



# POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
5:00 P.M. Wednesday, Oct. 4, 2017

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Kate Isakson	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Absent
Dale Wood	Citizen	Present

Also present were Stephanie Fansler, Deputy Polk County Clerk; Sara McCurdy, Director of Land Information; Dana Frey, County Administrator; Jeffrey B Fuge, Corporation Counsel; and members of the public and of the press.

#### Meeting called to order by Chairman O'Connell at 5:10 P.M.

**Approval of Agenda-** Chairman O'Connell asked to amend the agenda by removing all items requiring action by the committee. Chairman O'Connell then called upon Corporation Counsel Fuge who stated it would be procedurally inconsistent with the County Board Rules of Order to hold a meeting after 5:P.M. on a Wednesday and that a committee can't suspend County Board Rules of Order. Chairman O'Connell called for a motion to approve amended agenda. **Motion** (Olson/Wood) to approve the amended agenda. **Motion** carried by unanimous voice vote.

**Public Comment-** Public comments were received.

**Subject Matters for Upcoming meetings-** The next meeting of the ES committee will be held on October 11th at 9:A.M.

**Motion** (Olson/LaBlanc) to adjourn. Chair O'Connell declared meeting adjourned at 5:46 P.M.

Respectfully submitted

Stephanie M. Fansler,  
Deputy Polk County Clerk



# POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 Email Sharon.Jorgenson@co.polk.wi.us

---

## AGENDA AND NOTICE OF MEETING

### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday October 4, 2017 at 5:00 p.m.

A quorum of the County Board may be present

Materials: September 20, 2017 Minutes

- |      |   |  |
|------|---|--|
| 5:00 | <b>1. Call to order</b> <ul style="list-style-type: none"><li>a. Approval of agenda</li><li>b. Approval of minutes for September 20, 2017</li></ul>   | Chair<br>O'Connell   |
| 5:05 | <b>2. Public comment (3 minutes)</b>  |  |
|      | <b>3. Announcements and Committee Information</b> <ul style="list-style-type: none"><li>a. Tax Delinquent Policies provided to Committee.</li></ul>   | Sara McCurdy   |
| 5:15 | <b>4. Action Items</b> <ul style="list-style-type: none"><li>a. Recommendations on 2018 Budget</li><li>b. Recommendation Concerning Resolution 59-17: Affirming Polk County as Sponsor and Managing Coordinator of the Stower Seven Lakes State Trail<ul style="list-style-type: none"><li>• Receipt and Consideration of Proposal of City of Amery to Serve as Trail Sponsor and Managing Coordinator</li></ul></li><li>c. Proposed Barbo/Magnor Public Inland Lake Rehabilitation District – Committee Report and Recommendation on Resolution to Establish</li><li>d. Recommendation Concerning Amendment to Lake Classification system changing Ward Lake from a Class 2 to a Class 1 body of water</li></ul> | Dana Frey<br><br>Jeff Fuge<br><br>Jeff Fuge<br><br>Jeff Fuge |
| 6:00 | <b>5. Discussion Items</b> <ul style="list-style-type: none"><li>a. Review and discussion of Functional Areas Assigned to the Committee for the Purpose of scheduling Program Evaluation of functional Assigned Areas in Advance of the 2018 budget.</li></ul>  | Chair<br>O'Connell   |
|      | <b>6. Identification of Subject Matters for Upcoming Meetings</b>   |  |
|      | <b>7. Adjourn</b>   |  |

---

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



# POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, Sept. 20, 2017

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Kate Isakson	Supervisor	Present
Brad Olson	Vice Chair	Absent
Jim Edgell	Supervisor	Present
Dale Wood	Citizen	Present

Also present were Stephanie Fansler, Deputy Polk County Clerk; Sara McCurdy, Director of Land Information; Andrea Jerrick, Deputy County Administrator and Director, Employee Relations; Jason Kjeseth, Zoning Administrator; Jeffrey B Fuge, Corporation Counsel; and members of the public and of the press.

#### Meeting called to order by Chair O'Connell at 9:02 A.M.

**Approval of Agenda-** Chairman O'Connell asked to amend the agenda by moving Number 5 (Announcements and Committee information) and inserting it between Number 7 and Number 8 and by taking item b. from Action Items and making it item b. as a Discussion item as there would be no action taken. Chairman O'Connell called for a motion to approve the amended agenda. **Motion** (LaBlanc/Isakson) to approve the amended agenda. **Motion** carried by unanimous voice vote.

**Approval of Minutes** – Chairman O'Connell called for a motion to approve the minutes of the Sept. 6, 2017 meeting. **Motion** (Edgell/Wood) to approve the minutes of Sept. 6, 2017. **Motion** carried by unanimous voice vote. Chairman O'Connell called for a motion to approve the minutes of the July 26, 2017 meeting. **Motion** (LaBlanc/Isakson) to approve the minutes of July 26, 2017. **Motion** carried by unanimous voice vote.

**Public Comment-** Public comments were received.

**Public Hearing - Terry Peer district change in the Town of Balsam Lake.** Chairman O’Connell opened the Public Hearing at 9:15 A.M. Kjeseth provided a staff report on the proposed rezone from Hamlet and Residential-Agricultural 5 to General Business and Commercial district. Background information was received and the Town of Balsam Lake’s minutes in support of this request were read into the record (exhibit 1). Chairman O’Connell asked for public comments. No public comments offered.

Chairman O’Connell declared the Public Hearing closed at 9:26 A.M.

Kjeseth completed the findings of fact and conclusions of law. **Motion** (Wood/Isakson) to approve and recommend passage to the full Polk County Board carried by unanimous voice vote.

**Action Items-** Chairman O’Connell called to the floor, Resolution 64-17. Discussion. **Motion** (Edgell/LaBlanc) to approve and recommend passage to the full County Board carried by unanimous voice vote.

**Discussion Items –** Chairman O’Connell called to the floor the discussion concerning Res. 59-17 and recognized Jeff Fuge, Corporation Counsel for the purpose of receiving information. The Committee received from the Corporation Counsel an overview of the planning process for developing a new trail plan as received on delegation by Resolution no. 43-17 and the reason for there to be no action taken on this item at this time.

**Announcements and Committee Information –** Jerrick briefed the committee on the status of the budget and the Highway building project. The budget will be presented to the committee at their next meeting.

**Subject Matters for Upcoming meetings-** discussion on Stower 7 Lakes Trail, Budget, tax delinquent property policies, Policy 10, recycling (from prior minutes), and Storm Water and Non-Metallic Mine Reclamation Ordinances. **The next meeting of the ES committee will be held on October 4<sup>th</sup> at 5 P.M.**

**Motion** (Edgell/Isakson) to adjourn. Chair O’Connell declared meeting adjourned at 10:07 A.M.

Respectfully submitted

Stephanie M. Fansler,  
Deputy Polk County Clerk

# Department of Buildings, Parks, Solid Waste, Forestry & Museum

Debbie Peterson, Director

## DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actual	2017 Budget	2018 Projected Budget	2018 Working Budget	Difference in 2018 Budgets
<b>Revenue</b>					
General Property Tax	1,574,761	1,558,777	1,609,335	2,073,954	464,619
Other Taxes	79,557				-
State Aids	517,112	478,392	348,066	348,066	-
Public Charge for Services	395,503	451,532	451,532	453,532	2,000
Intergovernmental Revenue	186,569	184,527	187,536	187,494	(42)
Misc Revenue	-	77,124	10,463	10,463	-
<b>Total Revenue</b>	<b>2,753,502</b>	<b>2,750,352</b>	<b>2,606,932</b>	<b>3,073,509</b>	<b>466,577</b>
<b>Expense</b>					
Personnel Services	998,121	1,028,924	1,057,197	1,052,693	(4,504)
Contractual Services	807,179	1,036,114	917,324	1,053,156	135,831
Supplies & Expenses	158,197	296,793	300,732	300,732	(0)
Fixed Charges	122,032	103,266	103,266	103,266	-
Grants, Contributions, Indem	163,021	82,000	82,000	82,000	-
Capital Outlay	187,538	170,950	170,950	504,200	333,250
Cost Reallocation	-	87,124	28,463	30,463	2,000
<b>Total Expenditures</b>	<b>2,436,088</b>	<b>2,805,172</b>	<b>2,659,932</b>	<b>3,126,509</b>	<b>466,577</b>
<b>Net Revenue and Expenditures</b>	<b>317,413</b>	<b>(54,819)</b>	<b>(53,000)</b>	<b>(53,000)</b>	<b>(0)</b>

