



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, November 14, 2018 at 9:00 a.m.

A quorum of the County Board may be present

Materials – Agenda, Minutes to October 24, 2018 Meeting; Work Plan. Land Use Ordinances

(Administrator's Report to Committee Distributed on Friday, November 9, 2018)

1. Call to order
2. Approval of agenda
3. Approval of minutes for October 24, 2018
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information from non-committee Supervisors on Matters Noticed
6. Administrator's Report to Committee
 - Storm Water and Erosion Control Ordinance
 - Sales of Tax Deed Properties
 - Village of Luck Proposal for Cost Sharing for Rebuild of South Shore Drive and Butternut Dam
 - Status of Trail Plan Approval Process - Stower Seven Lakes Trail Plan and Cattail Trail Plan
 - Development of Revised Outdoor Recreation Plan
 - Lime Quarry Business Plan
 - Review of Land Use Ordinances
 - Request and Recommendation to Change Name of Clear Lake/Clayton Trail
7. Parks, Recreation, Trails and Forestry:
 - Consideration of Revisions to Gandy Dancer Trail Plan
 - 2019 Forestry Work Plan. – Mark Gossman
8. Planning and Zoning:
 - Res. No 18-33 – Recommendation on Town of St. Croix Falls Ordinance Amendment – Ordinance 18-04. (from Jason Kjeseth)
 - Development and Adoption of Committee Rule on Public Hearing and Determination Process on Applications for Conditional Use Permit (Corporation Counsel)
9. Pending Conditional Use Permit Applications
 - Conditional Use Permit - Public Hearing and Determination - 10:00 a.m.

Conditional Use Application of SCOTT & YVETTE MAREK request a Conditional Use via Article 10.4.9(c)(5) of the Polk County Comprehensive Land Use Ordinance for automotive repair and sales. Property affected is: 2296 State Hwy 35, part of the NW ¼ of the NW ¼ & SW ¼ of the NW ¼ lying west of Gandy Dancer Trail, except the north 311', Sec 9/T35N/R17W, Town of Milltown, Parcel # 040-00210-0000.

10. Recommendations on Proposed Amendments to Land Use Ordinances

- Proposed Zoning Ordinance Amendments- Public Hearing and Recommendation:

Proposed Amendments to the Polk County Comprehensive Land Use,

Chapter 18 Subdivision,

Shoreland Protection Zoning Ordinances,

- Following the public hearing, the Committee will deliberate and make a determination on the application for conditional use permit; and develop recommendations concerning the enactment of the proposed amendments to the zoning ordinances

11. Committee Calendar and Identification of Subject Matters for Upcoming Meetings

12. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, October 24, 2018

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Stephanie Fansler, Deputy County Clerk; Jeff Fuge, Interim County Administrator; Malia Malone, Assistant Corporation Counsel, and members of the public and of the press.

Meeting called to order by Chair O'Connell at 9:03 A.M.

Approval of Agenda- Chair O'Connell called for a **motion** to approve the agenda. **Motion** (Edgell/Route) to approve the agenda carried by unanimous voice vote.

Approval of Minutes – Chair O'Connell called for a **motion** to approve the minutes of the October 10, 2018 meeting. **Motion** (LaBlanc/Olson) to approve the Minutes of October 10, 2018 carried by unanimous voice vote.

Public Comment –6 public comments received by committee.

Receipt of Information from non-committee Supervisors on Matters Noticed – none.

Chair O'Connell recognized Administrator Fuge to address the budget item of proposed vehicle purchases for Parks and Recycling. Item was stricken from the budget. Discussion. **Motion** (Olson/Route) recommend and forward to the General Government Committee, to defer \$30,000. Lime Quarry expenditure until after the full County Board decides on the future of the Lime Quarry, passed by unanimous voice vote.

Chair O'Connell brought to the floor, proposed ordinance No 79-18: Ordinance Repealing Designation and Service Contract for Humane Society and Revising Limits on Claims Made

against Dog License Fund. Discussion. **Motion** (Olson) to move Ordinance No. 79-18 to the full County Board. Without a second, the motion was not considered.

Chair O'Connell recognized Mark Gossman, County Forester for the purpose of receiving information on proposed resolution to obtain Grant Funding for tree planting in the Town of Sterling. Discussion. **Motion** (Edgell/Olson) to recommend and move the resolution to the full County Board passed by unanimous voice vote.

Chair O'Connell called for a break at 9:55 A. M. Chair O'Connell called the meeting back in session at 10:10 A.M.

Public Hearing

Conditional Use Application of Scott and Yvette Marek was set aside until further notice.

Chair O'Connell opened the Public Hearing for proposed Zoning Amendments @ 10:14 A.M. Jason Kjeseth, Zoning Administrator presented a staff report. Chair O'Connell asked for public comments. Twelve public comments received. Kjeseth then read into the minutes 26 e-mails/letters as exhibits 13 – 38. Public comments closed. Corp Counsel Malone explained to the committee, why the changes are proposed. Discussion. **Motion** (LaBlanc/Route) to continue this Public Hearing until the next scheduled ESC meeting to run consecutively with other items.

Chair O'Connell called for a break at 11:37 A. M. Chair O'Connell called the meeting back in session at 11:58 A.M.

Committee by consensus, decided to go over the list of business listed in the proposed Shoreline ordinance and come back to the committee with their suggested changes to it at their next meeting.

Chair O'Connell brought to the floor proposed project and related funding for repairs to the DD Kennedy Dam Embankment. Administrator Fuge addressed the need for the repairs to the Dam. Discussion. **Motion** (Olson/LaBlanc) recommend the project commence and be completed in the year 2019 with a maximum of \$70,000 of Polk County funding passed by unanimous voice vote.

Identification of Subject Matters for Upcoming Meetings: Gandy Dancer/recreational trail plan, UW Ext., cost to ordinance reviewed by outside firm, review of recent property sale, crushing at Lime Quarry, revisions to storm water ord. 4 public hearings next meeting.

Motion (Olson/Edgell) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 12:35 P.M.

Respectfully submitted,

Stephanie Fansler
Deputy Polk County Clerk

2019 ANNUAL WORK PLAN



POLK COUNTY FORESTRY DEPARTMENT

GOVERNING COMMITTEE

ENVIRONMENTAL SERVICES

Kim O'Connell – Chairperson

Brad Olson – Vice Chair

Tracy LaBlanc

Doug Route

Jim Edgell

Lyle Doolittle- FSA Representative

FOREST ADMINISTRATOR

Mark Gossman

WI-DNR LIAISON FORESTER

Paul Heimstead

Following is the annual Polk County Forest work plan for the calendar year 2019. The plan gives direction and meaning to the proposed County Forest budget, and further defines and supplements the County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest program. This plan is needed to comply with Wis. Statute 28.11(5) and Chapter NR47.75 of the Wisconsin Administrative Rules for the administration of the County Forest Administrator Grant program.

REFERENCES

1. Annual Integrated Planning Meeting held on September 20, 2018
2. Polk County Fifteen Year Comprehensive Land Use Plan (2006-2020)

THE POLK COUNTY FOREST MISSION STATEMENT

Natural resources, such as those provided by the Polk County Forest (PCF), are the base for addressing the ecological and socioeconomic needs of society. The mission of the Polk County Forest is to manage, conserve and protect these resources on a sustainable basis for present and future generations.

PCF resources should be protected from natural catastrophes such as fire, insect and disease outbreaks, and from human threats such as encroachment, over-utilization, environmental degradation, and excessive development. While managed for environmental needs including watershed protection, protection of rare plant and animal communities, and maintenance of plant and animal diversity, these same resources must also be managed and provide for sociological needs, including provisions for recreational opportunities and the production of raw materials for wood-using industries.

Management must balance local needs with broader state, national and global concerns through integration of sound forestry, wildlife, fisheries, endangered resources, water quality, soil, and recreational practices. Management will provide a variety of products and amenities for the future through the use of sustainable forest management practices.

POLK COUNTY FOREST

The Polk County Forest is 17,166.10 acres in size and includes acreage in seven townships throughout Polk County.

The following list shows the acreage of forest land by its type classification:

Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Forested Acres	Percent of Recon Acres
	A	ASPEN	122	3,732	23 %	22 %
	BW	WHITE BIRCH	2	15	0 %	0 %
	MR	RED MAPLE	2	23	0 %	0 %
	NH	NORTHERN HARDWOODS	21	541	3 %	3 %
	O	OAK	54	3,539	22 %	21 %
	OX	SCRUB OAK	143	4,125	26 %	24 %
	PJ	JACK PINE	76	2,341	15 %	14 %
	PR	RED PINE	53	1,444	9 %	8 %
	PW	WHITE PINE	6	134	1 %	1 %
	SB	BLACK SPRUCE	1	4	0 %	0 %
	SH	SWAMP HARDWOODS	2	57	0 %	0 %
	SW	WHITE SPRUCE	2	27	0 %	0 %
	T	TAMARACK	4	67	0 %	0 %
	Total:		488	16,049	99 %	93 %
Non-Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Non-Forested Acres	Percent of Recon Acres
	G	UPLAND GRASS	11	57	6 %	0 %
	GH	HERBACEOUS VEGETATION	4	15	2 %	0 %
	ICG	CAMPGROUND	1	19	2 %	0 %
	ITS	SNOWMOBILE AND/OR HORSE TRAIL	1	21	2 %	0 %
	K	MARSH	2	51	5 %	0 %
	KB	MUSKEG BOG	3	46	5 %	0 %
	KEV	EMERGENT VEGETATION	5	179	18 %	1 %
	KG	LOWLAND GRASS	2	19	2 %	0 %
	KH	LOWLAND HERBACEOUS VEGETATION	1	100	10 %	1 %
	L	WATER	3	74	7 %	0 %
	LB	LOWLAND BRUSH	3	64	6 %	0 %
	LBA	LOWLAND BRUSH - ALDER	7	105	11 %	1 %
	LM	MINOR LAKE	6	126	13 %	1 %
	LMS	MINOR STREAM	2	57	6 %	0 %
	ROW	RIGHT OF WAY	8	37	4 %	0 %
	UB	UPLAND BRUSH	3	29	3 %	0 %
	Total:		62	999	102 %	4 %

*Percentages may not sum to 100% due to rounding

The following list shows current and future anticipated forest stand conditions:

Timber Text	Acres Past (1977)	Acres Present (2016)	Acres Future
ASPEN	1,896	3,732	3,607
BLACK SPRUCE	0	4	4
JACK PINE	6,260	2,341	2,644
NORTHERN HARDWOODS	2,941	541	3,442
OAK	1,887	3,539	734
RED MAPLE	0	23	74
RED PINE	324	1,444	1,452
SCRUB OAK	877	4,125	3,752
SWAMP HARDWOODS	24	57	57
TAMARACK	97	67	67
WHITE BIRCH	0	15	6
WHITE PINE	0	134	219
WHITE SPRUCE	0	27	27
Total :	14,306	16,049	16,085

TIMBER SALE ADMINISTRATION

Timber sale administration is an extremely important part of forest management. The Forest Administrator is responsible for the set-up, sale, contract compliance, and record keeping on all County Forest sales. Most PCF sales are sold as combination mill scale for pulp products and woods scaled for logs although we are now trying to sell more lump sum sales to help ease the burden of administration.

ANNUAL DNR TIME STANDARDS

Each year, the DNR provides Polk County a certain number of technical assistance hours to use on the County Forest. Every five years, these 'time standards' are set and then become the minimum hours the DNR will provide the county during each DNR fiscal year (July 1-June 30). The Forest Administrator meets with various DNR staff during the Annual Integrated Planning Meeting and part of the discussion revolves around the availability of DNR staff for the upcoming year. Currently the DNR provides a minimum of 446 hours down from 536 hours per year of assistance on the PCF. Historically, the DNR has met or exceeded the 'time standards' each year. These hours are needed by Polk County to address the ever increasing workload on the County Forest.

TIMBER SALE PLANNING AND ESTABLISHMENT

Timber harvests that are properly designed and implemented are vital to maintaining a healthy and vigorous forest. There are many social, environmental and economic benefits derived from a managed harvest program. Professional implementation of proper forest management and harvest techniques is essential. The timber harvest goal is to produce a sustained yield of forest products using harvest techniques that are suited to regeneration and growth needs of each forest type. The goal is to develop a regulated harvest in which the same number of acres or same volume of wood could be harvested each year in perpetuity. Compartment reconnaissance information will be used as a guide to determine stands where timber harvests are needed.

The goal for 2019 will be to setup and sell the following number of acres per timber type. These acreage goals are based on the long term average harvest and will vary from year to year. These acreage goals do not include salvage sales that may occur due to unforeseen circumstances.

15 Year Average (acres)	Forest Type Description
16	ASPEN
1	WHITE BIRCH
25	NORTHERN HARDWOODS
181	OAK
78	SCRUB OAK
87	JACK PINE
54	RED PINE
9	WHITE PINE
451	

Information about specific timber sale establishment plans may be obtained by contacting the Polk County Forestry Department directly at the following:

Polk County Forestry Department
 100 Polk County Plaza, Suite 40
 Balsam Lake, WI 54810
 (715) 485-9265
Mark.Gossman@co.polk.wi.us

FOREST RECONNAISSANCE

The goal for the PCF is to have all recon less than 20 years old. Currently, all forest reconnaissance is less than 20 years old on the County Forest. Forest reconnaissance is done following the completion of a timber sale and when a stand is physically entered and subsequently re-scheduled for a later harvest date. In addition to these on-going updates, in 2017 we will work towards entirely updating at least one compartment.

Polk County Forest												
Total	Forested	< 5 years		5-10 years		11-15 years		16-20 years		21-30 years		
Acres	Acres	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	
17,078	16,110	5,353	31.34	6,386	37.39	3,411	19.97	1,909	11.18	0	0.00	
Total	17,078	5,353	31.34	6,386	37.39	3,411	19.97	1,909	11.18	0	0	

*Acreage for stands with no stand exam date are not included

Next three years recon that will be due.

Exam year 1999, 70acres
 2000, 167 acres
 2001, 1006 acres

TIMBER STAND IMPROVEMENT

Timber stand improvement (TSI) projects that are most likely to happen for 2019 include hand release of naturally regenerated and planted Red Pine on PCF located in the Town of Sterling. More surveys of potential project areas must be done before any projects will be established. Decisions on TSI are typically made in the spring of the year.

REFORESTATION

In 2019, we will be planting approximately 100 acres over 2 different sites in Sterling Township. We will be using approximately 100,000 Jack Pine seedlings.

Currently, we collect our own Jack Pine seed and use the seed for growing seedlings which then get planted back into Polk County Forest. We will continue to collect Jack Pine seed each year and continue to have that seed grown into seedlings for planting. All future Jack Pine plantings will be stock from our own seed source.

PCF has issued Deer Damage Tags from the WI-DNR to use on 4 regeneration sites. These sites have been heavily browsed by deer in recent years and this has not allowed for adequate regeneration of the hand planted stock. The tags were valid from January thru March and the program was administered by the Forest Administrator's office. Fall regeneration surveys have shown promising numbers after the first 2 years of the program. Once the seedlings establish themselves above the browse line, the program can be discontinued. This program is under evaluation and most likely will not be utilized.

FOREST PROTECTION

We will continue to cooperate with the WI-Department of Natural Resources by:

1. Improving and maintaining fire lanes
2. Continue annual meetings to evaluate County Forest operations
3. Support fire suppression efforts when needed
4. Monitor insect and disease issues and take appropriate action when necessary

COUNTY FOREST ROADS

PCF receives state aid money for the maintenance of 7.61 miles of primary roads. These roads are maintained as needed. Plans for 2019 include improving road crossings in Sterling Township and adding additional gravel to sustain current traffic levels.

The County Forest has many miles of secondary forest roads that have been built primarily by logging contractors in conjunction with timber sales. These roads are now serving a wide range of uses including the hauling of forest products, snowmobile trails, horse trails, and hunter/walking trails. Many of the new logging roads are bermed or gated to restrict motorized use. These roads are either seeded or allowed to naturally re-vegetate.

LAND ACQUISITION

Lands within the County Forest boundaries or areas of special or unique values may be recommended to the County Board for acquisition as they become available and upon a determination by the County Administrator and the Conservation, Development, Recreation and Education Committee that ownership of those lands is beneficial to the people of Polk County.

SURVEYING

We will continue our property line maintenance and establishment with the aid of the County Surveyor. Surveys are generally needed to prevent trespass or to clarify boundaries in order to continue management.

WILDLIFE HABITAT PROJECTS

Polk County will continue to develop and implement projects in cooperation with DNR wildlife personnel. This year we will continue efforts to naturally regenerate Jack Pine in the Sterling Township, with the aid of “nickel per acre” wildlife grants.

MISCELLANEOUS

- A. Issue firewood cutting permits.
- B. Respond to public inquiries and issues as they arise.
- C. Increase signage on the Forest to identify boundaries, roads, and natural features.
- D. Work with other departments (i.e. Land & Water) for education classes for students and adults.
- E. Recreation: The Forest Administrator is also the Parks Assistant. Work includes assisting with the oversight and management of the maintenance and operation of the county’s park and recreation areas, public lake accesses, ski areas, and system of snowmobile, ATV, hiking and biking trails. Accomplishing this broad range of activities requires: attending meetings, clearing trails, writing permits, writing grants, and increasing overall county recreational opportunity awareness. Currently the Polk County Forest supports organized ATV/UTV, horse, snowmobile, and hiking trails (including the Ice Age Trail).
- F. Attend all Wisconsin County Forest Association meetings and continue technical training sessions to aid in the management of the County Forest.
- G. Forest Certification: Polk County will continue its commitment to be qualified for Sustainable Forestry Initiative (SFI) certification and make changes as necessary to comply with corrective actions.
- H. Investigate and address easement, land trade requests and encroachments as they arise.

GRANTS AND FUNDING

County Forest Administration Grant

Polk County receives this grant annually. The grant pays 50% of administrator's salary and up to 50% of benefits so long as benefits don't exceed 40% of salary. In addition, covers a portion of Polk County's WCFA membership dues each year.

Wildlife Habitat Grant

Polk County receives this grant annually. The grant pays \$0.05 per County Forest acre to be used for wildlife habitat development on the County Forest.

County Forest Road Aid

Pays \$360.00 per mile of County Forest road for maintenance and improvement projects.

Interest Free Loans (2)

Variable Acreage Share Loan and Project Loans

These loans are interest free and are paid back at 20% of annual stumpage revenues. These loans are used to aid in a wide variety of projects on the County Forest and for land purchases.

County Forest Sustainable Forestry Grant

Funds short term, unanticipated sustainable forestry projects. Funding awarded on a competitive basis.

Polk County Funds

The Forestry Department begins each year with a *negative* levy amount. The department typically covers all of its expenses and most (if not all) of the negative levy amount through timber sales, grant funding and miscellaneous revenues.

TOWN of ST. CROIXFALLS

www.townofstcroixfalls.org
POLK COUNTY, WISCONSIN

FRANK BEHNING, CHAIRPERSON
KATIE APPEL, SUPERVISOR
MICHAEL DORSEY, SUPERVISOR
SHARON KELLY, SUPERVISOR
GARY KOECHER, SUPERVISOR
JANET KRUEGER, CLERK
MAXINE (MAX) SPIESS, TREASURER

October 20, 2018

Land Information
Attention Director
100 Polk County Plaza, Ste 130
Balsam Lake, WI 54810

RE: Amendment to Town Zoning Ordinance

Dear Land Information Director,

The Town Board of the Town of St. Croix Falls passed Ordinance 18-04 amending the Town's Zoning Ordinance No. 1, Chapter I, Administration and Enforcement, Section G to establish when an applicant can reapply after a denial/revocation of a special exception permit and amend Chapter III, General Zoning, Section C.3 with the addition and deletion of permitted uses and identifying specific uses that can be applied for as a special exception.

Please present the Town of St. Croix Falls Town Board approved Ordinance 18-04 amending the Town's zoning ordinance to the Polk County Board of Supervisors for their approval.

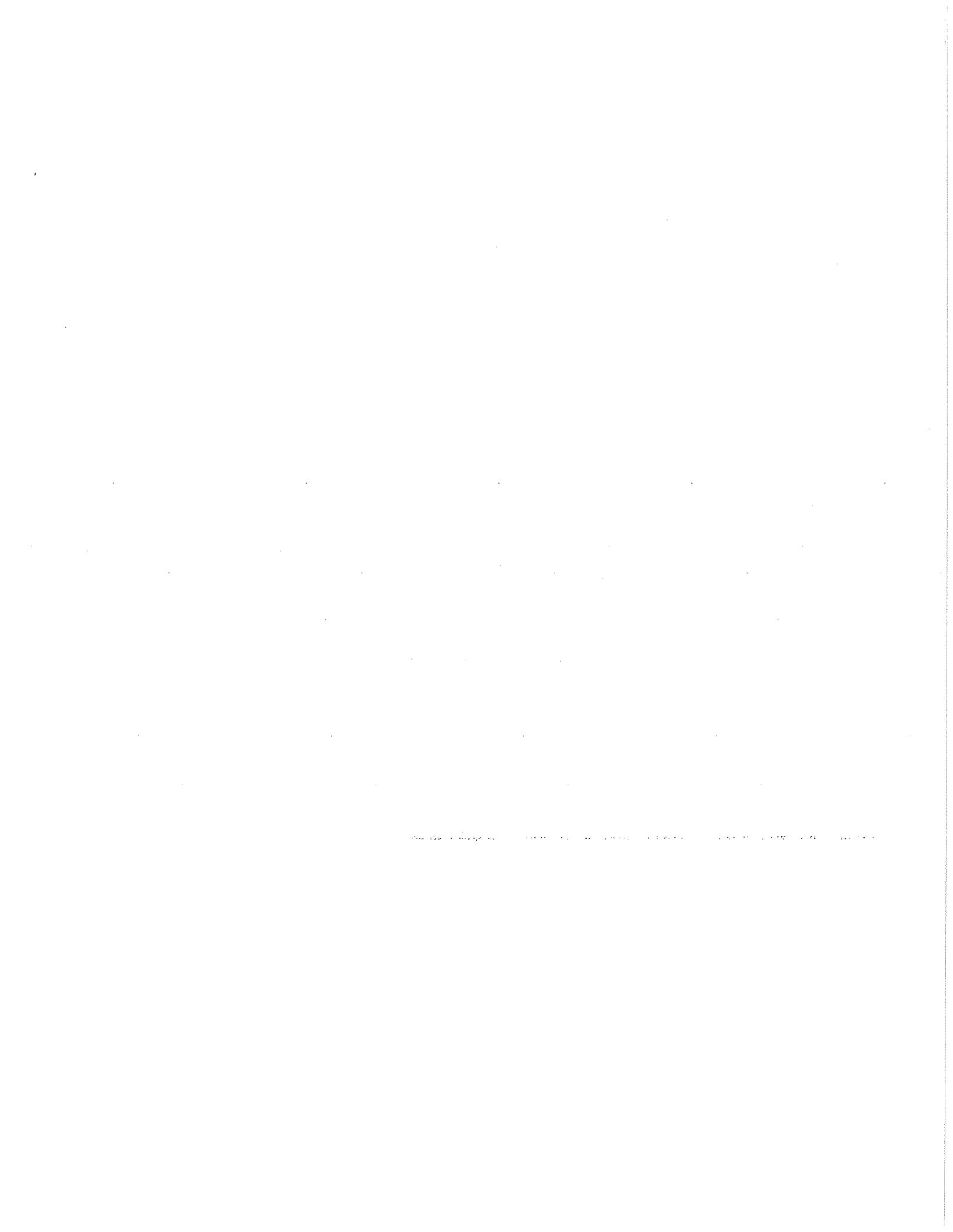
Sincerely,



Janet Krueger
Town Clerk

Enclosure

Ordinance 18-04 Zoning Ordinance No. 1 Amendment & Resolution 18-33



TOWN
Of
ST. CROIX FALLS

Polk County, Wisconsin

Resolution 18-33

**A RESOLUTION ADOPTING ORDINANCE 18-04
AMENDING ZONING ORDINANCE No. 1**

WHEREAS the Town Board of the Town of St. Croix Falls has village powers under Section 60.10(2)(c), Stats., that grants police powers as set forth in Section 61.34(1), Stats., to act for the good order of the Town, for its commercial benefit and for the health, safety, and welfare of the public; and

WHEREAS the Town of St. Croix Falls adopted Zoning Ordinance No. 1 on August 5, 1965, amended in its entirety on May 12, 1994 and subsequent amendments including the amendments on March 20, 2001; January 16, 2008; February 18, 2009; May 20, 2009; October 21, 2009; March 17, 2010; April 21, 2010; August 18, 2010; March 16, 2011; April 20, 2011; October 19, 2011; November 16, 2011; August 21, 2013; March 18, 2015; March 15, 2017; June 20, 2018; and

WHEREAS the Town Board of the Town of St. Croix Falls deems it advisable and necessary to amend Zoning Ordinance No. 1, Chapter I, Administration and Enforcement, Section G to establish when an applicant can reapply after a denial/revocation of a special exception permit; and amend Chapter III, General Zoning, Section C.3 with the addition and deletion of permitted uses; and identifying specific uses that can be applied for as a special exception.

WHEREAS the Plan Commission of the Town of St. Croix Falls held a public hearing on the proposed amendments on October 10, 2018, the first reading of the proposed amendments was had on September 19, 2018, and a second reading was held on October 17, 2018.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does approve Ordinance 18-04 amending Zoning Ordinance No. 1; and

BE IT FURTHER RESOLVED that the Town Board of the Town of St. Croix Falls hereby petitions the Polk County Board of Supervisors to concur and ratify the amendment; and

BE IT FURTHER RESOLVED that Ordinance 18-04 become effective upon passage and publication and/or posting according to Wisconsin State Statute.

Dated this 17th day of October 2018


Attest: Janet Krueger, Town Clerk


Frank Behning, Chairperson

Approved by:

Roll Call Vote:
5 Yeas; _0_ Nays; ___ Absent/Abstain

TOWN
Of
ST. CROIX FALLS
Polk County, Wisconsin

**AMENDING ZONING ORDINANCE No. 1 ENTITLED "TOWN ZONING ORDINANCE"
ORDINANCE 18-04**

Section 1: Purpose

The purpose of this ordinance is to amend Chapter I - Administration and Enforcement, Section G – Town Plan Commission, 4. – Procedures, c. – Make and Give Notice of Decision Made with the addition of:

The Commission shall make a decision on any matter brought before it in a timely manner, and make a written report of their decision or recommendation available to the applicant, the Zoning Administrator and the Town Board within thirty (30) days of any hearing held. ***Any special exception application that is denied cannot be reapplied for twelve (12) months from denial. Any special exception permit that is revoked cannot be reapplied for twenty-four (24) months from revocation.***

And amend Chapter III – General Zoning, Section C – Districts, 3 – Commercial District, b. – Permitted Uses, to amend by deleting the following uses:

~~Mini-storage. A series of bays, no wider than 20 feet, no longer than 40 feet, connected to each other with common walls and separate overhead doors with no utilities. No commercial or retail uses other than the original lease of space is permitted. The retail sale of storage, packing and moving supplies by the owner/operator of the mini-storage facility is permitted in the facility office area.~~

And

~~Nonresidential day care facility.~~

Amend the following use to read as follows:

Sporting goods and athletic shops/***Indoor gun range or archery range.***

And the addition of the following uses:

- ***Marine sales and service***
- ***Museum***

And amend Chapter III – General Zoning, Section C – Districts, 3 – Commercial District, c. – Special Exceptions by deleting the following:

~~Any use in a Commercial District no listed as a permitted use.~~

And the addition of the following:

- ***Antique store***
- ***Brewery/Brew Pub/ Winery***
- ***Car washes***
- ***Non residential day care***
- ***Feed mill***
- ***Fireworks stand***
- ***Funeral home***

- **Laundromat**
- **Light manufacturing/distribution/and warehousing**
- **Mini storage. A series of bays, no wider than twenty (20) feet, no longer than forty (40) feet, connected to each other with common walls and separate overhead doors with no utilities. No commercial or retail sale of storage, packing and moving supplies by the owner/operator of the mini storage facility is permitted in the facility office area.**
- **Motel/hotel**
- **Outdoor Storage facility**
- **Ski resort**
- **Small engine repair**
- **Tattoo shop**
- **Truck stop**

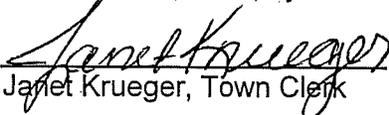
Section 2: Effective Date

This ordinance shall take effect from and after its passage, Polk County Board of Supervisors approval and legal publication.

Adopted on October 17, 2018, by Resolution 18-33



Frank Behning, Town Chair

Attested: 
Janet Krueger, Town Clerk

Posted on October 18, 2018, at the following locations:
Wayne's Cafe
Lampert's
Town Hall

Published in the Inter-County Leader on October 24, 2018.

Polk County Board of Supervisors amends the Polk County Shoreland Protection Zoning Ordinance as follows:

A. Article 8.E.4 is amended to read:

Conditional Uses- The following uses are authorized upon the issuance of a conditional use permit according to the procedure set forth in Article 18. Unless a greater distance is specified, any structure shall be at least 100 feet from a residence other than that of the owner of the lot, his/her agent, or employee; 75 feet from a residential property line; or 25 feet from a lot line. ~~Erosion control plans and storm water management plans shall be required.~~

- ~~1. Hotels, motels, restaurants, dinner clubs, taverns, private clubs, power generating stations, churches and cemeteries/burial sites.~~
- ~~2. Institutions of a philanthropic or educational nature.~~
- ~~3. Recreational camps and campgrounds provided all buildings are more than 100 feet from the side lot line. Recreational camps shall conform to Chapter ATCP 78, Wisconsin Administrative Code and campgrounds shall conform to Chapter ATCP 79, Wisconsin Administrative Code.~~
- ~~4. Businesses customarily found in recreational areas.~~
- ~~5. Marinas, boat liveries, sale of bait, fishing equipment, boats and motors, forest industries, snowmobile sales, service and maintenance, recreational archery, custom rod building, indoor archery range, storage units, and licensed daycare centers.~~

1. Commercial buildings and uses including, but not limited to:

- | | |
|--|---|
| 1) <u>Appliances Sales and Service</u> | 20) <u>Firework Stands</u> |
| ②) <u>Antique stores</u> | 21) <u>Fruit and Vegetable Market, Grocery, Meat and Fish Market or other food products store</u> |
| 3) <u>Art Galleries</u> | 22) <u>Funeral Homes</u> |
| 4) <u>Auto Sales and Service</u> | 23) <u>Furniture, Office Equipment stores</u> |
| 5) <u>Banks, Credit Unions or other financial institutions</u> | 24) <u>Gas stations</u> |
| ⑥) <u>Barber Shop, Beauty Shop</u> | 25) <u>Gyms and exercise facilities</u> |
| ⑦) <u>Bars/taverns</u> | 26) <u>Hardware and Paint Store</u> |
| 8) <u>Bowling Alleys</u> | 27) <u>Indoor Storage Facilities</u> |
| 9) <u>Car Washes</u> | 28) <u>Internet Cafe</u> |
| 10) <u>Clothing stores</u> | 29) <u>Jewelry Store</u> |
| 11) <u>Community Center</u> | 30) <u>Landscaping Sales</u> |
| ⑫) <u>Coffee Shop</u> | 31) <u>Laundromat</u> |
| 13) <u>Convenience stores</u> | ⑬) <u>Liquor Store</u> |
| ⑭) <u>Day Care Center</u> | 33) <u>Lumber Yard</u> |
| 15) <u>Drug Store or Pharmacy</u> | 34) <u>Marine Sales and service</u> |
| 16) <u>Essential Services</u> | 35) <u>Motels/Hotels</u> |
| 17) <u>Farm implement - repair & sales</u> | 36) <u>Museums</u> |
| 18) <u>Feed Mill</u> | |
| ⑰) <u>Florist</u> | |

- 37) Music and musical instrument sales and service
- 38) Pet shop
- 39) Radio, Televisions, and other electronics sales & service
- 40) Real Estate Offices
- 41) Restaurant, Drive-In Food Service, Supper Club, and Catering
- 42) Sporting Goods and Accessories

- 43) Small engine repair
- 44) Truck Stop
- 45) Theater
- 46) Veterinarians
- 47) Video Sales and Rental
- 48) Airport
- 49) Hospital
- 50) Breweries, Brew-Pubs, Wineries
- 51) Outdoor Storage facilities

- **Article 11.E.4. is amended to read:**

The setback from any private road shall be 35 feet from the centerline of the road, unless the Town Board approves a reduced setback. A permit may be issued for a reduced setback once written Town approval (i.e. minutes, letter, or resolution) is received and if all of the other ordinance requirements are met.

Polk County Board of Supervisors amends the Polk County Comprehensive Land Use Ordinance as follows:

- **Section 10.3.5(C)(2) is amended as follows:**

- A permit may be issued for a reduced town road or private road setback once written Town approval (i.e. minutes, letter, resolution) is received if all of the other ordinance requirements are met.

Summary of changes to Chapter 18 Polk County Subdivision Ordinance:

- **Amend Table of Contents for removed text**
- **Section 18.03 is amended to read:** The definitions set forth in Chapter 236 of the Wisconsin Statutes are incorporated into this Ordinance. In addition, for purposes of this Ordinance, certain words or phrases used herein are defined as follows:
- **Section 18.03(B) is amended to read:** Committee. The subcommittee of the Polk County Board of Supervisors responsible for the administration of land use regulations including subdivisions. The name of the Committee at the time of the adoption of this ordinance is the Environmental Services Committee. The Committee is the County Zoning Office ~~planning agency~~ under Chapter 236 and Chapter 59 of the 236.02(3), 236.45(2)(a), and 59.69 Wisconsin Statutes.
- **Section 18.03(O) is amended to read:** Impervious Surface. An area that releases as runoff all or a majority of the precipitation that falls on it. Impervious surface excludes frozen soil but includes rooftops, sidewalks, driveways, parking lots, and streets unless specifically designed, constructed, and maintained to be pervious. Roadways as defined in Wis. Stat. s. 340.01(54), Wis. Adm. Code, or sidewalks as defined in Wis. Stat. s. 340.01(58), Wis. Adm. Code, are not considered impervious surfaces.
- **Section 18.03(P) is amended to read:** Lot. A parcel of land occupied or designed to provide space necessary for one principal building and its accessory buildings or uses, including the open spaces required by this ordinance and abutting on a public street or other officially approved means of access. A lot may be a parcel designated in a plat or described in a conveyance recorded in the office of the County Register of Deeds, or any part of a large parcel when such part complies with the requirements of this O rdinance as to width and area for the district in which it is located.
- **Section 18.03(AA) is created to read:** Subdivider. Any person, partnership, corporation or other entity that submits to the County a proposed Subdivision for review and approval, or any person, partnership, corporation or other entity that executes the final Subdivision Plat or CSM which is recorded and effectuates the Subdivision.
- **Section 18.03(AA) is renumbered to (BB) and amended to read:** Subdivision. A division of a lot, parcel or tract of land ~~existing on June 30, 1996,~~ by the owner thereof or the owner's agent for the purpose of sale transfer of ownership or building development where the act of division creates or results in one or more parcels, lots, outlots, or building sites. Subdivisions are further defined as:
 - (1) Major subdivision. A subdivision creating five (5) or more lots and/or outlots, within a 5-year period from a parcel of land existing on June 30, 1996. Subdivisions that have five (5) or more lots or outlots of 1½ acres or less shall require state approval. ~~be considered state subdivisions.~~
 - (2) Minor subdivision. A subdivision creating one (1) to four (4) lots and/or outlots, within a 5-year period from a parcel of land existing on June 30, 1996.
 - ~~(3) State subdivision. The division of a lot, parcel, or tract of land by the owners thereof, or their agents, for the purpose of transfer of ownership or building development where the act of division creates five (5) or more parcels or building sites of one and one-half (1 1/2) acres each or less in area, or where the~~

~~act of division creates five (5) or more parcels or building sites of one and one-half (1 1/2) acres each or less in area by successive division within a period of five (5) years.~~

A subdivision can be created by the following means (not an exclusive list):

Recording a state or major subdivision plat or a CSM certified survey map.

Recording any other document or instrument that creates a parcel not previously created pursuant to this Ordinance or its predecessor.

Foreclosure of a mortgage or a land contract if the foreclosure creates and/or conveys a parcel not previously created pursuant to this Ordinance.

- **Section 18.03(CC) is amended to read:** Town. Any town within the County.
- **Section 18.04(A) is amended to read:** Chapters 59-69, 87-30, 92, 15, 236, and 281, Wisconsin Statutes.
- **Section 18.04(A) is amended to read:** For state approved subdivision plats, the rules of the Wisconsin Department of Administration (DOA) regarding that agency's administration of Chapters 236.13(2m), 236.15, 236.16, 236.20, and 236.21(1) and (2), Wisconsin Statutes.
- **Section 18.04(C) is amended to read:** Statutory requirements ~~Rules of the DOT~~ relating to safety of access and the preservation of the public interest and investment in the highway system if the land owned or controlled by the subdivider abuts on a state trunk highway or connecting road (~~TRANS~~ 233, Wisconsin Administrative Code).
- **Section 18.04(D) is amended to read:** Statutory requirements ~~Rules of the DNR~~ regulating development within floodplain, wetland, shoreland areas, and Standard Best Management Practices, including Chapter 30, Wisconsin Statutes, and NR 102, 103, 115, 116, 118, and 151 Wisconsin Administrative Code.
- **Section 18.04(E) is amended to read:** All County and Town land use regulations, including this Ordinance, and all other applicable local and County regulations and plans.
- **Section 18.04(F) is amended to read:** Dedication of lands for streets, highways, and parkways, parks, playgrounds, trails, waterways, and public transit facilities pursuant to an adopted County or Town comprehensive plan or County development plan. Whenever a parcel of land to be divided within the jurisdiction of this Ordinance encompasses all or any part of a road, highway, parkway, park, playground, trail, waterway, or public transit facility that has been designated on a duly adopted city, village, town or County comprehensive plan, public facilities plan, or park plan, it shall be made a part of the subdivision and dedicated in the locations and dimensions indicated in said plan and as set forth in Section 18.17 of this Ordinance.
- **Section 18.05(B) is amended to read:** The document, plat, or CSM survey map shall identify the specific exemption claimed. Anyone using an exemption described in this section shall be subject to prosecution under this Ordinance if the Committee subsequently determines that the exemption was not available.
- **Section 18.10(A) is amended to read:** Any division of a parcel of land creating a lot or outlot shall be implemented using a CSM or Plat prepared as required pursuant to this ordinance by a Wisconsin registered land surveyor unless it is exempted under Section 18.05. Any applicable Town Regulations or County standards that may have

been adopted by a Town as its standards shall apply. If such division requires the construction of a road, the design standards found in Section 18.16(C) (Design Standards for Subdivisions) shall apply.

- **Section 18.10(B) is amended to read:** A survey is not required for the sale or exchange of parcels of land between owners of abutting property if additional parcels ~~lots~~ are not thereby created and the parcels resulting are not reduced below the minimum lot sizes required by this Ordinance or other applicable laws or regulations. However, the legal description or preliminary map of such lot line adjustment shall be reviewed by the County prior to recording any document evidencing the contemplated sale or exchange of real estate under this exemption. The legal description or preliminary map shall clearly describe or indicate the parcel to which it is to be attached.
- **Section 18.10(C) is amended to read:** Whenever a subdivision requires the perpetuation, restoration, or use of a U.S. Public Land Survey System corner the Land Surveyor shall comply with Wisconsin Administrative Code A-E 7.08, U.S. Public Land Survey Monument Record as each may be amended, and any other applicable law or regulation, prior to the County granting final approval.
- **Section 18.11(A)(1) is amended to read:** Before applying for approval of a preliminary plat, the subdivider or agent shall meet with the Director and other County staff for a pre-application meeting to receive advice and assistance, and review the procedures and requirements of this Ordinance, other regulations, and any plans or data that may affect the proposed land division and/or development. All subdivisions must reference bearings to the Polk County Coordinate System.
- **Section 18.11(A)(2) is amended to read:** { County Staff may require the subdivider to bring a sketch-concept drawing of the proposed subdivision to the pre-application meeting, along with a USGS quadrangle map and County soils map for the proposed subdivision and relevant adjacent land. As part of the pre-application review, the proposal may be referred to DNR or other appropriate state agencies for review and comment. Pre-application procedures may include a site visit by County staff.
- **Section 18.11(A)(3) is amended to read:** A principal function of the pre-application procedure shall be to review the concept of the proposed subdivision, the characteristics of the parcel proposed to be subdivided and relevant adjacent land to identify and document suitability questions. The assignment of the vertical datum will be discussed at this pre-application meeting.
- **Section 18.11(B)(1)(h) is amended to read:** The location and names of adjacent plats, tax parcel number, certified survey maps, parks, and cemeteries, underscored with a dotted or dashed line.
- **Section 18.11(B)(1)(h) is amended to read:** The location, construction plans, and specifications for all public and private roads required by the Town. In addition, the preliminary plat subdivider shall identify areas suitable for driveways and shall require the subdivider to dedicate access restrictions and such restrictions shall be explained within the application material, and noted on the face of the plat.
- **Section 18.11(B)(1)(k) is amended to read:** The locations of all storm water plan soil borings shall be shown with cross-reference to test results within soil test forms (SBD-8330) or other report documents.
- **Section 18.11(B)(1)(l) is amended to read:** Specific identification of all proposed outlots, indicating purpose and proposed ownership and control. Any lot or outlot owned by a homeowners association or commonly owned, and any private road shall

have deed restrictions or covenants against all lots within the subdivision providing for assessments against the lots within the subdivision for taxes and maintenance of the road. The plat shall reference these deed restrictions.

- **Section 18.11(B)(3) is amended to read:** In addition to the above information, the subdivider must submit a completed Town government checklist for each requested Subdivision. The checklist shall include, but not be limited to, the questions set forth in sections (a) (d) below, and may include additional standards if so required by the Town or County. ~~The checklist shall be a standard form established by the Committee and shall communicate the judgment of the Town Board on the questions listed below. The purpose of the checklist for each requested Subdivision is to involve a tTown bBoards in the land division review early in the review process and to advise the County and subdivider of all applicable Town Board standards. The checklist shall bear the signature of the three Town Board members or of the Town Clerk. The Town Clerk shall attest that his/her signature represents the official position of the Town Board on the questions listed below. The checklist does not relieve the Town Board of acting formally upon proposed land divisions as required under State law or Town ordinances.~~
 - (a) ~~Whether the Town Board will, on behalf of the Town, accept ownership and responsibility for all or specified portions of the streets and roads involved in the land division~~
 - (b) ~~Whether the subdivider will be obliged to construct roads to standards specified by the Town Board.~~
 - (c) ~~The standards the Town wants applied to any culverts involved in the land division.~~
 - (d) ~~Whether the Town Board wants each lot in a land division to be tested for ability to meet the Sanitary Code requirements for installation of an on-site waste disposal system prior to approval of the land division.~~
- **Section 18.11(B)(4) is amended to read:** If a subdivider or the surveyor engaged by the subdivider demonstrates to the satisfaction of the Committee that the appropriate Town officials were or should have been aware of a request to complete a checklist and the Town officials failed, refused or neglected to complete the checklist, despite diligent efforts by the subdivider or surveyor to convince the Town officials to do so, the Committee shall may waive the requirement of the checklist. The Committee shall not, however, waive the site testing requirement described in Section 18.11(B)(3)(ed) without written approval of the waiver by the Town.
- **Section 18.11(B)(5) is amended to read:** The County may refuse to approve the subdivision or assess costs if the Town requirements for public improvements are not complied with.
- **Section 18.12(A) is amended to read:** The subdivider shall submit two (2) legible copies of the preliminary plat or survey to the Director and the required number of legible copies for each of the reviewing agencies, as deemed necessary by the Director, listed in (B), below. In addition to the procedures set forth below, any ~~state~~ subdivision must comply with the provisions of Section 18.11 and Chapter 236.12 of the Wisconsin Statutes.

- **Section 18.11(B)(1)(c) is amended to read:** if a plat is not made pursuant to a CSM, the DOT if the subdivision abuts or adjoins a state trunk highway or a connecting road; and
- **Section 18.13(A) is amended to read:** A final plat shall substantially conform to the preliminary plat. An exception to this is the incorporation of written recommendations by the review committee. The subdivider may submit a final plat on a portion of the preliminary plat as part of a phased development. Subsequent final plats of a phased development shall conform to the approved preliminary plat, and shall be submitted within a timeframe approved by the Committee (or earlier), not to exceed ~~five (5) years~~ 36 months. Any final plat of a phased development submitted after ~~five (5) years~~ 36 months of the initial approval of the preliminary plat shall be reviewed as a new preliminary plat and shall conform to any and all regulations in effect at the time of the new submittal. Wetlands shall be shown on the final plat and be based upon on-site staking by a wetland delineator that may be reviewed by the County and/or DNR. CSM's shall not be accepted for final plats of major subdivisions, or for intermediate phases of phased final plats.
- **Section 18.13(C) is amended to read:** The subdivider shall submit all proposed restrictive covenants or deed restrictions in the final ~~draft version~~ plat. ~~It is a condition of approval of a final plat that the Director receives one (1) copy of such instrument after they are recorded, along with one (1) copy of the recorded plat.~~
- **Section 18.13(H) is amended to read:** After the Committee approves a final plat, and the town required improvements have either been installed, or an agreement and sureties insuring their installation has been filed, the Director shall certify the approval upon the plat. After certification of approval, the subdivider shall record the plat and all documents relating to the plat with the County Register of Deeds. The subdivider must provide to the Director, one (1) copy of the recorded plat and recorded documents. If copies of the recorded plat and other recorded documents are not provided to the Director within 30 days of the date of certification of final approval, the County approval of the plat is terminated.
- **Section 18.14(A)(3)(b) is amended to read:** The Director shall have the authority to take action on the final CSM without committee approval.
- **Section 18.15(A) is amended to read:** A replat is a change to the exterior boundaries of a previously platted subdivision or part thereof. A replat does not include the changing the interior boundaries within a previously recorded subdivision.
- **Section 18.15(B) is amended to read:** ~~Changing the interior boundaries within a previously recorded subdivision shall be deemed a subdivision under this Ordinance, if the change creates one or more lots or outlots of nineteen (19) acres or less and is not a replat. If a replat creates one or more lots or outlots, it shall be deemed a subdivision under this ordinance.~~
- **Section 18.16(C)(2) is amended to read:** The Town Board shall determine the applicable public road, private road, and driveway standards for any subdivisions within their jurisdiction. ~~In the absence of any local standards, the provision of Chapter 82.50 Wisconsin Statutes and the standards contained within Appendix A to this ordinance shall apply. The Town Board shall also approve the construction standards for private roads. All private roads must meet the same construction standards as public roads as required by the Town. Under no circumstances will the minimum width of right of way or easement for any public or private road be less than 66 feet.~~

- **Section 18.16(C)(3-6) are removed.**
- **Section 18.16(C)(8) is amended to read:** A resolution acknowledging a town road right-of-way width less than 66 feet, but at least 49.5 feet from the Town Board may be required for a subdivision review at the discretion of the Director as part of the Town requirements.
- **Section 18.16(D & E) are removed.**
- **Section 18.16(F)(5) is amended to read:** All lots shall front on a public or private road or driveway easement. ~~No more than two (2) lots may be served by a driveway easement. A lot not on a cul-de-sac shall have a minimum frontage of 66 ft. to facilitate the possible development of a public right-of-way that could service additional lots. A lot on a cul-de-sac shall have a minimum of 33 ft. of frontage on the cul-de-sac. No lot shall be approved that does not have access as specified in this Ordinance.~~
- **Section 18.16(F)(7) is removed.**
- **Section 18.16(F)(13) is amended to read:** Flag lots are allowed. ~~The access strip must be a minimum of 66 feet in width (33 feet on a cul-de-sac) or 33 feet in width when developed adjacent to another flag lot.~~ The area of the access strip shall not be included in the calculation for minimum lot size nor net project area.
- **Section 18.16(G) is removed.**
- **Section 18.17 is removed.**
- **Section 18.18 is removed.**
- **Section 18.19 is removed.**
- **Section 18.20(A) is amended to read:** ~~No land grading or site preparation, alteration of drainage ways, waterways or water features, or commencing the construction of any roads, ditches, ponds, swales, drainage ways or the like, shall occur prior to approval of the preliminary plat or preliminary certified survey map, including by the Town and Committee approval of all plans for improvements, drainage and erosion control measures, ditches and culverts.~~
- **Section 18.23(E) is amended to read:** Any person, partnership, corporation or other entity Subdivider who fails to comply with the provisions of this Ordinance shall, upon adjudication of violation, be subject to penalties and forfeitures issued by county staff as provided in Chapters 236.30, 236.31, 236.32, 236.335, and 236.35, Wisconsin Statutes. These sections provide penalties for:
- **Appendix A is removed.**

➤ *Please note: All other provisions except for the changes listed above remain intact and unchanged in these ordinances.*



Polk County Department of Land Information

Planning | Zoning | GIS | Surveyor

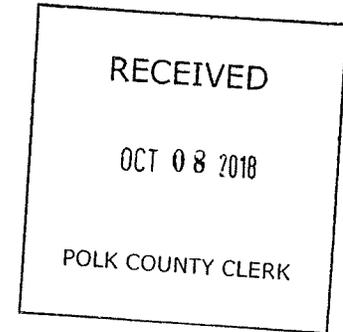
100 Polk County Plaza, Suite 130
Balsam Lake, WI 54810

Phone (715) 485-9279
Fax (715) 485-9246

Sara McCurdy, Director

October 8, 2018

Polk County
c/o: Ms. Sharon Jorgenson, County Clerk
100 Polk County Plaza, Suite 120
Balsam Lake, WI 54810



Re: Section 59.69(5)(e) - Petition To Amend:
-Polk County Shoreland Protection Zoning Ordinance
-Polk County Comprehensive Land Use Ordinance
-Polk County Chapter 18 Subdivision Ordinance

Dear Ms. Jorgenson:

Pursuant to Wisconsin Statute 59.69(5)(e), the Polk County Zoning Administrator files this letter as and for the petition to amend the Polk County Shoreland Protection, