



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING HEALTH AND HUMAN SERVICES BOARD

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
Conference Room A&B

Tuesday, January 8, 2019 at 10:00 a.m.

A quorum of the County Board may be present

Packet: Agenda/Notice of Meeting; Minutes of December 31, 2018 Meeting; Golden Age Manor Report on Survey; Level III Review Letter; Opioid Grant Summary; Working Draft of HHSB 2019 Work Plan

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for the December 11, 2018 Meeting
4. Public Comment
5. Receipt of Information from Supervisors not seated on the HHSB.

6. Introduction of New County Veterans Service Officer –Andrew Butzler

7. Golden Age Manor Report and Update – Survey Results and Capital Improvement Planning

8. Presentation on the Unity School Model.

9. Public Health Report and Update – Level III Chapter 140 Review; Opioid Grant Award to Western Wisconsin Public Health Readiness Consortium

10. Work Session - HHSB 2019 Work Plan

11. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES

Health and Human Services Board

Government Center, Conf. Room A&B
 Balsam Lake, WI 54810, Tuesday, December 11, 2018

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Present
Sabrina Meddaugh	Citizen	Absent
Dr. Arne Lagus	Citizen	Present

Also present: Marilyn Blake, Deputy County Clerk; Lisa Ross, Support Staff, Community Services; Tonya Eichelt, Interim Community Services Director; Chad Knutson, Interim DCF Director; Brian Kaczmarek, Public Health Director; Megan Challoner, Elementary Principal, Frederic School District; Jeff Fuge, Interim County Administrator; Member of the Press

Chairman Bonneprise called the Health and Human Services Board meeting to order at 9:00 a.m.

Chair called for a motion to approve the agenda. **Motion** (Demulling/Larsen) to approve the agenda. **Motion** carried on a unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the November 6, 2018 minutes. **Motion** (Prichard/Alleva) to approve the November 6, 2018 minutes. **Motion carried** by unanimous voice vote.

Public Comment: None

Reports and Presentations

Tonya gave a brief update on the status of the CJCC new organizational process. They have met to go over the new committee structure and will elect officers next month. Interim Administrator Fuge further explained that there will be two positions under the CJCC program. One will be a case manager and it is hoped that will be filled by the end of the year. The other is a Coordinator position which is under development at this time.

Tonya and Interim Administrator Fuge also reported on filling the VSO position and hope to have that appointment made at the County Board meeting on Tuesday, December 11, 2018. It is hoped to have the new VSO on board by 1/2/2019. Rick Gates is taking off the rest of the month of December.

Tonya and Interim Administrator Fuge also updated the status of the Community Service Department Head position. That application date is closed but the time frame for interviewing and a hire date is not yet known.

A presentation was given by Megan Challoner, Frederic Elementary Principal, on the importance and challenges of getting physical education in the 21st Century for youth. She is encouraging all types of programs that deal with children and families to find ways to create opportunities for physical activities. It is especially important to get parents to spend time with their children doing these activities. She responded to several questions from the board. The comments from the board were very positive regarding this presentation.

Brian Kaczmariski updated the board on the Health in all Policies (HIAP) process. He presented a decision chart to the board explaining how this can be used when making decisions on policies. Community Services sought recommendations and advice from the board on the Health In All Policies Initiative.

Motion (Alleva/Lagus) to forward the Ordinance on Health in All Policies to the County Board.

Discussion ensued. **Motion** (Alleva/Lagus) to amend the motion to read:

Recommend the Community Services Division develop and implement the initiative of Health in All Policies in its decisions and development of policies and not send it to the County Board at this time.”

Chair Bonneprise called for a vote on the amendment. **Motion** on amendment passed on voice vote.

Chair Bonneprise called for a vote on the motion as amended. **Motion passed on voice vote.**

The 2019 Draft Work Plan was reviewed. Tonya said they will make revisions and then will bring it back to the HHS Board next month for revision and/or approval. The Program Review for January will be Policy 10-HHS Board Section. Updates on the success/progress within the Community Services Division on the Health In All Policies will be added to the work plan. Interim Administrator Fuge reminded the board that the public hearing on the Community Services budget needs to be held in August 2019.

Tonya distributed an article on lack of senior housing which was printed in the Minneapolis Star-Tribune on December 9, 2018. This was provided by Supervisor Prichard. The Work Plan will include a discussion of this topic in March 2019.

Next meeting will be Tuesday, January 8, 2019 at 9:00 am.

Chairman Bonneprise called for a motion to adjourn. **Motion** (Raye/Alleva) to adjourn. **Motion** passed on a unanimous voice vote. Meeting adjourned at 11:45 a.m.

Respectfully submitted,
Marilyn Blake
Deputy County Clerk



Golden Age Manor Report on Federal and State Survey

Nursing homes are surveyed unannounced every 9-15 months to ensure compliance with state and federal requirement. Golden Age Manor had their survey 12/10-12/13/18 with 8 state surveyors present in the building. This survey had very positive outcomes with only 6 low level citations issued. There are no civil money penalties associated with these citations. I will be writing a plan of correction to fix the deficiencies within 10 days of the receipt of our statement of deficiencies (expected 1/2/2019). Below is a listing of citations received during this survey:

1. F 656- Developing and Implementing comprehensive care plans
2. F676- Activities of Daily Living/Maintain Abilities
3. F 679- Activities meet interest/needs of each resident
4. F700- Bedrails
5. F 755- Pharmacy Services
6. F758- Free from unnecessary Psychotropic Medications