This budget includes the following programs:  
Buildings, Solid Waste, Recycling, Fleet, Parks and Forestry

Explanations for changes in Budget Amounts are as follows:

## REVENUES:

General Property Tax	
Other Taxes	
State Aids	
Public Charge for Services	Increased recycling revenue
Intergovernmental Revenue	Decrease in department county vehicle usage
Misc Revenue	

## EXPENSES:

Personnel Services	Staffing changes
Contractual Services	Computer Allocation, Jtc Security, Bldg Audit, repairs
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	Increase in capital outlay for the following projects: Gov Ctr Security, Chiller, Jail Controller, misc, Bldg Equipment Replace, Recycling, Jtc Center Scanner
Cost Reallocation	

**EMPLOYMENT BY JOB CLASSIFICATION**

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
<b>FTE Employees</b>				
Professionals	1	1	1	1
Officials/Administrators	1	1	1	1
Technicians/Para-Professionals	3	3	2.84	2.84
Administrative Support	1	1	1	1
Skilled Craft/Service Maintenance	11.85	11.85	12.01	12.01
<b>Total</b>	<b>17.85</b>	<b>17.85</b>	<b>17.85</b>	<b>17.85</b>

**MUSEUM**

**DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION**

	2016 Actual	2017 Budget	2018 Projected Budget	2018 Working Budget	Difference in 2018 Budgets
<b>Revenue</b>					
General Property Tax	38,133	30,796	21,063	21,063	-
<b>Total Revenue</b>	<b>38,133</b>	<b>30,796</b>	<b>21,063</b>	<b>21,063</b>	<b>-</b>
<b>Expense</b>					
Contractual Services	39,449	17,796	18,063	18,063	-
Fixed Charges	-	3,000	3,000	3,000	-
Capital Outlay	-	10,000	-	-	-
<b>Total Expenditures</b>	<b>39,449</b>	<b>30,796</b>	<b>21,063</b>	<b>21,063</b>	<b>-</b>
<b>Net Revenue and Expenditures</b>	<b>(1,316)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Department of Register of Deeds

Sally Spanel, Register of Deeds

## DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actual	2017 Budget	2018 Projected Budget	2018 Working Budget	Difference
<b>Revenue</b>					
General Property Tax	(33,466)	(64,638)	3,190	(20,025)	(23,215)
Other Taxes	137,711	120,000	120,000	120,000	-
Public Charge for Services	270,250	250,000	250,000	250,000	-
Other Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>374,495</b>	<b>305,362</b>	<b>373,190</b>	<b>349,975</b>	<b>(23,215)</b>
<b>Expense</b>					
Personnel Services	280,081	284,761	292,281	293,884	1,603
Contractual Services	27,765	67,125	72,307	47,489	(24,818)
Supplies & Expenses	6,886	8,475	8,602	8,602	(0)
Cost Reallocation	10,000	-	-	-	-
<b>Total Expenditures</b>	<b>324,732</b>	<b>360,362</b>	<b>373,190</b>	<b>349,975</b>	<b>(23,215)</b>
<b>Net Revenue and Expenditure</b>	<b>49,763</b>	<b>(55,000)</b>	<b>-</b>	<b>(0)</b>	

Explanations for changes in Budget Amounts are as follows:

### REVENUES:

General Property Tax	
Other Taxes	
State Aids	
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

### EXPENSES:

Personnel Services	Staffing changes
Contractual Services	reduction in contractual services-Fiddler maintenance recorded twice, changes to computer repair/replace, and IT Global Hardware
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	
Cost Reallocation	

## EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
<b>FTE Employees</b>				
Officials/Administrators	1	1	1	1
Administrative Support	3	3	3	3
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

# Department of UW-Extension

Charles Prissel and Gail Peavey, Co-department Heads

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION					
	2016 Actual	2017 Budget	2018 Proposed Budget	2018 Working Budget	Difference
<b>Revenue</b>					
General Property Tax	266,447	278,253	283,859	286,298	2,439
State Aids	-	6,753	6,753	6,753	-
License & Fees	4	10	10	10	-
Public Charge for Services	6,313	6,050	6,050	6,050	-
Misc Revenue	6,753	-	-	-	-
<b>Total Revenue</b>	<b>279,517</b>	<b>291,066</b>	<b>296,672</b>	<b>299,111</b>	<b>2,439</b>
<b>Expense</b>					
Personnel Services	103,965	106,066	108,897	108,673	(223)
Contractual Services	117,969	152,668	158,823	161,486	2,663
Supplies & Expenses	21,317	32,332	28,953	28,952	(1)
<b>Total Expenditures</b>	<b>243,250</b>	<b>291,066</b>	<b>296,672</b>	<b>299,111</b>	<b>2,439</b>
<b>Net Revenue and Expenditures</b>	<b>36,266</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>

Explanations for changes in Budget Amounts are as follows:

**REVENUES:**

General Property Tax	
Other Taxes	
State Aids	
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

**EXPENSES:**

Personnel Services	Staffing Changes
Contractual Services	IT Global Hardware
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	
Cost Reallocation	

**EMPLOYMENT BY JOB CLASSIFICATION**

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
<b>FTE Employees*</b>				
Administrative Support	1.8	1.8	1.8	1.8
<b>Total</b>	<b>1.8</b>	<b>1.8</b>	<b>1.8</b>	<b>1.8</b>

# Department of Land and Water

Tim Ritten, Director

## DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actual	2017 Budget	2018 Proposed Budget	2018 Working Budget	Difference
<b>Revenue</b>					
General Property Tax	352,325	357,454	376,928	366,067	(10,861)
State Aids	248,417	250,534	248,534	248,534	-
License & Fees	20,283	21,600	21,600	21,600	-
Fine and Forfeitures					-
Public Charge for Services	71,647	52,800	52,800	52,800	-
Intergovernmental Revenue	6,850	5,000	5,000	5,000	-
Misc Revenue	2,510	2,500	2,500	2,500	-
<b>Total Revenue</b>	<b>702,032</b>	<b>689,888</b>	<b>707,362</b>	<b>696,501</b>	<b>(10,861)</b>
<b>Expense</b>					
Personnel Services	553,155	574,212	589,952	574,604	(15,349)
Contractual Services	64,121	54,067	54,878	59,366	4,488
Supplies & Expenses	74,509	61,509	62,432	62,431	(0)
Grants, Contributions, Indem	90	100	100	100	-
Capital Outlay	9,995	-	-	-	-
<b>Total Expenditures</b>	<b>701,869</b>	<b>689,888</b>	<b>707,362</b>	<b>696,501</b>	<b>(10,861)</b>
<b>Net Revenue and Expenditures</b>	<b>163</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	

Explanations for changes in Budget Amounts are as follows:

**REVENUES:**

General Property Tax	
Other Taxes	
State Aids	
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

**EXPENSES:**

Personnel Services	Staffing changes
Contractual Services	IT Global Hardware
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	
Cost Reallocation	

## EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
<b>FTE Employees</b>				
Officials/Administrators	1	1	1	1
Professionals	3			
Technicians/Para-Professionals	2	5	5	5
Administrative Support	1	1	1	1
<b>Total</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

