



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

### GENERAL GOVERNMENT COMMITTEE

Government Center

County Board Room

Balsam Lake, WI 54810

Tuesday October 21, 2014 4:00 p.m.

**Purpose:** Review and Action on selected items as listed below

**Documents:** Minutes of October 9<sup>th</sup>, 2014

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda	
Approval of minutes for October 9, 2014 General Government	
Public comment	
New business	County Administrator
<ol style="list-style-type: none"><li>1. Consideration of the Amendments to Submitted Proposal of the 2015 Operating and Capital Budget.</li><li>2. Resolution to Amend the 2014 Approved Budget to Fund an Energy-Efficient Lighting Project</li></ol>	
Future agenda items	Committee members
Adjourn	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

**MINUTES**  
**General Government Committee**  
County Board Room  
Balsam Lake, WI 54810  
1:00 p.m., Thursday, October 9<sup>th</sup>, 2014

**Meeting called to order by Committee Chair Hallberg @ 1:00 PM.**

**Members present**

Attendee Name	Title	Status
Josh Hallberg	Chair	Present
Russ Arcand	Supervisor	Present
Larry Jepsen	Supervisor	Present
Ken Sample	Supervisor	Present
Pat Schmidt	Supervisor	Present

Also Present Tammy Peterson, Executive Secretary; Dana Frey, County Administrator; Maggie Wickre, Finance Manager, Jeff Fuge, Corporate Counsel , and Todd Demers, Director of IT

**Approval of Agenda-** Chairman Hallberg called for a motion to approve agenda. **Motion** (Jepsen/ Schmidt) to approve agenda. Motion carried.

**Approval of Minutes-** Chairman called for a motion to approve the minutes of the September 19<sup>th</sup>, 2014 and the changes to June 12<sup>th</sup> and August 18<sup>th</sup>, 2014 minutes requested by Supervisor Sample. **Motion** (Sampson/Arcand) to approve minutes. Motion carried by unanimous voice vote.

Committee Chairman Josh Hallberg handed out ballots for the election of a new committee chair pending his resignation from that position. Tammy Peterson, Executive Secretary, collected the ballots. Results were 3 votes for Supervisor Sample and 2 votes for Supervisor Jepsen. Supervisor Sample is the new chairman.

**Public Comment** – None

**New Business**

Administrator Dana Frey addressed monthly/quarterly reports and 2015 budget issues.

Mr. Frey also discussed the consideration of recommendations and amendments for the submitted proposal of the 2015 Operating and Capital Budget.

Corporate Counsel, Jeff Fuge spoke on the Resolution to Authorize Application for 2015 Federal Reimbursements for Legal Services on Title IV-E Cases Involving Termination of Parental Rights and Children in Need of Protection or Services.

Mr. Fuge also spoke on the recommendation on transfer of CHIPS cases from District Attorney's to office of Corporation Counsel. This is effective September 1, 2015. **Motion** (Jepsen/ Arcand) to recommend resolution to County Board. Motion carried by unanimous voice vote.

Librarians Chris Byerly and Sara Adams handed out and discussed resolution and a chart of ACT 150 showing levels at 100%, 80% and 70%. Supervisor Schmidt and Chair Sample requested data before the October 21<sup>st</sup>, 2014 County Board meeting.

1. What percent of contribution are the other counties in IFLS, nine in total, receiving under ACT 150?  
and
2. What is the minimum contribution that villages and cities are required to levy to opt out of ACT 150 levies and how many are at the minimum?

**Motion** (Jepsen/ Sample) to move forward to County Board as a recommendation that the funding level be increased to 80% with administration to conduct a financial analysis of this change. Motion adopted by a vote 4 to 1, with Supervisor Hallberg voting no.

Director of Information Technology, Todd Demers discussed the County Board room technology project. Mr. Demers spoke on two projects to consider. The project cost for presentations would be \$3,313.00 that would be speakers, 2 projectors, and 2 satin screens. The audio project cost would consist of a wireless microphone system at a cost of \$10,764.00.

Administrator Frey stated that the costs of the \$10,764 component could be significantly reduced if board room remodel eliminated portable aspects of desks.

**Motion** (Schmidt/ Hallberg) to move the \$3,313.00 project to County board for discussion. **Motion** (Schmidt/ Jepsen) to amend the previous motion and move forward with both projects in the amount of \$14,077.00 to County Board for discussion. Motion carried by unanimous voice vote.

