COMPLIANCE CHECKS REPORT: Megan reported no new information.
9. HUBER AREA BATHROOMS UPDATE: Captain Drew reported the contract with Straight Line Building Contractors, Inc. has been reviewed by Corporation Counsel and was sent back to Straight Line with suggested edits. A meeting has been scheduled for tomorrow morning to establish a plan to cover UA testing until the bathrooms are complete. Probation has offered to cover testing during the week and the Jail has offered to cover testing on the weekends and holidays when Probation is not available. A process for testing will be put into place soon.
10. NEW BUSINESS:

- A. Presentation by DOC: Nichole gave a presentation about the Department of Corrections and how criminogenic drivers are used by the DOC. There are 65,000 individuals currently on active supervision statewide which includes probation, extended supervision and/or parole. There are 731 individuals on active supervision in Polk County with approximately 73 individuals assigned to each agent in Polk County. DOC practices evidence-based supervision with each individual being assessed to determine risk levels through a static and self-assessment/questionnaire process. Agents then use the collected data to determine needs for a successful supervision term.
- B. National Association of Counties (NACo) Letter: Tabled until next meeting.
- C. Book Discussion: Kristin gave a reminder of the book discussion on January 8, 2020, at 12:00 p.m.
- D. TAD Program Policy: There was a discussion about who would qualify for the TAD Program. It was decided the vote to approve or not approve the TAD Program policy will be postponed until more voting members are present at the meeting. This item will be added to the January agenda for further discussion. Motion (Jeff Kemp/Vince) to approve the Treatment Court policy manual. Motion carried by unanimous voice vote.
- E. Discussion of structure of DEC initiative: Not discussed due to time restraint.
- F. Discussion of structure of 2020 schedule: Not discussed due to time restraint.
- G. Special Election for Executive Committee at-large member: Kristin indicated under Article 6, Executive Committee, a person at-large is needed. Motion (Nichole/Jeff Kemp) to nominate Nichole Strom for the at-large member. Motion carried by unanimous voice vote.

11. UPDATES: Not discussed due to time restraint.

12. CALENDAR - NEXT MEETING AND AGENDA ITEMS: **Tuesday, January 14, 2020, at 12:00 p.m.**  
Agenda items are to be sent to Kristin no later than one week prior to meeting.

13. ADJOURN – Motion (Dean/Rob) to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 12:56 pm.

Respectfully submitted,

Joan Ritten, Secretary  
JP/bjm