POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email: sharon.jorgenson@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
County Board Room
Wednesday, October 9, 2019 at 9:00 a.m.
A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O'Connell
2. Approval of Agenda
3. Approval of minutes for September 25, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Budget Report from Administrator Osborne
7. Annual Budget Recommendations and Amendments Regarding Functions Assigned to Committee
8. Tax Delinquent Properties
   a. Update and Possible Action on disposition of Woodley Property
   b. Update Regarding Greenway/Viresco Property
9. Forestry
   a. Update Regarding Sterling Tower
   b. Discussion and Possible Action Regarding Resolution No. 42-19: Resolution to Adopt 2020 Polk County Forest Annual Work Plan
   c. Discussion and Possible Action Regarding Resolution No. 41-19: Resolution to Authorize 2020 County Forest Variable Acreage Share Loan
10. Discussion and Possible Action Regarding Resolution No. 33-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Livestock Facilities
11. Discussion and Possible Action Regarding Resolution No. 36-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Large Scale Hog/Swine Farming Facilities
12. Discussion and Possible Action Regarding Invitation to Tour Turnip Rock Farm in Clear Lake
13. Parks, Recreation and Trails, and Dams
    a. Trails update
    b. Update on Outdoor Recreation Plan and Survey Results
    c. Update Regarding Atlas Dam
    d. Update on Trail Consultant
14. Zoning
    a. Review and Discussion on Possible Amendments to the Polk County Shoreland Protection and Comprehensive Land Use Ordinances Regarding CAFOs as a Conditional Use Permit

15. Review and discussion of Functional Areas assigned to the Committee for the Purpose of scheduling Program Evaluation of Functional Assigned Areas
16. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
17. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, September 25, 2019

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Absent
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Maggie Wickre, Finance Director; Nick Osborne, County Administrator; Malia Malone, Corporation Counsel; Tim Anderson, County Planner; Emil Norby, Highway Commissioner; Tina Riley, Administrative Assistant – Parks and Buildings; Mark Gossman, Forest Administrator; Steve Geiger, Interim Director, Land Information, Ben Elfelt, Parks and Trails Coordinator; members of the public and of the press.

Meeting called to order by Chair O'Connell at 9:03 A.M.

Approval of Agenda- Chair O'Connell called for a motion to approve the agenda. **Motion** (Edgell/Route) to approve the agenda with said changes, carried by unanimous voice vote.

Approval of Minutes – Chair O'Connell called for a **motion** to approve the minutes of the September 11, 2019 meeting. **Motion (**LaBlanc/Route) to approve the minutes of the September 11, 2019 meeting as published carried by unanimous voice vote.

Public Comment – One public comment was received by the Committee

Receipt of Information from Supervisors not seated as Committee Members on Matters Noticed – No information was received from Supervisors not seated as committee members.

Review and Develop Recommendations on Administrator's Proposed 2020 Operating and Capital Budget Concerning Functions Assigned to Committee. County Administrator asked the Committee if they would prefer to review the budget at their next meeting. By consensus of

the committee the budget presentation will be on the October 9 agenda.

Tax Delinquent Properties
Chair O'Connell recognized Highway Commissioner/Division Head Norby and Tina Riley, Administrative Assistant, for the purpose of receiving information regarding the online sale through Wisconsin Surplus Auction which closed September 10, 2019 of remaining tax deed properties located at: 252 US Highway 8, Town of Beaver, formerly known as the Wild Card Steakhouse and 340th Ave, Town of Clam Falls. The auction on these properties resulted in bids below minimum bid required in the auction. Since the close of the auction, the bidder has raised the bid to $42,700 on the property at 252 US Highway 8, Town of Beaver (Wild Card Steakhouse). **Motion** (Route/LaBlanc) to accept the new offer ($42,700) for the 252 US Highway 8 property, carried by unanimous voice vote.
The property located at 340th Ave in the Town of Clam Falls property has been in three auctions and the current bid at the last auction was for $1,535. **Motion** (Route/LaBlanc) to sell this property at 340th Ave in the Town of Clam Falls at the current bid ($1,535), carried by unanimous voice vote.

The Committee received an update from Administrator Osborne regarding the status on the Greenwhey property located in Turtle Lake. The sale was finalized and the purchase agreement will go for court approval around Labor Day. Administrator Osborne will get more information about the payment plan in place

Update regarding Woodley Property: The Committee received information from Interim director Steve Geiger, Land Information that his office finished staking the Woodley property creating three lots and an outlot. The process of putting the map together is underway. This will be addressed on the committee agenda for the October 9, 2019 meeting.

Forestry

Chair O'Connell recognized Forest Administrator Mark Gossman for the purpose of receiving information. The committee received an update regarding the Sterling property donation. The property appraised at $216,000 and the appraisal was given to the donor for their consideration.
Committee received a handout from Paul Heimstead, WI DNR Forester showing the timeline for updating the County Forest Comprehensive Plan Use plan for 2021-2035. The current plan expires in the end of the year 2020.

Supervisor Edgell inquired about the towers in Sterling Township. An item regarding the Sterling towers will be added to the October 9, 2019 agenda.

Chair O'Connell brought to the floor, for discussion and possible action, Resolution No. 40-19: Resolution to Pursue the Option of Contract Crushing and Explore Other Operational Efficiencies (in regard to Polk County Lime Quarry). Chair O'Connell called upon Administrator Osborne and Highway Commissioner Norby to provide information to the committee regarding the resolution.

Motion (Edgell/Route) to approve Resolution No. 40-19 and recommend to the County Board for passage, carried by voice vote with 4 yes and 1 opposed.

The Committee received updates regarding trails from Forester Mark Gossman. Gossman provided and update on the Outdoor Recreation Plan Meeting held 9/24/19 and responses to the public survey.
The Committee received an update on the Atlas Dam that the Polk County Land and Water Engineer is working on the assessment of the dam. Administrator Osborne updated the Committee on the Trail Consultant RFP.

Next Meeting: Wednesday, October 9, 2019 at 9:00 A.M. Future agenda items: Forestry Resolutions, 2020 Operating and Capital Budget recommendations, update on Sterling tower(s), Parks, Recreations and Trails and Dams: Trails updates, Update regarding Atlas Dam, Update on Trail Consultant, Update and Possible Action Regarding Woodley property, CAFO resolutions, maybe zoning will have something for next meeting, Tourism Rooming house revisited.

October 23, 2019 Agenda Item: Update on Outdoor Recreation Plan and survey results.

Chairman O'Connell called for a motion to adjourn. **Motion** (Edgell/Route) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 9:43 a.m.

Respectfully submitted,

Maggie Wickre
Finance Director

Environmental Services

2020 Budget

September 17, 2019

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Register of Deeds

Sally Spanel, Register of Deeds

DEPARTMENT DESCRIPTION:

The Register of Deeds is an elective office that is responsible for public records retained at the county level.

MISSION:

To provide and protect the official county repository for:
- Real Estate records; real property related Financing Statements; Vital Records.
- To provide safe archival storage and convenient access to these public records.
- To implement statutory changes, system modernization, program and procedure evaluation, and staff development to assure a high level timely service for our citizens/customers.

LINK TO COUNTY BOARD STRATEGIC GOALS:

Preservation of the public record through technology; commitment to service.

STRATEGIC PRIORITIES:

1. Provide access of real estate and vital records.
2. Maintain and preserve the records as required statutorily.

PROGRAM OVERVIEW:

Provide citizens with access to recorded documentation, statewide issuance of vital records, and genealogy information.

LIST OF SERVICES BOTH INTERNALLY AND EXTERNALLY PROVIDED BY YOUR DEPARTMENT:

Recording and maintenance of legal documentation, coordination with State of Wisconsin Department of Revenue, issuance of vital records (birth, death, marriage), genealogy access.

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Register of Deeds

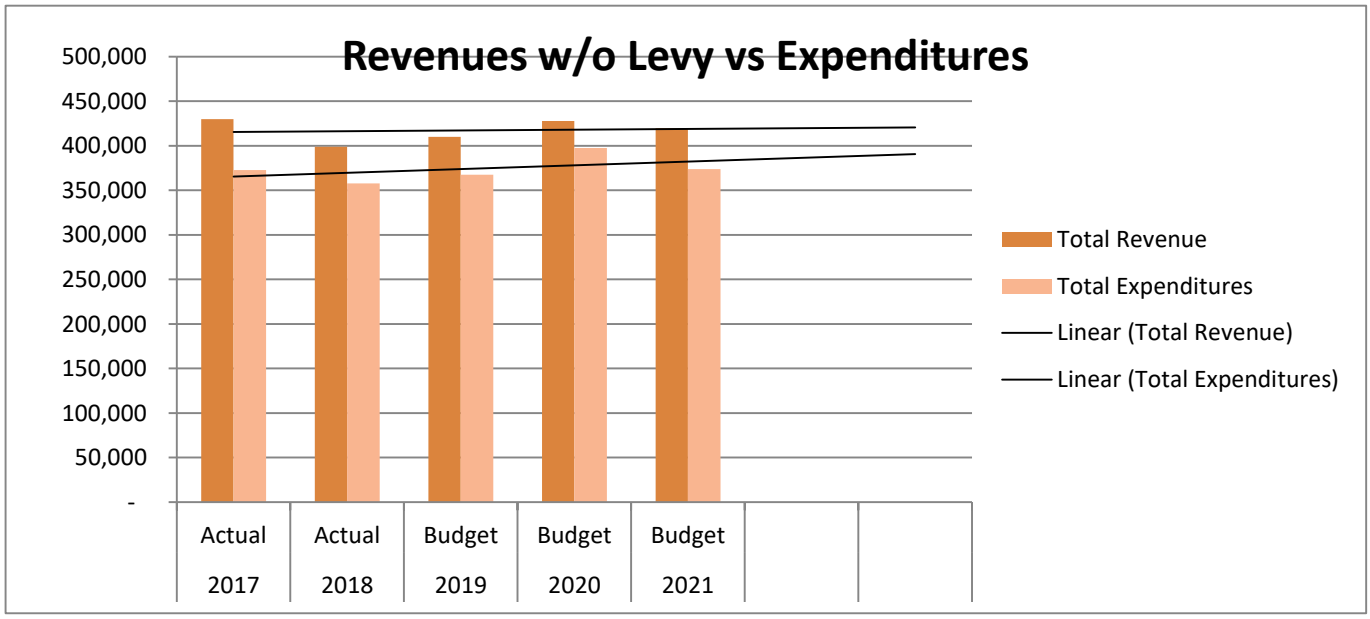
Sally Spanel, Register of Deeds

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
Revenue						
General Property Tax	(64,638)	(20,025)	(42,450)	(43,405)	(30,272)	(45,769)
Other Taxes	164,852	150,704	135,000	135,000	148500	135000
Public Charge for Services	265,039	248,056	275,000	279,125	279125	284707
Other Financing Sources						
Total Revenue	365,253	378,735	367,550	370,720	397,353	373,938
Expense						
Personnel Services	286,659	295,110	295,906	297,834	311,570	299,784
Contractual Services	72,543	56,708	62,124	63,366	76,263	64,634
Supplies & Expenses	13,601	5,773	9,520	9,520	9,520	9,520
Cost Reallocation						
Total Expenditures	372,802	357,591	367,550	370,720	397,353	373,938
Net Revenue and Expenditure	(7,549)	21,144	-	-	-	-

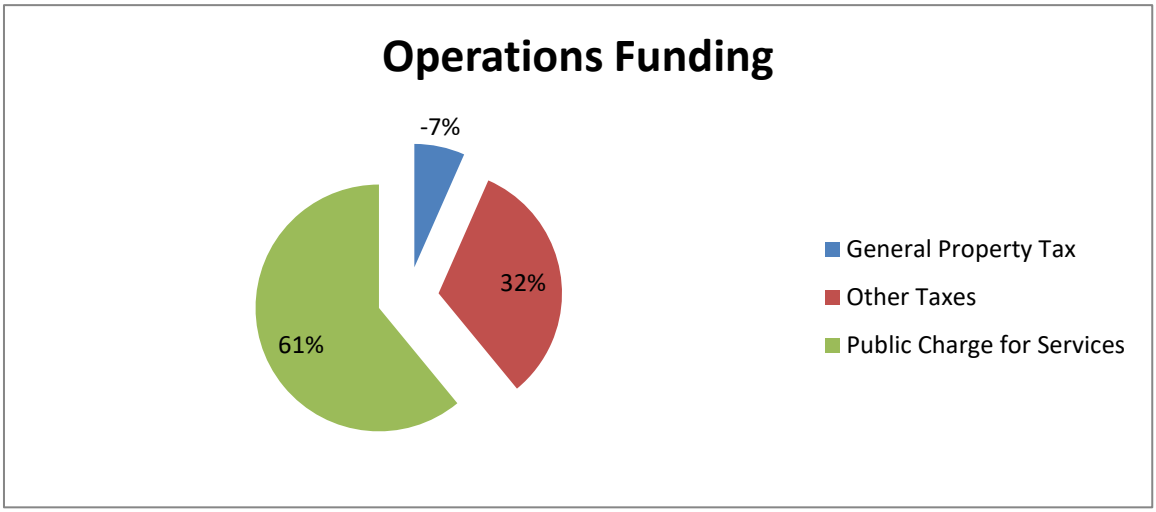
EMPLOYMENT BY JOB CLASSIFICATION:

	2017 Budget	2018 Budget	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
FTE Employees						
Officials/Administrators	1	1	1	1	1	1
Administrative Support	3	3	3	3	3	3
Total	**4**	**4**	**4**	**4**	**4**	**4**



2020 Budget Presentation

2019 Budget Prep	Published 2020	Administrator 2020	Difference	Amended 2020
Revenue				
General Property Tax	(43,405)	(30,272)	13,133	
Other Taxes	135,000	148,500	13,500	
Public Charge for Services	279,125	279,125	-	
Total Revenue	370,720	397,353	26,633	
Expense				
Personnel Services	297,834	311,570	13,736	
Contractual Services	63,366	76,263	12,897	
Supplies & Expenses	9,520	9,520	-	
Total Expenditures	370,720	397,353	26,633	
Net Revenue and Expenditure	-	-	-	



Notes:

Revenue	
General Property Tax	Increased for staffing adjustments
Other Taxes	Real Estate Transfer Fees are predicted to increase
Public Charge for Services	
Misc Revenue	
Total Revenue	

Expense	
Personnel Services	Slight adjustment in personnel
Contractual Services	Increase in software maintenance agreement
Supplies & Expenses	
Total Expenditures	
Net Revenue and Expenditures	

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Register of Deeds

Sally Spanel, Register of Deeds

PROGRAM NAME:

Recording/Vital Records

PROGRAM OBJECTIVE:

To provide Polk County citizens with quality service.

LINK TO BOARD PRIORITY:

Updating county services for the future and improving services.
Utilizing Technology to its fullest extent.

PROGRAM PERFORMANCE INFORMATION:

KEY PROGRAM STRATEGIES 2020

Land record modernization: 1) Conversion of deed books and grantor/grantee books to digital images. 2) Increase indexing (grantor, grantee, and legal description) of imaged documents.

KEY PROGRAM STRATEGIES 2021

Continue back indexing of imaged documents to make them more easily accessible on-line. Continue book to digital imaging.

KEY PERFORMANCE INDICATORS:

Output indicators	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate	
R.E. Doc's recorded	11,003	10,341	10,500	10,500	10,500	
Outcome indicators	**2017 Actual**	**2018 Actual**	**2019 Estimate**	**2020 Estimate**	**2021 Estimate**	
Timeliness of recording	100%	100%	100%	100%	100%	
Customer Service						

ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:

None.

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of UW-Extension

Kristen Bruder, Area Extension Director

DEPARTMENT DESCRIPTION:

UW-Extension's educators and staff develop and deliver research-based programs based on assessed needs of Polk County's residents, organizations and communities. Programs support agriculture and agri-business, community and economic development, natural resources, family living and youth development.

MISSION:

We teach, learn, lead and serve, connecting Polk County residents with the University of Wisconsin and engaging with them in transforming lives and communities.

LINK TO COUNTY BOARD STRATEGIC GOALS:

To improve the quality of life for all who live, work and play in Polk County
Quality of education for all
Promote the agricultural industry as respectable, viable and diverse farm economy
Foster an entrepreneurial atmosphere
Minimize potential impacts on natural resources, environmental corridors, water resources and wildlife habitats

STRATEGIC PRIORITIES:

Our priorities are to produce thriving youth, families, organizations and communities; stronger economies; resilient and productive environments; and food safety, food security and health.

PROGRAM OVERVIEW:

At Cooperative Extension, we epitomize the Wisconsin Idea by developing and maintaining strong, relevant local and statewide programming, presence and relationships.

LIST OF PROGRAMS PROVIDED BY YOUR DEPARTMENT:

4-H Youth Development; Human Development and Relationships; Agriculture; Community Development

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of UW-Extension

Kristen Bruder, Area Extension Director

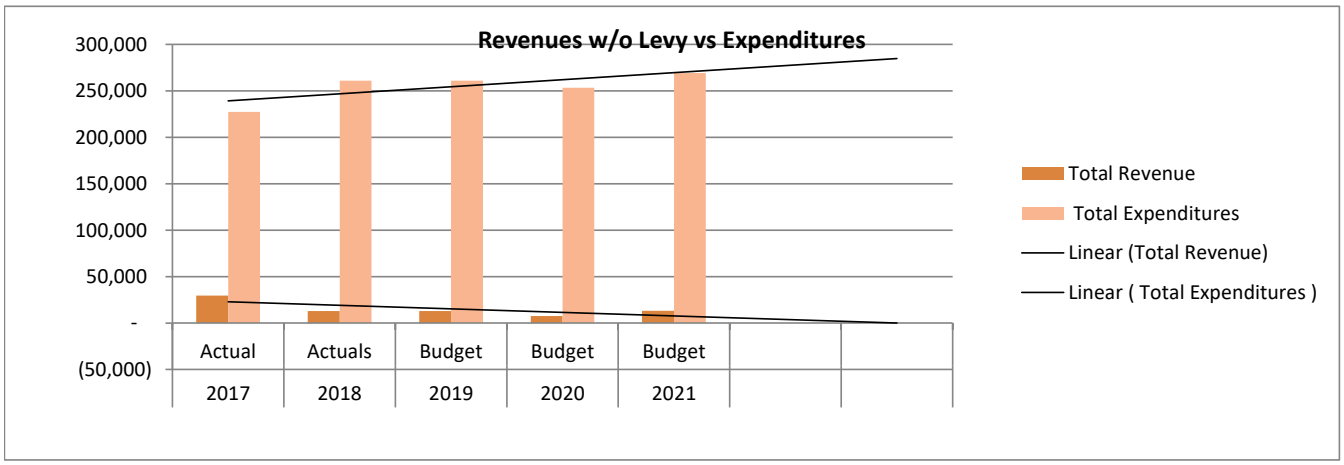
DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
Revenue						
General Property Tax	278,253	286,298	248,109	252,072	245,651	256,079
State Aids	-			-		
License & Fees	6	3	10	10	-	10
Public Charge for Services	5,222	412	6,171	6,264	825	6,389
Intergovernmental Revenue	6,753	6,753	6,753	6,753	6,753	6,753
Misc. Revenue	17,563					
Total Revenue	307,797	293,466	261,043	265,099	253,229	269,231
Expense						
Personnel Services	105,723	108,141	55,550	56,120	50,973	56,695
Contractual Services	105,653	79,623	174,314	177,800	185,048	181,356
Supplies & Expenses	15,973	13,592	31,179	31,179	17,207	31,180
Capital Expenditures		10,017				
Total Expenditures	227,349	211,373	261,043	265,099	253,229	269,231
Net Revenue and Expenditures	80,448	82,093	-	-		-

EMPLOYMENT BY JOB CLASSIFICATION:

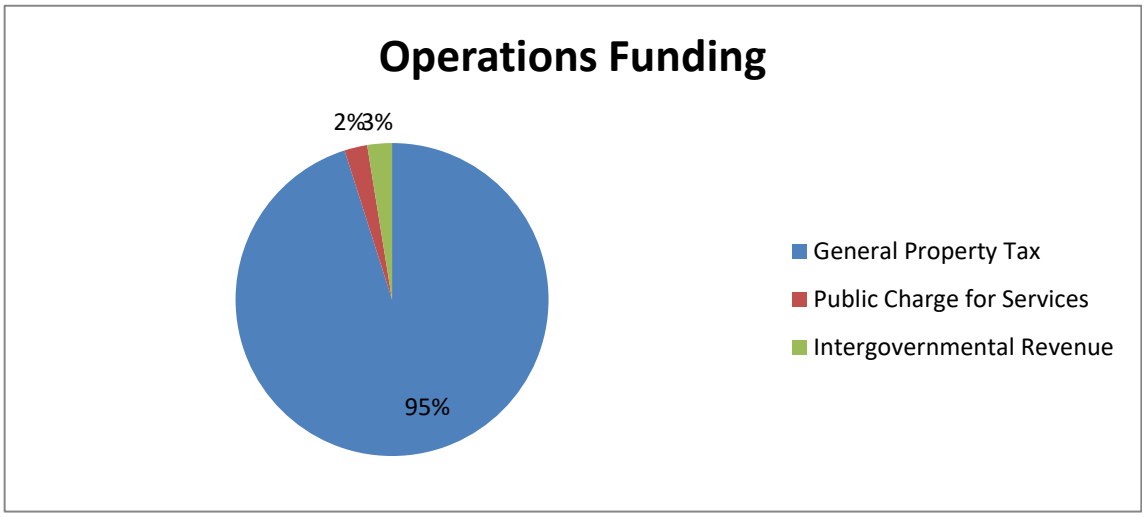
	2017 Budget	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
FTE Employees*						
Administrative Support	1.8	1.8	1.8	1	1	1
Total	**1.8**	**1.8**	**1.8**	**1**	**1**	**1**

* UW Extension professional staff are contractual employees partially funded by the state



2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
2019 Budget Prep				
Revenue				
General Property Tax	252,072	245,651	(6,421)	
License & Fees	10	-	(10)	
Public Charge for Services	6,264	825	(5,439)	
Intergovernmental Revenue	6,753	6,753	-	
Total Revenue	265,099	253,229	(11,870)	
Expense				
Personnel Services	56,120	50,973	(5,147)	
Contractual Services	177,800	185,048	7,248	
Supplies & Expenses	31,179	17,207	(13,972)	
Total Expenditures	265,099	253,229	(11,870)	
Net Revenue and Expenditures	-		-	



Notes:

Revenue	
General Property Tax	Decrease due to staffing savings
License & Fees	
Public Charge for Services	Decreased to historical amounts
Intergovernmental Revenues	
Total Revenue	
Expense	
Personnel Services	Reduced personnel costs
Contractual Services	Increased State services
Supplies & Expenses	Reduced mileage due to historical costs
Total Expenditures	
Net Revenue and Expenditures	

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of UW-Extension

Kristen Bruder, Area Extension Director

PROGRAM PERFORMANCE INFORMATION:

KEY PROGRAM STRATEGIES 2020

1. Relaunch healthcare coalition (Polk United) through development of membership model, revised mission/vision, strategic planning, support for CHA/CHIP cycle; project planning and management of workgroups
2. Assist Community Services Division (CSD) with operational planning and implementation of plans, including Becoming a Trauma-Informed Agency" (CSD still hasn't hired a DCF director so no activity around the Family Strengths Initiative
3. Start workgroup/coalition committed to increasing resilience of Polk County individuals, families, and communities. Possible partners: Mental Health Task Force, United Way, Farm Table.
4. Build resilience of Polk County individuals, families, and communities through Community Cafes and other forms of educational outreach. Partners include Amery Hospitals & Clinics, Mental Health Task Force, United Way, and Farm Table Foundation
5. Develop and implement peer-mentor model for providing support to parents/caregivers.
6. Provide small group/individual training and mentoring to parents/caregivers.
7. Assist the Criminal Justice Collaborative Council with operational planning and implementation of plans, including jail programming, Aftercare, and Parents in Recovery.
8. Act as trainer for Stepping On program; may co-offer or follow with StrongBodies.
9. Train Master Gardeners to meet the Horticulture needs of Polk County residents.
10. 4-H Community Club Program will provide youth leadership experiences and opportunities for youth to learn work predatory skills.
11. 4-H Clubs will contribute to their communities through community service experiences.
12. Provide Youth STEM Science Technology Engineering and Math educational learning opportunities.
13. Continued outreach efforts to reach underserved youth populations.
14. Pesticide Application Training- Increase knowledge of how to use biological resources to control pests before using chemical control. Educate producers on how to safely mix, handle, and apply restricted use pesticides.
15. Beef Quality Assurance Training- Educate producers on Best Management Practices to ensure proper animal handling, feeding, and overall care of market cattle.
16. Indianhead Sheep and Goat Breeders Association Parasite workshop(cooperating with UWRF Professor and IHSGB)- How to identify if your animals have a parasites and methods to reduce the numbers of parasite.
17. Youth Quality Assurance Training(cooperating with Barron High School Ag Teacher)- Educate youth about Best Management Practices to ensure proper animal handling, feeding, and overall care of their fair animals. This program is being offered to Polk County 4-H Youth that would prefer to do in person training instead of web-based.
18. Tractor Safety Training in collaboration with Barron County
19. Strategic Planning and Organizational Development for non-profits and local governments
20. Increase horticulture knowledge through Master Gardener support and community gardens
21. Increase youths understanding of healthy foods and food safety practices
22. Assist Polk United and United Way to bring programming to Polk County food pantries