Dana Reese
Licensed Nursing Home Administrator

Scott Walker
Governor



DIVISION OF PUBLIC HEALTH

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Secretary

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12/18/2018

John Bonneprise
Polk County Board of Health and Human Services Chair
1769 Paulsen Lake Drive
Osceola, WI 54020

Dear Mr. Bonneprise:

The Department of Health Services (DHS) congratulates the Polk County Health Department for demonstrating the infrastructure and program capacity to be certified as a Level III Health Department. As authorized by state statute and defined in Administrative Rule DHS Chapter 140.07, the department shall direct a process to determine compliance with state statutes and establish the level of services being provided. The Polk County Health Department presented to DHS evidence of providing fourteen programs or services which address at least seven focus areas identified in the state health plan: *Healthiest Wisconsin 2020: Everyone Living Better, Longer*. Formulas used by DHS to distribute grant funds provide for additional funds to Level III Health Departments.

I am happy to report the Polk County Health Department provided all services required by statute and rule.

I want to acknowledge the work of the Polk County Health Department staff. Brian Kaczmariski, health officer, did an excellent job of providing quality evidence of meeting statutes and rules. I also appreciate the support of the Polk County Health and Human Services Board for maintaining a strong public health department. I am sure that with ongoing support, the Polk County Health Department will continue to protect and promote the health of the people in your jurisdiction.

Sincerely,

A handwritten signature in black ink, appearing to read 'Karen McKeown'.

Karen McKeown, RN, MSN
State Health Officer and Administrator

c: Brian Kaczmariski, Polk County Health Officer
Dean Johansen, Polk County Board of Supervisors Chairperson
Timothy Ringhand, DPH Western Regional Director
Jeff Fuge, Interim Polk County Administrator



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Western Wisconsin Public Health Readiness Consortium Awarded
Wisconsin Department of Health Services Grant
“Enhancing Public Health Preparedness: The Opioid Epidemic”

Polk County Public Health serves as Lead Agency of the Western Wisconsin Public Health Readiness Consortium. The Division of Public Health in the Wisconsin Department of Health Services awarded the consortium a grant in the amount of \$172,553.50. The grant was established for public health crisis response funding to Local Public Health Agencies (LPHA), Health Emergency Readiness Coalitions (HERCs), Tribal Health Centers, and Regional Trauma Advisory Councils (RTACs) to work to strengthen public health preparedness and response around the ongoing opioid overdose epidemic in Wisconsin. Each entity was allowed to apply for \$20,000 or submit a joint application to receive a higher level of funding. The Western Wisconsin Public Health Readiness Consortium submitted a joint application on behalf of themselves and nine other entities for a total of \$200,000.

The award of \$172,553.50 will fund the completion of the following activities.

- Web application for displaying opioid and other substance data
- Campaign for promoting the use of resiliency apps
- Positive parenting campaign based on CDC’s Positive Parenting Recommendations
- Promotion of appropriate usage of medication
- Creating educational videos for professionals
- Providing funding to entities in the joint application for carrying out initiatives at the local level

Polk County Board of Health and Human Services
2019 Workplan – WIP 01082019

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> • Develop 2019 Work Plan 	<ul style="list-style-type: none"> • Finalize plan for program evaluation • Unity Model-Unity School Social Worker, Unity Staff, DCF staff • Public Health 140, Level III Review • GAMNH - Review of Survey Results and Capital Improvement Planning Update • Introduce Andrew Butzler, Polk County VSO
February	No Meeting	
March	<ul style="list-style-type: none"> • 2018 Division Performance Measures Report • Recommendations on 2019 Priorities • Legislative Event report from January • GAM and VSO Updates • BHHS accomplishments • BHHS Satisfaction Survey 	<ul style="list-style-type: none"> • Overview of Assigned Functions and HHSB Responsibilities • HHSB Role in Program Evaluations • Program Evaluation– PHAB and Level III Health Department Overview • Community Services Division Trauma Informed Agency roll out • Housing shortage for aging population-Vince N., Clear Lake housing model, West Cap, Impact 7
April	<ul style="list-style-type: none"> • Department Annual Reports • Division Strategic Plan Update • Preliminary End of Year Financial Report 	<ul style="list-style-type: none"> • Social Determinants of Health
May	<ul style="list-style-type: none"> • Legislative Event Report 	<ul style="list-style-type: none"> • Program Evaluation – Behavioral Health-Comprehensive Community Services • Electronic Health Record demo
June	<ul style="list-style-type: none"> • Medical Examiner Update 	<ul style="list-style-type: none"> • Program Evaluation - DCF-Family Support Workers
July	<ul style="list-style-type: none"> • VSO and GAM mid-year reports 	<ul style="list-style-type: none"> • Program Evaluation-Child Support • Program Evaluation - CVSO

Polk County Board of Health and Human Services
2019 Workplan – WIP 01082019

August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Review, Public Hearing and HHSB Recommendations to Administrator on Proposed 2020 Community Services Division Budget (Public Hearing on *9:30 start)
September	<ul style="list-style-type: none"> • Annual Budget Review • Program Evaluation • Legislative event 	<ul style="list-style-type: none"> • Recommendations on Administrator’s 2020 Budget
October	<ul style="list-style-type: none"> • Annual Budget Amendments 	<ul style="list-style-type: none"> • Recommendations on Administrator’s 2020 Budget
November	<ul style="list-style-type: none"> • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Final Recommendations on 2020 Budget
December	TBD	TBD