



## MINUTES

### Health and Human Services Board

Golden Age Manor Activity Room – 220 Scholl Court, Amery, WI  
Balsam Lake, WI 54810, Tuesday, November 6, 2018

#### Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Absent
Sabrina Meddaugh	Citizen	Absent
Dr. Arne Lagus	Citizen	Absent

Also present: Tonya Eichelt, Interim Community Services Director; Jaime Weness, Children and Families Services Director; Brian Kaczmariski, Public Health Officer/Director; Lisa Lavasseur, Behavioral Health Director; Jeff Fuge, Interim County Administrator; Andrea Jerrick, Employee Relations Director/Deputy County Administrator; Mary Boe, Public Health Educator; Janet Mabry, Golden Age Manor Office Manager; Dana Reese, Golden Age Manor Nursing Home Administrator.

Chairman Bonneprise called the Health and Human Services Board meeting to order at 10:00 a.m.

Chairman Bonneprise called for a motion to approve the agenda. **Motion** (Demulling/Larsen) to approve the agenda. **Motion** carried by unanimous voice vote.

**Approval of Minutes-** Chair Bonneprise called for a motion to approve the minutes of the October 9, 2018 minutes. **Motion** (Alleva/Edgell) to approve the October 9, 2018 minutes. **Motion** carried by unanimous voice vote.

**Public Comment:** None

#### **Recommendations concerning the Proposed 2019 Operating and Capital Budget:**

Interim Administrator Fuge presented a technical amendment for GAM and distributed to the committee. The technical amendment reduces revenues and expenses in syncing with County administration's central fiscal management system to more accurately reflect projections for 2019 (amendment incorporated via document titled Golden Age Manor – Technical Amendment #10). No other changes from proposed budget relating to the Assigned Functions of the Health and Human

Services Board. Chairman Bonneprise called for a motion on the GAM technical amendment reducing revenues by \$395,505 and expenses by \$415,674. **Motion** (Alleva/Demulling) for the Health and Human Services Board to recommend the Interim Administrator's recommendation on the GAM technical budget adjustments for 2019. **Motion** carried by unanimous voice vote.

### **Reports and Presentations**

Board received a program review regarding the Western Wisconsin Working for Tobacco Free Living (W3TFL) from Director Kaczmarek and Educator Boe (W3TFL program coordinator).

Board received a presentation on a week in the life of the Child Protective Services from Director Weness.

Community Services will be distributing additional materials via email for both W3TFL and Child Protective Services presentations to all board members.

Recommendation on Resolution No. 88-18: Requesting in Support of Increased Funding and Oversight Reforms for Wisconsin's Child Protective Services System was discussed.

**Motion** (Demulling/Larsen) to approve Resolution No. 88-18 and recommend for passage to the County Board. Chairman Bonneprise called for a voice vote on said motion. **Motion** to approve Resolution No. 88-18 and recommend for passage to the County Board carried by unanimous voice vote.

Board received information from Golden Age Manor Administrator Dana Reese regarding future capital needs of Golden Age Manor.

Recommendation on Resolution No. 86-18: Resolution to Re-Establish the Criminal Justice Collaborating Council was discussed.

**Motion** (Alleva/Edgell) to approve Resolution No. 86-18 and recommend for passage to the County Board. Chairman Bonneprise called for a voice vote on said motion. **Motion** to approve Resolution No. 86-18 and recommend for passage to the County Board carried by unanimous voice vote.

Board received an update from Interim Administrator Fuge regarding the selection process of the Community Services Director.

The 2018 Work Plan was reviewed and items added for next meeting. Megan Challoner (Frederic School Elementary Principal) will be presenting at the December Health & Human Services Board meeting. Discussion/Action items include an update on the Electronic Health Record in Behavioral Health and the Health in all Policies Resolution.

**Next HHS Board meeting will be held December 11, 2018** at 10:00 a.m.

Chairman Bonneprise called for a motion to adjourn. **Motion** (Demulling/Larsen) to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned at 12:10 p.m.