# Department of Lime Quarry

Dave Peterson, Director

## DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actual	2017 Budget	2018 Proposed Budget	2018 Working Budget	Difference
<b>Revenue</b>					
General Property Tax	-	-			
Public Charge for Services	654,054	685,250	664,100	664,100	-
Misc Revenue					-
Other Financing Sources					-
<b>Total Revenue</b>	<b>654,054</b>	<b>685,250</b>	<b>664,100</b>	<b>664,100</b>	<b>-</b>
<b>Expense</b>					
Operating Expense	141,460	-			
Personnel Services	278,503	305,914	323,141	322,572	(569)
Contractual Services	108,298	126,980	128,884	134,244	5,359
Supplies & Expenses	66,054	81,732	82,958	82,958	-
Fixed Charges	117,049	6,600	6,600	6,600	-
Capital Outlay	-	40,000	45,000	35,000	(10,000)
Cost Reallocation	100,000	82,200	50,000	70,000	20,000
<b>Total Expenditures</b>	<b>811,364</b>	<b>643,425</b>	<b>636,583</b>	<b>651,374</b>	<b>14,791</b>
<b>Net Revenue and Expenditures</b>	<b>(157,311)</b>	<b>41,825</b>	<b>27,517</b>	<b>12,726</b>	

### Explanations for changes in Budget Amounts are as follows:

#### REVENUES:

General Property Tax	
Other Taxes	
State Aids	
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

#### EXPENSES:

Personnel Services	Staffing Changes
Contractual Services	Increase in building repair and maintenance for roof repair
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	Decrease in capital outlay. Removed heavy motorized equipment potential upgrade. Increase asset line item to cover Scale Recording Software and Control Panel
Cost Reallocation	Increase transfer to general funds

## EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
<b>FTE Employees</b>				
Officials/Administrators	1	1	1	1
Technicians/Para-Professionals				
Skilled Craft/Service Maintenance	3	3.1	3.1	3.1
<b>Total</b>	<b>4</b>	<b>4.1</b>	<b>4.1</b>	<b>4.1</b>

# Department of Land Information

Sara McCurdy, Director

## DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actual	2017 Budget	2018 Projected Budget	2018 Working Budget	Difference
<b>Revenue</b>					
General Property Tax	380,646	416,662	522,522	448,034	(74,488)
Other Taxes					-
State Aids	21,256	61,000	61,000	61,000	-
License & Fees	289,767	231,749	231,749	347,719	115,970
Fine and Forfeitures					-
Public Charge for Services	103,121	125,000	125,000	125,000	-
Intergovernmental Revenue					-
Misc Revenue	44,201	5,038	5,076	5,076	-
Other Financing Sources					-
<b>Total Revenue</b>	<b>838,991</b>	<b>839,449</b>	<b>945,347</b>	<b>986,829</b>	<b>41,482</b>
<b>Expense</b>					
Personnel Services	733,411	766,322	787,329	818,513	31,183
Contractual Services	78,998	33,309	32,794	43,093	10,299
Supplies & Expenses	28,557	26,999	27,404	27,404	(0)
Fixed Charges	38	320	320	320	-
Debt Service					-
Grants, Contributions, Indem	7,815	12,500	12,500	12,500	-
Capital Outlay	-	-	85,000	85,000	-
Cost Reallocation					-
<b>Total Expenditures</b>	<b>848,819</b>	<b>839,449</b>	<b>945,347</b>	<b>986,829</b>	<b>41,482</b>
<b>Net Revenue and Expenditures</b>	<b>(9,828)</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	

Explanations for changes in Budget Amounts are as follows:

**REVENUES:**

General Property Tax	
Other Taxes	
State Aids	
Public Charge for Services	Increase in revenues for Septic Tank Revenue, Land Use, and Plat Book Review
Intergovernmental Revenue	
Misc Revenue	

**EXPENSES:**

Personnel Services	Staffing changes
Contractual Services	Increase in expenses for IT Global Software and Lidar Maintenance Agreement
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	
Cost Reallocation	

## EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
FTE Employees				
Officials/Administrators	1	1	1	1
Professionals	4	5	5	5
First/Mid Level Officials and Managers		2	2	2
Technicians/Para-Professionals	3			
Administrative Support	1	1	1	1
<b>Total</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

SUMMARY	Circuit Court 02-101	Jail Assmt 02-201	Fam Court 02-202	Drivers Imp 02-204	DA 05-101	Clerk 06-101	Dog License 06-805	Buildings 07-101	Fleet 07-140	Snowmobile 07-243	Lake Imp 07-807
<b>Revenues</b>											
General Property Tax	648,819	-	-	-	447,709	351,130	-	2,135,382	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-	-	-
State Aids	174,705	-	-	-	65,791	-	-	176,124	-	111,290	-
License & Fees	-	-	-	-	-	400	23,894	-	-	-	-
Fines & Forfeitures	105,000	40,000	-	30,000	2,050	-	-	-	-	-	-
Public Charge for Services	165,000	-	9,272	-	36,455	26,100	-	302,500	-	-	-
Intergovernmental Revenue	-	-	-	-	-	38,000	-	20,000	167,494	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	10,463	-	-	-
<b>Total Income</b>	<b>1,093,524</b>	<b>40,000</b>	<b>9,272</b>	<b>30,000</b>	<b>552,006</b>	<b>415,630</b>	<b>23,894</b>	<b>2,644,469</b>	<b>167,494</b>	<b>111,290</b>	<b>-</b>

<b>Expenditures</b>											
Operating - 000	-	-	-	-	-	-	-	-	-	-	-
Personnel	734,113	-	-	-	489,849	285,226	-	925,819	17,558	-	-
Professional Services	274,847	-	9,272	-	24,988	49,789	1,854	904,694	7,211	98,640	-
Supplies & Expenses	34,564	-	-	-	36,369	78,914	1,140	197,293	41,209	10,900	15,000
Fixed Charges	-	-	-	-	800	1,700	400	-	101,516	1,750	-
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Other Grants Contributions	50,000	-	-	-	-	-	20,500	82,000	-	-	-
Capital Outlay	-	-	-	-	-	-	-	504,200	-	-	-
Transfers	-	40,000	-	30,000	-	-	-	30,463	-	-	-
<b>Total Expenditures</b>	<b>1,093,524</b>	<b>40,000</b>	<b>9,272</b>	<b>30,000</b>	<b>552,006</b>	<b>415,630</b>	<b>23,894</b>	<b>2,644,469</b>	<b>167,494</b>	<b>111,290</b>	<b>15,000</b>
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(15,000)</b>

FTE	Circuit Court 02-101	Jail Assmt 02-201	Fam Court 02-202	Drivers Imp 02-204	DA 05-101	Clerk 06-101	Dog License 06-805	Buildings 07-101	Fleet 07-140	Snowmobile 07-243	Lakes Imp 07-807
Officials/Administration	1.000	-	-	-	-	1.000	-	1.000	-	-	-
First/Mid Level Officials & Mngrs	-	-	-	-	1.000	-	-	-	-	-	-
Professionals	1.000	-	-	-	-	-	-	-	-	-	-
Technicians/Para-Professionals	-	-	-	-	2.000	-	-	2.840	-	-	-
Administrative Support	10.000	-	-	-	4.000	1.450	-	0.900	0.100	-	-
Skilled Craft/Service Maintenance	-	-	-	-	-	-	-	11.850	0.160	-	-
Protective Service Workers	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>12.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7.00</b>	<b>2.45</b>	<b>-</b>	<b>16.59</b>	<b>0.26</b>	<b>-</b>	<b>-</b>

<b>SUMMARY</b>	<b>Park Ded 07-808</b>	<b>ROD 08-101</b>	<b>Treas 09-101</b>	<b>Law Enf 11-101</b>	<b>Outside Ag 13-101</b>	<b>PH 14-101</b>	<b>WHEPP 14-208</b>	<b>Bioterror 14-209</b>	<b>Birth to 3 14-218</b>	<b>WIC 14-221</b>	<b>Prenatal 14-222</b>	<b>Tobacco 14-223</b>
<b>Revenues</b>												
General Property Tax	-	(20,025)	44,587	7,681,608	150,274	879,982	-	-	132,562	-	-	-
Other Taxes	-	120,000	25	-	-	-	-	-	-	-	-	-
State Aids	-	-	103,000	132,915	-	3,782	-	152,702	88,837	208,247	-	139,035
License & Fees	-	-	-	-	-	50,000	-	-	-	-	-	-
Fines & Forfeitures	-	-	32,000	-	-	-	-	-	-	-	-	-
Public Charge for Services	-	250,000	175	271,850	-	148,100	-	-	52,361	-	40,478	-
Intergovernmental Revenue	-	-	-	62,000	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	100,000	39,500	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	25,000	-	-	-	-	-	-	-	-
<b>Total Income</b>	-	<b>349,975</b>	<b>279,787</b>	<b>8,212,873</b>	<b>150,274</b>	<b>1,081,864</b>	-	<b>152,702</b>	<b>273,760</b>	<b>208,247</b>	<b>40,478</b>	<b>139,035</b>