KEY PROGRAM STRATEGIES 2021

1. Relaunch healthcare coalition (Polk United) through development of membership model, revised mission/vision, strategic planning, support for CHA/CHIP cycle; project planning and management of workgroups
2. Assist Community Services Division (CSD) with operational planning and implementation of plans, including Becoming a Trauma-Informed Agency" (CSD still hasn't hired a DCF director so no activity around the Family Strengths Initiative
3. Start workgroup/coalition committed to increasing resilience of Polk County individuals, families, and communities. Possible partners: Mental Health Task Force, United Way, Farm Table.
4. Build resilience of Polk County individuals, families, and communities through Community Cafes and other forms of educational outreach. Partners include Amery Hospitals & Clinics, Mental Health Task Force, United Way, and Farm Table Foundation
5. Develop and implement peer-mentor model for providing support to parents/caregivers.
6. Provide small group/individual training and mentoring to parents/caregivers.
7. Assist the Criminal Justice Collaborative Council with operational planning and implementation of plans, including jail programming, Aftercare, and Parents in Recovery.
8. Act as trainer for Stepping On program; may co-offer or follow with StrongBodies.
9. Train Master Gardeners to meet the Horticulture needs of Polk County residents.
10. 4-H Community Club Program will provide youth leadership experiences and opportunities for youth to learn work predatory skills.
11. 4-H Clubs will contribute to their communities through community service experiences.
12. Provide Youth STEM Science Technology Engineering and Math educational learning opportunities.
13. Continued outreach efforts to reach underserved youth populations.
14. Pesticide Application Training- Increase knowledge of how to use biological resources to control pests before using chemical control. Educate producers on how to safely mix, handle, and apply restricted use pesticides.
15. Beef Quality Assurance Training- Educate producers on Best Management Practices to ensure proper animal handling, feeding, and overall care of market cattle.
16. Indianhead Sheep and Goat Breeders Association Parasite workshop(cooperating with UWRF Professor and IHSGB)- How to identify if your animals have a parasites and methods to reduce the numbers of parasite.
17. Youth Quality Assurance Training(cooperating with Barron High School Ag Teacher)- Educate youth about Best Management Practices to ensure proper animal handling, feeding, and overall care of their fair animals. This program is being offered to Polk County 4-H Youth that would prefer to do in person training instead of web-based.
18. Tractor Safety Training in collaboration with Barron County
19. Strategic Planning and Organizational Development for non-profits and local governments
20. Increase horticulture knowledge through Master Gardener support and community gardens
21. Increase youths understanding of healthy foods and food safety practices
22. Assist Polk United and United Way to bring programming to Polk County food pantries

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of UW-Extension

Kristen Bruder, Area Extension Director

KEY PERFORMANCE INDICATORS:

Output indicators	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
Measure attendance	145 (Parents Forever Program)	145 (Parents Forever Program)	145 (Parents Forever Program)	145 (Parents Forever Program)	145 (Parents Forever Program)
Increase knowledge	not measured	not measured	not measured	not measured	not measured
Utilize tools	not measured	not measured	not measured	not measured	not measured
# orgs assisted	not measured	11	10	10	10
# business partic.	not measured	40	50	50	50
# workshops/prog.	not measured	24	24	24	24
# Master Gardeners volunteering	not measured	35	35	35	35
# Pesticide Applicators trained	not measured	30	30	30	30
Estimated volunteer hours of Master Gardeners	not measured	1,080	1080	1080	1080
Educational contacts with agribusiness	not measured	300	300	300	300
# 4-H Community Clubs	23	23	23	23	23
# 4-H membership		705	710	710	710
# Adult Volunteers	275	290	290	290	290
# Project enrollment	3,953	3,150	3,150	3,150	3,150
Outcome indicators	**2017 Actual**	**2018 Actual**	**2019 Estimate**	**2020 Estimate**	**2021 Estimate**
# co-parents keep child out of middle		125	125	125	125
Learn about end-of-life issues		100	100	100	100
Increase knowledge about budgeting and financial mgmt.		30	30	30	30
Increase networking among directors		150	150	150	150
Reduce stress among caregivers		95	95	95	95
People learn/use leadership skills		50	50	50	50
Organizations equipped for future		10	10	10	10
People plan for business dev.		20	20	20	20
People engaged in citizen science		20	50	50	50
Increased work force preparedness skills		520	500	500	500
Increased Leadership and citizenship skills		300	300	300	300
Participants in educational workshops and trips		370	370	370	370
Earned post-secondary scholarship awards		15	15	15	15

ASSUMPTIONS AND FACTORS AFFECTING PROGAM PERFORMANCE:

Programmatic assumptions: Educators maintain FTE status and county support.

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Land and Water

Tim Ritten, Director

DEPARTMENT DESCRIPTION:

The Land & Water Resources Department (LWRD) consists of three areas of emphasis: Agriculture, Engineering, and Water Quality. Agriculture includes certified crop advisors (CCA) and works with ag producers to reduce soil and nutrient runoff from farms and impacts to groundwater. Engineering works with stormwater and construction site erosion control as well as design and construction of conservation structures. Water Quality works with lake associations to write lake management plans, collect surface and ground water quality data, develop lakeshore property runoff controls, and prevent aquatic invasive species (AIS).

MISSION:

To preserve, protect and enhance the natural resources of Polk County.

LINK TO COUNTY BOARD STRATEGIC GOALS:

Priority #1 Tourism and recreation, #7 Water quality, #6 Public Health. Polk County would not have large tourism and recreation revenues and a strong healthy economy without clean lakes, rivers, and groundwater. The LWRD works to minimize runoff impacts to surface waters and groundwater through many different programs and also to prevent AIS.

STRATEGIC PRIORITIES:

Adopt and implement the Polk County Land and Water Resources Management (LWRM) Plan 2019. Use available resources to reduce runoff impacts to surface water and inventory groundwater quality in the first priority watershed identified in the LWRM Plan. Continue Horse Creek Farmer Led Watershed Council efforts to reduce runoff impacts to Horse Creek and Cedar Lake. Work with lake groups to manage lakes for water quality including phosphorus runoff, algae, and AIS. Use cost sharing and other resources to reduce ag and urban runoff impacts to surface waters. Apply for a WDNR Lake Protection Grant (due Feb. 1) for additional staff, cost-sharing, incentive money, and other resources.

PROGRAM OVERVIEW:

Overview**:** The Polk County LWRD enforces several county ordinances aimed at natural resource protection and administers various Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) and Department of Natural Resources (DNR) programs at the local level, and works with lake associations, landowners, farmers, and contractors to install conservation practices, and provides environmental and conservation education programs to schools and the general public, and provides technical assistance to other county departments.

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Land and Water

Tim Ritten, Director

LIST OF SERVICES BOTH INTERNALLY AND EXTERNALLY PROVIDED BY YOUR DEPARTMENT:

State Programs Administered by LWRD:

* State Statute 92 Soil & Water Conservation and Animal Waste
* State Statute 91 Farmland Preservaton
* NR 151 Agricultural Standards and Prohibitions and Non-Agricultural Standards
* NR 120 Priority Watershed Program
* NR 135 Nonmetallic Mining Reclamation Program
* ATCP50 Soil and Water Resource Management Program
* ATCP50 Farmland Preservation Program/Working Lands Initative
* DNR Wildlife Damage Abatement Claims Program

Polk Co. Ordinances Administered by LWRD:

* Storm Water Mgmt. & Erosion Control Ord.
* Manure & Water Quality Mgmt. Ordinance
* Nonmetallic Mining Reclamation Ordinance
* Transport of Aquatic Plants and Invasive Animals Ordinance

Other Programs and Conservation Efforts Conducted by LWRD:

* Apply for grants & technical assistance to landowners & various entities for conservation projects
* Assist lake associations & lake districts with lake mgmt. plans, lake protecton grants, AIS control programs, etc.
* Annual Transect Survey to monitor cropland soil erosion trends
* Work with school districts to provide conservation education: outdoor classrooms, field trips, poster contest, etc.
* Groundwater sampling and monitoring programs
* Farm conservation and nutrient management plans
* Education display at the Polk County Fair
* Horse Creek Farmer Led Watershed Council
* Squaw Lake Ag Enterprise Area
* County tree sales program, own and rent county tree planters and mulcher
* Wetland delineation and inventory for the county and ag related reviews
* Coordinate and develop GIS county coverage maps for specific data needed
* Review, approve designs and supervise habitat/shoreline restoration projects
* Education/Workshops for: Landscapers, ag operators, lake associations and students
* Engineering: construction survey, design, layouts, bids, cost estimates, checks and certification
* Easements
* Citizen Advisory Committees
* General public requests for information

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Land and Water

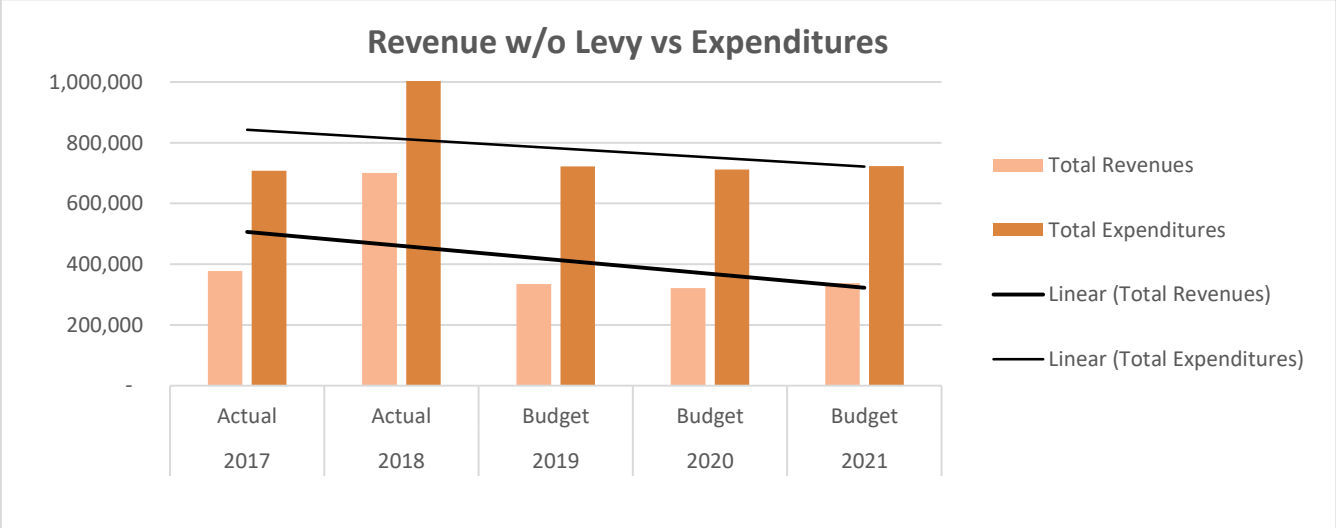
Tim Ritten, Director

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
Revenue						
General Property Tax	357,454	366,067	387,079	381,482	390,417	385,605
State Aids	270,737	629,281	245,200	245,200	231,500	245,200
License & Fees	21,146	23,856	22,695	22,695	26,695	22,695
Public Charge for Services	80,969	45,881	63,649	64,604	60,604	65,896
Intergovernmental Revenue	1,310			-	-	
Misc Revenue	3,168	1,638	3,500	3,500	2,500	3,500
Total Revenue	734,784	1,066,723	722,123	717,481	711,716	722,896
Expense						
Personnel Services	569,312	576,651	591,295	595,507	605,729	599,751
Contractual Services	59,227	187,364	57,361	58,508	42,521	59,678
Supplies & Expenses	78,972	281,511	63,367	63,366	63,366	63,367
Grants, Contributions, Indem	90	15	100	100	100	100
Capital Outlay			10,000		-	
Total Expenditures	707,600	1,045,541	722,123	717,481	711,716	722,896
Net Revenue and Expenditures	27,184	21,182	-	-	-	-

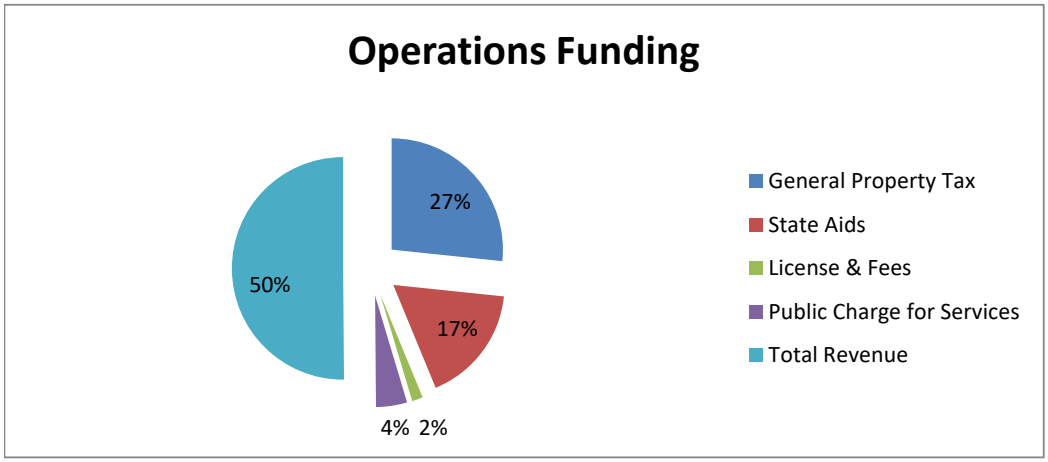
EMPLOYMENT BY JOB CLASSIFICATION

	2017 Budget	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
FTE Employees						
Officials/Administrators	1	1	1	1	1	1
First/Mid Level Officials & Mngrs						
Professionals		5	5	5	5	5
Technicians/Para-Professionals	5					
Administrative Support	1	1	1	1	1	1
Total	**7**	**7**	**7**	**7**	**7**	**7**



2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
2019 Budget Prep				
Revenue				
General Property Tax	381,482	390,417	8,935	
State Aids	245,200	231,500	(13,700)	
License & Fees	22,695	26,695	4,000	
Public Charge for Services	64,604	60,604	(4,000)	
Misc Revenue	3,500	2,500	(1,000)	
Total Revenue	717,481	711,716	(5,765)	
Expense				
Personnel Services	595,507	605,729	10,222	
Contractual Services	58,508	42,521	(15,987)	
Supplies & Expenses	63,366	63,366	0	
Grants, Contributions, Indem	100	100	-	
Total Expenditures	717,481	711,716	(5,765)	
Net Revenue and Expenditures	-	-	-	



Notes:

Revenue	
General Property Tax	Increased to cover personnel adjustments
State Aids	Reduced wildlife damage revenue
License & Fees	Increased non-metaliz mining fees
Public Charge for Services	Slightly lower revenues
Misc Revenue	
Total Revenue	
Expense	
Personnel Services	Personnel adjustments
Contractual Services	Reduced wildlife damage contractual costs
Supplies & Expenses	
Grants, Contributions, Indem	
Total Expenditures	
Net Revenue and Expenditures	

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Land and Water

Tim Ritten, Director

Program name:

Land and Water

PROGRAM OBJECTIVE:

Reduce runoff from farm fields, feedlots, construction sites, and developed lakeshore.

LINK TO BOARD PRIORITY:

Priority #1 Tourism and recreation, #7 Water quality, #6 Public Health.

PROGRAM PERFORMANCE INFORMATION:

KEY PROGRAM STRATEGIES 2020

Implement action items outlined in Polk County Land and Water Resource Management Plan 2019-2029

KEY PROGRAM STRATEGIES 2021

Inventory all agricultural operations in the priority watershed

Conduct site visits/reviews of at least 5 livestock operations

Attempt to initiate farmer led and lakeshore owner led watershed council

Apply for a DNR Lake Protection Grant, gather base line water quality data

KEY PERFORMANCE INDICATORS:

Output indicators	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
# of watershed councils	1	2	2	2	2
Acres of cover crops	1,495	1,000	1,000	1,500	1,500
Acres nutrient management plans	2,435	1,000	500	1,000	1,500
Lake mgmt plans completed assisted	1 3	1 2	2 2	1 3	2 3
Outcome indicators	**2017 Actual**	**2018 Actual**	**2019 Estimate**	**2020 Estimate**	**2021 Estimate**
Estimated phosphorus reduction (lbs)	2400	1200	1200	1300	1600

ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:

Milk prices, crop prices, weather, cost-share availability, willingness of participants.

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Lime Quarry

Emil Norby, Director

DEPARTMENT DESCRIPTION:

Limestone aggregate and agricultural lime mining, production and sales.

MISSION:

To serve the farmers, contractors, municipalities, county departments and public by selling lime and limestone products.

LINK TO COUNTY BOARD STRATEGIC GOALS:

-Promote the agricultural industry through a respectable, viable and diverse farm economy
-Design good land use practices that recognize distinctions
-Preserve and enhance the environment

STRATEGIC PRIORITIES:

To continue to assist the agricultural industry through the provision of high-quality, affordable lime products.

PROGRAM OVERVIEW:

The Polk County Lime Quarry is a source of Limestone within the county. We provide a source of Agricultural Lime to farmers and crushed limestone products. Customers include farmers, contractors, landscapers, townships, villages, and residents of western Wisconsin.

LIST OF SERVICES BOTH INTERNALLY AND EXTERNALLY PROVIDED BY YOUR DEPARTMENT:

The sale of crushed and broken limestone products such as Ag Lime, landscaping rock and limestone gravel.

POLK COUNTY WISCONSIN

Environmental Services Committee

Department of Lime Quarry

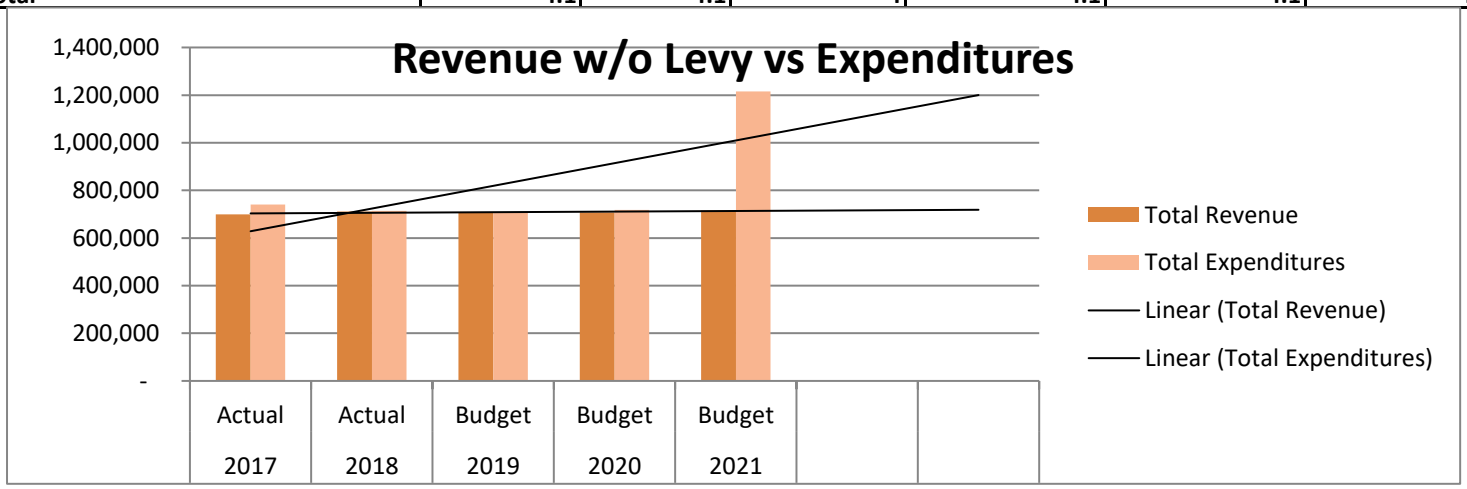
Emil Norby, Director

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
Revenue						
	-					
Public Charge for Services	699,949	574,926	711,834	707,706	707,706	714,778
Other Financing Sources						
Total Revenue	699,949	574,926	711,834	707,706	707,706	714,778
Expense						
Operating Expense	39,810	(42,784)				
Personnel Services	317,116	280,893	311,873	316,186	327,098	320,580
Contractual Services	144,982	133,188	131,216	133,841	133,455	136,518
Supplies & Expenses	89,444	73,940	84,555	84,555	84,556	84,555
Fixed Charges	107,063	122,330	101,600	103,124	103,124	103,124
Other Grants & Contributions	9,665					
Capital Outlay	-		15,000	-		500,000
Cost Reallocation	32,200		70,000	70,000	70,000	70,001
Total Expenditures	740,279	567,567	714,244	707,706	718,233	1,214,778
Net Revenue and Expenditures	(40,330)	7,359	(2,410)	-	(10,527)	(500,000)

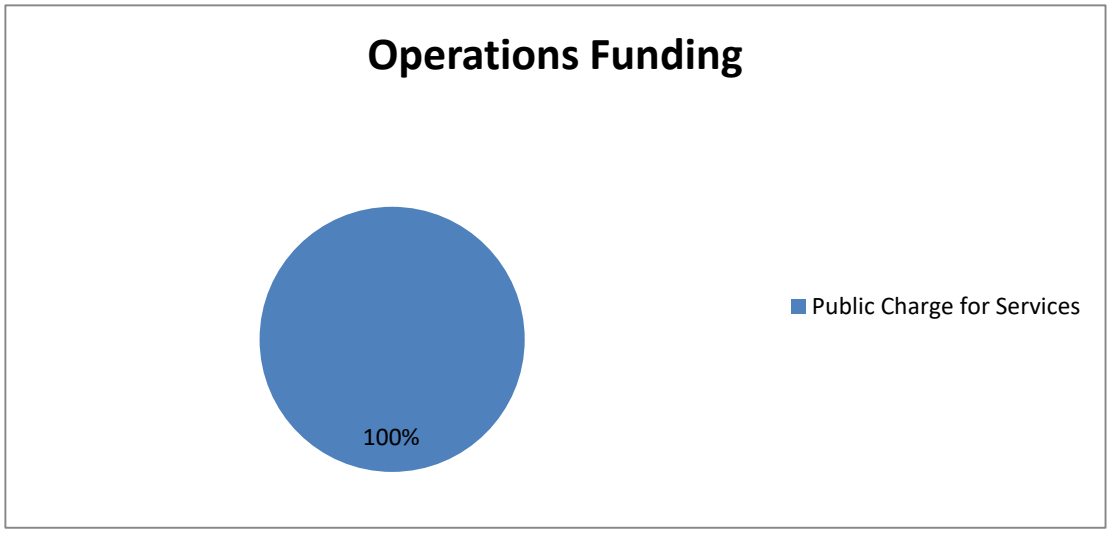
EMPLOYMENT BY JOB CLASSIFICATION:

	2017 Budget	2018 Actual	2019 Budget	2020 Forecast		2021 Forecast
FTE Employees						
Officials/Administrators	1	1	1	1	1	1
Technicians/Para-Professionals						
Skilled Craft/Service Maintenance	3.1	3.1	3	3.1	3.1	3.1
Total	**4.1**	**4.1**	**4**	**4.1**	**4.1**	**4.1**



2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
2019 Budget Prep				
Revenue				
Public Charge for Services	707,706	707,706	-	
Total Revenue	707,706	707,706	-	
Expense				
Operating Expense				
Personnel Services	316,186	327,098	10,912	
Contractual Services	133,841	133,455	(386)	
Supplies & Expenses	84,555	84,556	1	
Fixed Charges	103,124	103,124	-	
Cost Reallocation	70,000	70,000	-	
Total Expenditures	707,706	718,233		
Net Revenue and Expenditures	-	(10,527)		



Notes:

Revenue	
Public Charge for Services	
Total Revenue	
Expense	
Operating Expense	Increase in personnel costs
Personnel Services	
Contractual Services	
Supplies & Expenses	
Fixed Charges	
Cost Reallocation	
Total Expenditures	
Net Revenue and Expenditures	

POLK COUNTY WISCONSIN

Environmental Services Committee

Department of Lime Quarry

Emil Norby, Director

PROGRAM NAME:

Lime Quarry

PROGRAM OBJECTIVE:

To serve the farmers, contractors, municipalities, county departments and public by selling lime and limestone.

LINK TO BOARD PRIORITY:

Transportation/Road Condition/Infrastructure, Recreation/Tourism/Parks, and Impact of Stillwater Bridge

PROGRAM PERFORMANCE INFORMATION:

KEY PROGRAM STRATEGIES 2020

1. Develop a plan of cash flow for future capital purchases
2. Develop greater efficencies in crushing operations

KEY PROGRAM STRATEGIES 2021

KEY PERFORMANCE INDICATORS:

Output indicators	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
1. Total Tons Sold	82,745	68,569	80,000	80,000	85,000
2. Inventory at year end	17,550	23,875	25,000	23,000	20,000
3. Total Revenue	699,949	574,926	711,834	707,706	714,778

Outcome indicators	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
Revenue	$699,949	$574,926	$711,834	$707,706	$714,778
Expense	$740,279	$567,567	$716,000	$722,501	$722,501

ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Land Information

Steve Geiger, Interim Director/Surveyor

DEPARTMENT DESCRIPTION:

Provides services to the public, businesses, and other government agencies in zoning, planning, survey, real property listing, and geographic information systems.

MISSION:

To provide high quality, efficient service to the general public as well as other county departments and agencies in the areas of zoning, planning, survey, real property listing, and land information, maintaining and enhancing the county-wide geographic information system.

LINK TO COUNTY BOARD STRATEGIC GOALS:

To serve the public with integrity
To support growth and policies that preserve the natural resources of Polk County
To maintain rural character of Polk County
To regulate land use balancing individual property rights with community interests
To provide adequate infrastructure to support desired types of economic development

STRATEGIC PRIORITIES:

Implement goals set by County Board with solid internal and external services

PROGRAM OVERVIEW:

Zoning: The Zoning division is responsible for administering the Comprehensive Land Use Ordinance, the Shoreland-Wetland Ordinance, the Floodplain Ordinance, the Lower St Croix Riverway Ordinance, the Sanitary Ordinance, the Subdivision Ordinance and maintaining the rural address numbering system.

Survey / Property Listing: The main focus of previous County Surveyors was to finish the remonumentation of the County that began in 1974. From that time until today, over 98% of the 3,100 corners in the County have been remonumented. Currently, much of the County Surveyor's time is devoted to using GPS surveying equipment to map section corners for the parcel mapping project, and maintaining the assessment roll in accordance to Wisconsin law.

Planning: The Planning Division of Polk County continued its work with the County Board to establish their priorities to assist in developing budgets and allocating county resources. Incorporated ECCO training to improve management skills personally and assisted in developing methods for incorporating these techniques into the culture of Polk County management. Preparation continued for the upcoming Comprehensive Plan updating process with data research and process formulation. Development of the trail planning process for the Stower Seven Lakes and Cattail Trails in coordination with Polk County Parks Department.

Geographic Infomation System: Ongoing creation and maintenance of digital data availabe on the Polk County website enterprise GIS enhances the service to the public along with operations of the Sheriff Department, Highway Department, Parks Department, Forestry, Land & Water Resources Department, and the Public Health Department, along with the many core functions of Polk County Government.

LIST OF SERVICES BOTH INTERNALLY AND EXTERNALLY PROVIDED BY YOUR DEPARTMENT:

Service to the general public as well as other county departments and agencies in the areas of zoning, planning, survey, real property listing, and land information, maintaining and enhancing the county-wide geographic information system.

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Land Information

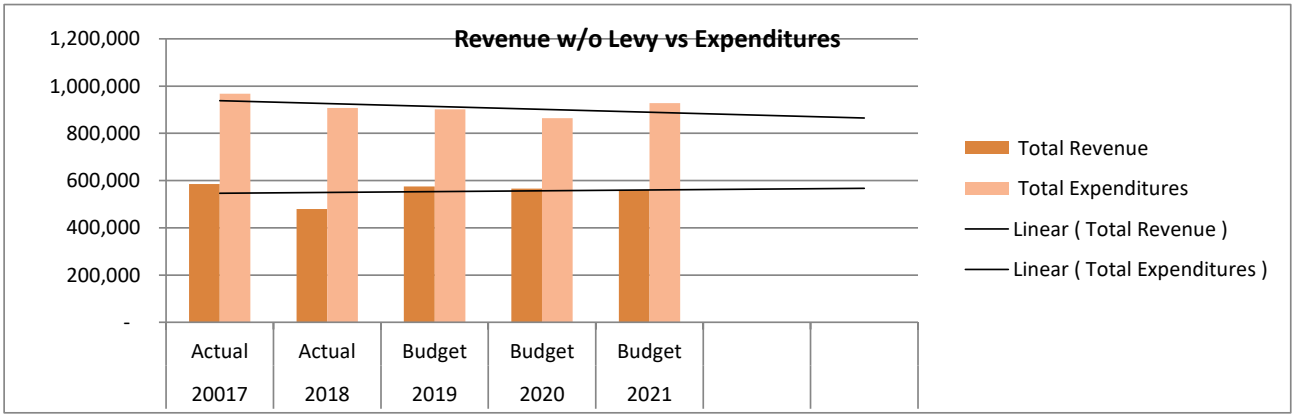
Steve Geiger, Interim Director/Surveyor

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
Revenue						
General Property Tax	416,662	448,034	326,914	357,524	298,146	368,216
State Aids	95,865	68,038	80,500	61,000	80,000	61,000
License & Fees	314,520	301,475	361,627	361,628	361,628	361,628
Public Charge for Services	111,664	97,706	127,500	129,414	119,237	132,002
Misc Revenue	63,410	12,653	5,115	5,115	5,115	5,115
Total Revenue	1,002,121	927,906	901,656	914,681	864,126	927,961
Expense						
Personnel Services	779,714	723,575	791,992	803,683	720,413	815,608
Contractual Services	117,353	56,244	69,029	70,358	83,073	71,818
Supplies & Expenses	32,012	27,419	27,815	27,815	27,816	27,815
Fixed Charges	374	698	320	325	325	325
Grants, Contributions, Indem	38,346	12,937	12,500	12,500	12,500	12,500
Capital Outlay		86,042				
Transfers					20,000	
Total Expenditures	967,799	906,915	901,656	914,681	864,126	928,066
Net Revenue and Expenditures	34,322	20,991	-	-	-	(105)

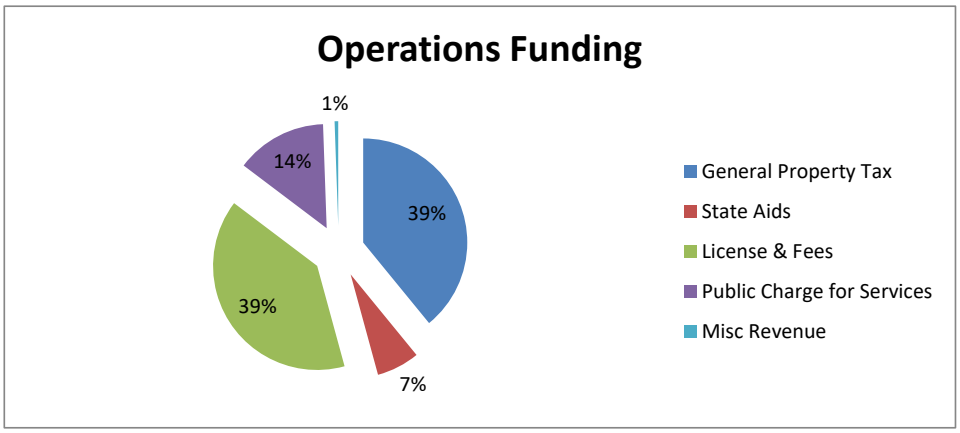
EMPLOYMENT BY JOB CLASSIFICATION:

	2017 Budget	2018 Actual	2019 Budget	2020 Forecast	2020 Administrator's Budget	2021 Forecast
FTE Employees						
Officials/Administrators	1	1	1	1	1	1
Professionals	5	5	5	3	2	2
First/Mid Level Officials and Managers	2	2	2	1	1	1
Technicians/Para-Professionals				3	3	3
Administrative Support	1	1	1	1	1	1
Total	**9**	**9**	**9**	**9**	**8**	**8**



2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
2019 Budget Prep				
Revenue				
General Property Tax	357,524	298,146	(59,378)	
State Aids	61,000	80,000	19,000	
License & Fees	361,628	361,628	-	
Public Charge for Services	129,414	119,237	(10,177)	
Misc Revenue	5,115	5,115	-	
Total Revenue	914,681	864,126	(50,555)	
Expense				
Personnel Services	803,683	720,413	(83,270)	
Contractual Services	70,358	83,073	12,715	
Supplies & Expenses	27,815	27,816	1	
Fixed Charges	325	325	-	
Grants, Contributions, Indem	12,500	12,500	-	
Transfers		20,000	20,000	
Total Expenditures	914,681	864,126	(50,555)	
Net Revenue and Expenditures	-	-	-	



Notes:

Revenue	
General Property Tax	Reduced due to personnel savings
State Aids	Increased based on historical revenue
License & Fees	
Public Charge for Services	Lowered zoning revenue
Misc Revenue	
Total Revenue	
Expense	
Personnel Services	Savings due to eliminating planner position
Contractual Services	Increased to contract planning
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Transfers	Started a transfer to asset fund for flyover for 5 years
Total Expenditures	
Net Revenue and Expenditures	

POLK COUNTY WISCONSIN
Environmental Services Committee

Department of Land Information

Steve Geiger, Interim Director/Surveyor

PROGRAM NAME:

Land Information-Zoning, Survey, GIS, and Planning

PROGRAM OBJECTIVE:

Provide high quality services to the public, businesses, and other agencies in zoning, planning, survey, real property listing, and geographic information systems.

LINK TO BOARD PRIORITY:

To serve the public with integrity; To support growth and policies that preserve the natural resources of Polk County; To maintain rural character of Polk County; To regulate land use balancing individual property rights with community interests; To provide adequate infrastructure to support desired types of economic development.

PROGRAM PERFORMANCE INFORMATION CONTINUED:

KEY PROGRAM STRATEGIES 2020 GIS

1. Analyze, coordinates, design, guide, and implement County GIS enterprise asset management system to support stakeholders throughout the County.
2. Identifies, analyzes, and evaluates trends in the GIS industry to develop appropriate recommendation to key County stakeholders; stays up to date on new technology opportunities relevant to County operations.
3. Coordinate GIS data; load, update and maintain data that is published on the County Online interactive GID application (http://polkcowi.wgxtreme.com/)
4. Administration of the ArcGIS Server infrastructure, including authorizing/optimizing map services and managing ArcGIS Server security.
5. Administration of Polk County's ArcGis Online organization, including content and group creation, security, and organization.
6. Manages all GIS technology licensing and authorization requriements throughout the County.
7. Coordinates with the County Information Technology Department to determine and insure GIS Enterprise compatibility.
8. Spring 2020 Orthoimagery/Aerial Imagery collection as part of WROc.
9. Review and begin to implement Next Generation 911 GIS Data Model.

KEY PROGRAM STRATEGIES FOR 2021

1. Per Wisconsin Act 20, the division prepares the annual Polk County parcel layer by formatting the dataset and tax roll data into a state required searchable format standard. This submittal is necessary in order to execute our county's Strategic Initiative grant agreement and receive the first payment.
2. Coordinates GIS data; load, update and maintain data that is published on the County online interactive GIS map application.
3. Administration of the ArcGIS Server infrastructure and ArcGIS Online Services, optimizing feature services, map services, development of web application(s) (such as the Polk County Recreation Viewer), and authorizing access and security.
4. Next Generation 911 Implementation.

a. Work on Next Generation 911 GIS Data Models. Incorporate existing E911 data models into the new models. Ongoing data gathering of new information will be added into new models as time allows.

b. Review and update existing 911 Master Street Address Guide (MSAG) entries in order to match the GIS 911 road centerline files.

5. Redistricting per 2020 Census statistics. Work with redistricting committee to produce new County Supervisor Districts and new municipal Ward Districts.
6. Quality Control of existing GIS datasets against the new Polk County 2020 orthoimagery.
7. Analyze, coordinate, design, guide, and implement County GIS enterprise asset management system to support stakeholders throughout the County.
8. Identifies, analyzes, and evaluates trends in the GIS industry to develop appropriate recommendations to key County stakeholders; stays up to date on new technology opportunities relevant to county operations.
9. Mange all GIS technology, licensing, and authorization requirements throughout the county.
10. Coordinate with the Polk County Information Technology Department to insure proper user access and GIS Enterprise compatibilities.

Key Program Strategies 2021 Planning

11. Work with Environmental Services Committee, key stakeholders, other staff, etc. to develop the process for a full update of the Polk County Comprehensive Plan after the 2020 Census information is released in late 2021.
12. Assist Administration with priority setting and Strategic Planning for the County.
13. Assist in the implementation the recommendations of the Housing Study currently being conducted
14. Review other county plans for needed updates (Farmland Preservation, Outdoor Recreation, Energy Efficiency and Renewable Energy)

Key Program Strategies 2021 Survey

15. Continue the maintenance of the Public Land Survey System.
16. Assist Administration, county staff and the public with land surveying matters.
17. Determine ordinary high water levels for all major lakes in Polk County.
18. Maintain and update county parcel map.
19. Maintain and modernize the tax assessment database

Key Program Strategies 2021 Zoning

20. Issuance of all zoning related permits in a timely matter
21. Assist Administration, county staff and the public with zoning matters.
22. Fully implement Ascent permitting software
23. Maintain and update all zoning records as required by statute.
24. Fully implement codification of all zoning ordinances.

KEY PERFORMANCE INDICATORS:

Output indicators	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
Sanitary Permits	265	269	270	270	270
Land Use Permits	926	838	840	840	840
Number of PLSS remonumented	100% Maintenance	100% Maintenance	100% Maintenance	100% Maintenance	100% Maintenance
Parcels Mapped	Maintenance	Maintenance	Maintenance	Maintenance	Maintenance
GIS Datasets Maintained and enhanced files		105,500	105,000	113,000	114,000

Outcome indicators	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
Self Reported Dollars of New Construction	$18,965,732	$28,660,328	$22,000,000	$25,000,000	$25,000,000
Percentage (%) of County PLSS	100	100	100	100	100
Percentage (%) of County Parcels mapped	100	100	100	100	100
GIS Website sessions (measured in October)	12,919	11,358	12,400	12,500	12,600

ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:

Assumptions and factors affecting program performance are the local economy, land values, population growth and employee retention.

POLK COUNTY WISCONSIN
Environmental Services Committees

Department of Forestry

Mark Gossman

PROGRAM NAME:

Forestry

PROGRAM OBJECTIVE:

Improve wildlife habitat and public access.

PROGRAM OBJECTIVE:

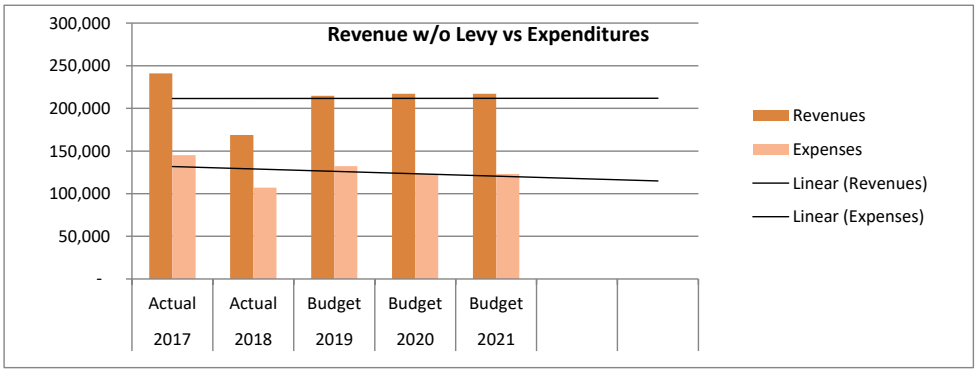
Recreation/Tourism/Parks/Economic Development

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:

	2017 Actual Debt/Building Adjusted out	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
REVENUES						
General Property Tax	(67,798)	(61,428)	(82,523)	(93,845)	(93,845)	(93,845)
Other Taxes	14,575	13,306				
State Aids	53,231	28,797	60,652	60,652	60,652	60,652
Public Charge for Services	173,101	126,646	154,053	156,364	156,364	156,364
Total Revenue	173,109	107,321	132,182	123,171	123,171	123,171
Expenses						
Personnel Services	105,468	60,180	90,803	81,681	81,681	81,681
Contractual Services	5,060	2,308	4,629	4,740	4,740	4,740
Supplies & Expenses	20,103	27,488	36,750	36,750	36,750	36,750
Fixed Charges	65	62				
Grants, Contributions, Indem	14,575	13,306				
Cost Reallocation		3,764				
Total Expenditures	145,271	107,108	132,182	123,171	123,171	123,171
Net Revenue and Expenditures	27,838	213	-	-	-	-

EMPLOYMENT BY JOB CLASSIFICATION:

	2017 Budget	2018 Actual	2019 Budget	2020 Forecast	2020	2021
FTE Employees						
Professionals	1	1	1	1	1	1
Total	**1**	**1**	**1**	**1**	**1**	**1**



PROGRAM PERFORMANCE INFORMATION:

KEY PROGRAM STRATEGIES 2020

1. Explore ATV Strategy in town o f Sterling
2. Complete Polk County comprehensive 15 year plan
3. Complete activities outlined in 2020 work plan

KEY PROGRAM STRATEGIES 2021

1. Implement 2021-2035 Polk County comprehensive 15 year plan

KEY PERFORMANCE INDICATORS

Output indicators	2017 Actual	2019 Estimate	2020 Estimate	#REF!	2021 Estimate
Timber sale revenue	146,370	149,000	149,000	149,000	149,000
Acres established/reviewed	460	460	460	460	460

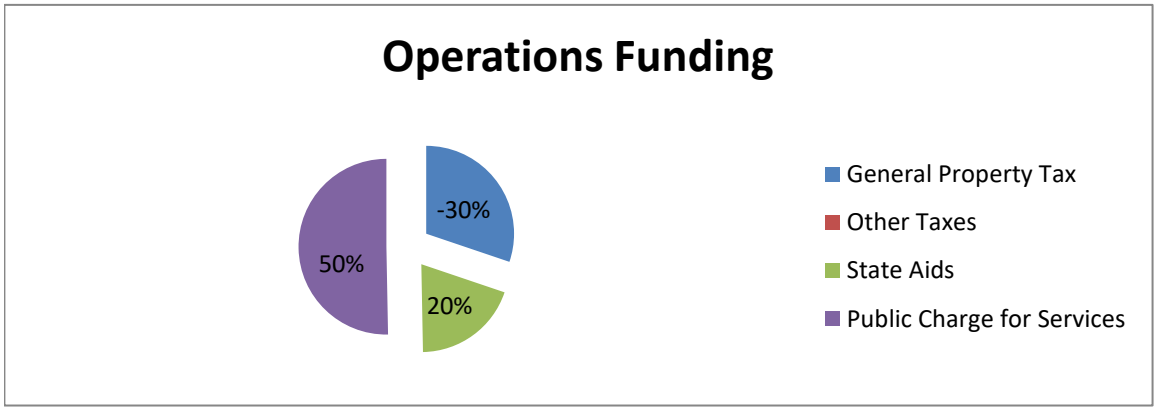
Outcome indicators	2017 Actual	2019 Estimate	2020 Estimate		2021 Estimate
Timber sales completed	10	8	8	8	8

ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:

Availability of loggers to cut Polk County forest stumpage.

2020 Budget Presentation

2019 Budget Prep	Published 2020	Administrator 2020	Difference	Amended 2020
REVENUES				
General Property Tax	(93,845)	(93,845)	-	
Other Taxes				
State Aids	60,652	60,652	-	
Public Charge for Services	156,364	156,364	-	
Total Revenue	123,171	123,171		
Expenses			-	
Personnel Services	81,681	81,681	-	
Contractual Services	4,740	4,740		
Supplies & Expenses	36,750	36,750	-	
Fixed Charges			-	
Grants, Contributions, Indem				
Cost Reallocation				
Total Expenditures	123,171	123,171		
Net Revenue and Expenditures				



Notes:

Revenue	
General Property Tax	Increase in personnel costs
Other Revenue	
Total Revenue	

Expense	
Recurrent Expenditure	Increase in personnel costs
Capital/One-time Expenditure	
Total Expenditure	
Net Revenue and Expenditures	

POLK COUNTY WISCONSIN

General Government and Environmental Services Committees

PUBLIC WORKS DIVISION

Department of Buildings, Parks, Solid Waste

Steve Geiger, Director

PROGRAM NAME:

Parks, Trails and Lake Access

PROGRAM OBJECTIVE:

Maintain parks and improve lake access.

LINK TO BOARD PRIORITY:

7. Parks/tourism/recreation

PROGRAM REVENUES AND EXPENDITURES:

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2021 Forecast Budget
Revenue					
General Property Tax	233,499	200,390	176,613	126,861	148,124
Other Revenues	159,545	121,740	119,450	129,740	123,750
Total Revenue	393,044	322,130	296,063	256,601	271,874
Recurrent Expenditure	390,245	313,930	287,863	256,601	263,674
Capital/One-time Expenditure	2,799	8,200	8,200		8,200
Total Expenditure	393,044	322,130	296,063	256,601	271,874
Net Revenue and Expenditures	-	-	-	-	-

PROGRAM PERFORMANCE INFORMATION:

KEY PROGRAM STRATEGIES 2019

Begin Process of repairing Atlas Dam. 2. Update or decomission failing infastructure. Implement Outdoor rec plan

KEY PROGRAM STRATEGIES 2020

Begin work with villages, towns and townships to develop trail interlinks and comprehensive recreation

KEY PERFORMANCE INDICATORS

Output indicators	2017 Actual	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
Park acreage maintained	440	440	440	440	440
Miles of trails maintained	463	463	463	463	463

Outcome indicators	2017 Actual	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
Revenue from campsite and shelter	**3305**	**2500**	2500	2500	2500

ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:

POLK COUNTY WISCONSIN

General Government and Environmental Services Committees

PUBLIC WORKS DIVISION

Department of Buildings, Solid Waste, Recycling

Emil Norby, Public Works Director/ Highway Commissioner

PROGRAM NAME:

Solid Waste and Recycling

PROGRAM OBJECTIVE:

To reduce landfill utilization.

LINK TO BOARD PRIORITY:

Updating county services for future and improving services.

PROGRAM REVENUES AND EXPENDITURES:

	2017 Actual	2018 Budget	2018 Actual	2019 Estimate	2020	2021 Forecast
Revenue						
General Property Tax	79,582	233,018	233,017	170,741	175,950	179,674
Other Revenues	506,285	468,174	468,175	504,064	509,021	515,727
Total Revenue	585,867	701,192	701,192	674,805	684,971	695,401
Recurrent Expenditure	563,961	669,192	669,192	674,805	684,971	695,401
Capital/One-time Expenditure	21,906	32,000	32,000			
Total Expenditure	585,867	701,192	701,192	674,805	684,971	695,401
Net Revenue and Expenditures	-	-	-	-	-	-

PROGRAM PERFORMANCE INFORMATION:

KEY PROGRAM STRATEGIES 2020

Improve efficiencies of program with long term planning of recycling program .

KEY PROGRAM STRATEGIES 2021

Improving facility and equipment as funding allows

KEY PERFORMANCE INDICATORS:

Output indicators	2017 Actual	2018 Estimate	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
Tonnage of recyclables	1848	2200	2311	2200	2200	2200
Solid waste revenue	$67,179.00	$30,000.00	$69,957.00	$30,000.00	$30,000.00	$30,000.00

Outcome indicators	2017 Actual	2018 Estimate	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
Revenues Recycling	$264,648.00	$259,000.00	$186,085.00	$259,000.00	$259,000.00	$259,000.00
Revenues Solid Waste	$67,179.00	$38,738.00	$69,957.00	$38,738.00	$38,738.00	$38,738.00

ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:

Aging equipment and infrastructure of facility

Unstable recycling markets

Additional Funding Requests-Policy

Department	Description	Explanation	Amount	One-Time	Recurring
County Clerk	Upgrade from .5 PT position to .6 FTE		PT Employee		X
Clerk of Courts	Additional Time Family Court Commissioner		$25,000		$25,000
Tourism	New website		$5,000	$5,000	
Economic Development	Support for Workforce Marketing Campaign		$20,000	$20,000	
Fair	Admin Building trusses		$15,000	$15,000	
Museum	Removal/repair sidewalk wall		$6,000	$6,000	
Museum	Coal room roof and grading		$9,000	$9,000	

Polk County, Wisconsin

2020 Grant Schedule

Dept Description	Dept Grant Contact Person	Polk Co Dept Description	Polk Co Revenue Account	2018 Actual	2020 Budget Amount	2020 Local Match	Comments
CLERK OF COURTS	JOAN	STATE AID COURTS	101-02-43514-000-000-00	$153,370.84	$187,205.00		This varies every year.
CLERK OF COURTS	JOAN	ST AID GUARDIAN AD LITEM	101-02-43515-000-000-00	$36,206.00	$34,500.00		This varies every year.
DISTRICT ATTORNEY	BELINDA	ST AID VICTIM WITNESS	101-05-43510-000-000-00	$70,582.71	$65,791.00		
BUILDINGS	TINA	ST AID CLEAN SWEEP	101-07-43541-000-000-00	$16,210.00	$15,500.00		
BUILDINGS	TINA	ST AID RECYCLING	101-07-43543-000-000-00	$159,423.10	$159,674.00		
BUILDINGS	TINA	ST AID CONSERVATION PROJECT	101-07-43586-000-000-00	$0.00	$2,450.00		
BUILDINGS	TINA	ST AID SNOWMOBILE TRAILS	243-07-43573-000-000-00	$140,860.72	$87,390.00		
BUILDINGS	TINA	ST AID ATV	243-07-43574-000-000-00	$28,340.00	$25,900.00		
		TIEOUT DURING TAXES	861-00-121XX-000-000-00	$0.00	$8,587,808.50		
		TIEOUT DURING TAXES	861-00-121XX-000-000-00	$0.00	$1,382,480.63		
TREASURER	AMANDA	FED AID LIEU OF TAXES	101-09-43301-000-000-00	$8,635.00	$9,000.00		
TREASURER	AMANDA	PILT PAYMENTS FR DISTRICTS	101-09-43660-000-000-00	$79,663.18	$80,000.00		
TREASURER	AMANDA	RESOURCE AID PAYMENT	101-09-43666-000-000-00	$19,278.74	$20,000.00		
LAW ENFORCEMENT	BRENT	FED AID TRAFFIC SAFETY	101-11-43211-000-000-00	$24,630.97	$31,500.00		
EMERGENCY MANAGEMENT	LISA	EM HAZARD MITIGATION GRANT	101-11-43497-000-000-00	$30,000.00	$0.00		One time grant
EMERGENCY MANAGEMENT	LISA	EM ST AID LEPC TRAINING	101-11-43498-000-000-00	$1,180.04	$500.00		
LAW ENFORCEMENT	BRENT	ST AID LE DNA SAMPLES	101-11-43511-000-000-00	$2,270.00	$2,500.00		
LAW ENFORCEMENT	BRENT	ST AID LAW ENF/JAIL TRAINING	101-11-43521-000-000-00	$17,754.45	$12,000.00		
LAW ENFORCEMENT	BRENT	ST AID INDIAN LAW ENF GRANT	101-11-43522-000-000-00	$21,688.00	$17,500.00		
LAW ENFORCEMENT	BRENT	ST AID WATER PATROL	101-11-43524-000-000-00	$0.00	$15,800.00		
LAW ENFORCEMENT	BRENT	ST AID SNOWMOBILE PATROL	101-11-43525-000-000-00	$7,240.44	$9,000.00		
EMERGENCY MANAGEMENT	LISA	EM ST AID (LEPC) EMERG PLAN	101-11-43526-000-000-00	$8,822.29	$8,804.00		
EMERGENCY MANAGEMENT	LISA	EM ST AID EMERG GOV'T (EMA)	101-11-43527-000-000-00	$46,443.38	$44,069.00		
EMERGENCY MANAGEMENT	LISA	EMA EMERG FOOD & SHELTER	101-11-43528-000-000-00	$2,358.00	$0.00		Program transferred to NPO
LAW ENFORCEMENT	BRENT	ST AID LAW ENF ATV	101-11-43530-000-000-00	$6,152.84	$8,812.00		
LAW ENFORCEMENT	BRENT	BOARD OF PRISONERS REV	101-11-46241-000-000-00	$0.00	$178,500.00		
PUBLIC HEALTH	LAURIE	ST AID FLORIDE SUPPLEMENT	101-14-43450-000-000-00	$3,682.00	$2,163.00		
PUBLIC HEALTH	LAURIE	ST AID MOUTH RINSE	101-14-43451-000-000-00	$7,739.00	$1,519.00		
PUBLIC HEALTH	LAURIE	BADGER CARE PLUS GRANT	101-14-43467-000-000-00	$31,496.00	$0.00		
PUBLIC HEALTH	LAURIE	ST AID BIOTERRORISM CONSORTIUM	209-14-43529-000-000-00	$188,053.00	$189,141.00		
PUBLIC HEALTH	LAURIE	EBOLA GRANT	209-14-43625-000-000-00	$0.00	$0.00		
PUBLIC HEALTH	LAURIE	ST AID WIMCR	218-14-43552-000-000-00	$13,999.01	$0.00		
PUBLIC HEALTH	LAURIE	ST AID BIRTH TO 3	218-14-43557-000-000-00	$88,837.00	$88,837.00		
PUBLIC HEALTH	LAURIE	SUICIDE PREVENTION	219-14-43622-000-000-00	$0.00	$0.00		
PUBLIC HEALTH	LAURIE	RURAL COMMUNITIES	219-14-43624-000-000-00	$0.00	$0.00		
PUBLIC HEALTH	LAURIE	ST AID FARMERS MARKET	221-14-43454-000-000-00	$1,781.00	$1,815.00		
PUBLIC HEALTH	LAURIE	WIC PEER COUNSEL	221-14-43466-000-000-00	$10,828.00	$10,984.00		
PUBLIC HEALTH	LAURIE	ST AID WIC	221-14-43546-000-000-00	$175,525.00	$178,965.00		
PUBLIC HEALTH	LAURIE	FIT FAMILY	221-14-43621-000-000-00	$18,512.00	$21,193.00		
PUBLIC HEALTH	LAURIE	BADGER CARE PLUS GRANT	222-14-43467-000-000-00	$3,262.00	$0.00		
PUBLIC HEALTH	LAURIE	ST AID WIMCR	222-14-43552-000-000-00	$11,532.05	$0.00		
PUBLIC HEALTH	LAURIE	ST AID WI WINS	223-14-43459-000-000-00	$19,345.00	$19,345.00		
PUBLIC HEALTH	LAURIE	MJC TOBACCO GRANT	223-14-43614-000-000-00	$108,332.00	$119,194.00		
PUBLIC HEALTH	LAURIE	ST AID FAMILY PLANNING	224-14-43551-000-000-00	$48,537.00	$45,537.00		
PUBLIC HEALTH	LAURIE	ST AID IMMUNIZATION	227-14-43539-000-000-00	$11,189.00	$11,189.00		
PUBLIC HEALTH	LAURIE	ST AID MATERNAL CHILD HEALTH	227-14-43544-000-000-00	$17,910.00	$19,897.00		
PUBLIC HEALTH	LAURIE	ST AID WELL WOMEN PROGRAM	227-14-43548-000-000-00	$0.00	$58,253.00		
PUBLIC HEALTH	LAURIE	ST AID PREVENTION HEALTH SERVICES	227-14-43554-000-000-00	$12,326.00	$7,432.00		
PUBLIC HEALTH	LAURIE	ST AID BREAST/CERVICAL CANCER	227-14-43556-000-000-00	$60,422.00	$0.00		
PUBLIC HEALTH	LAURIE	ST AID LEAD GRANT	227-14-43559-000-000-00	$4,593.00	$4,593.00		
PUBLIC HEALTH	LAURIE	ST AID RADON GRANT	229-14-43555-000-000-00	$8,430.00	$7,587.00		
COMMUNITY SERVICES	BONNIE	WIMCR	216-16-43801-000-800-00	$15,427.34	$0.00		
COMMUNITY SERVICES	BONNIE	INTOXICATED DRIVER PRG	216-16-43802-000-800-00	$41,000.00	$0.00		
COMMUNITY SERVICES	BONNIE	COMPREHENSIVE COMM SERVICES	216-16-43810-000-800-00	$7,988.95	$0.00		
COMMUNITY SERVICES	BONNIE	MH BLOCK GRANT #569	216-16-43804-000-801-00	$17,164.00	$33,534.00		
COMMUNITY SERVICES	BONNIE	COMMUNITY MH #516	216-16-43805-000-802-00	$137,286.00	$137,286.00		
COMMUNITY SERVICES	BONNIE	SUBSTANCE ABUSE BLOCK GRANT #570	216-16-43806-000-803-00	$68,624.00	$17,844.00		
COMMUNITY SERVICES	BONNIE	METH GRANT #544	216-16-43807-000-804-00	$60,000.00	$60,000.00		

Dept Description	Dept Grant Contact Person	Polk Co Dept Description	Polk Co Revenue Account	2018 Actual	2020 Budget Amount	2020 Local Match	Comments
COMMUNITY SERVICES	BONNIE	WIMCR	216-16-43801-000-805-00	$220,796.08	$141,016.00		
COMMUNITY SERVICES	BONNIE	COMPREHENSIVE COMM SERVICES	216-16-43810-000-805-00	$184,472.47	$388,177.00		
COMMUNITY SERVICES	BONNIE	WIMCR	216-16-43801-000-806-00	$38,923.99	$0.00		
COMMUNITY SERVICES	BONNIE	MENODTA #947	216-16-43808-000-806-00	$550.00	$0.00		
COMMUNITY SERVICES	BONNIE	WINNEBAGO #948	216-16-43809-000-806-00	$262,536.00	$0.00		
COMMUNITY SERVICES	BONNIE	NON RESIDENT-997 #531	216-16-43800-000-807-00	$539,685.00	$0.00		
COMMUNITY SERVICES	BONNIE	BCA #561	216-16-43801-000-807-00	$15,427.34	$0.00		
COMMUNITY SERVICES	BONNIE	WIMCR	216-16-43810-000-807-00	$47,298.34	$0.00		
COMMUNITY SERVICES	BONNIE	COMPREHENSIVE COMM SERVICES	216-16-43836-000-807-00	$129,117.00	$0.00		
COMMUNITY SERVICES	BONNIE	BCA #561	216-16-43800-000-808-00	$17,259.00	$264,463.00		
COMMUNITY SERVICES	BONNIE	WIMCR	216-16-43801-000-808-00	$108,637.46	$50,000.00		
COMMUNITY SERVICES	BONNIE	TAD GRANT	216-16-43811-000-809-00	$66,300.00	$0.00		
COMMUNITY SERVICES	BONNIE	BCA #561	216-16-43800-000-810-00	$552,972.00	$437,547.00		
COMMUNITY SERVICES	BONNIE	APS GRANT #312	216-16-43901-000-810-00	$37,856.00	$37,856.00		
COMMUNITY SERVICES	BONNIE	ELDER ABUSE GRANT	216-16-43914-000-811-00	$18,024.00	$18,024.00		
COMMUNITY SERVICES	BONNIE	ALZHEIMER GRANT #381	216-16-43904-000-812-00	$21,560.00	$0.00		
COMMUNITY SERVICES	BONNIE	WIMCR	216-16-43801-000-813-00	$106,066.18	$50,000.00		
COMMUNITY SERVICES	BONNIE	BH MA CASE MANAGEMENT	216-16-43828-000-813-00	$14,883.97	$0.00		
COMMUNITY SERVICES	BONNIE	DEMENTIA CRISIS GRANT	216-16-43814-000-814-00	$29,381.00	$0.00		
COMMUNITY SERVICES	BONNIE	BCA #561	216-16-43800-000-815-00	$0.00	$407,076.00		
COMMUNITY SERVICES	BONNIE	WIMCR	216-16-43801-000-815-00	$0.00	$61,000.00		
COMMUNITY SERVICES	BONNIE	WINNEBAGO #948	216-16-43809-000-815-00	$0.00	$75,000.00		
COMMUNITY SERVICES	BONNIE	COMPREHENSIVE COMM SERVICES	216-16-43810-000-815-00	$0.00	$328,950.00		
COMMUNITY SERVICES	BONNIE	STATE/CO MATCH #681	216-16-43836-000-815-00	$0.00	$129,117.00		
COMMUNITY SERVICES	BONNIE	AODA TREATMENT SERVICES	216-16-43816-000-816-00	$0.00	$42,549.00		
COMMUNITY SERVICES	BONNIE	AODA WOMENS TREATMENT	216-16-43817-000-817-00	$0.00	$8,235.00		
COMMUNITY SERVICES	BONNIE	WIMCR	216-16-43801-000-820-00	$0.00	$327,227.00		
COMMUNITY SERVICES	BONNIE	BCA #3561	215-16-43900-000-900-00	$597,612.00	$888,353.00		
COMMUNITY SERVICES	BONNIE	IV-E FOSTER PARENT TRAINING PASS THRU #33	215-16-43917-000-900-00	$958.53	$2,276.00		
COMMUNITY SERVICES	BONNIE	PDS PARTNERSHIP FEES #3940	215-16-43932-000-900-00	-$1,955.00	$0.00		
COMMUNITY SERVICES	BONNIE	CW WISAC WIS ANNUAL OP FEE #3935	215-16-43937-000-900-00	-$5,619.00	$0.00		
COMMUNITY SERVICES	BONNIE	CW CHILDREN & FAMILIES ALLOC #3681	215-16-43938-000-900-00	$47,490.00	$0.00		
COMMUNITY SERVICES	BONNIE	KINSHIP BENEFIT GRANT #3377	215-16-43902-000-902-00	$129,580.92	$153,260.00		
COMMUNITY SERVICES	BONNIE	KINSHIP CARE GRANT #3380	215-16-43903-000-903-00	$8,074.21	$10,600.00		
COMMUNITY SERVICES	BONNIE	GRC IM FUNDS	215-16-43905-000-905-00	$90,307.50	$94,559.00		
COMMUNITY SERVICES	BONNIE	FED SHARE IM FUNDS & CO MOE	215-16-43906-000-905-00	$452,712.00	$416,464.00		
COMMUNITY SERVICES	BONNIE	PPACA	215-16-43907-000-905-00	$377,237.50	$300,371.00		
COMMUNITY SERVICES	BONNIE	CHILDCARE CERTIFICATION #0831	215-16-43909-000-905-00	$10,308.38	$0.00		
COMMUNITY SERVICES	BONNIE	CHILD CARE #0852	215-16-43916-000-905-00	$72,529.18	$53,985.00		
COMMUNITY SERVICES	BONNIE	NEW STATE AID FOR ES	215-16-43920-000-905-00	$0.00	$0.00		
COMMUNITY SERVICES	BONNIE	FOOD STAMP AGENCY INCENTIVES #0965	215-16-43925-000-905-00	$4,879.26	$0.00		
COMMUNITY SERVICES	BONNIE	MEDICAID AGENCY INCENTIVES #0980	215-16-43926-000-905-00	$14,613.16	$0.00		
COMMUNITY SERVICES	BONNIE	AFDC AGENCY INCENTIVES #0975	215-16-43929-000-905-00	$25.50	$0.00		
COMMUNITY SERVICES	BONNIE	CHILDCARE CERTIFICATION FEE COLLECTED #0833	215-16-43933-000-905-00	$0.00	$15,399.00		
COMMUNITY SERVICES	BONNIE	YOUTH AIDS #3413	215-16-43910-000-906-00	$385,230.00	$387,906.00		
COMMUNITY SERVICES	BONNIE	JJ ADODA #3411	215-16-43927-000-906-00	$3,235.85	$7,474.00		
COMMUNITY SERVICES	BONNIE	SAFE & STABLE FAMILIES GRANT #3306	215-16-43912-000-908-00	$42,827.00	$43,027.00		
COMMUNITY SERVICES	BONNIE	BCA #561	215-16-43900-000-909-00	$68,605.00	$64,622.00		
COMMUNITY SERVICES	BONNIE	CLTS OTHER ADMIN GPR #877	215-16-43921-000-909-00	$12,087.00	$15,000.00		
COMMUNITY SERVICES	BONNIE	CLTS OTHER ADMIN FED #878	215-16-43922-000-909-00	$12,083.00	$0.00		
COMMUNITY SERVICES	BONNIE	CLTS GPR AUTISM #880	215-16-43923-000-909-00	$569.00	$0.00		
COMMUNITY SERVICES	BONNIE	CTLS FED #881	215-16-43924-000-909-00	$569.00	$0.00		
COMMUNITY SERVICES	BONNIE	DCF MA CASE MANAGEMENT	215-16-43928-000-909-00	$4,358.59	$0.00		
COMMUNITY SERVICES	BONNIE	CSH ADJ CLTS CCOP MATCH #919	215-16-43930-000-909-00	-$46,638.00	$0.00		
COMMUNITY SERVICES	BONNIE	CSH ADJ TPA CLTS CWA MATCH #921	215-16-43941-000-909-00	-$31.00	$0.00		
COMMUNITY SERVICES	BONNIE	CHILD COP CLTS #377	215-16-43913-000-910-00	$65,147.00	$127,245.00		
COMMUNITY SERVICES	BONNIE	WHEAP GRANT	215-16-43908-000-912-00	$78,564.91	$59,926.00		

Dept Description	Dept Grant Contact Person	Polk Co Dept Description	Polk Co Revenue Account	2018 Actual	2020 Budget Amount	2020 Local Match	Comments
COMMUNITY SERVICES	BONNIE	CIP GRANT #3410	215-16-43915-000-913-00	$7,493.93	$16,611.00		
COMMUNITY SERVICES	BONNIE	CST #515	215-16-43919-000-914-00	$60,000.00	$60,000.00		
COMMUNITY SERVICES	BONNIE	DCF MA CASE MANAGEMENT	215-16-43928-000-914-00	$401.24	$0.00		
COMMUNITY SERVICES	BONNIE	WHEAP GRANT	215-16-43908-000-920-00	$0.00	$19,311.00		
VETERANS SERVICES	ANDREW	ST AID VETERANS SERVICE OFFICE	101-18-43562-000-000-00	$10,000.00	$10,000.00		
VETERANS SERVICES	ANDREW	ST AID TRANSPORTATION GRANT	101-18-43564-000-000-00	$5,495.27	$4,000.00		
LAND & WATER RESOURCES	CAROL	ST AID LAND/WATER RESOURCE	101-22-43580-000-000-00	$542,073.65	$158,000.00		staff time
LAND & WATER RESOURCES	CAROL	ST AID WILDLIFE DAMAGE	101-22-43583-000-000-00	$41,433.14	$45,000.00		$ for $ DNR
LAND & WATER RESOURCES	CAROL	NATIONAL WILDLIFE	101-22-43594-000-000-00	$0.00	$0.00		
LAND & WATER RESOURCES	CAROL	ST AID LAKES PLANNING GRANT	101-22-43691-000-000-00	$0.00	$0.00		
LAND & WATER RESOURCES	CAROL	MCKNIGHT PROJECT	101-22-43691-000-023-00	$0.00	$0.00		
LAND & WATER RESOURCES	CAROL	LAKES PLANNING/ AIS 4	101-22-43691-000-024-00	$0.00	$0.00		
LAND & WATER RESOURCES	CAROL	ST AID LAKES PLANNING GRANT	101-22-43691-000-025-00	$17,881.46	$0.00		
LAND & WATER RESOURCES	CAROL	LAKES PLANNING/ LOTUS 1	101-22-43691-000-026-00	$0.00	$0.00		
LAND & WATER RESOURCES	CAROL	LAKES PLANNING/ LOTUS 2	101-22-43691-000-027-00	$0.00	$0.00		
LAND & WATER RESOURCES	CAROL	LAKES PLANNING/ LOVELESS	101-22-43691-000-028-00	$0.00	$0.00		
LAND & WATER RESOURCES	CAROL	ST AID LONG TRADE 2	101-22-43691-000-029-00	$11,726.25	$0.00		
LAND & WATER RESOURCES	CAROL	ST AID MAGNOR LAKE	101-22-43691-000-031-00	$0.00	$16,500.00		staff time
LAND & WATER RESOURCES	CAROL	ST AID BALSAM LAKE	101-22-43691-000-032-00	$0.00	$0.00		
LAND & WATER RESOURCES	CAROL	ST AID AIS5	101-22-43691-000-033-00	$12,499.69	$0.00		
LAND & WATER RESOURCES	CAROL	ST AID HEALTH LAKES	101-22-43691-000-034-00	$0.00	$2,000.00		staff time
LAND & WATER RESOURCES	CAROL	ST AID AIS6	101-22-43691-000-035-00	$0.00	$10,000.00		staff time
LAND INFORMATION	STEVE	ST AID PLANNING	101-24-43506-000-000-00	$0.00	$0.00		
LAND INFORMATION	STEVE	ST AID LAND INFO	101-24-43507-000-000-00	$1,000.00	$1,000.00		
LAND INFORMATION	STEVE	ST AID LAND INFO	101-24-43507-000-000-00	$57,488.00	$69,000.00		
LAND INFORMATION	STEVE	LAND/ZONING	806-24-43587-000-000-00	$9,550.00	$10,000.00		
CORP COUNSEL	MALIA	ST AID TITLE IV-E	101-27-43505-000-000-00	$3,695.02	$7,000.00		
CORP COUNSEL	MALIA	ST AID INDIRECT COST REIMB	101-27-43512-000-000-00	$48,828.24	$65,104.00		
CORP COUNSEL	MALIA	ST AID CHILD SUPPORT	101-27-43516-000-000-00	$435,933.33	$453,117.00		
FORESTRY	MARK	ST AID FOREST ADMINISTRATOR	101-28-43582-000-000-00	$25,617.77	$48,980.00		
FORESTRY	MARK	ST AID CO FOREST ROADS	101-28-43584-000-000-00	$2,374.79	$2,465.00		
FORESTRY	MARK	STATE AID WILDLIFE HABITAT	101-28-43592-000-000-00	$804.61	$857.00		
FORESTRY	MARK	ST AID FORESTRY	241-28-43581-000-000-00	$0.00	$8,350.00		
HIGHWAY	CARRIE	ST AID CTHS	701-29-43531-000-000-00	$1,780,664.21	$1,827,298.00		
HIGHWAY	CARRIE	ST AID - FLOOD DAMAGE	701-29-43532-000-000-00	$0.00	$0.00		
HIGHWAY	CARRIE	ST AID LOCAL ROAD IMPROVEMENT	701-29-43534-000-211-00	$6,963.59	$6,900.00		
HIGHWAY	CARRIE	ST AID CTY HWY (CHIP)	701-29-43534-000-212-00	$0.00	$220,000.00		
DEPT OF ADMIN		SHARED TAXES FROM STATE	101-30-43410-000-000-00	$87,500.00	$87,500.00		
DEPT OF ADMIN		SHARED TAXES FROM STATE	101-30-43410-000-000-00	$506,655.85	$503,086.00		
DEPT OF ADMIN		ST AID EXEMPT COMPUTER	101-30-43415-000-000-00	$12,070.87	$12,071.00		
DEPT OF ADMIN	KRISTIN BOLAND	CJCC TAD GRANT	101-30-43811-000-000-00	$0.00	$66,300.00		
ADRC	LAURA	ST AID NUTRITION	212-36-43563-000-000-00	$551,322.00	$550,000.00		In-kind match's required
ADRC	LAURA	ST AID ELDERLY/HANDIC TRANSPORTATION	212-36-43566-000-000-00	$116,528.00	$134,319.00	$26,864.00	
ADRC	LAURA	ST AID ACRC	212-36-43606-000-000-00	$912,105.00	$925,000.00		
ADRC	LAURA	ALZHEIMER GRANT	212-36-43904-000-000-00	$0.00	$21,949.00		
			TOTALS	**$12,180,144.28**	**$12,642,625.00**		

Polk County, Wisconsin

2020- 2024 Capital Improvement Plan Recommendation

September 17, 2019 presented at County Board

Polk County

5 Year Capital Improvement Plan Summary

	2020	2021	2022	2023	2024	Total
Revenues						
Fund Balance	1,599,788	200,000	50,000	50,000	-	1,899,788
Asset Recovery Fund	440,000	148,000	500,000	161,000	-	1,249,000
Levy (Property Tax)	1,903,344	1,950,740	2,126,843	2,204,679	1,966,000	10,151,606
Interdepartmental Revenues	138,914	150,249	-	-	-	289,163
State Transportation Aids	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
GAM Revenues	200,000	200,000	200,000	200,000	200,000	1,000,000
Unfunded	-	1,287,819	2,361,766	56,501	238,262	3,944,348
Grants	172,210	179,710	-	-	-	351,920
Lime Revenues	-	150,000	-	100,000	-	250,000
Community Services	-	-	-	-	-	-
Bond	-	500,000	-	5,136,773	-	5,636,773
Total Revenue	**$ 5,454,256**	**$ 5,766,518**	**$ 6,238,609**	**$ 8,908,953**	**$ 3,404,262**	**$ 29,772,598**
Expenditures						
A) IT Items	686,402	278,249	-	-	-	964,651
B) Vehicles	648,700	880,571	1,000,618	656,847	805,262	3,991,998
C) Other Capital Equipment	447,000	550,400	1,016,625	828,333	406,000	3,248,358
D) Road Construction / Repairs	2,632,100	2,399,800	1,893,000	1,906,000	1,927,000	10,757,900
E) Facilities, Furniture & Equipment *	1,004,900	1,558,498	2,248,366	5,425,773	266,000	10,503,537
F) Parks, Museum, Fair	35,154	99,000	80,000	92,000	-	306,154
Total Expenditures	**$ 5,454,256**	**$ 5,766,518**	**$ 6,238,609**	**$ 8,908,953**	**$ 3,404,262**	**$ 29,772,598**

Polk County

5 Year Capital Improvement Plan Highway Department Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	700,000	-	-	-	-	700,000
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	1,540,890	1,516,590	1,706,000	1,729,000	1,744,000	8,236,480
State Transportation Aids	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Unfunded	-	-	-	-	-	-
Grants	172,210	172,210	-	-	-	344,420
Bond	-	500,000	-	-	-	500,000
Total Revenue	**$ 3,413,100**	**$ 3,188,800**	**$ 2,706,000**	**$ 2,729,000**	**$ 2,744,000**	**$ 14,780,900**
Expenditures						
B) Vehicle Replacement						
Plow Truck w/attachments (2)	405,000	410,000	410,000	410,000	412,000	2,047,000
Supervisor Truck	-	32,000	-	-	33,000	65,000
2-Ton Truck	-	-	-	-	-	-
Semi Tractor	-	-	-	-	-	-
Crew Truck	48,000	-	48,000	-	45,000	141,000
Foreman Truck	-	32,000	-	33,000	-	65,000
Hook Truck	-	160,000	-	-	-	160,000
Quad Axle Plow Truck w/attachments	-	-	150,000	-	-	150,000
Sign Truck	-	-	185,000	-	-	185,000
Subtotal	**$ 453,000**	**$ 634,000**	**$ 793,000**	**$ 443,000**	**$ 490,000**	**$ 2,813,000**
C) Other Capital Equipment						
Arrow Message Board	-	-	-	-	-	-
Brush Chipper	-	-	-	-	-	-
Front End Loader	-	-	-	-	165,000	165,000
Self-Propelled Router	-	28,000	-	-	-	28,000
Shouldering Machine	-	-	-	-	120,000	120,000
Scissor Lift	-	-	-	-	-	-
Snow Pusher	-	-	-	-	-	-
Excavator	-	-	-	180,000	-	180,000
Motor Grader	-	-	-	200,000	-	200,000
Spray Patcher (Truck-mounted)	-	-	-	-	-	-
Crack Sealer	58,000	-	-	-	-	58,000

	2020	2021	2022	2023	2024	Total
Mulcher/Hydro Seeder	30,000	-	-	-	-	30,000
Power Boom	40,000	-	-	-	42,000	82,000
Rubber Tire Excavator	200,000	-	-	-	-	200,000
Mower-Pull Type (2)	-	32,000	-	-	-	32,000
Patch Trailer	-	25,000	-	-	-	25,000
Skid Loader	-	30,000	-	-	-	30,000
Tractor/Loader/Backhoe	-	-	-	-	-	-
Trench Roller	-	40,000	-	-	-	40,000
Skid Loader Attachments	-	-	20,000	-	-	20,000
Subtotal	**$ 328,000**	**$ 155,000**	**$ 20,000**	**$ 380,000**	**$ 327,000**	**$ 1,210,000**
D) Road Projects						
CTH Z1 Prep Work	25,000	-	-	-	-	25,000
CTH W1/H2/E1 Chip Seals	277,000	-	-	-	-	277,000
CTH W3/N1 Overlay	1,154,100	-	-	-	-	1,154,100
CTH M1 Mill/Overlay (20% STP Match)	700,000	-	-	-	-	700,000
CTH K1 Pulverize/Pave	476,000	-	-	-	-	476,000
CTH GG1/I1/M2/M3/H1 Chip Seals	-	474,000	-	-	-	474,000
Wapogasset Box Culvert	-	500,000	-	-	-	500,000
CTH 15/W3 Overlays	-	1,362,000	-	-	-	1,362,000
CRH C2 Prep Work	-	63,800	-	-	-	63,800
CTH C2/V1 Overlays	-	-	1,385,000	-	-	1,385,000
CTH D3/G1 Prep Work	-	-	151,000	-	-	151,000
CTH K2/K2.1/C3/O1 Chip Seals	-	-	357,000	-	-	357,000
CTH Z1 Pulverize/Pave	-	-	-	395,000	-	395,000
CTH C1 Overlay	-	-	-	992,000	-	992,000
CTH JJ3/W2/G4/G4.1 Chipseal	-	-	-	226,000	-	226,000
CTH D1 Overlay	-	-	-	293,000	-	293,000
CTH D3 Overlay	-	-	-	-	973,000	973,000
CTH JJ2 Pulverize/Pave	-	-	-	-	742,000	742,000
CTH G5/E5 Chipseal	-	-	-	-	212,000	212,000
Subtotal	**$ 2,632,100**	**$ 2,399,800**	**$ 1,893,000**	**$ 1,906,000**	**$ 1,927,000**	**$ 10,757,900**
E) Facility Improvements						
Building Needs	-	-	-	-	-	-
Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total	**$ 3,413,100**	**$ 3,188,800**	**$ 2,706,000**	**$ 2,729,000**	**$ 2,744,000**	**$ 14,780,900**

Polk County 45

5 Year Capital Improvement Plan Lime Quarry Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	-	150,000	-	-	-	150,000
Asset Recovery Fund	-	-	500,000	-	-	500,000
Unfunded	-	-	-	-	-	-
Lime Revenues	-	150,000	-	100,000	-	250,000
Bond	-	-	-	-	-	-
Total Revenue	**$ -**	**$ 300,000**	**$ 500,000**	**$ 100,000**	**$ -**	**$ 900,000**
Expenditures						
C) Other Capital Equipment						
Update/Replace Scale Hardware	-	-	-	-	-	-
Replace Soft-start Control Panel	-	-	-	-	-	-
Replace John Deere Loader	-	300,000	-	-	-	300,000
Purchase Portable Crusher	-	-	500,000	-	-	500,000
Purchase 2 Radial Conveyors	-	-	-	100,000	-	100,000
Replace Volvo Loader	-	-	-	-	-	-
Subtotal	**$ -**	**$ 300,000**	**$ 500,000**	**$ 100,000**	**$ -**	**$ 900,000**
E) Facility Improvements						
Office Roof	-	-	-	-	-	-
Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total	**$ -**	**$ 300,000**	**$ 500,000**	**$ 100,000**	**$ -**	**$ 900,000**

Polk County

5 Year Capital Improvement Buildings & Recycling/Solid Waste Department Plan Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance Lakes Improvement Fd	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	56,600	221,800	225,100	222,000	222,000	947,500
Unfunded		1,016,698	932,266	-	18,000	1,966,964
Bond	-	-	-	5,136,773	-	5,136,773
Total Revenue Available	**$ 56,600**	**$ 1,238,498**	**$ 1,157,366**	**$ 5,358,773**	**$ 240,000**	**$ 8,051,237**
Expenditures						
B) Vehicles						
Recycling Truck	-	-	-	-	95,000	95,000
Recycling Truck w/Plow	-	45,000	-	-	-	45,000
Bldgs Truck	-	-	-	-	-	-
Subtotal Vehicles	**$ -**	**$ 45,000**	**$ -**	**$ -**	**$ 95,000**	**$ 140,000**
C) Other Equipment						
Lawnmower Riding	-	7,000	-	-	-	7,000
Janitorial Equipment	-	-	5,000	-	-	5,000
Recycling Boxes	-	10,000	-	-	20,000	30,000
County Bldg Equip Replacement	-	-	-	-	-	-
Trailer	-	6,000	-	-	-	6,000
Forklift	-	-	25,000	-	-	25,000
Skid Steer recycling	-	-	-	22,000	-	22,000
Gator	-	-	-	10,000	-	10,000
Tractor	-	-	-	30,000	-	30,000
Subtotal Equipment	**$ -**	**$ 23,000**	**$ 30,000**	**$ 62,000**	**$ 20,000**	**$ 135,000**
E) Facility Improvements						
Fire Lane @ Old Jail	-	20,000	-	-	-	20,000
Gov't Center Boiler to Hot Water	-	-	768,000	-	-	768,000

	2020	2021	2022	2023	2024	Total
Sidewalk/Entrances	-	-	-	-	-	-
Cameras Replacement	-	5,000	-	-	-	5,000
Chiller @ Gov't Center	-	-	-	-	-	-
Recycling Air handler	-	22,000	-	-	-	22,000
Jail Doors	-	-	-	-	-	-
Bldg Conference Phone	-	-	-	-	-	-
Phase One Phone System	-	-	-	-	-	-
Painting	-	5,000	5,000	5,000	-	15,000
Carpet Justice Center Office Wear	-	-	10,000	-	-	10,000
Parking Lots JC/ADC	-	-	-	-	-	-
Gov't Center	-	35,000	35,000	-	-	70,000
Recycling Center	-	-	30,000	-	-	30,000
Justice Center	-	40,000	-	-	-	40,000
ADC	-	-	30,000	-	-	30,000
Laundry Jail Equipment	-	7,800	6,000	-	-	13,800
Jail Kitchen Equipment	-	7,000	-	-	-	7,000
Recycling Air Cond & Furnace sorting	-	-	-	14,500	-	14,500
Roofs	-	20,000	-	20,000	-	40,000
Building Upgrades CRBPS	-	853,198	105,866	4,900,273	-	5,859,337
LEC Garage Floor Repair	-	-	7,500	-	-	7,500
Update Identipass	-	7,000	-	-	-	7,000
JA Window Security @ JC	-	-	-	-	-	-
LED in Courtrooms & HS	-	-	-	-	-	-
Justice Center Overhead Doors	-	-	-	-	-	-
Recycle Waste Oil Burner	10,000	-	-	-	-	10,000
Boiler @ Community Services	-	-	-	-	125,000	125,000
Update Metsys	-	18,500	-	-	-	18,500
Heat Exchanger Pool	-	-	-	-	-	-
Caulking @ Justice Center	-	30,000	-	-	-	30,000
Caulking @ Gov't Center	-	28,000	-	-	-	28,000
Conveyer 1 at Recycling	-	-	50,000	-	-	50,000
Building Contingencies	21,600	-	-	-	-	21,600
Bailer at Recycling	-	-	-	250,000	-	250,000
Conveyer 2 at Recycling Comingle	-	-	-	50,000	-	50,000
Facility Total	**$ 31,600**	**$ 1,098,498**	**$ 1,047,366**	**$ 5,239,773**	**$ 125,000**	**$ 7,542,237**

	2020	2021	2022	2023	2024	Total
F) Fair						
Grandstand	-	-	-	-	-	-
Administration Roof	10,000	-	-	-	-	10,000
Bathroom Roofs	-	12,000	-	-	-	12,000
Walk in Cooler	-	-	-	7,000	-	7,000
Electrical	-	-	5,000	-	-	5,000
H Barn Reno	-	-	-	50,000	-	50,000
Seal Coat Blacktop	-	50,000	-	-	-	50,000
New Small Animal Bldg	-	-	75,000	-	-	75,000
Campgroun Reno	-	10,000	-	-	-	10,000
Fair Total	**$ 10,000**	**$ 72,000**	**$ 80,000**	**$ 57,000**	**$ -**	**$ 219,000**
F) Museum						
Coal Room	9,000	-	-	-	-	9,000
Remove Sidewalk Wall	6,000	-	-	-	-	6,000
Museum Total	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,000**
Expenditure Total	**$ 56,600**	**$ 1,238,498**	**$ 1,157,366**	**$ 5,358,773**	**$ 240,000**	**$ 8,051,237**

Polk County

5 Year Capital Improvement Plan Law Enforcement Department Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	899,788	50,000	50,000	50,000	-	1,049,788
Asset Recovery Fund	440,000	148,000	-	161,000	-	749,000
Levy (Property Tax)	195,700	192,850	195,743	198,679	-	782,972
Unfunded	-	21,121	18,275	21,568	220,262	281,226
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	**$ 1,535,488**	**$ 411,971**	**$ 264,018**	**$ 431,247**	**$ 220,262**	**$ 2,862,986**
Expenditures						
Sheriff						
A) IT Items						
Tyler Tech Upgrade to Enterprise	107,488	-	-	-	-	107,488
Tyler Tech add on-Civil Process Component	-	-	-	-	-	-
Video Equip Upgrade-Interview Room	-	-	-	-	-	-
APX Upgrade-Squad & Mobile Radios	440,000	-	-	-	-	440,000
Patrol Car Computer Replacement	-	128,000	-	-	-	128,000
Body Camera System-Patrol & Corrections	-	-	-	-	-	-
Subtotal	**547,488**	**128,000**	**-**	**-**	**-**	**675,488**
B) Vehicles						
Squad Replacement (7)	195,700	201,571	207,618	213,847	220,262	1,038,998
Jail Support Vehicle	-	-	-	-	-	-
Subtotal	**$ 195,700**	**$ 201,571**	**$ 207,618**	**$ 213,847**	**$ 220,262**	**$ 1,038,998**
C) Other Equipment						
Snowmobile	-	-	-	11,000	-	11,000
Boat	-	20,000	-	-	-	20,000
Tasers-Corrections	-	-	-	-	-	-
Replacement Handguns	-	-	-	-	-	-
Tactical Vests	-	6,400	6,400	6,400	-	19,200
Crime Scene Scanner	-	-	-	90,000	-	90,000
Televisions-Corrections	-	6,000	-	-	-	6,000
Dispatch Work Stations	-	-	-	60,000	-	60,000
Subtotal	**$ -**	**$ 32,400**	**$ 6,400**	**$ 167,400**	**$ -**	**$ 206,200**
E) Facility Improvements						
Jail Controller Project	792,300	-	-	-	-	792,300
Fringe/Use of Force Range	-	50,000	50,000	50,000	-	150,000
Subtotal	**$ 792,300**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ 942,300**
Total	**$ 1,535,488**	**$ 411,971**	**$ 264,018**	**$ 431,247**	**$ 220,262**	**$ 2,862,986**

Polk County 50

5 Year Capital Improvement Plan Golden Age Manor Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-
GAM Revenues	200,000	200,000	200,000	200,000	200,000	1,000,000
Bond	-	-	-	-	-	-
Total Revenue	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**
Expenditures						
C) Other Capital Equipment						
Laundry Equipment	-	10,000	-	10,000	-	20,000
Whirlpool	-	-	-	40,000	-	40,000
Furniture-Common Areas	-	6,000	-	10,000	20,000	36,000
Office Furniture	-	-	20,000	-	20,000	40,000
Bariatric Beds	4,000	4,000	4,000	4,000	4,000	20,000
Patient Lifts	5,000	-	5,000	-	5,000	15,000
Kitchen Equipment	5,000	-	5,000	-	10,000	20,000
Activity Technology	-	-	10,000	-	-	10,000
Therapy Equipment	5,000	-	5,000	-	-	10,000
Truck	-	20,000	-	-	-	20,000
Subtotal	**$ 19,000**	**$ 40,000**	**$ 49,000**	**$ 64,000**	**$ 59,000**	**$ 231,000**
E) Facility Improvements						
Room Upgrades	30,000	30,000	50,000	50,000	50,000	210,000
Lighting-Energy Efficient	-	20,000	-	10,000	11,000	41,000
Windows-Sunroom	-	-	21,000	-	-	21,000
Water Heaters	15,000	-	-	-	-	15,000
HRV Unit Repairs	20,000	-	-	-	-	20,000
Air Units	15,000	-	-	20,000	-	35,000
Corridor Remodel	5,000	-	-	-	10,000	15,000

Tub/Shower Room Remodel	-	-	-	20,000	15,000	35,000
SCU Wall Repairs	5,000	20,000	-	-	-	25,000
Conference Room Remodel	-	-	-	20,000	-	20,000
Visitor Bathroom Remodel	-	-	-	16,000	-	16,000
Flooring	85,000	45,000	-	-	20,000	150,000
Parking Lot	6,000	40,000	80,000	-	-	126,000
Sidewalk	-	-	-	-	15,000	15,000
Landscaping	-	5,000	-	-	-	5,000
Roof	-	-	-	-	20,000	20,000
Subtotal	**$ 181,000**	**$ 160,000**	**$ 151,000**	**$ 136,000**	**$ 141,000**	**$ 769,000**
Total	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**

Polk County 52

5 Year Capital Improvement Plan Department of IT Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	-	-	-
Interdepartmental Revenues	138,914	150,249	-	-	-	289,163
Unfunded	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	**$ 138,914**	**$ 150,249**	**$ -**	**$ -**	**$ -**	**$ 289,163**
Expenditures						
A) IT Items						
Security Software	-	-	-	-	-	-
Cisco 12P-POE+ Switches	-	-	-	-	-	-
Add Win20176 Server Lic	-	2,855	-	-	-	2,855
Branch 3 Upgrade	-	-				-
Windows 10	-	-	-	-	-	-
MS Office 2016 Standard	-	-	-	-	-	-
MS Office 2016 Pro	-	-	-	-	-	-
MS Config Manager	-	-	-	-	-	-
Windows 2019 Server	-	94,080	-	-	-	94,080
Windows 2019 Server Licenses	-	-	-	-	-	-
VMWare ESX Servers	69,600	-	-	-	-	69,600
VMWare Licenses	13,314	13,314	-	-	-	26,628
Acronis Backup Systems	-	-	-	-	-	-
Ricoh MFP Copier/Printers	36,000	20,000	-	-	-	56,000
Professional Services	20,000	20,000	-	-	-	40,000
Subtotal	**$ 138,914**	**$ 150,249**	**$ -**	**$ -**	**$ -**	**$ 289,163**
E) Building Improvements						
Citizen Service Center and Intake	-	-	-	-	-	-
Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total	**$ 138,914**	**$ 150,249**	**$ -**	**$ -**	**$ -**	**$ 289,163**

Polk County 53

5 Year Capital Improvement Plan Department County Clerk Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	-	-	-
Unfunded	-	-	411,225	34,933	-	446,158
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	**$ -**	**$ -**	**$ 411,225**	**$ 34,933**	**$ -**	**$ 446,158**
Expenditures						
A) IT Items						
Video Broadcast of Meetings	-	-	-	-	-	-
Debit/Credit Card System	-	-	-	-	-	-
Single Intake Software	-	-	-	-	-	-
Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
C) Other Equipment						
New Voting Machines	-	-	411,225	-	-	411,225
Software License/Maintenance	-	-	-	34,933	-	34,933
Subtotal	**$ -**	**$ -**	**$ 411,225**	**$ 34,933**	**$ -**	**$ 446,158**
E) Building Improvements						
Security	-	-	-	-	-	-
Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total	**$ -**	**$ -**	**$ 411,225**	**$ 34,933**	**$ -**	**$ 446,158**

Polk County 54

5 Year Capital Improvement Plan Department of Admin Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-		-	-	-	-
Unfunded	-	250,000	1,000,000	-	-	1,250,000
Grants	-	-	-	-	-	-
Community Services	-	-	-	-	-	-
Total Revenue	**$ -**	**$ 250,000**	**$ 1,000,000**	**$ -**	**$ -**	**$ 1,250,000**
Expenditures						
E) Facility Improvement Study	-	**250,000**	**1,000,000**			**1,250,000**
Remodeling Clinics	-		-	-	-	**-**
Subtotal	**$ -**	**$ 250,000**	**$ 1,000,000**	**$ -**	**$ -**	**$ 1,250,000**
Total	**$ -**	**$ 250,000**	**$ 1,000,000**	**$ -**	**$ -**	**$ 1,250,000**

Polk County 55

5 Year Capital Improvement Plan Department Land/Water Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-		-	20,000	-	20,000
Unfunded	-		-	-	-	-
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	**$ -**	**$ -**	**$ -**	**$ 20,000**	**$ -**	**$ 20,000**
Expenditures						
C) Other Equipment						
Survey Equipment	-		-	20,000	-	20,000
Subtotal	**$ -**	**$ -**	**$ -**	**$ 20,000**	**$ -**	**$ 20,000**
Total	**$ -**	**$ -**	**$ -**	**$ 20,000**	**$ -**	**$ 20,000**

Polk County 56

5 Year Capital Improvement Plan Department Land Info Summary

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	100,000	-	-	-	-	100,000
Unfunded	-		-	-	-	-
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**
Expenditures						
C) Other Equipment						
Flyover for Mapping	100,000	-	-	-	-	100,000
Subtotal	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**
Total	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**

Polk County 57

5 Year Capital Improvement Plan Department Parks

	2020	2021	2022	2023	2024	Total
Beginning Fund Balance						
Revenues						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	10,154	19,500	-	35,000	-	64,654
Unfunded	-		-	-	-	-
Grants	-	7,500	-	-	-	7,500
Bond	-	-	-	-	-	-
Total Revenue	**$ 10,154**	**$ 27,000**	**$ -**	**$ 35,000**	**$ -**	**$ 72,154**
Expenditures						
F) Parks						
Co Park Equipment Replace	-	-	-	-	-	-
Atlas Boat Landing Replace	10,154	-	-	-	-	10,154
Kennedy Trail Repave	-	15,000	-	-	-	15,000
Snowmobile for Ski Trail	-	12,000	-	-	-	12,000
Update Playground	-	-	-	15,000	-	15,000
Expand Trail Network	-	-	-	-	-	-
Replace Concrete Boat Landing	-	-	-	20,000	-	20,000
Parks Total	**$ 10,154**	**$ 27,000**	**$ -**	**$ 35,000**	**$ -**	**$ 72,154**
Total	**$ 10,154**	**$ 27,000**	**$ -**	**$ 35,000**	**$ -**	**$ 72,154**

Resolution No. 42-19

RESOLUTION to Adopt 2020 Polk County Forest Annual Work Plan

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, the Wisconsin Public Forest Law requires Counties to adopt each year an annual work plan and budget detailing the anticipated projects and expenditures for managing the county forest for the subsequent fiscal year.

WHEREAS, on October 9th the Environmental Services Committee reviewed the 2020 County Forest Work Plan and adopted a recommendation that the County Board adopt said plan as and presented by the Forest Administrator at its October 15th meeting, notwithstanding Article 3.1. a. of the Polk County Board of Supervisors Rules of Order Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that pursuant Section 28.11 (5) (b), the Polk County Board of Supervisors authorizes the approval of the 2019 Polk County Forest Annual Work Plan as hereby attached

Offered on the 15th of October 2019

BE IT FURTHER RESOLVED,

BY: _____
Brad Olson, Supervisor, District #1

_____
Doug Route, Supervisor, District #2

_____
Dean Johansen, Chair,
Supervisor, District #3,

_____
Chris Nelson, Supervisor, District #4

_____
Tracy LaBlanc, Supervisor, District #5

_____
Brian Masters, Supervisor, District #6

_____
Michael Prichard, Supervisor, District #7

_____
James Edgell, Supervisor, District #8

_____
Kim O'Connell, Supervisor, District #9

_____
Larry Jepsen, Supervisor, District #10

_____
Jay Luke, 1st Vice Chair,
Supervisor, District #11

_____
Michael Larsen, Supervisor, District #12

_____
Russell Arcand, Supervisor, District #13

_____
John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

_____
Joe Demulling, Supervisor, District #15

County Administrator's Note:

Recommended

Nick Osborne
County Administrator

Fiscal Impact Note:
There is no fiscal impact.

Maggie Wickre, Finance Director

Approved as to Form and Execution:

Malia T. Malone, Corporation Counsel

Legal Impact Note:
This Resolution has no legal impact other than compliance with statutory requirements for the adoption of annual County Forest Plans.

Excerpt of Minutes

At its regular business meeting on the 15th of October 2019, the Polk County Board of Supervisors acted upon Resolution No. 42-19: Resolution To Adopt 2020 POLK COUNTY FOREST ANNUAL WORK PLAN

- ☐ Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- ☐ Adopted by unanimous voice vote.
- ☐ Adopted as amended. See Below.
- ☐ Defeated
- ☐ Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

Executive Summary

The Polk County work Plan was prepared in accordance with the Polk County Forest Comprehensive Land Use Plan 2006-2020. In addition, DNR input was gathered on September 17th 2019. The work plan serves to justify the annual forestry budget as well as serving as one of many mechanism to make Polk County Eligible for the annual Forest Administrator Grant.

2020
ANNUAL WORK PLAN

POLK COUNTY
FORESTRY DEPARTMENT

GOVERNING COMMITTEE

ENVIRONMENTAL SERVICES
Kim O'Connell – Chairperson
Brad Olson – Vice Chair
Tracy LaBlanc
Doug Route
Jim Edgell
Lyle Doolittle- FSA Representative

FOREST ADMINISTRATOR

Mark Gossman

WI-DNR LIAISON FORESTER

Paul Heimstead

Following is the annual Polk County Forest work plan for the calendar year 2020. The plan gives direction and meaning to the proposed County Forest budget, and further defines and supplements the County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest program. This plan is needed to comply with Wis. Statute 28.11(5) and Chapter NR47.75 of the Wisconsin Administrative Rules for the administration of the County Forest Administrator Grant program.

REFERENCES

1. Annual Integrated Planning Meeting held on September 17, 2019.
2. Polk County Fifteen Year Comprehensive Land Use Plan (2006-2020)

THE POLK COUNTY FOREST MISSON STATEMENT

Natural resources, such as those provided by the Polk County Forest (PCF), are the base for addressing the ecological and socioeconomic needs of society. The mission of the Polk County Forest is to manage, conserve and protect these resources on a sustainable basis for present and future generations.

PCF resources should be protected from natural catastrophes such as fire, insect and disease outbreaks, and from human threats such as encroachment, over-utilization, environmental degradation, and excessive development. While managed for environmental needs including watershed protection, protection of rare plant and animal communities, and maintenance of plant and animal diversity, these same resources must also be managed and provide for sociological needs, including provisions for recreational opportunities and the production of raw materials for wood-using industries.

Management must balance local needs with broader state, national and global concerns through integration of sound forestry, wildlife, fisheries, endangered resources, water quality, soil, and recreational practices. Management will provide a variety of products and amenities for the future through the use of sustainable forest management practices.

POLK COUNTY FOREST

The Polk County Forest is 17,166.10 acres in size and includes acreage in seven townships throughout Polk County. The following list shows the acreage of forest land by its type classification:

Table 1. Forested Acres

Forest Type	Forest Type Description	Stands	Acres	% of Forested Acres	% of Recon Acres
A	ASPEN	126	3,745	23%	22%
BW	WHITE BIRCH	1	9	0%	0%
MR	RED MAPLE	4	51	0%	0%
NH	NORTHERN HARDWOODS	22	591	4%	3%
O	OAK	56	3,501	22%	21%
OX	SCRUB OAK	151	4,103	25%	24%
PJ	JACK PINE	78	2,384	15%	14%
PR	RED PINE	51	1,409	9%	8%
PW	WHITE PINE	6	134	1%	1%
SB	BLACK SPRUCE	1	2	0%	0%
SH	SWAMP HARDWOODS	4	86	1%	1%
SW	WHITE SPRUCE	2	27	0%	0%
T	TAMARACK	4	67	0%	0%
	Total:	**506**	**16,109**	**100%**	**94%**

Table 2. Non-Forested Acres.

Type	Cover Type Description	Stands	Acres	% of Non-Forested Acres	% of Recon Acres
G	UPLAND GRASS	9	47	5	0
GH	HERBACEOUS VEGETATION	4	15	2	0
ICG	CAMPGROUND	1	19	2	0
K	MARSH	2	51	5	0
KB	MUSKEG - BOG	3	46	5	0
KEV	EMERGENT VEGETATION	5	179	18	1
KG	LOWLAND GRASS	2	19	2	0
KH	LOWLAND HERBACEOUS VEGETATION	1	100	10	1
L	WATER	3	74	8	0
LB	LOWLAND BRUSH	3	64	7	0
LBA	LOWLAND BRUSH	7	105	11	1
LM	MINOR LAKE	6	126	13	1
LMS	MINOR STREAM	2	56	6	0
ROW	RIGHT OF WAY	8	38	4	0
UB	UPLAND BRUSH	3	29	3	0
Total		**59**	**968**	**100%**	**4%**

Table 3. Current and future anticipated forest stand conditions:

Timber Text	Acres Past (1977)	Acres Present (2016)	Acres Future
ASPEN	1,896	3,732	3,607
BLACK SPRUCE	0	4	4
JACK PINE	6,260	2,341	2,644
NORTHERN HARDWOODS	2,941	541	3,442
OAK	1,887	3,539	734
RED MAPLE	0	23	74
RED PINE	324	1,444	1,452
SCRUB OAK	877	4,125	3,752
SWAMP HARDWOODS	24	57	57
TAMARACK	97	67	67
WHITE BIRCH	0	15	6
WHITE PINE	0	134	219
WHITE SPRUCE	0	27	27
Total :	**14,306**	**16,049**	**16,085**

TIMBER SALE ADMINISTRATION

Timber sale administration is an extremely important part of forest management. The Forest Administrator is responsible for the set-up, sale, contract compliance, and record keeping on all County Forest sales. Most PCF sales are sold as combination mill scale for pulp products and woods scaled for logs.

ANNUAL DNR TIME STANDARDS

Each year, the DNR provides Polk County a certain number of technical assistance hours to use on the County Forest. Every five years, these 'time standards' are set and then become the minimum hours the DNR will provide the county during each DNR fiscal year (July 1-June 30). The Forest Administrator meets with various DNR staff during the Annual Integrated Planning Meeting and part of the discussion revolves around the availability of DNR staff for the upcoming year. Currently the DNR provides a minimum of 446 hours down from536 hours per year of assistance on the PCF. Historically, the DNR has met or exceeded the 'time standards' each year. These hours are needed by Polk County to address the ever increasing workload on the County Forest.

- ***Goal #1. Establish Timber sales for Auction according to the 15year average as well as recently blown down timber.***

TIMBER SALE PLANNING AND ESTABLISHMENT

Timber harvests that are properly designed and implemented are vital to maintaining a healthy and vigorous forest. There are many social, environmental and economic benefits derived from a managed harvest program. Professional implementation of proper forest management and harvest techniques is essential. The timber harvest goal is to produce a sustained yield of forest products using harvest techniques that are suited to regeneration and growth needs of each forest type. The goal is to develop a regulated harvest in which the same number of acres or same volume of wood could be harvested each year in perpetuity. Compartment reconnaissance information will be used as a guide to determine stands where timber harvests are needed.

The goal for 2020 will be to setup and sell the following number of acres per timber type. These acreage goals are based on the long term average harvest and will vary from year to year.

Table 4. 15 year average of allowable cut.

15 Year Average (acres)	Forest Type Description
24	ASPEN
1	WHITE BIRCH
29	NORTHERN HARDWOODS
167	OAK
70	SCRUB OAK
65	JACK PINE
61	RED PINE
6	WHITE PINE
423	

Information about specific timber sale establishment plans may be obtained by contacting the Polk County Forestry Department directly at the following:

Polk County Forestry Department
100 Polk County Plaza, Suite 40
Balsam Lake, WI 54810
(715) 485-9265
Mark.Gossman@co.polk.wi.us

- ***Goal #2. Administer all sold timber sales.***

TIMBER SALE ADMINISTRATION

Timber sale administration is an extremely important part of forest management. The Forest Administrator is responsible for the set-up, sale, contract compliance, and record keeping on all County Forest sales. Most PCF sales are sold as combination mill scale for pulp products and woods scaled for logs. Eight timber sales are currently active.

- ***Goal #3. Keep all Inventory information less than 20 years old.***

FOREST RECONNAISSANCE

The goal for the PCF is to have all recon less than 20 years old. Currently, all forest reconnaissance is less than 20 years old on the County Forest. Forest reconnaissance is done following the completion of a timber sale and when a stand is physically entered and subsequently re-scheduled for a later harvest date. In addition to these on-going updates, in 2018 we will work towards entirely updating at least one compartment.

Table 5. Age of inventory data by five year increments.

Total	Forested	< 5 years		5-10 years		11-15 years		16-20 years		21-30 years		>30 years	
Acres	Acres	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)
17,077	16,109	6,020	35.25	3,675	21.5	4,959	29.04	2,411	14.12	0	0	0	0
17,077	**16,109**	**6,020**	**35.25**	**3,675**	**21.5**	**4,959**	**29.04**	**2,411**	**14.12**	**0**	**0**	**0**	**0**

Recon acres scheduled for completion:
2019 -167 acres
2020 - 911 acres
2021 - 657 acres

TIMBER STAND IMPROVEMENT

Timber stand improvement (TSI) projects that are most likely to happen for 2020 include hand release of naturally regenerated and planted Jack Pine on PCF located in the Town of Sterling. More surveys of potential project areas must be done before any projects will be established. Decisions on TSI are typically made in the spring of the year.

► ***Goal #4. Prepare 100 acres for planting in 2021 and scarify approximately 30 acres for natural jack pine regeneration.***

REFORESTATION

In 2020, we will be preparing approximately 100 acres over 3 different sites in Sterling Township.

Currently, we collect our own Jack Pine seed and use the seed for growing seedlings which then get planted back into Polk County Forest. We will continue to collect Jack Pine seed each year and continue to have that seed grown into seedlings for planting. All future Jack Pine plantings will be stock from our own seed source.

► ***Goal #5. Grade and mow Beartrack forest road late 2019 or in 2020.***

FOREST PROTECTION

We will continue to cooperate with the WI-Department of Natural Resources by:

1. Improving and maintaining fire lanes
2. Continue annual meetings to evaluate County Forest operations
3. Support fire suppression efforts when needed
4. Monitor insect and disease issues and take appropriate action when necessary

COUNTY FOREST ROADS

PCF receives state aid money for the maintenance of 7.61 miles of primary roads. These roads are maintained as needed. Plans for 2019 include improving road crossings in Sterling Township and adding additional gravel to sustain current traffic levels. PCF currently does not receive any budget dollars to maintain non-gas tax forest roads.

The County Forest has many miles of secondary forest roads that have been built primarily by logging contractors in conjunction with timber sales. These roads are now serving a wide range of uses including the hauling of forest products, snowmobile trails, horse trails, and hunter/walking trails. Many of the new logging roads are bermed or gated to restrict motorized use. These roads are either seeded or allowed to naturally re-vegetate.

LAND ACQUISITION

Lands within the County Forest boundaries or areas of special or unique values may be recommended to the County Board for acquisition as they become available and upon a determination by the County Administrator and the Conservation, Development, Recreation and Education Committee that ownership of those lands is beneficial to the people of Polk County.

SURVEYING

We will continue our property line maintenance and establishment with the aid of the County Surveyor. Surveys are generally needed to prevent trespass or to clarify boundaries in order to continue management.

WILDLIFE HABITAT PROJECTS

Polk County will continue to develop and implement projects in cooperation with DNR wildlife personnel. This year we will continue efforts to naturally regenerate Jack Pine in the Sterling Township, with the aid of “nickel per acre” wildlife grants.

.

Recreation: The Forest Administrator is also the Parks Assistant. Work includes assisting with the oversight and management of the maintenance and operation of the county's park and recreation areas, public lake accesses, ski areas, and system of snowmobile, ATV, hiking and biking trails. Accomplishing this broad range of activities requires: attending meetings, clearing trails, writing permits, writing grants, and increasing overall county recreational opportunity awareness. Currently the Polk County Forest supports organized ATV/UTV, horse, snowmobile, and hiking trails (including the Ice Age Trail).

- ***Goal #6. Treat a three acre patch of buckthorn recently discover in the town of Clam Falls.***

- ***Goal #7. Complete the 2021-2035 Polk County Forest Comprehensive Land Use Plan no later than October 2020.***

- ***Goal #8. Complete miscellaneous tasks as outlined below.***

MISCELLANEOUS

A. Issue firewood cutting permits.

B. Respond to public inquiries and issues as they arise.

C. Increase signage on the Forest to identify boundaries, roads, and natural features.

D. Work with other departments (i.e. Land & Water) for education classes for students and adults.

F. Attend all Wisconsin County Forest Association meetings and continue technical training sessions to aid in the management of the County Forest.

G. Forest Certification: Polk County will continue its commitment to be qualified for Sustainable Forestry Initiative (SFI) certification and make changes as necessary to comply with corrective actions.

H. Investigate and address easement, land trade requests and encroachments as they arise.

- ***Goal #9. Apply and administer the grants listed below.***

GRANTS AND FUNDING

<u>County Forest Administration Grant</u>

Polk County receives this grant annually. The grant pays 50% of administrator's salary and up to 50% of benefits so long as benefits don't exceed 40% of salary. In addition, covers a portion of Polk County's WCFA membership dues each year.

Wildlife Habitat Grant

Polk County receives this grant annually. The grant pays $0.05 per County Forest acre to be used for wildlife habitat development on the County Forest.

County Forest Road Aid

Polk County receives this grant annually. Pays $360.00 per mile of County Forest road for maintenance and improvement projects.

Interest Free Loans (2)

Variable Acreage Share Loan and Project Loans

These loans are interest free and are paid back at 20% of annual stumpage revenues. These loans are used to aid in a wide variety of projects on the County Forest and for land purchases.

County Forest Sustainable Forestry Grant

Funds short term, unanticipated sustainable forestry projects. Funding awarded on a competitive basis.

Polk County Funds

The Forestry Department begins each year with a *negative* levy amount. The department typically covers all of its expenses and most (if not all) of the negative levy amount through timber sales, grant funding and miscellaneous revenues.

Resolution No. 41-19

RESOLUTION to Authorize 2020 County Forest Variable Acreage Share Loan.

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, the Polk County Forest needs sufficient funds for tree planting, timber stand improvement, site preparation and forest improvements; and

WHEREAS, the State of Wisconsin allows counties to apply for County Forest Variable Acreage Share payments, a non-interest bearing loan to be used for the purchase, development, preservation and maintenance of county forest lands;

WHEREAS, the Environmental Services Committee has recommended to the County Board to authorize an application for the County Variable Acreage Share Loan for calendar year 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors requests to receive payment of not more than fifty cents ($.50) per acre payment on the County Forest Variable Acreage Share for each acre of land entered as County Forest Land enrolled in the 2019 calendar year pursuant to Wisconsin Statutes Section 28.11 (8) (b)

BY: _____

Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

James Edgell, Supervisor, District #8

Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe Demulling, Supervisor, District #15

_____
Joe Demulling, Supervisor, District #15

County Administrator's Note:

This State loan is a tool that we have frequently used in the past to assist with our forestry program.

Recommended.

Nick Osborne
County Administrator

Fiscal Impact Note:
The County Variable Acreage Share Loan revenue has been budgeted in our Special Revenue Fund called State Aid Forestry both in past and future years. A percentage of every timber sale dollar also goes into this account for repayment.

Maggie Wickre, Finance Director

Approved as to Form and Execution:

Malia T. Malone, Corporation Counsel

Legal Impact Note:
This Resolution allows the County to apply for the Variable Acreage Share Loan.

Excerpt of Minutes

At its regular business meeting on the __15th__of _____OCT.__ 2019, the Polk County Board of Supervisors acted upon Resolution No. ____-19: Resolution

_____

_____

- ☐ Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- ☐ Adopted by unanimous voice vote.
- ☐ Adopted as amended. See Below.
- ☐ Defeated
- ☐ Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

Executive Summary

This interest free State Loan is being pursued to aid in the reforestation of blocks of timber that were harvested 1-2 years ago in the Town of Sterling. Polk County Forestry has pursued and received the interest free variable acreage share loan during the last seven of the nine years. The loan amount received for 2020 is based upon the acreage enrolled in the Polk County Forest Program in calendar year 2019. A loan of approximately $8300.00 dollars will be approved upon adopting this resolution. The loan will be repaid by collecting 20% of the gross receipts from timber sale revenue until the balance is paid off. This loan balance is currently zero dollars.

Resolution No. 33-19

RESOLUTION CREATING POLK COUNTY ORDINANCE REGARDING TEMPORARY MORATORIUM ON LIVESTOCK FACILITIES

WHEREAS, Wis. Stat. § 59.02(2) grants the Polk County the authority to adopt resolutions and enact ordinances provides that, except as elsewhere specifically provided in the Wisconsin Statutes, the board of any county is vested with all powers of a local, legislative and administrative character, including the subject matter of health;

WHEREAS, Wis. Stat. § 59.69 authorizes the Polk County Board of Supervisors to adopt ordinances and regulations to promote public health, safety and general welfare;

WHEREAS, the Polk County Comprehensive Plan 2009-2029 states in part that the land use element 8 has the goal that Polk County will have the appropriate/ minimal amount of restrictions to maintain land owners rights, and have high quality lakes, open spaces, parks, orderly growth with focus on commercial development within cities and villages and take into account the impacts to the environment, economy, agriculture, pubic use health and commercial development;

WHEREAS, the Polk County Comprehensive Plan, element 5 also states in part that some of the Agricultural element goals are to maintain a balance between preservation and use of agriculture, protect natural resources from inappropriate and/or unplanned development, and make Polk County self-sufficient;

WHEREAS, Polk County currently has a Comprehensive Land Use Ordinance (Ordinance No. 07-19), a Shoreland Protection Ordinance (Ordinance No. 08-19), a Floodland Zoning Ordinance (Ordinance No. 12-17), however, these Ordinances do not set forth specific regulations, methods of permitting, or methods of monitoring of Livestock Facilities within Polk County;

WHEREAS, Polk County residents and property owners have expressed concerns about the importance of preserving the quality of life, environment, natural resources and existing agricultural operations within Polk County in contemplating the operation of Livestock Facilities in Polk County;

WHEREAS, there is a need for adequate time to determine whether action should be taken to amend existing Polk County Ordinances, adopt new ordinances, or take other action given the potential impact of Livestock Facilities in Polk County to adequately protect public health, welfare and safety; and

WHEREAS, it is deemed to be in the best interest of Polk County to create Ordinance _____, entitled "Temporary Moratorium on Livestock Facilities" within the Polk County Ordinances.

NOW THEREFORE, the Polk County Board of Supervisors on behalf of Polk County does here ordain as follows:

Polk County Temporary Moratorium on Livestock Facilities

I. Authority: This Temporary Moratorium on Livestock Facilities Ordinance is adopted pursuant to the powers granted to Polk County under the Wisconsin Constitution and the Wisconsin Statutes, including but not limited to, Wis. Stat. § 59.02(2) and Wis. Stat. § 59.69.

II. Title: The title of this Ordinance is the Temporary Moratorium on Livestock Facilities.

III. Definitions.

1. "Expansion" means the addition of livestock at a pre-existing livestock facility that would result in the number of livestock to exceed 1000 animal units fed, confined, maintained, or stabled.

2. "Livestock" means any of the following:
   a. Cattle
   b. Swine
   c. Poultry
   d. Sheep
   e. Goats

3. "Livestock Facility" means a feedlot, farm or other operation where 1000 or more animal units of Livestock are or will be fed, confined, maintained or stabled for a total of 45 days or more in any 12-month period. A "Livestock Facility" includes other facilities utilized as a part of the Livestock Facility operations, such as feedlots, Livestock housing facilities, manure storage structures, and other structures or areas of use.

4. "Moratorium" means the temporary moratorium on Livestock Facilities set forth in this Ordinance.

IV. Purpose: The purpose of this Ordinance and the Moratorium is as follows:

1. To allow Polk County adequate time to study, review, consider and analyze the potential impacts of Livestock Facilities in Polk County.

2. To allow Polk County adequate time to research, analyze and synthesize scientific literature and data regarding the impact of Livestock Facilities on

ground water, surface water, air quality and other environmental impacts, as that research and data apply in Polk County.

3. To allow Polk County adequate time to determine whether a regulatory structure of Livestock Facilities is required in Polk County, which may include:

   a. Amendment(s) to existing Polk County Ordinances.

   b. Adoption of new ordinances.

   c. If a new ordinance is adopted, making modifications or other amendments to existing Polk County Ordinances in light of the new ordinance.

   d. Modifications to the Polk County Comprehensive Plan or other Polk County plans or policies.

   e. Taking any other steps are necessary in order to protect public health, welfare or safety in Polk County.

4. To allow Polk County adequate time to determine whether it has adequate resources to enforce any new or existing Polk County Ordinances addressing Livestock Facilities.

5. To allow Polk County adequate time to ensure all State of Wisconsin Statutes, Administrative Codes and other applicable laws and regulations are accounted for in any Polk County regulatory structure, and to ensure that Polk County will not take any action that is otherwise preempted by other applicable laws and regulations relating to Livestock Facilities.

V. Moratorium Imposed. The Polk County Board of Supervisors hereby imposes a moratorium on the operation and licensing of new Livestock Facilities that will have 1000 or more animal units and on the operation and licensing of any pre-existing Livestock operations may be undergoing an Expansion if the number of animal units kept at the expanded facility will be 1000 or more.

VI. Duration of Moratorium.

1. The Moratorium shall be in effect for a period of six (6) months from the date this Ordinance is adopted by the Polk County Board of Supervisors.

2. The Polk County Board of Supervisors may rescind this Moratorium at an earlier date upon any of the following events:

a. The analysis, research and study contemplated in this Ordinance is completed and the County Administrator reports the findings to the Polk County Board of Supervisors as set forth in Section VII in this Ordinance.

b. The Polk County Board of Supervisors adopts any amendment to an existing County Ordinance or adopts a new County Ordinance to address the regulation of Livestock Facilities in Polk County, and such action includes a provision rescinding the Moratorium.

c. Upon circumstances that the Polk County Board of Supervisors determine are in the best interest of the public health, welfare or safety.

3. This Moratorium may be extended for up to six (6) additional months by a majority vote of the Polk County Board of Supervisors if necessary to complete the work contemplated in this Ordinance.

VII. Actions During Moratorium.

1. The Polk County Land and Water Resources Department, Land Information Department and the Health Department is hereby directed to and granted authority to coordinate, organize or take other steps to research, analyze and synthesize scientific literature and data regarding the impact of Livestock Facilities on ground water, surface water, air quality, and other environmental impacts that may impact the health, welfare and safety of Polk County, its residents and visitors.

2. The Polk County Administrator, the County Board Chair and the Chairman of the Environmental Services Committee, or designee, shall work with the staff from the Departments listed above and shall coordinate additional participants, if deemed necessary.

3. If the County staff and Officials listed above determine that additional financial resources are necessary to fulfill the action items contained herein, they are directed to make such request to the full County Board for consideration.

4. The Polk County Administrator shall report the findings and recommendations on appropriate regulatory approaches relative to the siting and/or operation of Livestock Facilities within Polk County to the full Polk County Board of Supervisors at least 30 days prior to the end of the Moratorium, or as soon as the Polk County Administrator has developed recommendations based upon the work required herein.

VIII. Severability. If a court of competent jurisdiction determines that any section, clause, provision, or portion of this Ordinance is unconstitutional or otherwise invalid, the remainder of this Ordinance shall not be affected thereby.

BY: _____
Brad Olson, Supervisor, District #1

_____
Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

_____
Chris Nelson, Supervisor, District #4

_____
Tracy LaBlanc, Supervisor, District #5

_____
Brian Masters, Supervisor, District #6

_____
Michael Prichard, Supervisor, District #7

_____
James Edgell, Supervisor, District #8

_____
Kim O'Connell, Supervisor, District #9

_____
Larry Jepsen, Supervisor, District #10

_____
Jay Luke, 1st Vice Chair,
Supervisor, District #11

_____
Michael Larsen, Supervisor, District #12

_____
Russell Arcand, Supervisor, District #13

_____
John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

_____
Joe Demulling, Supervisor, District #15

County Administrator's Note:

Matter of Policy.

Nick Osborne
County Administrator

Fiscal Impact Note:
The staff expenses as described in this resolution are to be covered by the current operating departmental budgets. If money is needed other that what is currently budgeted, this request will go to the full County Board.

Maggie Wickre, Finance Director

Approved as to Form and Execution:

Malia T. Malone, Corporation Counsel

Legal Impact Note:
This Resolution will allow the County to temporarily deny Feeding Operation Permits for the purposes set forth herein.

Excerpt of Minutes

At its regular business meeting on the ____of _____ 2019, the Polk County Board of Supervisors acted upon Resolution No. 33 -19: Resolution

_____

_____

_____

- ☐ Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- ☐ Adopted by unanimous voice vote.
- ☐ Adopted as amended. See Below.
- ☐ Defeated
- ☐ Other:

_____

Insert amendment to resolution according to minutes:

SIGNED BY: ATTEST:

Dean Johansen, County Board Chairperson Sharon Jorgenson, County Clerk

Executive Summary

This Resolution will temporarily suspend the permitting of CAFOs for the specific purpose of determining whether or it would be in the County's best interest to impose regulations at the local level for siting purposes. It is anticipated that the County will explore whether CAFOs should be a conditional use for zoning purposes. The County may also explore whether a CAFO siting ordinance is necessary or advantageous to further the health and safety of the County. This Resolution does not have the effect of ultimately prohibiting CAFOs.

Resolution No. 36 -19

RESOLUTION CREATING POLK COUNTY ORDINANCE REGARDING TEMPORARY MORATORIUM ON LARGE SCALE HOG/SWINE FARMING FACILITIES

WHEREAS, Wis. Stat. § 59.02(2) grants the Polk County the authority to adopt resolutions and enact ordinances provides that, except as elsewhere specifically provided in the Wisconsin Statutes, the board of any county is vested with all powers of a local, legislative and administrative character, including the subject matter of health;

WHEREAS, Wis. Stat. § 59.69 authorizes the Polk County Board of Supervisors to adopt ordinances and regulations to promote public health, safety and general welfare;

WHEREAS, the Polk County Comprehensive Plan 2009-2029 states in part that the land use element 8 has the goal that Polk County will have the appropriate/ minimal amount of restrictions to maintain land owners rights, and have high quality lakes, open spaces, parks, orderly growth with focus on commercial development within cities and villages and take into account the impacts to the environment, economy, agriculture, pubic use health and commercial development;

WHEREAS, the Polk County Comprehensive Plan, element 5 also states in part that some of the Agricultural element goals are to maintain a balance between preservation and use of agriculture, protect natural resources from inappropriate and/or unplanned development, and make Polk County self-sufficient;

WHEREAS, Polk County currently has a Comprehensive Land Use Ordinance (Ordinance No. 07-19), a Shoreland Protection Ordinance (Ordinance No. 08-19), a Floodland Zoning Ordinance (Ordinance No. 12-17), however, these Ordinances do not set forth specific regulations, methods of permitting, or methods of monitoring of Large Scale Hog Farming Facilities within Polk County;

WHEREAS, Polk County residents and property owners have expressed concerns about the importance of preserving the quality of life, environment, natural resources and existing agricultural operations within Polk County in contemplating the operation of Large Scale Hog Farming Facilities in Polk County;

WHEREAS, there is a need for adequate time to determine whether action should be taken to amend existing Polk County Ordinances, adopt new ordinances, or take other action given the potential impact of Large Scale Hog Farming Facilities in Polk County to adequately protect public health, welfare and safety; and

WHEREAS, it is deemed to be in the best interest of Polk County to create Ordinance 36-19, entitled "Temporary Moratorium on Large Scale Hog Farming Facilities" within the Polk County Ordinances.

NOW THEREFORE, the Polk County Board of Supervisors on behalf of Polk County does here ordain as follows:

Polk County Temporary Moratorium on Large Scale Hog Farming Facilities

I. Authority: This Temporary Moratorium on Large Scale Hog Farming Facilities Ordinance is adopted pursuant to the powers granted to Polk County under the Wisconsin Constitution and the Wisconsin Statutes, including but not limited to, Wis. Stat. § 59.02(2) and Wis. Stat. § 59.69.

II. Title: The title of this Ordinance is the Temporary Moratorium on Large Scale Hog Farming Facilities.

III. Definitions.

1. "Expansion" means the addition of Hog Farming at a pre-existing livestock facility that would result in the number of Hogs to exceed _____ animal units fed, confined, maintained, or stabled.

2. "Large Scale Hog Farming Facility" means a feedlot, farm or other operation where _____ or more animal units of Swine are or will be fed, confined, maintained or stabled for a total of 45 days or more in any 12-month period. A "Large Scale Hog Farming Facility" includes other facilities utilized as a part of the Facility operations, such as feedlots, Livestock housing facilities, manure storage structures, and other structures or areas of use.

3. "Moratorium" means the temporary moratorium on Large Scale Hog Farming Facilities set forth in this Ordinance.

IV. Purpose: The purpose of this Ordinance and the Moratorium is as follows:

1. To allow Polk County adequate time to study, review, consider and analyze the potential impacts of Large Scale Hog Farming Facilities in Polk County.

2. To allow Polk County adequate time to research, analyze and synthesize scientific literature and data regarding the impact of these Facilities on ground water, surface water, air quality and other environmental impacts, as that research and data apply in Polk County.

3. To allow Polk County adequate time to determine whether a regulatory structure of Large Scale Hog Farming Facilities is required in Polk County, which may include:

a. Amendment(s) to existing Polk County Ordinances.

b. Adoption of new ordinances.

c. If a new ordinance is adopted, making modifications or other amendments to existing Polk County Ordinances in light of the new ordinance.

d. Modifications to the Polk County Comprehensive Plan or other Polk County plans or policies.

e. Taking any other steps are necessary in order to protect public health, welfare or safety in Polk County.

4. To allow Polk County adequate time to determine whether it has adequate resources to enforce any new or existing Polk County Ordinances addressing these Facilities.

5. To allow Polk County adequate time to ensure all State of Wisconsin Statutes, Administrative Codes and other applicable laws and regulations are accounted for in any Polk County regulatory structure, and to ensure that Polk County will not take any action that is otherwise preempted by other applicable laws and regulations relating to Large Scale Hog Farming Facilities.

V. Moratorium Imposed. The Polk County Board of Supervisors hereby imposes a moratorium on the operation and licensing of new Large Scale Hog Farming Facilities that will have _____ or more animal units and on the operation and licensing of any pre-existing These operations may be undergoing an Expansion if the number of animal units kept at the expanded facility will be _____ or more.

VI. Duration of Moratorium.

1. The Moratorium shall be in effect for a period of _____) months from the date this Ordinance is adopted by the Polk County Board of Supervisors.

2. The Polk County Board of Supervisors may rescind this Moratorium at an earlier date upon any of the following events:

a. The analysis, research and study contemplated in this Ordinance is completed and the County Administrator reports the findings to the Polk County Board of Supervisors as set forth in Section VII in this Ordinance.

b. The Polk County Board of Supervisors adopts any amendment to an existing County Ordinance or adopts a new County Ordinance to address the regulation of these Facilities in Polk County, and such action includes a provision rescinding the Moratorium.

c. Upon circumstances that the Polk County Board of Supervisors determine are in the best interest of the public health, welfare or safety.

3. This Moratorium may be extended for up to _____ additional month by a majority vote of the Polk County Board of Supervisors if necessary to complete the work contemplated in this Ordinance.

VII. Actions During Moratorium.

1. The Polk County Land and Water Resources Department, Land Information Department and the Health Department is hereby directed to and granted authority to coordinate, organize or take other steps to research, analyze and synthesize scientific literature and data regarding the impact of Large Scale Hog Farming Facilities on ground water, surface water, air quality, and other environmental impacts that may impact the health, welfare and safety of Polk County, its residents and visitors.

2. If the County staff determine that additional financial resources are necessary to fulfill the action items contained herein, they are directed to make such request to the full County Board for consideration.

3. The Land and Water Resources Director shall report the findings and recommendations on appropriate regulatory approaches relative to the siting and/or operation of these Facilities within Polk County to the full Polk County Board of Supervisors at least 30 days prior to the end of the Moratorium, or as soon as the Polk County Administrator has developed recommendations based upon the work required herein.

VIII. Severability. If a court of competent jurisdiction determines that any section, clause, provision, or portion of this Ordinance is unconstitutional or otherwise invalid, the remainder of this Ordinance shall not be affected thereby.

BY: _____

Brad Olson, Supervisor, District #1

_____

James Edgell, Supervisor, District #8

_____

Doug Route, Supervisor, District #2

_____

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe Demulling, Supervisor, District #15

County Administrator's Note:
Matter of Policy.

Nick Osborne
County Administrator

Fiscal Impact Note:
The staff expenses as described in this resolution are to be covered by the current operating departmental budgets. If money is needed other than what is currently budgeted, this request will go to the full County Board.

Maggie Wickre, Finance Director

Approved as to Form and Execution:

Malia T. Malone, Corporation Counsel

Legal Impact Note:
This Resolution will allow the County to temporarily deny Large Scale Hog Farm Operation Permits for the purposes set forth herein.

Excerpt of Minutes

174 At its regular business meeting on the ____of _____ 2019, the Polk County

175 Board of Supervisors acted upon Resolution No. ____-19: Resolution
176 _____
177 _____
178 _____

- ☐ Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- ☐ Adopted by unanimous voice vote.
- ☐ Adopted as amended. See Below.
- ☐ Defeated
- ☐ Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY: _____
Dean Johansen, County Board Chairperson

ATTEST: _____
Sharon Jorgenson, County Clerk

Executive Summary

This Resolution will temporarily suspend the permitting of Hog CAFOs for the specific purpose of determining whether or it would be in the County's best interest to impose regulations at the local level for siting purposes. It is anticipated that the County will explore whether Hog CAFOs should be a conditional use for zoning purposes. The County may also explore whether a Hog CAFO siting ordinance is necessary or advantageous to further the health and safety of the County. This Resolution does not have the effect of ultimately prohibiting Hog CAFOs.

Polk-Burnett County
Farmers Union
UNITED TO GROW FAMILY AGRICULTURE

Jason Montgomery-Riess
Chapter President
Polk Burnett – Wisconsin Farmers Union
1231 135th Street
Amery, WI 54001

September 16, 2019

Dean Johansen, Chairman
Polk County Board of Supervisors
County Board Room
100 Polk County Plaza
Balsam Lake, WI 54810

Chairman Johansen:

On behalf of the Wisconsin Farmers' Union (WFU), Polk-Burnett Chapter, I would like to invite the County Board to tour **Turnip Rock Farm in Clear Lake**, a small-scale family farm operating here in Polk County. In light of the recent resolution passed by the board "in support of all types and sizes of agriculture", we would love to show the board how things work and what agriculture looks like on a small mixed production farm.

Although some public comments in the Hog Factory debate relegated small producers to age of the dinosaurs, our county is home to a vibrant mix of farms in commercial production. Families throughout our county are raising vegetables, grass fed milk for cheese, pastured lamb, beef, pork and chicken and more.

Josh Bryceson and Rama Hoffpair at **Turnip Rock** raise their dairy herd on 100% grass, and use their milk to make artisanal quality cheese. They also raise organic vegetables for sale, a herd of hogs for amazing brats and chops and a couple of great kids who attend Lien Elementary in Amery. Not only are they raising family and food right here in our county, they source inputs from area farms like hay from Kevin Solum and feeder pigs and grain from Scott Bergelund. They use area butchers like Cain's Processing. They sell their products at the St. Croix Falls and Osceola Farmers Markets and cheese to Osceola's Watershed Café.

Our hope is that Supervisors and the public can see first-hand the ways that smaller farms in Polk Co. are making a living, caring for the land, contributing to the local economy and producing high-quality goods for our community to purchase.

Finally, as you know, Chariman Johansen, from testimony by our organization's executive director **Julie Keown-Bomar**, Wisconsin Farmers Union is at the forefront of the struggle to save Wisconsin's Family Dairy Farms. We are proud to

support the variety of farms that exist here in our county, and we don't see this Hog Factory debate as a battle between our County's various farms. I think there is wide spread agreement that out of state hog factories pose a threat to the farms already here, and to the air, water and quality of life in our community.

To schedule a date and time for a tour, please contact me at 715-768-0719 or steadyhandfarm@gmail.com.

Thank you for your time and consideration.

Sincerely,

Jason Montgomery-Riess
Chapter President, Polk Burnett - Wisconsin Farmers Union

Cc: Nick Osbourne - County Administrator
Jay Luke (1st Vice Chair) - District 11
John Bonneprise (2nd Vice Chair) - District 14
Brad Olson - District 1
Doug Route - District 2
Chris Nelson - District 4
Tracy LaBlanc - District 5
Brian Masters - District 6
Michael Prichard - District 7
James S. Edgell - District 8
Kim O'Connell - District 9
Larry Jepsen - District 10
Michael Larsen- District 12
Russell Arcand - District 13
Joe Demulling - District 15

CAFO provisions of Polk County Comprehensive Land Use Ordinance

Text=Proposed
~~Text~~=Remove

Section 10.2-Article 2 Definitions

"**ANIMAL LOT**" means a feedlot, barnyard or other outdoor facility where livestock are concentrated for feeding or other purposes. "Animal lot" does not include a pasture or winter grazing area.

"ANIMAL UNIT" means a unit of measure used to determine the total number of single animal types or combination of animal types, as specified in s. NR 243.11 and NR 243.05, that are at an animal feeding operation.

"CONCENTRATED ANIMAL FEEDING OPERATION (CAFO)" means an animal feeding operation with 750 animal units or more.

Section 10.4.6 AGRICULTURAL 20 DISTRICT (A-2)

C) CONDITIONAL USES

1) All Conditional Uses in A-1

2) Concentrated Animal Feeding Operation provided they comply with the following criteria:

a. Must have a Nutrient Management Plan for all lands in total farming operation

b. Farm entrance must be at least 100 feet from a nonfarm residential driveway

c. Operation must comply with all other state and federal regulations pertaining to livestock siting/facilities.

d. Must obtain approval from Town prior to hauling of any overweight loads during spring break up period. (road ban period)

e. Shall have no discharge from animal lots, high moisture feed storage, or waste storage areas into navigable waters

f. All waste storage structures, including manure storage, shall be at least 300 feet from the nearest property line.

g. All livestock on premise shall be counted towards total animal units.

h. The perimeter of any facility, including all buildings and feed storage, with less than 1000 animal units shall have a minimum setback of 75 feet to the nearest property line.

i. The perimeter of any facility, including all buildings and feed storage, with 1000 animal units or more, shall have a minimum setback of 150 feet from the nearest property line.

j. Must provide 24 hour contact number for DNR and owner/operator in case of a spill.

k. Must Provide a mortality management plan for any deceased animals onsite

l. Polk County Land Information Department-Division of Zoning shall receive a copy of all current DNR and DATCP permits and/or violations.

m. Must comply with Polk County Manure and Water Quality Management Ordinance.

Proposed Amendments to Polk County Shoreland Protection Zoning Ordinance

Article 4: Definitions

"ANIMAL LOT" means a feedlot, barnyard or other outdoor facility where livestock are concentrated for feeding or other purposes. "Animal lot" does not include a pasture or winter grazing area.

"ANIMAL UNIT" means a unit of measure used to determine the total number of single animal types or combination of animal types, as specified in s. NR 243.11 and NR 243.05, that are at an animal feeding operation.

"CONCENTRATED ANIMAL FEEDING OPERATION (CAFO)" means an animal feeding operation with 750 animal units or more.

Article 8.E.

CONDITIONAL USES_-The following uses are authorized upon the issuance of a conditional use permit according to the procedure set forth in Article 18. Unless a greater distance is specified, any structure shall be at least 100 feet from a residence other than that of the owner of the lot, his/her agent, or employee; 75 feet from a residential property line; or 25 feet from a lot line. Erosion control plans and storm water management plans shall be required.

10. Concentrated Animal Feeding Operation provided they comply with the following criteria:

    a. Must have a Nutrient Management Plan for all lands in total farming operation

    b. Farm entrance must be at least 100 feet from a nonfarm residential driveway

    c. Operation must comply with all other state and federal regulations pertaining to livestock siting/facilities.

    d. Must obtain approval from Town prior to hauling of any overweight loads during spring break up period. (road ban period)

    e. Shall have no discharge from animal lots, high moisture feed storage, or waste storage areas into navigable waters

    f. All waste storage structures, including manure storage, shall be at least 300 feet from the nearest property line.

    g. All livestock on premise shall be counted towards total animal units.

    h. The perimeter of any facility, including all buildings and feed storage, with less than 1000 animal units shall have a minimum setback of 75 feet to the nearest property line.

    i. The perimeter of any facility, including all buildings and feed storage, with 1000 animal units or more, shall have a minimum setback of 150 feet from the nearest property line.

    j. Must provide 24 hour contact number for DNR and owner/operator in case of a spill.

    k. Must Provide a mortality management plan for any deceased animals onsite

    l. Polk County Land Information Department-Division of Zoning shall receive a copy of all current DNR and DATCP permits and/or violations.

    m. Must comply with Polk County Manure and Water Quality Management Ordinance.

Chapter 6 Large-Scale Concentrated Animal Feeding Operations

Sec. 5-6-1 Authority.

This ordinance is adopted pursuant to the powers granted under the Wisconsin Constitution and the Wisconsin Statutes, including but not limited to Wis. Stats. §§ 59.03(2), 59.70(1), 254.51(5) & 254.59(7).

Sec. 5-6-2 Title and Purpose.

The title of this ordinance is the Large-Scale Concentrated Animal Feeding Operations Ordinance.

The purpose of this ordinance is to effectively, efficiently, and comprehensively regulate the *operations* of Large-Scale Concentrated Animal Feeding Operations of 1,000 animal units or greater ("CAFOs"), without respect to siting, to protect public health (including human and animal health), safety, and general welfare, to prevent pollution and the creation of private nuisances and public nuisances, and to preserve the quality of life, environment, and existing small-scale livestock and other agricultural operations of Polk County ("the County").

Sec. 5-6-3 Definitions.

(a) All definitions located in the Polk County Shoreland Protection and Comprehensive Land Use Ordinances **are hereby adopted and incorporated by reference as if set forth herein.**

(b) "Large-Scale Concentrated Animal Feeding Operation" or "CAFO" means a lot or facility, other than a pasture or grazing area, where 1,000 or more animal units have been, are or will be stabled or concentrated, and will be fed or maintained by the same owner(s), manager(s) or operator(s) for a total of 45 days or more in any 12-month period. Two or more smaller lots or facilities under common ownership or common management or operation are a single Large-Scale Concentrated Animal Feeding Operation or CAFO if the total number of animals stabled or concentrated at the lots or facilities equal 1,000 or more animal units and at least one of the following is true: (1) The operations are adjacent; (2) The operations utilize common systems for the land spreading of manure or other wastes; (3) Animals are transferred between the lots or facilities; (4) The lots or facilities share staff, vehicles, or equipment; or (5) Manure, barnyard runoff or other wastes are commingled in a common storage facility at any time.

(c) "Operations" means a course of procedure or productive activity for purposes of conducting and carrying on the business of a "Large-Scale Concentrated Animal Feeding Operation" or "CAFO," including populating animal housing facilities, storing and managing animal and other waste materials, and conducting any other business activities.

(d) "Pollution" means degradation that results in any violation of any environmental law as determined by an administrative proceeding, civil action, criminal action or other legal or administrative action, investigation or proceeding, including but not limited to a determination of a violation of a livestock or cropland performance standard under Wis. Admin. Code. §§ NR 151 & 243.23, a determination that any type of unacceptable practice has occurred under Wis. Admin. Code § NR 243.24, a determination that malodorous emissions have been caused or allowed in violation Wis. Admin. Code § NR 429.03. For the purpose of this paragraph, issuance of an order or other communication addressing corrective action or a stipulated agreement, fine, forfeiture or other penalty, is considered a determination of a violation, regardless of whether there is a finding or admission of liability.

(e) "Private nuisance" means a nontrespassory invasion of another's interest in the private use and enjoyment of land, and the invasion is either: (1) Intentional and unreasonable, or (2) Unintentional and otherwise actionable under the rules controlling liability for negligent or reckless conduct, or for abnormally dangerous conditions or activities.

(f) "Public nuisance" means a thing, act, occupation, condition or use of property which shall continue for such length of time as to: (1) Substantially annoy, injure or endanger the comfort, health, repose or safety of the public; (2) In any way render the public insecure in life, health or in the use of property; or (3) Unreasonably and substantially interfere with, obstruct or tend to obstruct or render dangerous for passage or public use any street, alley, highway, navigable body of water or other public way or the use of public property or other public rights.

(g) "Siting" means determination of the place where the structures and other physical facilities associated with development of a "Large-Scale Concentrated Animal Feeding Operation" or "CAFO" may be located, pursuant to Wisconsin, Wis. Stat. §93.90 and Wis. Admin. Code Ch. ATCP 51.

Sec. 5-6-4 Large-Scale Concentrated Animal Feeding Operations or CAFOs

(a) Regardless of siting, a Large-Scale Concentrated Animal Feeding Operation or CAFO shall be allowed to conduct operations within the County only as provided for under this ordinance.

(b) The applicant shall apply for a "CAFO Operations Permit" prior to conducting any operations associated with a Large-Scale Concentrated Animal Feeding Operation or CAFO within the County. The application shall be submitted on a form provided to the applicant by the County Clerk, a copy of which is attached hereto as Appendix A.

(c) The Polk County Board of Supervisors ("County Board") shall decide whether or not to approve and issue a CAFO Operations Permit to an applicant that has submitted a complete application and paid the required application fee, after holding a public hearing on the application and considering any evidence

concerning the application and the proposed CAFO presented by the applicant and any other interested persons or parties, including members of the public and other governmental agencies or entities, and special legal counsel and expert consultants who may be hired by the County to review the application and advise the County Board.

(d) The County Board shall approve and issue a CAFO Operations Permit, either with or without conditions, if it determines by a majority vote of all members of the County Board, supported by clear and convincing evidence presented by the applicant, that the operations of the proposed CAFO, with or without conditions, will protect public health (including human and animal health), safety, and general welfare, prevent pollution and the creation of private nuisances and public nuisances, and preserve the quality of life, environment, and existing small-scale livestock and other agricultural operations of the County, and that the application meets all other requirement of this Ordinance.

(e) The County Board shall issue a CAFO Operations Permit, with or without conditions, to an applicant that has met all other requirements of this Ordinance provided it determines, based on information provided by the applicant and verified by the County, that a CAFO having substantially similar operational characteristics, housing the same species of animals, and utilizing similar operations, has been continuously operated in the United States for at least ten (10) years without causing pollution of groundwater or surface water, and without causing either a private nuisance or a public nuisance, as determined by an administrative proceeding, civil action, criminal action or other legal or administrative action, investigation or proceeding. However, this requirement may be waived by the County Board at the specific request of the applicant for a CAFO Operations Permit if the County Board determines after a hearing and based on clear and convincing information provided by the applicant and verified by the County, that the proposed CAFO will otherwise meet the requirements set forth in Sec. 5-6-4 (d), above.

(f) A CAFO Operations Permit approved by the County Board can be voided at any time if the permittee violates any conditions of the permit or any conditions of any other required Federal, State or County permits or licenses, at any time. The County Board shall hold a hearing in advance of the voiding of any permit and provide the permitee an opportunity to prove, by clear and convincing evidence, that there have been no violation of conditions of the permit or condition of any other required Federal, State or County permits or licenses.

Sec. 5-6-5 Procedures

(a) An applicant for a CAFO Operations Permit shall complete a Polk County CAFO Operations Permit Application (Appendix A) and pay the required application fee

of one dollar ($1.00) per proposed animal unit to Polk County, at the time the application is submitted to the County Clerk.

(b) Upon signing and submitting a CAFO Operations Permit Application to the County Clerk, the applicant shall agree to fully compensate the County for all legal services, expert consulting services, and other expenses which may be reasonably incurred by the County in reviewing and considering the application, regardless of whether or not the application for a permit is subsequently approved, with or without conditions, or denied by the County Board. Within thirty (30) days of a request by the County Administrator, the applicant shall provide an administrative fee deposit with the County Clerk in an account such that funds are available to be withdrawn by the County and used to pay for or reimburse the County for the costs and expenses the County incurs in connection with processing the permit application. The County Administrator, in consultation with other County employees, independent consultants and/or legal counsel, shall determine the initial administrative fee deposit based upon the anticipated costs necessary to process the application. After the initial administrative fee deposit, should the County Board at any time determine that additional fees related to the processing of the application will be necessary, the applicant will make an additional fee deposit into the related administrative fee account within fifteen (15) days of receipt of a request for additional funds by the County Board. Any funds remaining in the administrative fee account once the permit application process is complete shall be returned to the applicant. If the administrative fee account is insufficient to cover all remaining costs related to the CAFO Operations Permit Application, the County shall issue a bill for the remaining costs to the applicant, who shall pay said bill within thirty (30) days.

(c) After receiving the application and the application fee, the County Clerk shall mail a notice that a CAFO Operations Permit Application has been received to all landowners within 3 miles of the proposed CAFO with the date and time of the County Board meeting at which the application will be first considered. The notice shall provide information on how interested persons and parties may inspect and obtain a copy of the application.

(d) The County Clerk shall then place the application on the agenda for the next regular County Board meeting for which required notice can be provided, at which time the County Board shall conduct an initial review of the application and schedule further proceedings for review and consideration of the application by the County Board. Such proceedings shall include: (a) Considering the need to hire special legal counsel and expert consultants to review the application and advise the County Board; (b) Developing a plan to make a determination of the completeness of the application within a reasonable amount of time; (c) Developing a plan to schedule further proceedings, including scheduling a formal public hearing before the County Board on the application at least sixty (60) days after the application has been determined to be complete by the County Board, and scheduling a subsequent special meeting of the County Board to decide whether or not to grant the requested permit and what, if any, conditions shall be required if the requested permit is granted, within a reasonable amount of time.

(e) At the formal public hearing held by the County Board on the application at least sixty (60) days after it has been determined to be complete, the County Board shall consider any evidence concerning the application and the proposed CAFO presented by the applicant and any other interested persons or parties, including members of the public and other governmental agencies or entities, and special legal counsel and expert consultants who may be hired by the County to review the application and advise the County Board.

(f) In its review and consideration of a CAFO Operations Permit Application, the County Board shall act in a quasi-judicial capacity, and its final decision on whether or not to approve and issue a CAFO Operations Permit, either with or without conditions, shall be based on written findings of fact and conclusions of law consistent with the provisions of this ordinance, which shall be filed with the County Clerk and served on the applicant by regular U.S. Mail.

(g) The County Board shall approve and issue a CAFO Operations Permit, either with or without conditions, if it determines by a majority vote of all members of the County Board, supported by clear and convincing evidence presented by the applicant, that the operations of the proposed CAFO, with or without conditions, will protect public health (including human and animal health), safety, and general welfare, prevent pollution and the creation of private nuisances and public nuisances, and preserve the quality of life, environment, and existing small-scale livestock and other agricultural operations of the County and that the application meets all other requirement of this Ordinance.

(h) The County Board shall issue a CAFO Operations Permit, with or without conditions, to an applicant that has met all other requirements of this Ordinance if it determines, based on information provided by the applicant and verified by the County, that a CAFO having substantially similar operational characteristics, housing the same species of animals, and utilizing similar operations, has been continuously operated in the United States for at least ten (10) years without causing pollution of groundwater or surface water, and without causing either a private nuisance or a public nuisance. However, this requirement may be waived by the County Board at the specific request of the applicant for a CAFO Operations Permit if the County Board determines, upon a hearing and based on clear and convincing information provided by the applicant and verified by the County, that the proposed CAFO will otherwise meet the requirements set forth in Secs. 5-6-4 (d) and 5-6-5 (g), above.

(i) The County Board shall, in granting any CAFO Operations Permit, require the applicant to ensure that sufficient funds will be available for pollution clean-up, nuisance abatement, and proper closure of the CAFO if it is abandoned or otherwise ceases to operate as planned and permitted, based on the following provisions:

1. **Notification.** The County Board shall determine the required financial assurance level of the CAFO and shall notify the applicant. As a condition of a permit, the County Board shall require financial assurance to be filed with the County Board in an amount sufficient to clean-up environmental

contamination if the same were to occur, to abate public nuisances caused by CAFO operations, including but not limited to the testing and replacement of any potentially contaminated private and public wells and water supplies within the areas subject to CAFO operations, and to ensure proper closure of the CAFO, should the applicant elect to close or should the closure occur for some other reason. Upon notification of the required financial assurance levels by the County Board, but prior to commencing operations of the CAFO, the applicant shall file with the County Board said financial assurance conditioned on faithful performance of all requirements of this chapter and the permit. Upon notification by the County Board of financial assurance or deposit approval and conformance with permit conditions, the applicant may commence CAFO operations.

2. Bond Requirements.

(a) Bonds shall be issued by a surety company licensed to do business in this state. At the option of the applicant or permit holder a performance bond or a forfeiture bond may be filed. Surety companies may have the opportunity to complete the clean-up of environmental contamination or complete proper closure of the **CAFO in lieu of cash payment to the County.**

(b) Each bond shall provide that the bond shall not be canceled by the surety, except after not less than 90 days' notice to the County Board, in writing, by registered or certified mail. Not less than 30 days prior to the expiration of the 90 day notice of cancellation, the applicant or permit holder under this chapter must deliver to the County Board a replacement bond or approved alternate financial assurance in absence of which all CAFO operations shall cease.

(c) The bond shall be payable to "Polk County, Wisconsin."

3. Alternate Financial Assurance. An applicant or permit holder may deposit cash, irrevocable letters of credit, irrevocable trusts, established escrow accounts, negotiable certificates of deposit or negotiable government securities with the County in lieu of a bond. Certificates of Deposit shall be automatically renewed or replaced with an alternate security before the maturity date. Any interest earned by the financial assurance will be paid to the applicant at the time such financial assurance is cancelled or withdrawn.

4. Financial Assurance Reevaluation.

(a) The County Board may reevaluate and adjust accordingly the amount of the financial assurance required for the CAFO, including reevaluating said financial assurance when requested to do so by the applicant or permit holder, provided that the applicant or permit holder may only request a reevaluation once per year.

(b) The applicant or permit holder shall notify the County Board in writing if there is a ten percent (10%) change in the average daily number of animal units housed at the CAFO in any 365 day period. This notification shall be provided at any time such a change occurs, and not just for financial assurance reevaluation.

(c) The County Board shall notify the applicant in writing within 60 days of a decision to adjust the amount of the financial assurance for the CAFO, whether the adjustment results in a greater or lesser financial assurance requirement.

5. **Financial Assurance on Multiple Projects.** Any applicant or permit holder that receives a permit from the County Board for two or more CAFOs may elect, at the time the second or subsequent CAFO is approved, to post a single financial assurance in lieu of separate financial assurance on each CAFO. Any financial assurance so posted shall be in an amount equal to the estimated cost to the County to clean-up environmental contamination if the same were to occur at all such CAFOs, to abate public nuisances caused by CAFO operations, including but not limited to the testing and replacement of any potentially contaminated private and public wells and water supplies within the areas subject to CAFO operations, and to ensure proper closure of all such CAFOs, should the applicant elect to close or should the closure occur for some other reason. When an applicant elects to post a single financial assurance in lieu of separate financial assurance previously posted on an individual CAFO the separate financial assurance shall not be released until the new financial assurance has been accepted by the County Board.

6. **Financial Assurance Release**. The County Board shall release the applicant's or permit holder's financial assurance after providing notice to all property owners within 3 miles of the CAFO of the intent to release financial insurance and allowing such owners 90 days to object, if it finds, after inspection of the CAFO and documentation provided by the permit holder, that the permit holder has completed or ceased CAFO operations at the permitted location and all associated parcels, and that there is no environmental contamination or public nuisance remaining at any locations used for any part of the CAFO operations, after operations have ceased.

7. **Cancellation.** The financial assurance shall provide that it may not be canceled by the surety or other holder or issuer except after not less than ~~a~~ 90 days' notice to the County Board in writing by registered or certified mail. Not less than 30 days prior to the expiration of the 90 days' notice of cancellation, the applicant or permit holder shall deliver to the County Board a replacement financial assurance. In the absence of this replacement financial assurance, all CAFO operations shall cease until the time the required financial assurance is delivered and in effect.

8. **Changing Methods of Financial Assurance.** The operator of a CAFO may change from one method of financial assurance to another. This may not be done more than once a year unless required by an adjustment imposed pursuant to this chapter. The permit holder shall give the County Board at least 60 days' notice prior to changing methods of financial assurance and may not actually change methods without the written approval of the County Board.

9. **Bankruptcy Notification.** The applicant or permit holder under this chapter shall notify the County Board by certified or registered mail of the commencement of voluntary or involuntary proceedings under the United States Bankruptcy Code, U.S. Code Title 11--Bankruptcy, naming the applicant or permit holder as a debtor, within 10 days of commencement of the bankruptcy proceeding.

(j) The County Board may approve a CAFO Operations Permit and attach conditions to protect public health (including human and animal health), safety, and general welfare, prevent pollution and the creation of private nuisances and public nuisances, and preserve the quality of life, environment, and existing small-scale livestock and other agricultural operations of the County. To the extent not expressly or otherwise preempted by Wis. Stat. §93.90, and Wis. Admin. Code Ch. ATCP 51 or any other provision of state or federal law, such conditions may include, but are not limited to:

1. Conditions relating to the operational characteristics of the proposed CAFO, to protect public health, prevent point and non-point sources of air and water pollution, and prevent private nuisances and public nuisances;

2. Conditions relating to the management of animal and other waste that may be generated as part of a CAFO's ongoing operations, to protect public health, prevent point and non-point sources of air and water pollution, and prevent private nuisances and public nuisances;

3. Conditions relating to the population and depopulation of individual animal housing facilities, to protect public health and prevent the spread of animal-borne and vector-borne disease, to assure a safe level of sanitation, and to assure human health hazard control or health protection for the community;

4. Conditions relating to biosecurity and the maintenance of animal health and welfare, to prevent the spread of animal-borne and vector-borne disease, to protect public health, and provide for animal safety and welfare;

5. Conditions relating to transportation of animals as part of a CAFO's ongoing operations, to protect public health, prevent pollution, and prevent private nuisances and public nuisances;

6. Conditions relating to protection of private and public drinking and agricultural wells, and other public water supplies, as part of a CAFO's

ongoing operations to protect public health, prevent pollution, and prevent private nuisances and public nuisances;

7. Conditions relating to air emissions and dust control as part of a CAFO's ongoing operations, to protect public health, prevent pollution, and prevent private nuisances and public nuisances;

8. Conditions relating to protection of the private and public property rights and property values of affected property owners, as part of a CAFO's ongoing operations, to protect the general welfare of the County's residents and property owners, and to prevent private nuisances and public nuisances;

9. Conditions relating to permit compliance, enforcement, and monitoring, including establishment of fees that may be assessed against the permittee to cover the costs of hiring, training, and maintaining County personnel, or for contracting with private consultants, to conduct permit compliance, enforcement and monitoring activities for the County;

10. Any other conditions deemed reasonably necessary or appropriate by the County Board to effectively, efficiently, and comprehensively regulate the *operations* of a CAFO, to protect public health (including human and animal health), safety, and general welfare, prevent pollution and the creation of private nuisances and public nuisances, and preserve the quality of life, environment, and existing small-scale livestock and other agricultural operations of the County.

(k) An applicant or any other person or party who is aggrieved by a final decision of the County Board on whether or not to approve and issue a CAFO Operations Permit, either with or without conditions, or a taxpayer, or any officer, department, board or bureau of the County, may, within thirty (30) days after the filing of the decision with the County Clerk, commence an action seeking the remedy available by certiorari in the Polk County Circuit Court. The court shall not stay the decision appealed from, but may, with notice to the County Board, grant a restraining order. The County Board shall not be required to return the original papers acted upon by it, but it shall be sufficient to return certified or sworn copies thereof. If necessary for the proper disposition of the matter, the court may take evidence, or appoint a referee to take evidence and report findings of fact and conclusions of law as it directs, which shall constitute a part of the proceedings upon which the determination of the court shall be made. The court may reverse or affirm, wholly or partly, or may modify, the decision brought up for review.

(l) In any certiorari proceeding brought under the preceding paragraph, attorney fees and costs shall not be allowed against the County Board unless it shall appear to the court that it acted with gross negligence, or in bad faith, or with malice in making the decision appealed from.

(m) A final decision of the County Board under this ordinance is not subject to appeal under Wis. Stat. § 93.90 and Wis. Admin. Code Ch. ATCP 51, which apply only to *siting* decisions.

(n) The County Board, or its designee, shall work to ensure on an ongoing basis that all requirements and conditions of any permit issued under this ordinance are followed by the permittee. To assist in accomplishing this task, any permit issued pursuant to this ordinance shall be subject to an annual renewal fee in the amount of One Dollar ($1.00) per animal unit.

Sec. 5-6-6 Permit Term & Extensions

(a) A permit issued by the County Board under this ordinance shall be for an initial term of five (5) years, so long as the permittee remits the annual renewal fee set forth in Sec. 5-6-5(n), above. Thereafter, if no substantial changes or modifications are proposed to the CAFO operations and there have been no permit violations or compliance problems a permittee may apply for extension of the same permit for additional five (5) year periods. The County Board may request any information it finds reasonably necessary to evaluate whether no substantial changes or modification are proposed or have taken place, and the permittee shall provide such information. If substantial changes or modifications are determined to have taken place, or if there have been violations of the permit conditions or requirements under this ordinance, or under any state or federal requirements, the permittee shall have to reapply for an Operations Permit and follow all steps required under this ordinance.

Sec. 5-6-7 Penalties

(a) Any violation of this ordinance shall be punishable by a forfeiture of not less than $100.00 or more than $5,000.00 per day for every day of violation of this ordinance, plus the costs of prosecution, including the County's reasonable attorney fees and costs, for each and every violation.

(b) Each day of violation shall constitute a separate offense. In addition, the County Board may: (1) issue a notice of violation and order that specifies required remedial action, which may include a stop operations and work order; (2) suspend or revoke the permit; or (3) impose any other available enforcement remedy.

APPENDIX "A"

POLK COUNTY CAFO OPERATIONS PERMIT APPLICATION

Application Filing Fee: $ _____ (# of Animal Units) **x** $1.00 per AU = $ _____

Date of Application: _____

Name of Individual or Organization Operating CAFO): _____

_____

Name of Individual Completing Application: _____

Federal Employer ID# _____ State Employer ID# _____

Contact Person:

_____

Address:

_____

City _____State _____Zip_____

Phone: ( )_____ Fax: ( )_____ Cell Phone: ( ) _____

Email: _____

Provide the Legal Description and owner name and contact information for each parcel of the land at which the livestock facilities will be located. If any of the land is rented include a copy of the lease agreement or other document demonstrating permission to use the land and/or facilities as proposed. Provide the following information for each parcel.

____ ¼ of ____ ¼, Section____Township ____N. Range____W. Town of_____

Tax Parcel ID Number: _____Acreage_____

Name and Address of Land Owner:
Name:

_____

Address:

_____

City _____State _____Zip_____

Provide the Legal Description and owner name and contact information for each parcel of **Owned or Rented** land proposed to be used in conjunction with CAFO Operations (e.g. manure spreading). For each parcel of **Rented** land include a copy of a cropland lease agreement or other document demonstrating permission to use the land as proposed. The term of the lease agreement must be clearly indicated in the lease agreement. Provide the following information for each parcel.

____ ¼ of ____ ¼, Section____Township ____N. Range____W. Town of _____

Tax Parcel ID Number: _____Acreage_____
Name and Address of Land Owner:
Name:

_____

Address:

_____

City _____State _____Zip_____

(1) Describe current land uses within and immediately adjacent to the proposed CAFO site, including aerial photographs. For lands being used for crop production, include a description of crops currently being grown with an estimate of acreage of each crop.

(2) Permits:

a. Does this CAFO have a Wisconsin Pollutant Discharge Elimination Systems Permit? **Yes No**

b. Does this CAFO have Polk County Land Use Permit(s)? **Yes No**
If so, identify the permits held.

_____

_____

c. If this CAFO lacks any of the above permits, please set forth all plans to obtain any of the above permits, including when applications have been or will be filed, and the expected date for approval or denial of the permit.

(3) Location/Crops/Phosphorus:

a. Identify each structure or facility intended to be used in conjunction with the proposed CAFO, setting forth the location, physical dimensions, and intended use for each structure, as well as how many animal units, if any, will be housed in each structure. At a minimum, include all information and drawings required by Wisconsin Administrative Rules, Chapter NR 243.12(1)(a) 1 through 5.

b. List each crop that will be grown on land managed by the CAFO. Provide an annual yield estimate for each crop and an explanation of how that estimate was determined.

c. Provide aerial photos that identify all perennial streams, intermittent streams, navigable waters, and direct conduits to navigable waters on or within 1,000 feet of any parcel of land intended to be used in conjunction with the proposed CAFO.

d. Provide a soil map using SSURGO data for all parcels of land intended to be used in conjunction with the proposed CAFO. Include a soil map unit description for each predominant and critical soil type shown on the maps and include an estimate of soil depth to bedrock or gravel or sand deposits. Include soil test data for phosphorus with one sample per five acres. The soil test data must have been collected no more than 12 months prior to submission of this application.

e. Using the P-Trade report in SNAP-PLUS or other viable means, provide an estimate of total annual field edge phosphorus losses for all fields to be used in conjunction with the proposed CAFO for each of the two full calendar years prior to the date submitting this application.

f. Provide an estimate of total annual phosphorus losses for each of the two full calendar years prior to the date submitting this application for all existing agricultural facilities (buildings, animal lots, animal feeding areas, feed storage etc.) on all lands to be used in conjunction with the CAFO.

g. Provide an estimate of total annual phosphorus losses for each of the full five calendar years of the proposed operations for all existing agricultural facilities (buildings, animal lots, animal feeding areas, feed storage, etc.) on all lands to be used in conjunction with the CAFO.

(4) CAFO operations:

a. Describe the method or methods the CAFO will employ to store any and all animal waste products, including describing the exact location where such products will be stored at any time during operation of the CAFO. You may refer to information and drawings submitted in response to paragraph (3) a. above, as appropriate.

b. Describe the method or methods the CAFO will employ to handle and process any and all animal waste products, including the specific machinery and methods that will be employed, the location where the processing of waste will take place, and any materials or chemicals that will be used. Describe any technology or processes that will be used (such as anaerobic digestion) that will alter pathogen loads, nutrient content, or moisture levels of the manure prior to land-spreading.

c. Provide a complete nutrient management plan that meets the requirements of Wisconsin Administrative Code NR 243.14. The plan shall be based on the volume of manure that will be generated by the operation in each of the five calendar years covered by this Permit. Include all lands being used in conjunction with the operations of the CAFO, including but not limited to: spreading manure, growing and harvesting crops, applying commercial fertilizer, shall be included in the nutrient management plan. Provide a copy of a cropland lease agreement or other document for all rented lands included in the nutrient management plan. The lease agreements must clearly allow the land use as proposed in the nutrient management plan.

d. Provide an estimate of how many livestock mortalities are expected for the operation in a given year and a description of how that estimate was determined. Describe the method or methods the CAFO will use to store

dead animals (carcasses), including describing the exact location where such carcasses will be stored and for how long.

e. Describe the method or methods the CAFO will use to handle, process, and dispose of any and all dead animals, including the specific technology, machinery, and methods that will be employed, the location where the processing/disposal of carcasses will take place, and any materials or chemicals that will be used. If licenses or approvals are necessary from the Wisconsin Department of Natural Resources or other state, town, or federal agency, provide copies of those licenses, permits, and/or approvals. If this CAFO lacks any of the required licenses, permits, and/or approvals, describe all plans and expected dates for receiving them.

f. Describe the technologies or method(s) the CAFO will employ to reduce, eliminate, or treat methane, nitrous oxide, ammonia, hydrogen sulfide, and particulate emissions from the proposed CAFO, including the specific technology, machinery, and methods that will be employed, and any materials or chemicals that will be used.

f. Describe how animals will be transported to, from, and within the CAFO, including a description of the type, size and weight (loaded gross vehicle and each axle) of the transportation vehicles, all highways or roads within the County that will be used, the proposed hours of operation for said transportation, and the specific path of travel for all such transportation.

g. Describe how all animal waste will be transported to, from and within the CAFO, including a description of the type, width, length, and weight (loaded gross vehicle and each axle) of the transportation vehicles, all highways or roads within the County that will be used, the proposed hours of operation for said transportation, and the specific path of travel for all such transportation.

h. Describe how all other products or materials (apart from animals or manure) will be transported to, from and within the CAFO, including a description of the type, width, length, and weight (loaded gross vehicle and each axle) of the transportation vehicles, all highways or roads within the County that will be used, the proposed hours of operation for said transportation, and the specific path of travel for all such transportation.

i. Describe the type, width, length, and weight (loaded gross vehicle and each axle) of each implement of husbandry (excluding manure and animal hauling equipment) that will be used on highways or roads within the County. Provide an aerial photos showing the specific path of travel for the implements of husbandry and the estimated hours of operation of the equipment on the highways or roads in Polk County.

j. If manure is transported by pipeline (permanent or temporary) to fields for land-spreading provide a map showing the intended route and the location and photo of every culvert used along the route. Show all perennial streams, intermittent streams, and direct conduits to navigable waters on the map(s). If required, provide a copy of the permit(s) allowing use of the right-of-way or culvert. If crossing driveways or land not under the control of the CAFO, provide a letter from the landowner clearly granting permission to cross the driveway or land with the permanent or temporary pipeline.

k. Identify all residential and business structures within 500 feet of a gravel road in Polk County used at any time of the year by implements of husbandry, agricultural CMVs, tractor-trailers, or semi-trailers. Describe how road dust generated by use of the gravel roads by the CAFO will be controlled.

l. Identify the source of all water to be used at the proposed CAFO facility and the anticipated quantity of water that will be necessary for all CAFO related operations, and also set forth the location of any private or public well located within 1000 feet of any parcel of real estate to be used in conjunction with the proposed CAFO facility. Provide well-drilling records, if available, for all private or public wells within 1000 feet of any parcel of real estate to be used in conjunction with the proposed CAFO facility.

m. Identify a CAFO having substantially similar operational characteristics, housing the same species of animals, and utilizing similar operations, that has been continuously operated in the United States for at least ten (10) years without causing pollution of groundwater or surface water, and without causing either a private nuisance or a public nuisance. Set forth in what ways said existing CAFO has similar operational characteristics of the CAFO proposed in this application. In the alternative, state whether the applicant is requesting a waiver of this requirement and, if so, provide information that may be verified by the County, to show that the proposed CAFO will otherwise meet the requirements set forth in Secs. 5-6-4 (d) and 5-6-5 (g), of the Ordinance.

(5) Animal Welfare:

a. Describe how all animals will be housed in the proposed CAFO, including a description of the size of each pen or stall any animal will be kept in, the number of animals that will be kept within each pen, and the location and type of any outdoor area allotted for animals.

b. In the event of power outages or equipment failure, describe how the welfare of animals housed by the CAFO will be maintained including, but not limited to: providing water, venting hazardous air emissions, cooling, and feeding.

c. Describe how all animal units will be fed, including the type of feed, the amount of feed per animal, the method of feeding each animal, etc.

d. Apart from the feed identified above, identify all products (including chemicals or medicines) that will be injected in, fed to, or otherwise administered to animals in the CAFO on an ongoing basis (i.e. at least once per month):

e. Identify any and all measures that will be taken to prevent the spread of disease between animals and between animals and humans at the proposed CAFO.

f. Identify all veterinary care that will be routinely administered to or available to the animals of the proposed CAFO, and identify all medicines or treatments that are anticipated to be administered to animals of the proposed CAFO. Identify steps that will be taken by the CAFO to limit development of resistance to antibiotics.

(6) Employee Welfare:

a. Identify the number of anticipated employees at the proposed CAFO.

b. What type of education will employees receive regarding operating safe CAFOs and maintaining safe and healthful conditions for animals and employees at said facility?

c. What type of healthcare will be made available to employees of the proposed CAFO, or what type of routine medical examinations will be performed?

d. What are the hours and days of anticipated operation of the proposed CAFO specifically identifying days and times where machinery or other equipment that may make noise detectable to neighboring properties will be in use?

(7) Emergency management:

a. Set forth in detail an emergency plan of action in the event of soil, water or air contamination emanating from the proposed CAFO, or in the event of a spill of animal waste products, whether on or off the proposed CAFO site, including the name and contact information for emergency management response team members, the equipment and location of equipment available to respond to such an emergency situation, the anticipated timeline for response to an emergency event, and the anticipated testing measures to be used to ensure the emergency response was effective. At a minimum, include all information and

drawings required by Wisconsin Administrative Rules, Chapter NR 243.12(13)6.

b. Set forth in detail an emergency plan of action in the event of a mass animal mortality event (death of more than 5% of the animals within a 72 hour period) caused by natural disaster, disease, equipment failure, or other cause. Include the name and contact information for the emergency management response team members, the equipment and location of equipment available to respond to such an emergency situation, the anticipated timeline for response to an emergency event, and the anticipated testing measures to be used to ensure the emergency response was effective.

c. Identify all residences and businesses within 1000' of the proposed CAFO site and provide names and contact information for all the owners of those residences and businesses. Indicate how each of those owners will be contacted within 30 minutes of a failure of air filtration or other equipment intended to limit emission of hazardous gasses or particulates.

d. Set forth in detail all regular testing or monitoring that will take place to ensure that no contamination or environmental degradation is occurring as a result of CAFO related activities. Provide a description of the testing or monitoring protocols and schedule as well as how the data will be communicated to the County.

(8) Environmental impact:

a. List resources that may be impacted by the proposed CAFO such as timber, agriculture, surface water, ground water, air quality, noise pollution and plant, wildlife or fish habitat. Describe measures that will be taken to mitigate those impacts.

b. Are there any known endangered species on or near the proposed CAFO site?
Yes / No. If yes – describe the species and whether an environmental impact statement will need to be prepared?

c. Will groundwater monitoring wells be installed? If not, describe why not. If so, provide information on each monitoring well including anticipated well depth, well location, chemicals and/or substances that will be monitored, and the schedule and protocol for testing the water from each well. How will this information be shared with Polk County and the public?

d. Describe erosion control practices that will be used during the CAFO operations. If no measures will be used, explain why none are needed.

e. Describe how concentrated flow areas and direct conduits to surface waters will be maintained in perennial vegetation. If concentrated flow areas and/or direct conduits to groundwater are rutted during field operations, describe how the concentrated flow areas and/or direct conduits to surface water will be repaired. Provide an estimate of how often the concentrated flow areas and/or direct conduits to surface water will need to be repaired.

(9) Public and private nuisances:

a. Describe measures that will be taken to screen the CAFO operation from view of surrounding land uses or explain why such measures are not needed (include photos of the area to show affected areas or why no areas will be affected).

b. Describe how odor from the livestock facilities and land-spreading activities will be controlled. If no such measures are necessary, explain why. Also explain the schedule and method for air quality testing, if any, within a quarter mile of the proposed CAFO's boundaries before, during and after the CAFO is opened, worked and closed.

(10) Financial Security:

a. Set forth all bonds already in place in relation to CAFO operations and in support of this permit or, if no such bonds exist, set forth the amount the operation anticipates obtaining in a bond amount. Explain why this amount is sufficient.

Print or Type the Livestock Operator's Name:

_____

Legal Name of Livestock Company:_____

Legal address of Livestock Company:_____

City_____ State _____ Zip _____

Signature: _____ _____

Authorized Operating Company Representative's Signature Date

Note: Signature of this application by the applicant or applicant's representative authorizes the County and its designees to enter upon the property to perform needed inspections at any time and on as many occasions as the County or its designee deems necessary without prior notice to applicant(s).

Note: Applicant(s) are required to provide ***twenty-five (25) copies*** of their completed application to the County Clerk upon submission, along with the application filing fee. The additional copies are for the County Board, adjoining landowners, and the general public at the public hearing.

Note: If the answers to any of the above questions can be found in an approved WPDES permit, applicant may refer to the appropriate sections of said permit and attach a copy thereof to this application.

ENVIRONMENTAL SERVICES COMMITTEE

2019 WORK PLAN

Date	Scheduled Agenda Items	Program Evaluation/Upcoming Issues
January	• Finalize 2019 Work Plan • Timber Sales • Wildlife damage crop prices	• Rules of Order review/suggested changes – Jan thru May
February	• Tree Replacement schedule • Wildlife damage/Crop Claims	• Governor's Budget & impact
March		
April	• Tax Deed Listings	
May	• Review of repairs on dams owned by Polk County • Business Analysis of Lime Quarry	• Budget Development – end of May
June	• Annual Report Receipt • Tax Deed Update (1st mtg) • Set Prices for tax deed sales (2nd mtg)	• Lime Quarry Analysis
July	• Annual Reports – Tourism review	
August	• Review/Revise Comprehensive Forest Plan • Land and Water Public Hearing	
September		
October	• Budgets/Budget amendments • Annual Forestry Plan	
November		
December	• Develop 2020 Work Plan	