



## POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Lisa Ross, County Clerk

100 Polk Plaza, Suite 110, Balsam Lake, WI 54810

Phone (715) 485-9226 | Email: [county\\_clerk@co.polk.wi.us](mailto:county_clerk@co.polk.wi.us)

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### INFORMATION FOR PUBLIC AND MEDIA REGARDING POLK COUNTY VIRTUAL MEETINGS JULY 1, 2020

All County Board and Committee meetings are broadcast live via WebEx. Public can attend meetings in person in the West Conference Room of the Polk County Government Center or on-line through WebEx. Public comment can be made from the West Conference Room or through WebEx. Webex meeting information can be found:

1. On the attached meeting agenda
2. By selecting the respective committee meeting on our online Meetings Calendar at:

<https://www.co.polk.wi.us/meeting>.

#### **PUBLIC COMMENT**

If you wish to make public comment through WebEx, no later than 24 hours in advance of the meeting e-mail the County Clerk at [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us). Provide your name, the meeting you plan to comment during and the agenda topic you plan to comment on. Public comment will be taken first from those in attendance in the West Conference Room and then remotely in the order of the request received.

Due to potential technical difficulties, please consider submitting written comments for consideration to: [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us) or by mail to: **Polk County Government Center, 100 Polk County Plaza – Suite 110, Balsam Lake, WI 54810**. Written comments received less than 24 hours prior to meetings may not be received and reviewed by Supervisors before the meeting.



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## AGENDA AND NOTICE OF MEETING

### PUBLIC SAFETY & HIGHWAY COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, October 6<sup>th</sup>, 2020 at 2:00 p.m.

A quorum of the County Board may be present

#### **WEBEX VIRTUAL MEETING INFO:**

MEETING NUMBER (ACCESS CODE): **146 725 2033**

#### **PASSWORD: PSPWmeeting**

- JOIN ONLINE: [HTTPS://POLKWI.WEBEX.COM](https://polkwi.webex.com)
- JOIN BY PHONE: 1-408-418-9388

Materials: August 4<sup>th</sup>, 2020 Minutes; September 1<sup>st</sup>, 2020 Minutes; 2020 Work Plan

#### Order of Business

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes for August 4<sup>th</sup>, 2020 and September 1<sup>st</sup>, 2020 Meetings
4. Public Comment (3 minutes)
5. Receipt of Information from Supervisors Not Seated as Committee Members
6. Updates from Administrator Netherland
7. Updates from Highway Commissioner
8. Updates from Sheriff's Department
  - a. Presentation of Awards by Sheriff Brent Waak
9. Updates regarding the Polk County ATV/UTV Ad Hoc Committee
10. Updates from CJCC
11. Review of Department Budgets
12. Report on Budget and amendments
13. Receive Proposals for STP Bridge and Rural projects for review and scoring
14. Review and Update 2020 Work Plan
15. Identify Subject Matters for Next Meeting
16. Adjourn

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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## MINUTES

### PUBLIC SAFETY & PUBLIC WORKS COMMITTEE

County Board Room, 100 Polk County Plaza, Balsam Lake, WI 54810

2:00 P.M. Tuesday, August 4<sup>th</sup>, 2020

Meeting called to order by Chair Luke at 2:00pm.

Committee Members Present:

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Absent, Excused
Steve Warndahl	Supervisor	Present

Also present were Shabana Lundeen, Deputy County Clerk; Emil Norby, Highway Commissioner; Vince Netherland, Administrator; Brent Waak, Polk County Sheriff; Don Burrows, Chief Deputy; Chad Roberts, General Government Division Director; Malia Malone, Corporate Council; Ben Elfelt, Parks Coordinator; members of the public, and a members of the press.

**Approval of Agenda-** Chair Luke called for a motion to approve the agenda as published. **Motion** (Bonneprise/Route) to approve the agenda as published. Chair Luke called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

**Approval of Minutes-** Chair Luke called for a motion to approve the minutes of the July 7<sup>th</sup>, 2020 meeting. **Motion** (Warndahl/Route) to approve the minutes. Chair Luke called for a voice vote on said motion. **Motion** to approve the July 7<sup>th</sup>, 2020 minutes as published carried by unanimous voice vote.

**Disclosure of Committee Conflicts of Interest-** No conflicts of interest were presented by Committee Members.

**Public Comment-** No public comment was received by the committee.

**Receipt of Information from Supervisors Not Seated as Committee Members-** No information was received by the committee from Supervisors not seated as committee members.

Administrator Netherland presented updates to the committee regarding the Governor's mask mandate, the completion of the audit which will be presented soon, as well as the annual reports, and the TAG group interview process.

The Committee received an update from Highway Commissioner Norby, including roads being milled, crack sealed, bridge projects, and the salt sand supply.

Sheriff Brent Waak presented the board with updates regarding 2020 fatal crashes, Covid-19 mask order, and drug and traffic problems the county has been facing this year.

The board received updates about and discussed the formation of the ATV/UTV group, which will be voluntarily overseen by Joe Demulling and Doug Route as well as by 3 civilian members.

Supervisor Route introduced 3 new members of the ATV/UTV group: Danny Carlson, Rick McGuiggan, Doug Johnson, and Melvin Smith as an alternate.