<b>Expenditures</b>												
Operating - 000	-	-	-	-	-	-	-	7,057	-	-	-	-
Personnel	-	293,884	210,697	6,598,311	-	956,718	-	120,043	166,480	189,368	38,544	123,539
Professional Services	38,000	47,489	21,037	865,904	-	85,236	-	12,601	100,733	10,061	154	10,213
Supplies & Expenses	-	8,602	44,773	447,007	-	38,845	-	12,375	4,748	7,373	1,400	4,323
Fixed Charges	-	-	2,880	4,060	-	765	-	626	1,800	1,445	380	960
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-
Other Grants Contributions	-	-	400	2,750	150,274	300	-	-	-	-	-	-
Capital Outlay	-	-	-	290,641	-	-	-	-	-	-	-	-
Transfers	-	-	-	4,200	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>38,000</b>	<b>349,975</b>	<b>279,787</b>	<b>8,212,873</b>	<b>150,274</b>	<b>1,081,864</b>	-	<b>152,702</b>	<b>273,760</b>	<b>208,247</b>	<b>40,478</b>	<b>139,035</b>
<b>Net Revenue and Expenditures</b>	<b>(38,000)</b>	-	-	-	-	-	-	-	-	-	-	-

<b>FTE</b>	<b>Park Ded 07-808</b>	<b>ROD 08-101</b>	<b>Treas 09-101</b>	<b>Law Enf 11-101</b>	<b>Reg Plan 13-101</b>	<b>PH 14-101</b>	<b>WHEPP 14-208</b>	<b>Bioterror 14-209</b>	<b>Birth to 3 14-218</b>	<b>WIC 14-221</b>	<b>Prenatal 14-222</b>	<b>Tobacco 14-223</b>
Officials/Administration	-	1.000	1.000	1.000	-	1.600	-	-	-	-	-	-
First/Mid Level Officials & Mngrs	-	-	-	5.000	-	1.000	-	-	-	-	-	-
Professionals	-	-	-	-	-	5.610	-	1.000	1.000	1.200	0.500	1.350
Technicians/Para-Professionals	-	-	-	11.650	-	-	-	-	-	0.320	-	-
Administrative Support	-	3.000	2.000	5.000	-	3.300	-	-	1.000	1.250	-	-
Skilled Craft/Service Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Protective Service Workers	-	-	-	58.440	-	-	-	-	-	-	-	-
<b>Total</b>	-	<b>4.00</b>	<b>3.00</b>	<b>81.09</b>	-	<b>11.51</b>	-	<b>1.00</b>	<b>2.00</b>	<b>2.77</b>	<b>0.50</b>	<b>1.35</b>

<b>SUMMARY</b>	<b>Repro Health 14-224</b>	<b>Immun 14-226</b>	<b>Consolid 14-227</b>	<b>Enviro 14-228</b>	<b>Radon 14-229</b>	<b>GAM 15-601</b>	<b>DCF 16-215</b>	<b>DHS 16-216</b>	<b>Vets 18-101</b>	<b>Museum 20-101</b>
<b>Revenues</b>										
General Property Tax	-	-	-	-	-	-	2,401,923	1,506,332	168,712	21,063
Other Taxes	-	-	-	-	-	-	-	-	-	-
State Aids	45,537	-	100,463	-	9,600	-	2,414,268	2,330,005	14,000	-
License & Fees	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-
Public Charge for Services	79,391	46,630	-	226,898	-	8,376,149	268,000	610,925	-	-
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	30,000	-	-
<b>Total Income</b>	<b>124,928</b>	<b>46,630</b>	<b>100,463</b>	<b>226,898</b>	<b>9,600</b>	<b>8,376,149</b>	<b>5,084,191</b>	<b>4,477,262</b>	<b>182,712</b>	<b>21,063</b>

<b>Expenditures</b>										
Operating - 000	-	-	-	-	-	1,851,596	-	-	-	-
Personnel	102,924	17,232	79,320	175,486	6,321	6,054,977	3,121,160	2,076,670	143,756	-
Professional Services	4,252	2,737	7,400	11,704	1,155	58,917	1,714,409	1,654,348	4,901	18,063
Supplies & Expenses	15,635	26,262	11,710	25,347	2,059	2,865	88,556	235,499	17,055	-
Fixed Charges	2,117	400	1,033	14,361	65	43,117	149,585	94,333	-	3,000
Debt Service	-	-	-	-	-	-	-	-	-	-
Other Grants Contributions	-	-	1,000	-	-	-	10,480	416,412	17,000	-
Capital Outlay	-	-	-	-	-	200,000	-	-	-	-
Transfers	-	-	-	-	-	164,677	-	-	-	-
<b>Total Expenditures</b>	<b>124,928</b>	<b>46,630</b>	<b>100,463</b>	<b>226,898</b>	<b>9,600</b>	<b>8,376,149</b>	<b>5,084,191</b>	<b>4,477,262</b>	<b>182,712</b>	<b>21,063</b>
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FTE</b>	<b>Repro Health 14-224</b>	<b>Immun 14-226</b>	<b>Consolid 14-227</b>	<b>Enviro 14-228</b>	<b>Radon 14-229</b>	<b>GAM 15-601</b>	<b>DCF 16-215</b>	<b>DHS 16-216</b>	<b>Vets 18-101</b>	<b>Museum 20-101</b>
Officials/Administration	-	-	-	-	-	1.000	1.000	-	1.000	-
First/Mid Level Officials & Mngrs	-	-	-	-	-	-	4.000	3.000	-	-
Professionals	0.850	0.200	0.900	0.940	0.070	9.000	17.000	13.000	-	-
Technicians/Para-Professionals	-	-	-	-	-	21.600	1.000	-	-	-
Administrative Support	0.300	-	-	1.200	-	4.200	17.750	7.250	1.000	-
Skilled Craft/Service Maintenance	-	-	-	-	-	74.050	2.000	-	-	-
Protective Service Workers	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1.15</b>	<b>0.20</b>	<b>0.90</b>	<b>2.14</b>	<b>0.07</b>	<b>109.85</b>	<b>42.75</b>	<b>23.25</b>	<b>2.00</b>	<b>-</b>

<b>SUMMARY</b>	<b>Extension 21-101</b>	<b>LWRD 22-101</b>	<b>Lime 23-602</b>	<b>Land Info 24-101</b>	<b>Housing 24-206</b>	<b>WI Septic 24-806</b>	<b>Fair 26-101</b>	<b>Corp Counsel 27-101</b>	<b>Forester 28-101</b>	<b>Forester 28-241</b>	<b>Highway 29-701</b>
<b>Revenues</b>											
General Property Tax	286,298	366,067	-	448,034	-	-	23,103	309,247	(61,428)	-	3,225,955
Other Taxes	-	-	-	-	-	-	-	-	-	-	-
State Aids	6,753	248,534	-	51,000	-	10,000	-	519,511	52,302	8,350	1,596,300
License & Fees	10	21,600	-	347,719	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Public Charge for Services	6,050	52,800	664,100	125,000	-	-	-	3,710	151,032	-	-
Intergovernmental Revenue	-	5,000	-	-	-	-	-	-	-	-	2,319,976
Miscellaneous Revenue	-	2,500	-	-	5,076	-	-	-	-	-	49,200
Other Financing Sources	-	-	-	-	-	-	-	-	-	-	-
<b>Total Income</b>	<b>299,111</b>	<b>696,501</b>	<b>664,100</b>	<b>971,753</b>	<b>5,076</b>	<b>10,000</b>	<b>23,103</b>	<b>832,468</b>	<b>141,906</b>	<b>8,350</b>	<b>7,191,431</b>

<b>Expenditures</b>											
Operating - 000	-	-	-	-	-	-	-	-	-	-	10,000
Personnel	108,673	574,604	322,572	818,513	-	-	-	758,275	109,315	-	2,646,279
Professional Services	161,486	59,366	134,244	40,517	2,576	-	12,103	48,141	4,611	-	1,106,207
Supplies & Expenses	28,952	62,431	82,958	27,404	-	-	-	25,852	27,980	8,350	2,573,640
Fixed Charges	-	-	6,600	320	-	-	-	200	-	-	749,210
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Other Grants Contributions	-	100	-	-	2,500	10,000	11,000	-	-	-	-
Capital Outlay	-	-	35,000	85,000	-	-	-	-	-	-	-
Transfers	-	-	70,000	-	-	-	-	-	-	-	106,095
<b>Total Expenditures</b>	<b>299,111</b>	<b>696,501</b>	<b>651,374</b>	<b>971,753</b>	<b>5,076</b>	<b>10,000</b>	<b>23,103</b>	<b>832,468</b>	<b>141,906</b>	<b>8,350</b>	<b>7,191,431</b>
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>-</b>	<b>12,726</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FTE</b>	<b>Extension 21-101</b>	<b>LWRD 22-101</b>	<b>Lime 23-602</b>	<b>Land Info 24-101</b>	<b>Housing 24-206</b>	<b>WI Septic 24-806</b>	<b>Fair 26-101</b>	<b>Corp Counsel 27-101</b>	<b>Forester 28-101</b>	<b>Forester 28-241</b>	<b>Highway 29-701</b>
Officials/Administration	-	1.000	1.000	1.000	-	-	-	1.000	-	-	1.000
First/Mid Level Officials & Mngrs	-	-	-	1.000	-	-	-	1.000	-	-	3.000
Professionals	-	5.000	-	3.000	-	-	-	-	1.000	-	-
Technicians/Para-Professionals	-	-	-	3.000	-	-	-	1.000	-	-	-
Administrative Support	1.800	1.000	-	1.000	-	-	-	6.000	-	-	1.000
Skilled Craft/Service Maintenance	-	-	3.100	-	-	-	-	-	-	-	32.450
Protective Service Workers	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1.80</b>	<b>7.00</b>	<b>4.10</b>	<b>9.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9.00</b>	<b>1.00</b>	<b>-</b>	<b>37.45</b>

<b>SUMMARY</b>	<b>Admin 30-101</b>	<b>Admin-Cont 30-102</b>	<b>Admin-Asset 30-110</b>	<b>Admin - Debt 30-301</b>	<b>Hwy Facility 30-459</b>	<b>Info Tech 32-101</b>	<b>Emp Relations 34-101</b>	<b>ADRC 36-212</b>
<b>Revenues</b>								
General Property Tax	(3,435,634)	-	-	2,808,126	-	678,914	393,808	110,785
Other Taxes	466,120	-	-	-	-	-	-	-
State Aids	597,556	-	-	-	-	-	-	1,403,292
License & Fees	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-
Public Charge for Services	24,000	-	-	-	-	-	-	116,468
Intergovernmental Revenue	-	-	-	-	-	468,245	-	-
Miscellaneous Revenue	481,885	-	-	-	-	-	-	600
Other Financing Sources	3,220,000	-	187,200	15,000	-	-	21,677	-
<b>Total Income</b>	<b>1,353,927</b>	<b>-</b>	<b>187,200</b>	<b>2,823,126</b>	<b>-</b>	<b>1,147,159</b>	<b>415,485</b>	<b>1,631,145</b>

<b>Expenditures</b>								
Operating - 000	-	-	-	-	-	-	-	-
Personnel	704,029	-	-	-	-	503,479	374,215	857,199
Professional Services	264,616	-	-	-	-	492,226	33,055	71,459
Supplies & Expenses	14,682	-	-	-	-	14,164	8,215	210,096
Fixed Charges	366,600	-	-	-	-	-	-	27,720
Debt Service	-	-	-	2,823,126	-	-	-	-
Other Grants Contributions	4,000	-	-	-	-	-	-	464,671
Capital Outlay	-	-	404,000	-	-	137,290	-	-
Transfers	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,353,927</b>	<b>-</b>	<b>404,000</b>	<b>2,823,126</b>	<b>-</b>	<b>1,147,159</b>	<b>415,485</b>	<b>1,631,145</b>
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>-</b>	<b>(216,800)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FTE</b>	<b>Admin 30-101</b>	<b>Admin-Cont 30-102</b>	<b>Admin-Asset 30-110</b>	<b>Admin-Debt 30-301</b>	<b>Hwy Facility 30-459</b>	<b>Info Tech 32-101</b>	<b>Emp Relations 34-101</b>	<b>ADRC 36-212</b>
Officials/Administration	1.05	-	-	-	-	1.00	0.950	1.000
First/Mid Level Officials & Mngrs	1.00	-	-	-	-	-	1.000	-
Professionals	-	-	-	-	-	1.00	-	6.600
Technicians/Para-Professionals	-	-	-	-	-	3.00	-	1.000
Administrative Support	3.50	-	-	-	-	-	2.000	2.000
Skilled Craft/Service Maintenance	-	-	-	-	-	-	-	2.300
Protective Service Workers	-	-	-	-	-	-	-	-
<b>Total</b>	<b>5.55</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5.00</b>	<b>3.95</b>	<b>12.90</b>

SUMMARY	Totals
---------	--------

**Revenues**

General Property Tax	21,703,333
Other Taxes	586,145
State Aids	10,763,900
License & Fees	443,623
Fines & Forfeitures	209,050
Public Charge for Services	12,053,445
Intergovernmental Revenue	3,080,715
Miscellaneous Revenue	678,761
Other Financing Sources	3,509,340
<b>Total Income</b>	<b>53,028,312</b>

**Expenditures**

Operating - 000	1,868,653
Personnel	30,705,150
Professional Services	8,471,215
Supplies & Expenses	4,494,546
Fixed Charges	1,577,743
Debt Service	2,823,126
Other Grants Contributions	1,243,387
Capital Outlay	1,656,131
Transfers	445,435
<b>Total Expenditures</b>	<b>53,285,386</b>
<b>Net Revenue and Expenditures</b>	<b>(257,074)</b>

FTE	Totals
-----	--------

Officials/Administration	19.60
First/Mid Level Officials & Mngrs	21.00
Professionals	70.22
Technicians/Para-Professionals	47.41
Administrative Support	82.00
Skilled Craft/Service Maintenance	125.91
Protective Service Workers	58.44
<b>Total</b>	<b>424.58</b>

1 Resolution No. 59-17  
2 Resolution Affirming Polk County as Sponsor and Managing Coordinator of  
3 The Stower Seven Lakes State Trail

4 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,  
5 WISCONSIN:

6 Gentlemen:

7 WHEREAS, the Wisconsin Department of Natural Resources (WDNR) administers the State Trail  
8 System, through which Polk County has entered into agreements for the cooperative development,  
9 administration and management of Stower Seven Lakes State Trails (Trail); and

10 WHEREAS, in receiving State Trail grants, Polk County has served as sponsor and managing  
11 coordinator for the Trail and has the responsibility to prepare all necessary cooperative plans,  
12 specifications and environmental reports, including citizen participation, for the Trail, and submit them  
13 to WDNR for written approval prior to the commencement of any development or improvement of the  
14 Trail and before implementing any change in use of the Trail; and

15 WHEREAS, in adopting Polk County Resolution No. 43-17, the Polk County Board of Supervisors  
16 expressed its intent for the Polk County to continue as sponsor and managing coordinator of the Trail  
17 and to undertake the initiative of developing a cooperative trail plan for Trail as a multi-use, multi-  
18 season trail;

19 WHEREAS, the initial agreements entered into by WDNR and Polk County for the coordinated  
20 management of the Trail have lapsed; and

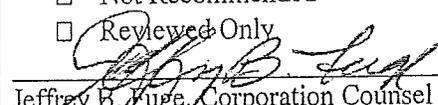
21 WHEREAS, it is in the interest of Polk County to continue as sponsor and managing coordinator of  
22 the Trail.