**Future Items:** Next meeting October 21<sup>st</sup>, 2014 before County Board at 4:00PM.

**Adjourn - Motion** (Schmidt/ Hallberg) to adjourn. Meeting adjourned at 3:18 PM.

Resolution No. \_\_\_\_-14

Resolution to Amend the 2014 Approved Budget to Fund an Energy-Efficient Lighting Project

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, Polk County has applied for and received a grant for a lighting project at the Justice Center that will reduce energy costs by an estimated \$6,689; and

WHEREAS, it is in Polk County's best interests that this project be implemented as soon as possible due to fund availability and these immediate energy savings; and

WHEREAS, the Polk County Board of Supervisors has established an Asset Protection and Internal Investment Fund to fund projects that provide such long-term savings; and

WHEREAS, there are adequate funds in this account to pay for this project, with a payback of under three years; and

WHEREAS, pursuant to Polk County Policy 880, Budget Preparation and Execution, and Wisconsin Statute Section 65.90 the County Board of Supervisors must approve a budget modification to expend such funds.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors does hereby authorize and approve an amendment to the 2014 adopted budget to transfer \$16,000 from the Asset Protection and Internal Investment Fund to the Buildings Department for purposes of this lighting project.

BE IT FURTHER RESOLVED that the Polk County Buildings Director is authorized to implement this project and to enter into any agreements needed pursuant thereto.

BE IT FURTHER RESOLVED that the Polk County Clerk is directed to cause to be published notification of this amendment in a timely fashion consistent with Wisconsin Statute Section 65.90(5)(a).

Funding Source/ Funding Amount:	Asset Protection and Internal Investment Fund: \$16,000
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	

Effective Date:	Upon Passage
Dated Submitted To County Board	October 21, 2014
Submitted By:	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  _____	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  _____
Dana Frey, County Administrator	Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate:  At its regular business meeting on _____, ____, 2014, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ____ - ____: Resolution to Amend the 2014 Approved Budget to Fund an Energy-Efficient Lighting Project, as follows:  <input type="checkbox"/> Adopted by a vote of two thirds of the entire membership _____ in favor and _____ against. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____ _____ _____	

SIGNED BY:

\_\_\_\_\_

William F. Johnson, IV, County Board Chairperson

Attest: \_\_\_\_\_

Carole T. Wondra, County Clerk



## MINUTES

### General Government Committee

County Board Room

Balsam Lake, WI 54810

4:00 p.m., Tuesday, October 21<sup>st</sup>, 2014

**Meeting called to order by Committee Chair Sample @ 4:00 PM.**

#### Members present

Attendee Name	Title	Status
Ken Sample	Chair	Present
Russ Arcand	Vice Chair	Present
Larry Jepsen	Supervisor	Present
Josh Hallberg	Supervisor	Present
Pat Schmidt	Supervisor	Present

Also Present Dana Frey, County Administrator and Maggie Wickre, Finance Manager

**Approval of Agenda-** Chairman Sample called for a motion to approve agenda. **Motion** (Jepsen/ Schmidt) to approve agenda. Motion carried.

**Approval of Minutes-** Chairman called for a motion to approve the minutes of the October 9<sup>th</sup>, 2014. **Motion** (Arcand/ Jepsen) to approve minutes. Motion carried.

**Public Comment** – None

#### New Business

Administrator Frey discussed the consideration of recommendations and amendments for the submitted proposal of the 2015 Operating and Capital Budget.

#### **Amendment 1, to Increase Museum Funding**

**Motion** (Arcand/Jepsen) that Amendment #1 Museum for \$12,467 move forward to County Board without a recommendation from the General Government Committee. Motion carried by unanimous voice vote.

#### **Amendment 2, to Fund Solar Energy Study**

**Motion** (Arcand/Schmidt) that Amendment #2 Solar Energy Study for \$5,750 move forwarded to County Board without a recommendation from the General Government Committee. Motion carried by unanimous voice vote.

#### **Amendment 3, to Fund Drug Court (part of CJCC)**

**Motion** (Jepsen/Arcand) that Amendment #3 Drug Court for \$25,000 be funded out of levy conditional upon equivalent match funding from outside source and forwarded to the County Board with the changes recommended by the General Government Committee. Passed 4-1, with Supervisor Schmidt voting no.

**Amendment 4, to Fund Boardroom Technology upgrade**

Amendment #4 Boardroom technology upgrade for \$6,577 required no motion.

**Amendment 5, to Increase Tourism Funding**

**Motion** (Jepsen/Arcand) that Amendment #5 Tourism for \$1,000 be funded out of levy and forwarded to County Board with the recommendation of the General Government Committee. Passed 3-2, with Supervisor's Sample and Schmidt voting no.

**Amendment 6, to Fund a Lake Study in the Town of Milltown**

**Motion** (Arcand/Schmidt) that Amendment #6 Lake Study for \$31,395 and forwarded to County Board with no recommendation of the General Government. Passed 4-1, with Supervisor Jepsen voting no.

Administrator Frey discussed the Resolution to amend the 2014 Approved Budget to Fund an Energy-Efficient Lighting Project. **Motion** (Jepsen/Hallberg) to move to County Board with a recommendation by the General Government Committee. Motion carried by unanimous voice vote.

**Next meeting:** November 7<sup>th</sup>, 2014 at 10:00 a.m. to review technical amendments to the budget. November 13<sup>th</sup>, 2014 has been canceled.

**Adjourn - Motion** (Jepsen /Schmidt) to adjourn. Meeting adjourned 5:00 P.M.