



## POLK COUNTY , WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Lisa Ross, County Clerk

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### INFORMATION FOR PUBLIC AND MEDIA REGARDING POLK COUNTY VIRTUAL MEETINGS JULY 1, 2020

All County Board and Committee meetings are broadcast live via WebEx. Public can attend meetings in person in the West Conference Room of the Polk County Government Center or on-line through WebEx. Public comment can be made from the West Conference Room or through WebEx. Webex meeting information can be found:

1. On the attached meeting agenda
2. By selecting the respective committee meeting on our online Meetings Calendar at:  
<https://www.co.polk.wi.us/meeting>.

#### **PUBLIC COMMENT**

If you wish to make public comment through WebEx, no later than 24 hours in advance of the meeting e-mail the County Clerk at [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us). Provide your name, the meeting you plan to comment during and the agenda topic you plan to comment on. Public comment will be taken first from those in attendance in the West Conference Room and then remotely in the order of the request received.

Due to potential technical difficulties, please consider submitting written comments for consideration to: [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us) or by mail to: **Polk County Government Center, 100 Polk County Plaza – Suite 110, Balsam Lake, WI 54810**. Written comments received less than 24 hours prior to meetings may not be received and reviewed by Supervisors before the meeting.



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## AGENDA AND NOTICE OF MEETING

### General Government Committee

Thursday, October 8, 2020 at 10:00 a.m.

A quorum of the County Board may be present

Virtual, Open Meeting via Webex Video Conference or Phone

#### **Webex Virtual Meeting Info:**

Meeting Number (access code): **146 030 0519**

**Password: GMeeting**

- Join Online: <https://polkwi.webex.com>
- Join by Phone: 1-408-418-9388

Materials: September 25 2020 Minutes, 2020 Work Plan

1. Call to order
2. Approval of Agenda
3. Approval of Minutes for September 25, 2020
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. Public Comment – 3 minutes – not to exceed 30 minutes total
6. Receipt of Information From Supervisors Not Seated as Committee Members
7. Announcements and Committee Information
8. Presentation by, discussion with, and possible action regarding request for funding for Polk County Tourism.
9. Presentation by, discussion with, and possible action regarding request for funding from
10. Update regarding COVID-19 Budget
11. Updates regarding Space Analysis and Bonding
12. Discussion and possible action regarding Recycling Center
13. Review, Discussion and possible action regarding Proposed Operating and Capital Budget
14. Discussion and possible action on **Res 39-20**: Resolution to Hold a Public Hearing on the 2021 Budget Proposal
15. Discussion with Terry Hauer and John Klatt regarding Broadband in Polk County (Per Chris and Vince)
16. Discussion and possible action regarding request for funding of the Polk County Museum and Historical Society.
17. Discussion and possible action regarding appointment of Board Supervisor (by Chairman Nelson) as a liaison to Polk County Historical Society and Museum.
18. Discussion and possible action regarding increasing municipal library reimbursement rates from 90% to 95%.
19. Update and Discussion regarding Fairgrounds and Fair Society MOU negotiations
20. **\*\*Closed Session**: Update and Discussion regarding Fairgrounds and Fair Society MOU negotiations

Closed Session: Pursuant to Wisconsin Statute Section 19.85(1)(e), the County Board may convene in closed session for the purpose of deliberating or negotiating

regarding Polk County Fairgrounds Grandstand Project and Memorandum of Understanding with the Fair Society as noted on the agenda.

\*Following said closed session, the County Board will reconvene in open session to an announcement on actions taken in closed session, if any, and to consider and act upon matters noticed herein for consideration or action.

21. Reconvene in Open Session
22. \*Announcements on actions taken in closed session, if any, and to consider and act upon matters noticed for consideration or action as noticed in Closed Session description.
23. Review and Update 2020 Work Plan
24. Identify Subject Matters for Next Meeting, November 5, 2020 at 10:00 a.m.
25. Adjourn

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



# POLK COUNTY, WISCONSIN

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## MINUTES OF THE GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

8:30 a.m. Friday, September 25th, 2020

This meeting was available for viewing through Webex videoconference and teleconference

### **\*Minutes remain draft until approved at next meeting**

Meeting called to order by Chair Arcand at 8:30 a.m.

Members present:

Attendee Name	Title	Status
Russ Arcand	Chair	Present
Dan Ruck	Vice Chair	Present
Mike Prichard	Supervisor	Present
Fran Duncanson	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Lisa Ross, County Clerk; Emil Norby, Highway Commissioner/Division Head; Rod Polk, Facilities Management; Vince Netherland, County Administrator; Members and volunteers of the Polk County Museum and Historical Society; Members of the Public. Supervisor Chris Nelson joined the meeting at 8:37 a.m.

### **Approval of Agenda**

Chair Arcand called for a motion to approve the amended agenda as published. **Motion** (Duncanson/Ruck) to approve the amended agenda. Chair Arcand called for a voice vote on the motion to approve the agenda as amended. **Motion** to approve the amended agenda carried by unanimous voice vote.

### **Approval of Minutes**

Chair Arcand called for a motion to approve the minutes of the September 10, 2020 meeting as published. **Motion** (Duncanson/Ruck) to approve the minutes. Chair Arcand called for a voice vote on said motion. **Motion** to approve the minutes of the September 10, 2020 meeting carried by unanimous voice vote.