23 NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors affirms the  
24 commitment of Polk County to serve as sponsor and managing coordinator of the Stower Seven Lakes  
25 State Trail and to perform or carry-out all responsibilities of sponsor and managing coordinator of the  
26 Trail consistent with applicable federal and state law, regulatory provisions and grant conditions.

27 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors agrees to the terms of the  
28 Memorandum of Understanding and Cooperative Easement, attached hereto.

29 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Parks and  
30 Recreations Director to execute and administer on behalf of Polk County the Memorandum of  
31 Understanding and Cooperative Easement.

Resolution No. 59-17  
 Resolution Affirming Polk County as Sponsor and Managing Coordinator of  
 The Stower Seven Lakes State Trail

Funding Source/ Funding Amount:	
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	Passage
Effective Date:	Upon Passage
Dated Submitted To County Board	First Reading – September 19, 2017
Submitted and Sponsored By:	<hr/> <hr/>
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate:  At its regular business meeting on the ____ of _____, 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. <u>59</u> -17: Resolution Affirming Polk County as Sponsor and Managing Coordinator of The Stower Seven Lakes State Trail, as follows:  <input type="checkbox"/> Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against. <input type="checkbox"/> Adopted by unanimous vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by voice vote. <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____ <hr/>	
SIGNED BY:  <hr/> Dean Johansen, County Board Chairperson  Attest: _____ Sharon Jorgensen, County Clerk	

MEMORANDUM OF UNDERSTANDING  
BETWEEN POLK COUNTY AND  
THE STATE OF WISCONSIN, DEPARTMENT OF NATURAL RESOURCES

I. Introduction

The purpose of this Memorandum of Understanding (MOU) is to set forth the agreements and understandings which have been reached between Polk County (County) and the State of Wisconsin Department of Natural Resources (Department) regarding the development, and operation of approximately 13.48 miles of former rail corridor located in Polk County formerly known as the Amery to Dresser State Trail and now known as the Stower-Seven Lakes State Trail (Trail). The property on which the Trail is located (Property) is presently owned by the Department, and has been operated by the County and/or the Friends of the Amery-Dresser State Trail since 2010.

The Department is interested in preserving former rail corridors for trail purposes and in creating trails for public use. The County has developed the Trail through earlier agreements with the Department, and is interested in continuing to maintain and operate the Trail as a public recreational trail. The County and the Department agree to work together to achieve their mutual goals as set forth below, and they agree that this MOU and the trail easement it references shall replace and supersede all earlier agreements between the Department and the County that pertain to the Trail.

II. Description of the Property

The property subject to this MOU is described generally as the grade from Amery to a point just southeast of Dresser, Wisconsin. An exact legal description of the property is attached to this document as Exhibit A and a map of the Property attached hereto as Exhibit B. The trail easement referred to in this MOU, when executed, shall include and incorporate this MOU and all of its exhibits.

III. Consideration

The Department has acquired the grade from Amery to Dresser from the corridor owner. The DNR will execute a trail easement with the County for the purposes contained in this document. The County will operate, repair, and maintain the Trail. The Department will not acquire additional land for the Trail through the eminent domain process.

IV. Obligations of the Department

1. The Department will convey by easement to the County the right to develop, continue to operate, repair, and maintain the Trail as a component of the State Trail System. The County accepts the property "as is" on the date of conveyance.
2. The Department represents that it has made reasonable inquiry and has no reason to believe that hazardous waste, noxious waste, or any other condition of the land subject to this MOU exists that would inhibit the ability of the County to possess and

improve the property as contemplated by this MOU. If, however, such prohibitive conditions are discovered, either the Department shall take all steps reasonably necessary to remove such conditions or the intent of this MOU being frustrated, the MOU shall terminate.

3. The Department will work with the County to identify funding sources for the development and repair of the Trail.
4. The Department will continue to designate the Trail as a "State Trail" under section NR 51.73, Wis. Adm. Code. The Trail will be included in any appropriate list of State Trails.
5. The Department will continue to make its Adopt-A-Trail program available to the County. The Department has an application process for groups interested in adopting a section of State Trail. This program is similar to the Department of Transportation's Adopt-A-Highway program.
6. The Department and the Natural Resources Board, with input from the County, will determine the allowable hunting, fishing, and trapping opportunities on the Property pursuant to section 29.089, Wis. Stats.

#### V. Obligations of the County

1. The County, with the assistance of the Department, will coordinate and prepare a plan for the Trail that describes trail management and development within two years of the conveyance of the easement. Specific recreational uses will be determined through the planning process. Per section NR 44.04 (13), Wis. Adm. Code this cooperatively prepared plan is not required to comply with Chapter NR 44, Wis. Adm. Code; however, the plan shall be consistent with Chapter NR 44, Wis. Adm. Code to the extent practicable.
2. The plan must include, at a minimum:
  - a. A public notification and participation process allowing for public comments on the draft plan.
  - b. A list of allowed trail uses, including where and when they are allowed (e.g. snowmobiles allowed from Hwy Y to the Main Street trailhead, only when snow cover is 6" or greater). Year-round bicycling is encouraged and may be allowed in conjunction with snowmobiling. Walking must be allowed on the Property at all times (section NR 1.61, Wis. Adm. Code).
  - c. A list of hunting, fishing, and trapping activities and areas as determined by the Department and Natural Resources Board pursuant to section 29.089, Wis. Stats. (shown on a map).
  - d. A list of existing and anticipated support facilities (e.g. restrooms, parking lots).
  - e. A map showing locations of existing and anticipated support facilities and use zones.
  - f. Projected development costs.

- g. Plans to address any identified environmentally sensitive or culturally or historically significant areas.
  - h. A set of management alternatives for the Trail, with a preferred alternative (the alternative that will be used) identified.
  - i. An estimated number of users per year.
  - j. The name and address of the office that will be managing the Trail.
  - k. An emergency action plan to include protocols and procedures for responding to reports of potentially hazardous conditions on the Trail.
  - l. The identification of desired vegetation types along the Trail.
3. The County will participate in or conduct public meetings, which are necessary for the establishment and development, management, and improvements of the Trail project, including for any major changes to the trail plan, such as eliminating or adding allowed trail uses or authorizing special events not addressed by the trail plan. Attempts should be made to comply with the intent of Chapter NR 44 Wis. Adm. Code as it relates to public participation.
  4. The Department, via its Division Administrator, shall have final review of and approval authority over the plan.
  5. The County shall, maintain, repair, and operate the Trail located within the County for recreational purposes, as funding becomes available.
  6. The County agrees that the development, construction, maintenance, and repair of the Trail will meet or exceed Department trail standards and any applicable standards mandated by state or federal law. The County further agrees that in operating the Trail, the County will comply with all applicable state and federal laws.
  7. The County shall comply with statutory inspection requirements pursuant to section 23.115(2), Wis. Stats., further described in Department Manual Code 2527.20, and shall provide the Department with a copies of all inspection reports.
  8. Vegetative management.
    - a. Trees
      1. Forest cover. Trees on the Property remain the property of the Department. Any proposed commercial timber sale must be reviewed by the Department. Although cooperative state trails are specifically excluded from forest certification, sustainable forestry practices are encouraged to maintain desired forest cover types. Depending on the desired cover type, different commercial or non-commercial practices may be used. When active management is proposed, the County shall coordinate review of the proposed management activity with appropriate Department staff.
      2. Hazard tree management. Hazard trees should be identified during the biannual property inspections (further described in Section V. 8. herein. If the volume of hazard trees is too large for County staff to handle, it agrees to consider contracting a commercial sale or other approach.

- b. Non-tree vegetation including saplings, shrubs, and herbaceous vegetation
    - 1. Management for routine trail maintenance. A minimum maintained (clear) shoulder of at least 2 feet on either side of the trail tread (the traveled portion of the trail) is recommended. Acceptable maintenance techniques can include mowing, brushing, chainsaw work, and or pesticide application.
    - 2. Habitat conversion or establishment. If there is an opportunity to develop or enhance native habitat types, as established in the trail plan, the County will consult with the Department in the development of habitat projects. Such projects may include developing a prairie on a larger block of land within the trail right-of-way or along the trail corridor. Projects will be considered for approval by the Department if they are not adverse to existing laws or Department policy, and if they do not negatively impact an existing use.
  - c. Pesticide application. Any pesticide application should be in accordance with Department Manual Code 4230.1 concerning DATCP (Department of Agriculture, Trade and Consumer Protection) certification and Department policy. The Department shall be notified of any proposed pesticide application in early fall of the year preceding the proposed application, to ensure that the required process can be followed for pesticide use on Department lands (Department Manual Code 4230.1).
9. The County shall secure and comply with all federal, state and local permits and licenses required for the construction, installation, operation, maintenance, repair, and/or reinstallation of the Trail including, without limitation, zoning, building, health, environmental permits or licenses. The County shall indemnify the Department against payment of the costs therefore and against any fines or penalties that may be levied for the County's failure to procure or to comply with such permits or licenses, and the County shall pay any remedial costs to cure violations of federal, state or local laws. The Department agrees to cooperate with the County in securing any such permits or licenses by providing information and data upon request.
10. The County agrees that any signage or display material relating to the Trail shall clearly identify the property is a State Trail owned by the Department and under the management and control of the County. No commercial advertising shall be allowed on the Property, unless the signage is placed in accordance with Department policy. The County may allow signs providing directional information about Trail-related services. No specific business names, commercial logos or fonts, trademarks, or other advertising shall appear in signage within the Trail corridor. The Department reserves the right to remove non-compliant signage located on the Property. In the event that the Department's signage policy is modified, the above section on signage shall automatically reflect the modification.
11. The County, in connection with this MOU, shall open Trail-related facilities to the general public subject to reasonable rules and regulations, fees, and charges, as outlined below, for the management and operation of the Trail.

A. Rules and regulations.

Pursuant to section NR 45.02, Wis. Adm. Code, the Department retains management, supervision, and control over the Property for the purpose of enforcing Chapter NR 45, Wis. Adm. Code, when needed to protect the public or the Property. Daily routine enforcement remains the responsibility of the County. The County and other local units of government may adopt Chapter NR 45, Wis. Adm. Code provisions by ordinance.

B. Admission Fees.

The County must use the Department's trail pass fee program if it charges a fee for use of the Trail. If admission fees are charged, the State Trail Pass (both annual and daily), the conservation patron license, and senior citizen recreation card issued by the Department shall be honored without additional admission charges. The County shall agree to waive all admission fees on State Parks Open House Day, whose date as determined by the Department, and on National Trails Day. National Trails Day is the first Saturday in June.

If the County uses the Department's trail pass fee program, the County may retain a commission that must be used for Trail operations and maintenance as provided for in section 27.01 (8m), Wis. Stats. A separate Trail Pass Sales Agreement between the County and the Department will be executed, detailing the sales and remittance procedures. The County may use sub-vendors to sell the passes.

If section 27.01(8) or (8m), Wis. Stats., is modified, this section on admission fees shall automatically reflect the modification.

12. In the exercise of its rights herein, including but not limited to the operation of the Property as a Trail, the County shall not discriminate against any member of the public on the basis of age, race, creed, color, handicap, sex, marital status, arrest or conviction records, ancestry, sexual orientation, or membership in the National Guard, state defense force or any other reserve successors or designees.
13. The County may enter into an agreement with a Friends Group which meets the criteria in section NR 1.71, Wis. Adm. Code, and Department policy to carry out the County's duties under this MOU. In recognition of the status of this Trail as a State Trail, the County agrees that the Department shall also be a co-signer of any Friends agreement.
14. The County may enroll volunteers in the Department's Adopt-A-Trail program, in accordance with Department policies and procedures.
15. The County will indemnify and hold harmless the Department and its employees against all claims, damages, costs, and expenses, including reasonable attorney's fees, arising from the performance of this MOU by the County, its agents, contractors, servants, licensees, permittees, or employees. In case any action or proceeding is

brought against the Department or its employees by reason of any such claim, the County, upon notice from the Department, will defend such action or proceeding.

#### VI. General

1. This MOU is subject to all applicable laws and regulations.
2. This MOU may be revised or amended by mutual written agreement of the Department and the County.
3. The Department must approve, and has sole discretion over, all land transactions, crossings, and easements for the Property but the County will be the first point of contact for inquiries from the public and/or private entities on these matters. Guidelines relating to easements for driveway and road crossings will be provided to the County. If a request conforms to the guidelines, it will be referred to the Department. If a request does not conform to Department guidelines, the County will deny the request. The Department retains the right to issue other non-conflicting easements, leases, or permits but shall make every effort to not enter into agreements that would physically alter the Trail or its uses. All proceeds from these transactions shall be payable to the Department.
4. An annual meeting between the County and Department will take place to review development and acquisition progress, operational problems and maintenance standards needing attention and to exchange ideas and information for the good of the Trail project.
5. This MOU shall not be construed as creating a public debt on the part of the Department in contravention of Article VIII, Wisconsin Constitution and all payments or obligations hereunder are subject to the availability of future appropriations.
6. The County assumes complete responsibility for the development, operation, maintenance, and repair of the Trail. The Department has no obligation to develop, operate, maintain, or repair the Trail at any time.
7. This MOU does not create an employment or agency relationship between the Department and the County, any employees or agents of the County, or any third parties.

#### VII. Termination

1. County. The County may terminate this MOU by providing to Department ninety (90) days written notice of said termination. In the event the County terminates this MOU or the easement from the Department, the County will assume compliance responsibility for any state or federal grant obtained for Trail development and support purposes.



Document Number	Document Title
-----------------	----------------

State of Wisconsin Department of Natural Resources P.O. Box 7921 Madison, WI 53707	<b>COOPERATIVE STATE TRAIL          EASEMENT</b>  Section 23.09(10), Wis. Stats. Form 2200-161
---	---

THIS EASEMENT made by and between the State of Wisconsin, Department of Natural Resources (hereinafter referred to as the "Department") and Polk County (hereinafter referred to as the "County").

**RECITALS**

WHEREAS, the Department has acquired the former Amery to Dresser railroad corridor for the purpose of developing, constructing, operating, maintaining and repairing a recreational trail on said lands (hereinafter referred to as the "Trail");

WHEREAS, the Trail is identified in the legal description marked as Exhibit "A" attached hereto and made a part hereof and the maps marked as Exhibit "B" attached hereto and made a part hereof;

WHEREAS, prior to the acquisition of the Trail, the Department and the County entered into a Memorandum of Understanding for the purpose of allowing the County to develop, construct, operate, maintain and repair said Trail;

NOW, THEREFORE, the Department, for mutual benefits and consideration, the sufficiency of which are hereby acknowledged, does hereby convey to the County, a nonexclusive easement for the purpose of developing, constructing, operating, maintaining and repairing the Trail.

It is understood by the Department and the County that this grant of non-exclusive easement is subject to the following conditions:

1. The County shall have the right to develop, construct, maintain, operate and repair, a recreational trail on the above-described lands located within the corridors of the former railroad grade, now known as the "Stower-Seven Lakes State Trail" for the purpose of bicycling, walking, snowmobiling or other mutually agreed upon compatible uses, as determined through the trail planning process as referenced in the Memorandum of Understanding signed \_\_\_\_\_, 2017, marked as Exhibit "C", attached hereto and made a part hereof.
2. The County agrees the Trail will be remain open for public use. If the Trail ever ceases to be used for recreational trail purposes for a period of 2 years, then all easement rights, title and interest to the eased premises shall automatically revert to and revest in the Department without necessity of reentry.
3. The County shall open the Trail and its associated facilities to the general public subject to reasonable rules and regulations, fees, and charges, as the County deems necessary for the management and operation of the recreational trail. Admission fees, if any, charged by the County shall not exceed those established in s. 27.01(7), Wis. Stats. Other fees shall remain similar to those contained in Chapter NR 45, Wisconsin

Recording Area  
 Return: Department of Natural Resources  
 Bureau of Facilities & Land - LF/6  
 P.O. Box 7921  
 Madison, WI 53707-7921  
 Attn: Closing Officer (E- )

Parcel Identification Number (PIN):

Administrative Code. The fees collected shall be split between the Department and the County and spent in accordance with s. 27.01(8m), Stats. If admission fees are charged, the conservation patron license and senior citizen card issued by the Department shall be honored without additional admission charges.

