



MINUTES

Health and Human Services Board

Government Center, Conf. Room A&B

Balsam Lake, WI 54810

10:00 A.M. Tuesday, November 7, 2017

Meeting called to order by Chair Bonneprise @ 10:00 A.M.

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Vacant	Citizen	
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Marilyn Blake, Deputy County Clerk; Gretchen Sampson, Community Services Director; Dana Frey, County Administrator; Aimee Lerud, Student Intern; Mike Rust ABC for Rural Health and a member of the press

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Edgell/Demulling) to approve agenda. **Motion carried** by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the September 12, 2017 meeting. **Motion** (Alleva/DeShaw) to approve the minutes. There was discussion. **Motion carried** by unanimous voice vote.

Public Comment – None

Action Items

Mr. Frey explained that there were no technical amendments to the budget needed for the Community Services Division; hence no action was necessary by the BHHS on Resolution 75-17.

Mr. Frey also indicated that Resolution 72-17, Authorizing Involvement in Opioid Litigation, would be coming back to the County Board for further consideration. He had been contacted by the Wisconsin Counties Association and they would like to have broad support from the counties in WI for this litigation.

Chairman Bonneprise recognized Dana Frey, Administrator, for the purpose of receiving additional information. Mr. Frey handed out proposed changes to Policy 10, a copy of which being attached hereto, for future discussion.

Mr. Frey indicated that there has been no replacement for Dr. Markert selected. There are advertisements out in the papers for volunteers who fit the criteria for that position. The replacement member must have been a recipient of services, or have a family member who was a recipient of services, from the Community Services Programs. He encouraged current BHHS members to recommend people they thought would be a good addition to the board.

Discussion Items

Ms. Sampson introduced student intern, Aimee Lerud from Grantsburg. She is an associate degree nurse enrolled in a BSN completion program and performing her clinical portion in public health with Polk County. Attending a meeting of the BHHS is part of that experience. She expects to have her Bachelor's degree in May, 2018.

Ms. Sampson read a letter of appreciation that will be signed by the BHHS Chairman and by the County Board Chairman and will be mailed to Dr. Markert.

Ms. Sampson discussed the grant application being prepared by Polk, Burnett and Barron Counties to become a regional Meth Treatment Center. She indicated that at least two other entities are also applying for the northwestern Wisconsin Region. If awarded the grant would bring \$666,000/year for five years into the three counties for meth treatment. They are not looking to build or lease any other facilities but would expand the services they now offer and would anticipate only hiring additional staff to operate the treatment center in each of the three counties. Burnett County would be the lead fiscal agent for the three counties.

A 2017 Area Health Education Center AHEC Intern at Polk County, Elliana Emerson, made a video about her work in Polk County dealing with the prevention of tobacco use by minors and sales of tobacco to minors. Ms. Sampson played that video for the board.

The board also viewed a future movie trailer focusing on physical activity that will be used at the St. Croix theater once the web sited it references is completed. The web site will be PolkCountyOnTheMove.org.

Ms. Sampson presented another short movie trailer that discussed the dangers of carbon monoxide poisoning which is currently being shown in local movie theaters.

A break was taken at 11:00 A.M. and the meeting reconvened at 11:10 A.M.

Mike Rust, Director of ABC for Rural Health, presented a very informative summary of the changes in the Affordable Care Act (ACA) for 2018 and an overview of how the ACA works. ABC for Rural Health is a public interest law firm that assists people with health care financing and helps people enroll in insurance plans under the ACA as well as other public benefits such as Badgercare. Along with Mike, there are two full time employees in the Health Department during the ACA enrollment period that assist residents with enrollment. There is an intake specialist in the Behavioral Health Department that also assists in the ACA enrollment. Mr. Rust gave a good overview of how ABC for Rural Health staff receives clients and how they can assist them in understanding what insurance options are available to them.

Motion (Prichard/Route) to adjourn. Chairman Bonneprise declared the meeting adjourned at 11:50 A.M.

Next meeting date is December 12, 2017 @ 10:00 A.M.

Future Agenda Items:

2018 Work Plan

Update regarding appointment to fill vacancy created by Dr. Markert's resignation

Respectfully Submitted,
Marilyn Blake
Deputy County Clerk



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

AGENDA AND NOTICE OF MEETING

BOARD OF HEALTH AND HUMAN SERVICES

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

Conference Room A&B

Tuesday, November 7, 2017 at 10:00 a.m.