Respectfully submitted,

Andrea Jerrick, Deputy Administrator/Employee Relations Director on behalf of County Clerk

# Golden Age Manor

Dana Reese, Administrator

Health and Human Services Committee

## Technical Amendment #10: Golden Age Manor 2019 Budget, November 13, 2018

Reorganization of Polk County's general ledger for Golden Age Manor with new estimates for the 2019 budget which reflect a more accurate forecast based on actual expenditure history.

### 2019 Budget Presentation

	Published 2019	Administrator 2019	Difference	Amended 2019	
<b>Revenue</b>					
Public Charge for Services	8,429,207	8,376,149	(53,058)	7,980,644	
<b>Total Revenue</b>	8,429,207	8,376,149	(53,058)	7,980,644	(395,505)
<b>Expense</b>					
Operating Expenses	1,851,596	-	(1,851,596)		
Personnel Services	6,054,977	6,059,777	4,800	5,807,906	
Contractual Services	59,801	826,366	766,565	807,976	
Supplies & Expenses	2,908	1,078,172	1,075,264	932,156	
Fixed Charges	43,117	47,157	4,040	47,760	
Capital Outlay	200,000	200,000	-	200,000	
Cost Reallocation	164,677	164,677	-	164,677	
<b>Total Expenditures</b>	8,377,076	8,376,149	(927)	7,960,475	(415,674)
<b>Net Revenue and Expenditures</b>	52,131	-	(52,131)	20,169	(811,179)

#### Adjustment Notes:

Golden Age Manor's general ledger was completely analyzed and detail developed based on actual history of operation expenses. This technical amendment was a result of a complete reorganization of the County's general ledger to eliminate yearly large expenses into one operating expense account and begin to adopt the County wide system of financials. In 2019, Golden Age Manor's general ledger and Polk County's general ledger will mirror to create a more efficiency process of linking these two systems.

#### Revenue

Public Charge for Services

**Total Revenue**

#### Expense

Operating Expenses

Personnel Services

Contractual Services

Supplies & Expenses

Fixed Charges

Capital Outlay

Cost Reallocation

**Total Expenditures**

**Net Revenue and Expenditures**

Polk County Board of Health and Human Services  
2018 Workplan – v04/10/2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> <li>• Finalize 2018 Work Plan</li> <li>• BHHS accomplishments</li> <li>• BHHS Satisfaction Survey</li> <li>• RADON program</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize plan for program evaluation</li> <li>• Policy 10 – HHS Board section</li> <li>• Vacant Board Position update</li> </ul>
February	No meeting	
March	<ul style="list-style-type: none"> <li>• 2017 Division Performance Measures Report – Postpone until April</li> <li>• Legislative Event report from January</li> <li>• GAM and VSO Updates</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation– Juvenile Justice</li> </ul>
April	<ul style="list-style-type: none"> <li>• Division Strategic Plan Update</li> <li>• Tobacco Program Updates – Elizabeth Hagen</li> <li>• Preliminary End of Year Financial Report</li> </ul>	<ul style="list-style-type: none"> <li>• Follow up of JJ Program Evaluation</li> </ul>
May	<ul style="list-style-type: none"> <li>• Consideration/reconsideration of County Board priorities in Health and Human Services Programs</li> <li>• Policy 10</li> <li>• Legislative Event Report</li> <li>• Zero Suicide Program – Corby Stark</li> <li>• Follow up of BHHS satisfaction survey</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation - B-3</li> <li>• Orient New Board Members</li> </ul>
June	<ul style="list-style-type: none"> <li>• Department Annual Reports</li> <li>• Medical Examiner Update</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion and consideration of Committee duties, resp. and assigned functions</li> <li>• Family Health Educator update</li> </ul>
July	<ul style="list-style-type: none"> <li>• VSO and GAM mid-year reports</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation - Emergency Services</li> <li>• Health in All Policies (HIAP)-Appleton Model</li> </ul>
August	<ul style="list-style-type: none"> <li>• Review and recommendations on fee schedule and leases</li> <li>• Community Health Improvement Plan Update</li> <li>• Legislative Event Report if applicable</li> </ul>	