4. Development of the Trail shall conform to Department state recreational trail standards.
5. All fencing, surveying, signing, and similar activities which are related to the development, maintenance and operation of the Trail shall be the responsibility of the County.
6. This easement shall be nonexclusive, and the Department retains the right to sell, lease or convey other easements, including utility easements in and to the eased property, to one or more person(s), company(s) or entity(s), provided that any such subsequent use, lease or conveyance does not interfere with the rights granted hereunder. The Department must approve, and has sole discretion over, all land transactions, trail crossings, and easements for the trail corridor, but the County will be the first point of contact for inquiries from the public and/or private entities on these matters. Guidelines relating to easements for the driveways and road crossings will be provided to the County. If requests conform to the guidelines, they will be referred to the Department for executing an easement, lease, or agreement. If the requests do not conform to Department guidelines, the County will deny the request. All proceeds from these transactions shall be payable to the Department. If the Department conveys any additional easements within the above-described property, the Department will require the respective grantees to restore the recreational trail to the satisfaction of the County.
7. The County shall secure and comply with all federal, state and local permits and licenses required for the construction, installation, operation, maintenance and repair of the recreational trail including, without limitation, zoning, building, health, environmental permits or licenses, and shall indemnify the Department against payment of the costs therefor and against any fines or penalties that may be levied for failure to procure or to comply with such permits or licenses as well as any remedial costs to cure violations thereof. The Department agrees to cooperate with the County in securing any such permits or licenses by providing information and data upon request.
8. The County will not permit any mortgage, pledge, security interest, lien or encumbrance, including without limitation tax liens or encumbrances and liens or encumbrances with respect to work performed or equipment furnished in connection with the construction, installation, repair, maintenance or operation of the recreational trail or any portion of the eased premises.
9. The County agrees to record this easement and to pay all transfer taxes, recording costs or fees, or any similar expense in connection with the recording or filing of this easement.
10. In the exercise of its rights herein, including but not limited to the operation of the eased property as a recreational trail, the County shall not discriminate against any member of the public on the basis of age, race, creed, color, handicap, sex, marital status, arrest or conviction records, ancestry, sexual orientation, or membership in the National Guard, state defense force or any other reserve component of the military forces of the United States.
11. The Department reserves no control over the employment, discharge, compensation of or services rendered by the County employees or contractors, and the County shall be and remain an independent party, and nothing herein shall be construed as inconsistent with the status or as creating or implying any partnership or joint venture between the County and Department and employees of the County or employees of any contractor shall not be considered Department employees.

12. In connection with the performance of any work under the easement, the County agrees not to discriminate against any employee or applicant for employment because of age, handicap, physical condition, developmental disability as defined in s. 51.01(5), Stats., race, religion, sex, color, sexual orientation or national origin regarding employment, upgrading, demotion or transfer, recruitment or recruitment advertising, lay off or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The County agrees to take affirmative action to ensure employment opportunities for persons with physical disabilities.
13. The Department and the County agree that the provisions of Chapter NR 45, Wisconsin Administrative Code, remain applicable to the subject property. Pursuant to s. NR 45.01(1), Wisconsin Administrative Code, the Department retains management, supervision, and control over the property for the purpose of enforcing Chapter NR 45, Wisconsin Administrative Code, when needed to protect the property. Daily routine enforcement remains the responsibility of the County.
14. Initial work to address boundary disputes, encroachment, trespass and other claims shall be the responsibility of the County. Since the County is more familiar with the trail, the County shall act as the first point of contact to identify boundary disputes, encroachments, trespass and other claims and inform the respective landowners of the same. The Department upon mutual agreement of both parties may enter into agreements for remnants of the property not needed for recreational trail purposes. Any such agreements may be subject to approval of the Natural Resources Board and the Governor and also subject to item 17 below. Should any of the adjacent landowners challenge County's and/or the State of Wisconsin's right to develop this trail by way of court action in either State or Federal court, or by other judicial or administrative challenge, the State will fully defend its rights to develop, in conjunction with the County, the trail which is the subject of this easement agreement.
15. The County agrees to save, hold harmless, defend, and indemnify the Department, and all of its officers, employees agents against any and all liability, claims, and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the County's occupancy, use, service, operation, or performance of work in connection with this easement, except for any liability, claim or cost resulting from the negligent or intentional acts or omissions of the Department, its officers, employees or agents.
16. This easement shall be in effect as of the date it is signed by both the Department and the County (whichever signs second).
17. Conveyance of this easement may be encumbered by federal or state railroad interest and subject to future restoration and reconstruction of the right-of-way for rail purposes consistent with Section 208 of the National Trails System Act Amendment of 1983, Publ. L. No. 98-11 (16 U.S.C. 1247(d)) or Wis. Stat. s. 85.09, including possible termination of this easement, and subject to reservations, exceptions and leases, agreements and permits authorized by the former railroad company or owners, or the Department prior to the execution of this easement. The Department shall provide written notice of the necessity for the reestablishment of railroad or future highway project, which may result in the termination of this easement upon the discretion of the railroad or WisDOT. The County shall: (1) not materially change the grade or topography of the Trail; (2) not construct and install or remove any permanent improvement which violates American Railway Engineering and Maintenance-of-Way Association ("AREMA"), or its successors, published practices and procedures or would make such reestablishment of railroad impracticable; and (3) not allow the installation of any facility, above or below grade that does not conform to AREMA's standards or clearances for railroad.

END OF CONDITIONS



Polk County Environmental Services Committee  
Report on Petition to Establish Magnor Barbo Public Inland Lake Rehabilitation District

Pursuant to Wisconsin Statute § 33.26, the Polk County Environmental Services Committee issues this report concerning its recommendation to the Polk County Board of Supervisors to order the establishment of the Magnor Barbo Public Inland Lake Rehabilitation District.

The recommendation is based upon the following findings and conclusions:

1. On June 29, 2017, the Polk County Clerk receive a verified petition to establish the Magnor Barbo Public Inland Lake Rehabilitation District.
2. On July 26, 2017, after providing notice of public hearing, the Committee held a public hearing on the petition.
3. After the public hearing, the Committee found that the petition filed satisfies the statutory requirements for a petition to establish a public inland lake rehabilitation district.
  - a. The proposed name of the district is the Magnor/Barbo Public Inland Lake Rehabilitation District.
  - b. The necessity of the district is to improve water quality and lands within the district.
  - c. Public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district and that the lands to be included therein will be benefited by such establishment of the district.
  - d. The petition attached and incorporated a legal description and a map of the proposed district.
4. The Committee found that the petition is signed by the statutory requisite of persons constituting 51 percent of the landowners or the owners of 51 percent of the lands within the proposed district. The Committee found that the proposed district consists of 157 parcels and that the petition contains signatures of 83 owners of parcels within the district, 52.9 percent of the landowners of lands within the district.
5. The Committee concluded that testimony supported a finding that that the proposed district is necessary and that public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district and that the lands to be included therein will be benefited by such establishment of the district. Testimony supported the need for the district to provide funding and research on phosphorous and nitrate level as a part of an effort to increase walleye and other fish populations. Testimony stated that only through establishment of a

district would all properties benefit from repair of boat landings, clean beaches and improved water quality. Testimony supported that public health would benefit through clean water initiatives. Testimony clarified that the proposed district on necessity included both lakes Magnor and Barbo as connected bodies of water. Testimony and emails were also received into the record requesting that properties on Barbo be removed from the proposed district.

6. On unanimous vote, the Committee recommended to Polk County Board of Supervisors to adopt as and for findings on the petition the above findings.
7. On vote of 4 to 2, the Committee adopted a recommendation to the Polk County Board of Supervisors to issue an order to establish the Magnor/Barbo Public Inland Lake Rehabilitation District with district boundaries as contained in the petition.

The above report adopted the 4<sup>th</sup> day of October 2017.

---

Kim O'Connell, Chairperson  
Environmental Services Committee

Attachments: Petition to Establish the Magnor/Barbo Public Inland Lake Rehabilitation District.  
Committee Minutes of July 26, 2017 meeting  
Committee Minutes of October 4, 2017 meeting