A quorum of the County Board may be present

Materials: October 10, 2017 Minutes

- | | | |
|-------|---|---|
| 10:00 | 1. Call to order
A. Approval of agenda
B. Approval of minutes for October 10, 2017 | Chair Bonneprise |
| 10:05 | 2. Public comment (3 minutes) | |
| 10:10 | 3. Announcements and committee information | Dana Frey |
| 10:20 | 4. Action Items
A. Resolution No. 75-17: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levy (amendments as needed) | Dana Frey |
| 10:30 | 5. Discussion Items
A. Letter of Appreciation to Dr. Markert
B. Meth Treatment Center Grant application | Gretchen Sampson
Gretchen Sampson |
| 11:00 | 6. Informational Presentations
A. Open Enrollment ACA
B. 2017 AHEC Intern Video
C. Movie Theatre Health Promotion Trailer | Mike Rust
Gretchen Sampson
Gretchen Sampson |
| 11:45 | 7. Adjourn | |

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES
Health and Human Services Board
 Government Center, Conf. Room A&B
 Balsam Lake, WI 54810
 10:00 a.m. Tuesday, October 10, 2017

Meeting called to order by Chair Bonneprise @ 10:00 a.m.
 Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Vacant	Citizen	
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Marilyn Blake, Deputy County Clerk; Gretchen Sampson, Community Services Director; Dana Frey, County Administrator; Jeff Fuge, Corporation Counsel; Tonya Eichelt, Business and Operations Manager; Lisa Lavassear, Behavior Health Director; Brian Kaczmariski, Public Health Director and press

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Alleva/DeShaw) to approve agenda. **Motion carried** by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the September 12, 2017 meeting. **Motion** (Edgell/ Route) to approve the minutes. **Motion carried** by unanimous voice vote.

Public Comment – None

Ms. Sampson introduced Brian Kaczmariski as the new Public Health Director. He had been in Public Health Preparedness. The board welcomed him to his new position.

Action Items

Mr. Frey explained the need for the HHS Technical Amendments to the budget. Chair Bonneprise called for a motion to approve the budget amendments. **Motion** (Alleva/Demulling) to approve and to send to the County Board recommending adoption. There was discussion. **Motion carried** by unanimous voice vote.

Mr. Fuge spoke to Resolution 72-17, Authorizing Involvement in Opioid Litigation, and what it could mean to Polk County. Chair Bonneprise called for a motion to approve. **Motion** (Lagus/Alleva) for the HHS Board to approve Resolution 72-17 and forward it to the County Board recommending adoption. There was discussion. **Motion carried** on a voice vote of 6 to 2 with “No” votes by Route and Prichard.

Discussion Items

Ms. Sampson advised the HHS Board that she had received an e-mail from Dr. Markert stating he had moved to Minnesota and that he resigned from the HHS Board. An appointment to fill the vacancy will be made through the normal appointment process and Ms. Sampson and Mr. Frey will review the applications with Mr. Frey will making the final appointment.

Motion (Alleva/Prichard) directing Director Sampson to draft a letter of appreciation for his service to Dr. Markert and have the BHHS sign it and forward it to the County Board asking Supervisors to sign and forward on to Dr. Markert. **Motion carried by unanimous voice vote.**

The October Legislative Event was cancelled.

A break was taken from 11:00 am to 11:10 am

Ms. Sampson discussed a webinar she had watched on October 5, 2017 presented by NALBOH (National Association of Local Boards of Health) which was about creating healthier communities. She provided handouts to the board with printouts of all of the slides and explained to them how they could go online and watch the webinar. It has suggestions for things board members could do outside of their board duties.

Heather Russo and Jaimie Weness gave an informal presentation on drug endangered children and how the CPS program works. They talked about the problems in Polk County and related that out of all the referrals they act upon and take into the Child Protection Service program about 45 per cent are related to drug or alcohol abuse by the parents or caregivers. Chair Bonneprise thanked them for their informative presentation.

Next meeting date is November 7, 2017 @ 10:00 a.m. (One week earlier due to County Board Meeting the same date)

Future Agenda Items:

Treatment Court from CJCC Information

Update regarding appointment to fill vacancy created by Dr. Markert's resignation

Motion (Prichard/Lagus) to adjourn. Chairman Bonneprise declared the meeting adjourned at 11:45 a.m.

Respectfully Submitted,
Marilyn Blake
Deputy County Clerk

Resolution No. 75- 2017

Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levy

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

- 1 WHEREAS, it is the responsibility of the Polk County Board of Supervisors to adopt a
2 budget for the operation and fiscal management of the County of Polk for the year
3 commencing January 1, 2018; and
- 4 WHEREAS, pursuant to Wisconsin Statute Section 59.18(5) and Policy 880, *Budget*
5 *Preparation and Execution*, the County Administrator did prepare, submit and offer for
6 review proposed 2018 budget by the County Board at its meeting of September 13, 2017;
7 and
- 8 WHEREAS, as part of the proposed 2018 budget, the County Administrator did submit a
9 staffing plan with respect to each county department in accordance with Polk County
10 Policy No. 881, *Staffing and Position Administration*; and
- 11 WHEREAS, each county board standing committee has reviewed the proposed budget
12 for every department and forwarded that budget with any recommendations to the
13 General Government Committee; and
- 14 WHEREAS, the Polk County Board of Supervisors did consider amendments to the
15 budget at its meeting of October 17, 2017; and
- 16 WHEREAS, on October 25, 2017, the Polk County Board of Supervisors did publish for
17 public review a summary of the proposed 2018 budget and did notice and conduct a
18 public hearing on the proposed 2018 budget in conformity with the laws of the State of
19 Wisconsin; and
- 20 WHEREAS the Wisconsin Department of Revenue delivers the Statistical Report on
21 Equalized Value of Polk County for 2018 and the Polk County Board of Supervisors
22 accepted the report on November 14, 2017, which sets the Equalized Value of Polk
23 County for taxing purposes at \$4,376,021,300 exclusive of value in Tax Increment
24 Districts; and
- 25 WHEREAS, for purposes of satisfying the requirements of the state imposed county tax
26 levy rate limit formula, the budget for 2018 is in compliance with Wisconsin Statute
27 Sections 59.605 and 66.0602; and
- 28 WHEREAS, the Polk County Budget for the Calendar Year 2018 is a financial plan for
29 the operational needs of the County and was developed in accordance with the Uniform

1 Chart of Accounts for Wisconsin Municipalities and the pronouncements of the
2 Governmental Accounting Standards Board(GASB); and

3 WHEREAS, this resolution constitutes Polk County Operating and Capital Budget for the
4 Calendar Year 2018 and is defined as the County Budget pursuant to Wisconsin Statute
5 Section 65.90.

6 NOW, THEREFORE, BE IT RESOLVED that in accordance with Wisconsin Statute
7 Section 65.90, the Polk County Board of Supervisors does hereby adopt the 2018
8 Operating and Capital Budget of the County of Polk, in the amount of \$ **53,135,321**
9 including departmental appropriations and revenues and use of fund balance as amended
10 following the public hearing held on November 14, 2017.

11 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors does
12 authorize and appropriate such revenues and expenditures for calendar year 2018 as
13 designated in the Operating and Capital Budget for calendar year 2018.

14 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs that all
15 appropriations for 2017 shall lapse to the general fund as undesignated fund balance at
16 the end of calendar year 2017 and that any other fund balance determined to exist at the
17 end of 2017 shall be transferred to general fund balance to the extent said appropriation
18 has not been expended or appropriation or other fund balance been determined by the
19 County Administrator to be nonspendable, restricted, committed, or assigned as defined
20 by GASB Rule 54.

21 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms the
22 existence of the committed or assigned fund balances in the attached documentation.

23 BE IT FURTHER RESOLVED that, notwithstanding any other policy to the contrary, the
24 Polk County Board of Supervisors adopts the submitted departmental staffing plans and
25 authorizes for calendar year 2018 those positions and the corresponding expenditures
26 identified in said staffing plans and that any position not so identified will be considered
27 eliminated from the 2018 department budget.

28 BE IT FURTHER RESOLVED that the 2018 fee schedule as incorporated in the 2018
29 budget is hereby adopted, including rentals for the use of County-owned property.

30 BE IT FURTHER RESOLVED that Wisconsin State taxes, in conformity with and as
31 provided in Wisconsin Statute Section 70.58, be levied in the amount of \$0 for State
32 Forestation on taxable property of Polk County.

33 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors levies against
34 all real property within Polk County for 2017, as follows:

35 A. County Levy:

36 1. General County Operations: \$ 19,046,216

37 2. Debt Levy: \$ 2,808,126

38 Total 2018 County Levy \$ 21,854,342

39 B. State Required Levy on Behalf of Other Agencies

1	3. Town Bridge Construction:	\$ <u>25,288</u>
2	4. Library Support – Act 150:	\$ <u>749,481</u>
3	5. Total 2018 Levy, All Purposes:	\$ <u>22,629,111</u>

4 BE IT FURTHER RESOLVED that the County Administrator is authorized to make any
5 technical corrections to the budget that are necessary for the County Budget to comply
6 with all state law and regulations.

7 BE IT FURTHER RESOLVED that the department heads of the various County
8 departments are authorized to enter into and to execute on behalf of the respective County
9 department intra-county cooperative agreements and service agreements that are
10 authorized and necessary under federal and state programs to provide services to other
11 County departments and to secure and to account for reimbursements for those expenses
12 that incurred by other County departments in the performance of services required by
13 those cooperative agreements or service agreements.

14 BE IT FURTHER RESOLVED that notwithstanding any policy to the contrary, with the
15 adoption of this resolution the Polk County Board of Supervisors authorizes departments
16 to apply for and accept any grant incorporated in this budget and identified on the grant
17 schedule attached hereto and incorporated herein or any revenue incorporated in this
18 budget and to accept, with the concurrence of the County Administrator, any contract
19 with the State of Wisconsin whose revenues and expenditures are incorporated in this
20 budget.

21 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the
22 Parks, Buildings and Solid Waste Director to act on its behalf to submit an application to
23 the Department of Natural Resources for financial assistance under Wisconsin Statutes
24 sec. 287.23 and Wisconsin Administrative Code chapters NR 542, 544 and 549, to sign
25 necessary documents and to submit a final report.

26 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
27 Parks, Buildings and Solid Waste Director or her/his designee to act on behalf of the
28 County of Polk to submit an application to the State of Wisconsin Department of Natural
29 Resources for any financial aid that may be available and incorporated in this budget, to
30 submit reimbursement claims along with necessary supporting documentation within six
31 months of project completion date, to submit necessary signed documents and to take
32 necessary action to undertake, direct and complete the approved project.

33 BE IT FURTHER RESOLVED that the County of Polk will comply with state or federal
34 rules for the programs to the general public during reasonable hours consistent with the
35 type of facility; and will obtain from the State of Wisconsin Department of Natural
36 Resources or the National Park Service, as appropriate, approval in writing before any
37 change is made in the use of the project site.

38 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and
39 directs the Director of Polk County Land and Water Resources Department to act on behalf
40 of the County to submit requests and applications for grants funding or financial assistance

1 from the Wisconsin Department of Natural Resources with respect to the specific grant
2 and or financial assistance program, as follows:

- 3 1. The Aquatic Invasive Species Control Grant Program;
- 4 2. The Lake Management Grant Program; and
- 5 3. The Lake Protection and Classification Grant Program.

6 BE IT BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves
7 and authorizes on behalf of the County of Polk an application for grant funding or financial
8 assistance under each respective identified program.

9 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
10 Director of the Polk County Land and Water Resources Department to act on behalf of
11 the County of Polk as grant administrator to sign and submit an application to the State of
12 Wisconsin for financial aid for aquatic invasive species control purposes, lake planning
13 purposes, and lake protection purposes; to sign a grant agreement between the county and
14 the DNR as well as other necessary documents; to take necessary action to undertake,
15 direct, and complete an approved aquatic invasive species control grant, an approved lake
16 planning grant, and an approved lake protection grant; to submit quarterly and/or final
17 reports to the DNR to satisfy the grant agreement; and to submit reimbursement claims
18 along with necessary supporting documentation within six months of project completion
19 date.

20 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms that
21 Polk County will meet the obligations under any aquatic invasive species control grant,
22 lake planning grant, and lake protection grant including timely publication of the results,
23 compliance with state rules for the program, and will meet the financial obligations under
24 the grant including the prompt payment of the required County's commitment to the
25 project costs of 25 to 33 percent depending on the program.

26 BE IT FURTHER RESOLVED that the Polk County Land and Water Resources
27 Department desires to receive grant funding from the Wisconsin Department of Natural
28 Resources (WDNR) –Target Runoff Management (TRM) program pursuant to ss. 281.65
29 or 281.66, Wis. Stats., and chs. NR151, 153, and 155, Wis. Adm. Code, for the purpose
30 of implementing measures to control nonpoint source water pollution and the Landowner
31 agrees to contribute the local share (also called the “match”) needed for projects that are
32 ultimately grant-funded by the WDNR.

33
34 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
35 Director of the Land and Water Resources Department to submit a signed grant
36 application to the WDNR; to submit a signed Environmental Hazard Assessment form to
37 the WDNR, if applicable; to sign a grant agreement between Polk County and the
38 WDNR; to submit signed quarterly and final report forms to the WDNR; and to submit
39 signed grant reimbursement requests to the WDNR.

40
41 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes
42 and directs the Director of the Polk County Land and Water Resources Department to

1 apply for and administer Joint Allocation Plan Staffing and Cost Share Grants, Farmer
2 Written Nutrient Management Program Grants, and Producer Led Watershed Protection
3 Grants from the Wisconsin Department of Agriculture, Trade, and Consumer Protection
4 and the Wisconsin Department of Natural Resources under the Nonpoint Source
5 Program, pursuant to Wisconsin Statutes Chapters 92 and 281, and as outlined in the
6 Administrative Rule ATCP 50.
7

8 BE IT FURTHER RESOLVED that the Polk County Sheriff can apply and administer
9 the County/Tribal Law Enforcement Assistance grant for 2018 from the State of
10 Wisconsin Department of Justice. In accordance with Section 165.90 of the Wisconsin
11 Statutes a county/tribal law enforcement assistance program is created and the Polk
12 County Sheriff is responsible for the formulation of a joint plan for 2018.
13

14 BE IT FURTHER RESOLVED that, pursuant to Section 66.0303, the Polk County Board
15 of Supervisors authorizes the Polk County Medical Examiner to contract on behalf of
16 Polk County with Anoka County, Minnesota for the procurement of medical examiner
17 services.
18

19 BE IT FURTHER RESOLVED the Polk County Board of Supervisors authorizes the
20 Polk County Conservationist to submit a signed grant application to the WDNR; to
21 submit a signed Environmental Hazard Assessment form to the WDNR, if applicable; to
22 sign a grant agreement between Polk County and the WDNR; to submit signed quarterly
23 and final report forms to the WDNR; and to submit signed grant reimbursement requests
24 to the WDNR.
25

26 BE IT FURTHER RESOLVED that, pursuant to Section 28.11(5)(b), the Polk County
27 Board of Supervisors authorizes the approval of the 2018 Polk County Forest Annual
28 Work Plan and budget developed by the Polk County Forest Administrator and presented
29 to the Environmental Services Committee on November 1, 2017, hereby attached.

30 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes and
31 delegates to the discretion to the Golden Age Manor Administrator to, after consultation
32 with the County Administrator, to provide for and to implement a compensation increase
33 or bonus for 2018, should projections indicate that the ending balance, after receipts of all
34 state aid, exceeds \$50,000.
35

36 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the
37 Polk County Administrator to hold allocation of resources for UW Extension for vacant
38 positions until such time as the Polk County Board of Supervisors makes a determination
39 as to services to be provided Polk County through UW Extension.

40 BE IT FURTHER RESOLVED that the complete budget, as adopted, be placed on file in
41 the office of the County Clerk and County Administrator.

Funding Amount and Source: As Provided in Submitted, Received and Amended
2018 Budget Proposal of Polk County

Date General Government Committee Advised: November 9, 2017

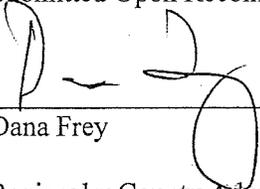
General Government Committee Recommendation: _____

Effective Date: Upon Passage Unless Specified Herein

Date Submitted to County Board: November 14, 2017

County Board Action: _____

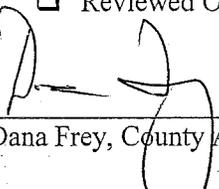
Submitted Upon Recommendation by the County Administrator



Dana Frey

Review by County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

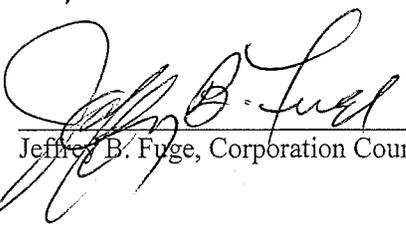


Dana Frey, County Administrator

Review by Corporation Counsel:

The above-resolution is approved as to form. It is the recommendation of the Corporation Counsel that the Polk County Board of Supervisors adopt the above resolution.

- As Approved as to Form*
- Recommended
 - Not Recommended
 - Reviewed Only



Jeffrey B. Fuge, Corporation Counsel

COUNTY BOARD ACTION

At its annual business meeting on November 14, 2017, the Polk County Board of Supervisors did, pursuant to Section 65.90 and after public hearing on the same, adopt the above-entitled resolution, Resolution No. 75- 2017: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levy, by a majority vote of _____ in favor and _____ against.

Dean Johansen, County Board Chairperson

Attest:

Sharon Jorgenson, Polk County Clerk

Attachment 1

General Fund Restricted or Assigned Funds Budgeted in 2018

	Restricted	Assigned
Administration – Employee Recognition		10,000
Buildings, Parks, Recycling – Conservation Project	10,463	