The Board received updates regarding CJCC from Chad Roberts, General Government Division Director. He presented updates on possible staffing for the CJCC director position, the support from UW-Extension office in regards to CJCC projects, and the accomplishments of CJCC.

The current fee schedule for the Highway Department was presented by Emil Norby, the Highway Commissioner.

**Motion** (Bonneprise/Route) to approve the Highway Department fee schedule as presented. **Motion** carried by unanimous voice vote.

The current fee schedule for the Sheriff's Department was presented by Don Burrows, Chief Deputy and Chad Roberts, General Government Division Director.

**Motion** (Route/Warndahl) to approve Sheriff's Department fee schedule as presented. **Motion** carried by unanimous voice vote.

**Next meeting-** Tuesday, September 1<sup>st</sup>, 2020

**Matters for Upcoming Meetings-**

- Action on resolution for creation of ATV/UTV Ad Hoc committee
- Annual Budget Review
- Annual Report

Chair Luke called for a motion to adjourn. **Motion** (Bonneprise/Route) to adjourn committee meeting. Chair Luke called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned at 2:44 P.M.

Respectfully submitted,

Shabana Lundeen  
Deputy County Clerk



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## MINUTES

### PUBLIC SAFETY & PUBLIC WORKS COMMITTEE

County Board Room, 100 Polk County Plaza, Balsam Lake, WI 54810

2:00 P.M. Tuesday, September 1<sup>st</sup>, 2020

Meeting called to order by Chair Luke at 1:59 pm.

Committee Members Present:

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Steve Warndahl	Supervisor	Present

Also present were Shabana Lundeen, Deputy County Clerk; Emil Norby, Highway Commissioner; Vince Netherland, Administrator; Brent Waak, Polk County Sheriff; Don Burrows, Chief Deputy; Malia Malone, Corporate Council; Chad Allram, IT; members of the public, and a members of the press.

**Approval of Agenda-** Chair Luke called for a motion to approve the agenda as published. **Motion** (Bonneprise/Route) to approve the agenda as published. Chair Luke called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

**Approval of Minutes-** Chair Luke called for a motion to approve the minutes of the July 7<sup>th</sup>, 2020 meeting. Correction by Administrator Netherland was received, changing 'reopening of the County Jail' to "reopening of the Court". **Motion** (Route/Demulling) to approve the minutes as corrected. Chair Luke called for a voice vote on said motion. **Motion** to approve the July 7<sup>th</sup>, 2020 minutes as corrected carried by unanimous voice vote. *\*July 7<sup>th</sup> minutes were attached to agenda instead of the August 4<sup>th</sup> minutes. August 4<sup>th</sup> Minutes will be approved at the October 6<sup>th</sup> meeting.*

**Disclosure of Committee Conflicts of Interest-** No conflicts of interest were presented by Committee Members.

**Public Comment-** No public comment was received by the committee.

**Receipt of Information from Supervisors Not Seated as Committee Members-** No information was received by the committee from Supervisors not seated as committee members.

Administrator Netherland presented updates to the committee regarding COVID-19 and the resuming of school as well as growth potential of the county.

The Committee received an update from Highway Commissioner Norby, including current projects as well as some upcoming projects to be finished this year.

Sheriff Brent Waak presented the board with updates regarding some events of August including the loss of a k9 unit, recent accidents and a drowning, drug investigations and arrests, jail population and staffing, and installation of new technology at the justice center.

The board received updates about the formation of the ATV/UTV group, which will be voluntarily overseen by Joe Demulling and Doug Route as well as by 3 civilian members. The resolution to create the Polk County ATV/UTV Ad Hoc Committee will be presented at the County Board on September 15<sup>th</sup>, 2020.

The Board received updates from Administrator Netherland regarding CJCC. Don Wortham's term as the interim director of CJCC has been extended for 90 days, and the search for a CJCC Administrator has been expedited.

Emil Norby, Highway Commissioner, presented the annual budget review to the committee, including highway projects and equipment that will be showing up in the 2021 budget.

The Highway Commissioner, Emil Norby, also updated the committee about annual budget report, and that it will be presented at the October 6<sup>th</sup> meeting.

**Next meeting-** Tuesday, October 6<sup>th</sup>, 2020

**Matters for Upcoming Meetings-**

- Updates from Administrator Netherland
- Updates from Highway Commissioner Emil Norby
- Updates from Sherriff Brent Waak
- Updates regarding the ATV/UTV Ad Hoc Committee
- Updates regarding CJCC
- Budget items (reports, amendments)

Chair Luke called for a motion to adjourn. **Motion** (Bonneprise/Demulling) to adjourn committee meeting.

Chair Luke called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned at 2:46 p.m.

Respectfully submitted,

Shabana Lundeen  
Deputy County Clerk

**PUBLIC SAFETY & HIGHWAY COMMITTEE**  
**2020 WORK PLAN**

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	Finalize 2020 work plan	*
February		*
March		*
April		*
May	Consideration/reconsideration of County Board priorities in transportation and public safety	*
June	Review of dispatch/911 in Wisconsin	*
July	Jail tour Annual reports	*
August	Review and recommendations on fee schedule	*
September	Annual budget review	*
October	Annual budget amendments	*
November	Budget technical amendments	*
December	Develop 2021 work plan	*

\*Add to each agenda: Updates from Sheriff's Department  
 Updates from Highway Department