### **Disclosure of Committee Member Conflicts of Interest**

Time was given for Committee Members to disclose Conflicts of Interest regarding matters noticed on the agenda. No Conflicts of Interest were disclosed.

**Public Comment** – No public comment was received by the committee.

**Receipt of Information from Supervisors Not Seated as Committee Members** – No information was received by the committee from Supervisors not seated as a committee member.

**Announcements and Committee Information** – Supervisor Prichard and Administrator Netherland provided announcements and committee information to the Committee.

**Presentation and Discussion regarding budget with Polk County Museum/Historical Society.** – Tom Magnifici, Greta Palmberg and Bernie Demaris presented information regarding budget and request for

funding for the Polk County Museum and Historical Society. The Committee engaged in discussion with Museum and Historical Society.

Discussion and Presentation regarding broadband was struck from the agenda and tabled until the October 8<sup>th</sup> General Government Committee meeting.

General Government Division Director, Chad Roberts provided the Committee with a review and report of General Government Division Draft Budgets and the funding of Outside Agencies. The Committee engaged in discussion regarding the Draft Budgets and the funding of Outside Agencies.

Chair Arcand called for a 5 minute recess at 10:45 a.m. The Committee reconvened in open session at 10:50 a.m.

Review and Recommendation of Master Fee Schedule as presented by General Government Division Director Roberts. Chairman Arcand called for a motion to bring **Resolution No. 38-20**: Resolution to Adopt Master Fee Schedule for 2021 Budget Proposal to the floor for discussion. **Motion** (Nelson/Duncanson) to move Resolution No. 38-20 to the full County Board with recommendation for passage. Chair Arcand called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

The committee reviewed and updated 2020 Work Plan.

**Next meeting:** Thursday, October 8, 2020 at 10:00 a.m.

**Items for next agenda:**

1. Recycling Center Discussion and Possible Action
2. Receipt, Review and Recommendation of Fee Schedule
3. Discussion and Consideration of County Board Priorities in General Government
4. Capital Improvement Planning
5. COVID-19 Budget Update
6. Space Analysis Update and Bonding Updates
7. **\*\*Closed session:** Update and discussion regarding Fair Society MOU negotiations
8. Discussion regarding broadband with Terry Hauer, Executive Director of Polk County Economic Development Corp.
9. Discussion and possible action regarding Request for funding of the Polk County Museum and Historical Society.
10. Appointment of Board Supervisor as a liaison to Historical Society and Museum
11. Presentation by, discussion with and possible action regarding request for funding for Polk County Tourism.

**Adjourn**

Chair Arcand called for a motion to adjourn. **Motion** (Nelson/Duncanson) to adjourn. Chair Arcand called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned 11:16 a.m.

Respectfully submitted,

Lisa Ross  
County Clerk

**GENERAL GOVERNMENT COMMITTEE**

**2020 WORK PLAN**

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> <li>▪ Finalize 2020 Work Plan</li> </ul>	<ul style="list-style-type: none"> <li>▪ Updates regarding hiring for Deputy Administrator positions.</li> <li>▪ Updates regarding hiring for I.T. Director/Consultant position.</li> </ul>
February		
March	<ul style="list-style-type: none"> <li>▪ Recycling Center Update, Res. No. 37-19</li> <li>▪ Sale of Woodley Dam Property</li> <li>▪ Discussion on future budget to support County Parks &amp; Trails</li> </ul>	
April	<ul style="list-style-type: none"> <li>▪ Fair Society MOU</li> </ul>	
May		<ul style="list-style-type: none"> <li>▪ I.T. Developments, Laptop follow-up/paperless initiative</li> </ul>
June	<ul style="list-style-type: none"> <li>▪ Lime Quarry Finance Update</li> <li>▪ Laptop follow-up/paperless initiative</li> <li>▪ Sale of Woodley Dam Property</li> <li>▪ Recycling Center Report &amp; Update and Rewrite of Recycling Center Resolution No. 37-19</li> </ul>	Review of 2020 Operating and Capital Budget Book, Scheduling of Program Reviews, Discussion Regarding Strategic Planning, Discussion and Identification of Priorities
July	<ul style="list-style-type: none"> <li>▪ Annual reports</li> <li>▪ Annual Audit Results</li> </ul>	
August	<ul style="list-style-type: none"> <li>▪ Review and recommendations on fee schedule</li> </ul>	<ul style="list-style-type: none"> <li>▪ Governor’s Budget and impact on government programs</li> </ul>
September		<ul style="list-style-type: none"> <li>▪ Consideration of County Board priorities in General Government</li> </ul>
October	<ul style="list-style-type: none"> <li>▪ Capital Improvement Planning</li> <li>▪ Annual budget review – County Board Budget development/recommendation</li> <li>▪ Annual budget and budget amendment recommendations</li> </ul>	
November	<ul style="list-style-type: none"> <li>▪ Budget technical amendments</li> </ul>	
December	<ul style="list-style-type: none"> <li>▪ Develop 2021 work plan</li> </ul>	

**2020 Work Plan Topics**

- Review of Lime Quarry
- Government Center security
- Customer Service
- Procedures & Policy regarding reviews MOU’s and funding of outside agencies
- Fair Society MOU
- **Standing Agenda Items:** Update on Space Analysis, COVID-19 Budget Update