Polk County Board of Health and Human Services  
2018 Workplan – v04/10/2018

September	<ul style="list-style-type: none"> <li>• Annual Budget Review</li> <li>• Program Evaluation</li> <li>• Legislative event October 15, 2018</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation-Child Support</li> </ul>
October	<ul style="list-style-type: none"> <li>• Annual Budget Amendments</li> <li>• Public Hearing *9:30 start</li> </ul>	<ul style="list-style-type: none"> <li>• Law Enforcement update/discuss methamphetamine and other substance use issues in Polk County (Investigators)</li> <li>• Community Services staff update on mental health services offered at Polk County Behavioral Health Clinic (Lisa)</li> <li>• HIAP talking points for Board to use with constituents (Brian)</li> </ul>
November	<ul style="list-style-type: none"> <li>• Legislative Event Report if applicable</li> <li>• Program Evaluation-W3TFL, MJC Western Wisconsin Working for Tobacco Free Living, Multi-Jurisdictional Coalition</li> </ul>	<ul style="list-style-type: none"> <li>• Hold meeting at GAM</li> <li>• Update Electronic Health Record-Behavioral Health</li> <li>• HIAP Resolution</li> </ul>
December	<ul style="list-style-type: none"> <li>• Develop 2019 Work Plan</li> <li>• Update on Division Strategic Plan Progress</li> </ul>	<ul style="list-style-type: none"> <li>• Megan Challoner presentation</li> <li>• HIAP Resolution and discussion/examples</li> </ul>
January 2019	<ul style="list-style-type: none"> <li>• Finalize 2019 Work Plan</li> <li>• BHHS accomplishments</li> </ul>	<ul style="list-style-type: none"> <li>• Unity Model-Unity School Social Worker, Unity Staff, DCF staff</li> <li>• Electronic Health Record demo</li> </ul>



## POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

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### **AGENDA AND NOTICE OF MEETING**

#### **HEALTH AND HUMAN SERVICES BOARD**

Conference Room A & B

Tuesday, November 6, 2018

#### **Health and Human Services Board**

Golden Age Manor, 220 Scholl Court, Amery, WI

Golden Age Manor Activity Room

10:00 a.m.

A quorum of the County Board may be present

Materials: October 9, 2018 Minutes; 2018 Work Plan, Resolutions

1. Call to Order- Chairman Bonneprise
2. Call to Order Health and Human Services Board Meeting-Chairman Bonneprise
3. Approval of Agenda
4. Approval of Minutes for October 9, 2018
5. Public Comment
6. Develop Recommendations Concerning the Proposed 2019 Budget, specific to programs, services and functions assigned to committee: Community Services – Public Health, Behavioral Health, Children and Families, Medical Examiner; Veterans Services; Golden Age Manor Nursing Home; and Child Support Agency
7. Reports, Presentations and Resolutions:
  - a. Program Review Western Wisconsin Working for Tobacco Free Living (W3TFL)
  - b. Week in the Life of the Children Protective Services
    - i. Recommendation on Resolution No. 88-18 in Support of Increased Funding and Oversight Reforms for Wisconsin's Protective Services System
  - c. Future Capital Needs of Golden Age Manor
  - d. Recommendation on Resolution No. 86-18: Resolution to Re-Establish the Criminal Justice Collaborating Council
  - e. Update Concerning Selection Process for Community Services Director
8. Review and Revision of 2018 Work Plan
9. Subject matters for next meeting – December, 2018
10. Adjourn

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office

(715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.  
Requests are confidential.



**MINUTES**

**Health and Human Services Board**

Government Center, Conf. Room A&B  
 Balsam Lake, WI 54810, Tuesday, October 9, 2018

**Members present**

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Absent
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present: Marilyn Blake, Deputy County Clerk; Tonya Eichelt, Interim Community Services Director; Lisa Lavasseur, Behavioral Health Director; Chad Hoag, Interim Child Support Administrator; Jeff Fuge, Interim County Administrator; Maggie Wickre, Finance Director; Andrea Jerrick, Employee Relations Director/Deputy County Administrator; Member of the Press

Public Hearing declared open by Vice-Chairman Demulling @ 9:34 a.m. Chairman Bonneprise joined the meeting at 9:35 a.m. and control of the public hearing was turned over to him. Chairman Bonneprise asked if anyone was present to make public testimony regarding the Community Services Budget.

Eddie Emerson of The Inter-County Leader asked questions regarding the budget. Interim County Administrator Fuge responded to the questions regarding the information requested by Mr. Emerson.

Chairman Bonneprise declared the public hearing closed at 10:00 a.m.

Chairman Bonneprise called the Health and Human Services Board meeting to order at 10:05 a.m.

Chairman Bonneprise declared a break from 10:05 a.m. to 10:10 a.m.

Chair called for a motion to approve the agenda. **Motion** (Demulling/Larsen) to approve the agenda. **Motion** carried on a unanimous voice vote.

**Approval of Minutes-** Chair Bonneprise called for a motion to approve the minutes of the September 11, 2018 minutes. **Motion** (Alleva/Prichard) to approve the September 11, 2018 minutes. **Motion carried** by unanimous voice vote.

**Public Comment:** None

### **Reports and Presentations**

Law Enforcement Investigators, Tony Grimm and Andrew Vitalis gave an in-depth discussion of the methamphetamine and other substance abuse in Polk County. They included information on the difficulty of prosecuting these types of cases. They discussed the significant impact these problems have on Polk County citizens and Polk County staff resources in several departments.

Lisa Lavasseur gave a presentation about the mental health services provided at the Behavior Health Clinic.

Tonya distributed a hand out regarding the HIAP talking points for board members. Tonya also handed out a draft resolution for the members to review. This is regarding establishing a resolution to be placed in the code of the County of Polk, to incorporate Health In All Policies in all policy decisions at Polk County.

There was discussion about the Proposed 2019 Operating and Capital Budget Relating to the Assigned Functions of the Health and Human Services Board. Chairman Bonneprise called for a motion on the budget. **Motion** (Alleva/Larsen) for the Health and Human Services Board to recommend the Interim Administrator's recommendation on the departmental budgets in the proposed 2019 budget for public hearing. **Motion** passed on a unanimous voice vote.

The 2018 Work Plan was reviewed and items added. The Program Review for November will be Western Wisconsin Working for Tobacco Free Living (W3TFL). Discussion/Action items include an update on the Electronic Health Record in Behavioral Health and the HIAP Resolution.

**The November 13, 2018 HHS meeting will be held at GOLDEN AGE MANOR IN AMERY at 10:00 a.m.**

Chairman Bonneprise called for a motion to adjourn. **Motion** (Lagus/Alleva) to adjourn. **Motion** passed on a unanimous voice vote. Meeting adjourned at 11:58 a.m.

Respectfully submitted,  
Marilyn Blake  
Deputy County Clerk

1 Resolution No 88-18  
2 Requesting in Support of Increased Funding and Oversight Reforms for Wisconsin's Child  
3 Protective Services System  
4

5 WHEREAS, the Wisconsin child welfare system is county-operated and state-supervised,  
6 except Milwaukee County, where the system is administered by the Wisconsin Department of  
7 Children and Families (DCF) through the Division of Milwaukee Child Protective Services  
8 (DMCPS); and  
9

10 WHEREAS, DCF provides insufficient funding to counties for the provision of child abuse  
11 and neglect services including prevention, investigation, treatment, and out-of-home placement  
12 costs, though the state has primary responsibility for compliance with federal requirements  
13 and shares liability for ensuring the system is meeting its obligations to children and families in  
14 all 72 counties; and  
15

16 WHEREAS, in recent years the State of Wisconsin added numerous mandates and practice  
17 expectations which increased county child protective services (CPS) workload and costs; and  
18

19 WHEREAS, the opioid and methamphetamine epidemics have brought Wisconsin's child  
20 welfare system to a point of crisis, with increasing concern about the system's ability to meet  
21 its obligations to children and families; and  
22

23 WHEREAS, the capacity for counties to continue to bear the lion's share of financial  
24 responsibility to address this crisis has been exhausted, as rising county contributions to the  
25 CPS system have far outpaced increases to the DCF Children and Family Aids allocation and  
26 counties have used reserve funding to cover CPS expenses and increase staffing; and  
27

28 WHEREAS, maintaining sufficient resources for Wisconsin's child welfare system is  
29 critical to secure the safety and future of our most vulnerable children; and  
30

31 WHEREAS, without a proportional increase in the DCF Children and Family Services  
32 allocation to counties, the CPS system has been stressed for over a decade, causing caseloads  
33 for county CPS workers to grow to unreasonable levels, contributing to high levels of staff  
34 turnover in some counties and an overrun of out-of-home care costs above what counties can  
35 sustain within available resources; and  
36

37 WHEREAS, Wisconsin's CPS system leaves significant gaps in state-level oversight for all  
38 counties except Milwaukee County, including the absence of caseload standards, no process for  
39 regular legislative evaluation and prioritization of CPS needs and the absence of a legislative  
40 committee that provides regular policy guidance concerning CPS system issues such as  
41 adequate funding, performance, cost sharing and long-term stability; and  
42

43 WHEREAS, along with DMCPS, all eleven of Wisconsin's peer states with county-  
44 administered CPS systems have either adopted caseload standards for CPS caseworkers,  
45 completed thorough workload studies as a basis of determining funding needs, or otherwise  
46 have made significant recommendations related to keeping CPS workloads manageable; and  
47  
48

49 WHEREAS, the children within Wisconsin's CPS system are too important to allow the current  
50 level of under resourcing, oversight gaps and, disparity of attention, while shifting the burden  
51 to property taxpayers.

52  
53 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does  
54 hereby request that the State of Wisconsin increase the Children and Family Aids Allocation to  
55 counties in the 2019-21 state biennial budget by \$30 million annually in order to cover a  
56 greater share of out-of-home care costs and increase staffing levels based on the caseload  
57 standards developed by the Wisconsin County Human Services Association (WCHSA) so  
58 Wisconsin's CPS system can meet its obligations; and

59  
60 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors requests and  
61 supports the Wisconsin Counties Association to urge the state of Wisconsin to close critical  
62 oversight gaps by creating legislative mechanisms to review the CPS resource needs of all  
63 counties as part of the biennial budget process and ensure an appropriate committee provide  
64 ongoing policy guidance to respond to emerging CPS trends and ongoing system needs; and

65  
66 BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Scott  
67 Walker, Department of Children and Families Secretary Eloise Anderson, Department of  
68 Administration Secretary Ellen Nowak, Wisconsin State Senators and Assembly representatives  
69 of Polk County, and the Wisconsin Counties Association.

Sponsored and Submitted on this \_\_\_\_ day of \_\_\_\_, 2018.

BY:

\_\_\_\_\_  
Brad Olson, Supervisor, District #1

\_\_\_\_\_  
Doug Route, Supervisor, District #2

\_\_\_\_\_  
Dean Johansen, Chair,  
Supervisor, District #3,

\_\_\_\_\_  
Chris Nelson, Supervisor, District #4

\_\_\_\_\_  
Tracy LaBlanc, Supervisor, District #5

\_\_\_\_\_  
Brian Masters, Supervisor, District #6

\_\_\_\_\_  
Michael Prichard, Supervisor, District #7

\_\_\_\_\_  
James Edgell, Supervisor, District #8

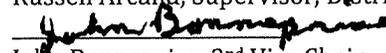
\_\_\_\_\_  
Kim O'Connell, Supervisor, District #9

\_\_\_\_\_  
Larry Jepsen, Supervisor, District #10

\_\_\_\_\_  
Jay Luke, 1<sup>st</sup> Vice Chair,  
Supervisor, District #11

\_\_\_\_\_  
Michael Larsen, Supervisor, District #12

\_\_\_\_\_  
Russell Arcand, Supervisor, District #13

  
John Bonneprise, 2<sup>nd</sup> Vice Chair,  
Supervisor, District #14

\_\_\_\_\_  
Joe DeMulling, Supervisor, District #15

Reviewed By County Administrator:

\_\_\_\_\_  
Jeffrey B. Fuge  
Interim County Administrator

*Fiscal Impact Note:* This resolution presents no financial impact on the operations or budget of Polk County

Approved as to Form and Execution:

\_\_\_\_\_  
Malia T. Malone, Interim Corporation Counsel

*Legal Impact Note:* The resolution presents no legal impact to the County or its operations.

Excerpt of Minutes

At its regular business meeting on the 13<sup>th</sup> day of November, 2018, the Polk County Board of Supervisors acted upon Resolution No. 88-18: Requesting in Support of Increased Funding and Oversight Reforms for Wisconsin’s Child Protective Services System, as follows:

- Adopted by a majority of the members present by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated
- Other: \_\_\_\_\_

Insert amendment to resolution according to minutes:

SIGNED BY:

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

ATTEST:

\_\_\_\_\_  
Sharon Jorgenson, County Clerk

## **CONTACT INFORMATION**

Honorable Scott Walker  
Governor, State of Wisconsin  
115 East Capitol  
Madison, WI 53702

Secretary Eloise Anderson  
Wisconsin Department of Children and Families  
201 East Washington Avenue, Second Floor  
P.O. Box 8916  
Madison, WI 53708-8916

Secretary Ellen Nowak  
Wisconsin Department of Administration  
101 E. Wilson Street, 10<sup>th</sup> Floor  
P.O. Box 7864  
Madison, WI 53707  
DOASecretarysOffice@wisconsin.gov

Wisconsin Counties Association  
Attn: Sarah Diedrick-Kasdorf  
22 E. Mifflin Street, Suite 900  
Madison, WI 53703  
diedrick@wicounties.org

### Area Legislators:

Honorable (First Name) (Last Name)  
Wisconsin State Senate  
P.O. Box 7882  
Madison, WI 53707-7882

Honorable (First Name) (Last Name A-L)  
Wisconsin State Assembly  
P.O. Box 8952  
Madison, WI 53708

Honorable (First Name) (Last Name M-Z)  
Wisconsin State Assembly  
P.O. Box 8953  
Madison, WI 53708

1 Resolution No. 86-18  
2 Resolution to Re-Establish the Criminal Justice Collaborating Council

3 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD  
4 OF THE COUNTY OF POLK:

5 Ladies and Gentlemen:

6 WHEREAS, in August 2007 Polk County established the Polk County Criminal Justice  
7 Collaborating Council as a steering mechanism for collaboration between stakeholders to  
8 improve the effectiveness of Polk County's Criminal Justice System;

9  
10 WHEREAS, in October 2011 Polk County dissolved the Polk County Criminal Justice  
11 Collaborating Council to facilitate the organization and establishment of the Polk County  
12 Criminal Justice Collaborating Council, Inc., a private non-profit corporation, whose mission  
13 was to deliver programming of collaborative criminal justice, restorative justice and  
14 drug/treatment courts; and

15  
16 WHEREAS, since its inception, the Polk County Criminal Justice Collaborating Council, Inc.,  
17 relied on county tax levy and grant funding to deliver such programming without the financial  
18 oversight by either the County Board or a standing committee; and

19  
20 WHEREAS, in 2018, Polk County was informed that Polk County Criminal Justice  
21 Collaborating Council, Inc. was no longer sustainable as on-going concern because as a private  
22 non-profit corporation, Polk County Criminal Justice Collaborating Council, Inc. was no longer  
23 eligible for grants that funded collaborative criminal justice, restorative justice and treatment  
24 alternative diversion programs; and

25  
26 WHEREAS, pursuant to Resolution No. 60-18, the County Administrator has submitted a  
27 proposed 2019 budget that includes staffing and monetary allocations sufficient for the County to  
28 assume the delivery of collaborative criminal justice services, restorative justice programs and  
29 drug/treatment court initiatives; and

30  
31 NOW, THEREFORE, BE IT RESOLVED that, effective upon passage of this resolution, the  
32 Polk County Board of Supervisors establishes the Polk County Criminal Justice Collaborating  
33 Council, which will possess neither authority to order changes to the Polk County criminal  
34 justice system nor the authority to incur expenses, but may bring about change to the criminal  
35 justice system through collaboration by participating stakeholders.

36  
37  
38  
39 (Continued on Page 2)  
40  
41  
42  
43

44 BE IT FURTHER RESOLVED that the Polk County Criminal Justice Collaborating Council  
45 shall serve only in an advisory role and its initial voting membership be composed of the  
46 following members:  
47

- 48 1. Presiding Judge for Polk County
- 49 2. County Administrator or designee
- 50 3. County Board Chairperson or designee
- 51 4. Sheriff or designee
- 52 5. Jail Captain
- 53 6. Clerk of Circuit Courts
- 54 7. District Attorney
- 55 8. Representative of the State Public Defender
- 56 9. Victim Witness Coordinator
- 57 10. Department of Corrections, Probation and Parole
- 58 11. Community Services Division Director
- 59 12. Corporation Counsel
- 60

61 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the Polk County  
62 Criminal Justice Collaborating Council to hold an organizational meeting for the purpose of  
63 developing for County Board approval at its December 2018 meeting proposed by-laws and a  
64 delivery of service plan.  
65

66 BE IT FURTHER RESOLVED the authorization and funding for positions and expenses  
67 associated with the delivery of criminal justice collaborative programs and services, with levy  
68 and grant funding, will be considered and determined in the resolution to adopt the 2019 County  
69 Operating and Capital Budget and from time to time as the County Board may determine.

Offered on the 13<sup>th</sup> day of November, 2018.

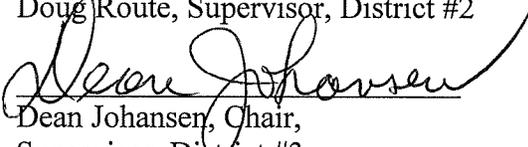
BY:

\_\_\_\_\_  
Brad Olson, Supervisor, District #1

\_\_\_\_\_  
James Edgell, Supervisor, District #8

\_\_\_\_\_  
Doug Route, Supervisor, District #2

\_\_\_\_\_  
Kim O'Connell, Supervisor, District #9

  
\_\_\_\_\_  
Dean Johansen, Chair,  
Supervisor, District #3,

\_\_\_\_\_  
Larry Jepsen, Supervisor, District #10

\_\_\_\_\_  
Chris Nelson, Supervisor, District #4

\_\_\_\_\_  
Jay Luke, 1<sup>st</sup> Vice Chair,  
Supervisor, District #11

\_\_\_\_\_  
Tracy LaBlanc, Supervisor, District #5

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Michael Larsen, Supervisor, District #12

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Brian Masters, Supervisor, District #6

\_\_\_\_\_  
Russell Arcand, Supervisor, District #13

\_\_\_\_\_  
Michael Prichard, Supervisor,  
District #7

\_\_\_\_\_  
John Bonneprise, 2<sup>nd</sup> Vice Chair,  
Supervisor, District #14

\_\_\_\_\_  
Joe DeMulling, Supervisor, District #15

*Fiscal Impact:* The resolution presents no fiscal impact. Financial impacts related to the delivery of criminal justice collaborative programs and services are addressed and contained in the proposed 2019 County Operating and Capital Budget, adopted by separate resolution.

Reviewed By County Administrator:

\_\_\_\_\_  
Jeffrey B. Fuge  
Interim County Administrator

Approved as to Form and Execution:

\_\_\_\_\_  
Malia T. Malone, Interim Corporation Counsel

*Legal Impact Note:* The resolution re-establishes the Polk County Criminal Justice Collaborating Council as an advisory committee and requires the CJCC to develop a proposed set of bylaws and a proposed delivery of services plan. Further legal impacts will be addressed in the resolution to approve the CJCC by-laws that is submitted to the County Board at its December 2018 meeting.

Excerpt of Minutes

At its regular business meeting on the 13<sup>th</sup> day of November 2018, the Polk County Board of Supervisors acted upon Resolution No.86-18: Resolution to Re-Establish the Criminal Justice Collaborating Council, as follows:

- Adopted by a majority of the members present by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated
- Other: \_\_\_\_\_

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

\_\_\_\_\_  
Sharon Jorgenson, County Clerk

Polk County Board of Health and Human Services  
2018 Workplan – v04/10/2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> <li>• Finalize 2018 Work Plan</li> <li>• BHHS accomplishments</li> <li>• BHHS Satisfaction Survey</li> <li>• RADON program</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize plan for program evaluation</li> <li>• Policy 10 – HHS Board section</li> <li>• Vacant Board Position update</li> </ul>
February	No meeting	
March	<ul style="list-style-type: none"> <li>• 2017 Division Performance Measures Report – Postpone until April</li> <li>• Legislative Event report from January</li> <li>• GAM and VSO Updates</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation– Juvenile Justice</li> </ul>
April	<ul style="list-style-type: none"> <li>• Division Strategic Plan Update</li> <li>• Tobacco Program Updates – Elizabeth Hagen</li> <li>• Preliminary End of Year Financial Report</li> </ul>	<ul style="list-style-type: none"> <li>• Follow up of JJ Program Evaluation</li> </ul>
May	<ul style="list-style-type: none"> <li>• Consideration/reconsideration of County Board priorities in Health and Human Services Programs</li> <li>• Policy 10</li> <li>• Legislative Event Report</li> <li>• Zero Suicide Program – Corby Stark</li> <li>• Follow up of BHHS satisfaction survey</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation - B-3</li> <li>• Orient New Board Members</li> </ul>
June	<ul style="list-style-type: none"> <li>• Department Annual Reports</li> <li>• Medical Examiner Update</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion and consideration of Committee duties, resp. and assigned functions</li> <li>• Family Health Educator update</li> </ul>
July	<ul style="list-style-type: none"> <li>• VSO and GAM mid-year reports</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation - Emergency Services</li> <li>• Health in All Policies (HIAP)-Appleton Model</li> </ul>
August	<ul style="list-style-type: none"> <li>• Review and recommendations on fee schedule and leases</li> <li>• Community Health Improvement Plan Update</li> <li>• Legislative Event Report if applicable</li> </ul>	

Polk County Board of Health and Human Services  
2018 Workplan – v04/10/2018

September	<ul style="list-style-type: none"> <li>• Annual Budget Review</li> <li>• Program Evaluation</li> <li>• Legislative event October 15, 2018</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation-Child Support</li> </ul>
October	<ul style="list-style-type: none"> <li>• Annual Budget Amendments</li> </ul>	<ul style="list-style-type: none"> <li>• Law Enforcement update/discuss methamphetamine and other substance use issues in Polk County</li> <li>• Community Services staff update on mental health services offered at Polk County Behavioral Health Clinic</li> </ul>
November	<ul style="list-style-type: none"> <li>• Legislative Event Report if applicable</li> <li>• Program Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation TBD</li> <li>• Hold meeting at GAM</li> <li>• Update Electronic Health Record-Behavioral Health</li> </ul>
December	<ul style="list-style-type: none"> <li>• Develop 2019 Work Plan</li> <li>• Update on Division Strategic Plan Progress</li> </ul>	