



MINUTES
Health and Human Services Board
 Government Center, Conf. Room A&B
 Balsam Lake, WI 54810, Tuesday, October 9, 2018

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Absent
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present: Marilyn Blake, Deputy County Clerk; Tonya Eichelt, Interim Community Services Director; Lisa Lavasseur, Behavioral Health Director; Chad Hoag, Interim Child Support Administrator; Jeff Fuge, Interim County Administrator; Maggie Wickre, Finance Director; Andrea Jerrick, Employee Relations Director/Deputy County Administrator; Member of the Press

Public Hearing declared open by Vice-Chairman Demulling @ 9:34 a.m. Chairman Bonneprise joined the meeting at 9:35 a.m. and control of the public hearing was turned over to him. Chairman Bonneprise asked if anyone was present to make public testimony regarding the Community Services Budget.

Eddie Emerson of The Inter-County Leader asked questions regarding the budget. Interim County Administrator Fuge responded to the questions regarding the information requested by Mr. Emerson.

Chairman Bonneprise declared the public hearing closed at 10:00 a.m.

Chairman Bonneprise called the Health and Human Services Board meeting to order at 10:05 a.m.

Chairman Bonneprise declared a break from 10:05 a.m. to 10:10 a.m.

Chair called for a motion to approve the agenda. **Motion** (Demulling/Larsen) to approve the agenda. **Motion** carried on a unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the September 11, 2018 minutes. **Motion** (Alleva/Prichard) to approve the September 11, 2018 minutes. **Motion carried** by unanimous voice vote.

Public Comment: None

Reports and Presentations

Law Enforcement Investigators, Tony Grimm and Andrew Vitalis gave an in-depth discussion of the methamphetamine and other substance abuse in Polk County. They included information on the difficulty of prosecuting these types of cases. They discussed the significant impact these problems have on Polk County citizens and Polk County staff resources in several departments.

Lisa Lavasseur gave a presentation about the mental health services provided at the Behavior Health Clinic.

Tonya distributed a hand out regarding the HIAP talking points for board members. Tonya also handed out a draft resolution for the members to review. This is regarding establishing an resolution to be placed in the code of the County of Polk, to incorporate Health In All Policies in all policy decisions at Polk County.

There was discussion about the Proposed 2019 Operating and Capital Budget Relating to the Assigned Functions of the Health and Human Services Board. Chairman Bonneprise called for a motion on the budget. **Motion** (Alleva/Larsen) for the Health and Human Services Board to recommend the Interim Administrator's recommendation on the departmental budgets in the proposed 2019 budget for public hearing. **Motion** passed on a unanimous voice vote.

The 2018 Work Plan was reviewed and items added. The Program Review for November will be Western Wisconsin Working for Tobacco Free Living (W3TFL). Discussion/Action items include an update on the Electronic Health Record in Behavioral Health and the HIAP Resolution.

The November 13, 2018 HHS meeting will be held at GOLDEN AGE MANOR IN AMERY at 10:00 a.m.

Chairman Bonneprise called for a motion to adjourn. **Motion** (Lagus/Alleva) to adjourn. **Motion** passed on a unanimous voice vote. Meeting adjourned at 11:58 a.m.

Respectfully submitted,
Marilyn Blake
Deputy County Clerk



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson@co.polk.wi.us

***AMENDED* AGENDA AND NOTICE OF MEETING**
HEALTH AND HUMAN SERVICES BOARD
Public Hearing on 2019 Community Services Budget
9:30 a.m.

Conference Room A & B
Tuesday, October 9, 2018
Health and Human Services Board
Conference Room A & B
10:00 a.m.

A quorum of the County Board may be present

¹Amendments Added or Revised in Amended Notice Issued October 2, 2018

Materials: September 11, 2018 Minutes; 2018 Work Plan, Polk County Community Services Public Notice

1. Call to Order-Public Hearing - Chairman Bonneprise-9:30 a.m.
2. Public Hearing on 2019 Polk County Community Services Budget
3. Close Public Hearing – 10:00 a.m.
4. Call to Order Health and Human Services Board Meeting-Chairman Bonneprise
5. Approval of Agenda
6. Approval of Minutes for September 11, 2018
7. Public Comment
8. Reports and Presentations:
 - a. Law Enforcement update/discussion on methamphetamine and other substance use in Polk County (LE Investigators)
 - b. Mental Health services offered at Behavioral Health Clinic (Lisa)
 - c. Legislative Event Report (Board Members)
 - d. HIAP talking points (Brian)
9. ¹Develop Recommendations Concerning the Proposed 2019 Operating and Capital Budget Relating to the Assigned Functions of Community Services Division; Golden Age Manor Nursing Home and Child Support Agency.
10. Review and Revision of 2018 Work Plan
11. Subject matters for next meeting – November 13, 2018-**Meeting to be held at Golden Age Manor**
12. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Board of Health and Human Services
2018 Workplan – v04/10/2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> • Finalize 2018 Work Plan • BHHS accomplishments • BHHS Satisfaction Survey • RADON program 	<ul style="list-style-type: none"> • Finalize plan for program evaluation • Policy 10 – HHS Board section • Vacant Board Position update
February	No meeting	
March	<ul style="list-style-type: none"> • 2017 Division Performance Measures Report – Postpone until April • Legislative Event report from January • GAM and VSO Updates 	<ul style="list-style-type: none"> • Program Evaluation– Juvenile Justice
April	<ul style="list-style-type: none"> • Division Strategic Plan Update • Tobacco Program Updates – Elizabeth Hagen • Preliminary End of Year Financial Report 	<ul style="list-style-type: none"> • Follow up of JJ Program Evaluation
May	<ul style="list-style-type: none"> • Consideration/reconsideration of County Board priorities in Health and Human Services Programs • Policy 10 • Legislative Event Report • Zero Suicide Program – Corby Stark • Follow up of BHHS satisfaction survey 	<ul style="list-style-type: none"> • Program Evaluation - B-3 • Orient New Board Members
June	<ul style="list-style-type: none"> • Department Annual Reports • Medical Examiner Update 	<ul style="list-style-type: none"> • Discussion and consideration of Committee duties, resp. and assigned functions • Family Health Educator update
July	<ul style="list-style-type: none"> • VSO and GAM mid-year reports 	<ul style="list-style-type: none"> • Program Evaluation - Emergency Services • Health in All Policies (HIAP)-Appleton Model
August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable 	

Polk County Board of Health and Human Services
2018 Workplan – v04/10/2018

September	<ul style="list-style-type: none"> • Annual Budget Review • Program Evaluation • Legislative event October 15, 2018 	<ul style="list-style-type: none"> • Program Evaluation-Child Support
October	<ul style="list-style-type: none"> • Annual Budget Amendments • Public Hearing *9:30 start 	<ul style="list-style-type: none"> • Law Enforcement update/discuss methamphetamine and other substance use issues in Polk County (Investigators) • Community Services staff update on mental health services offered at Polk County Behavioral Health Clinic (Lisa) • HIAP talking points for Board to use with constituents (Brian)
November	<ul style="list-style-type: none"> • Legislative Event Report if applicable • Program Evaluation-W3TFL, MJC Western Wisconsin Working for Tobacco Free Living, Multi-Jurisdictional Coalition 	<ul style="list-style-type: none"> • Program Evaluation TBD • Hold meeting at GAM • Update Electronic Health Record-Behavioral Health • HIAP Resolution
December	<ul style="list-style-type: none"> • Develop 2019 Work Plan • Update on Division Strategic Plan Progress 	
January 2019	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Unity Model-Unity School Social Worker, Unity Staff, DCF staff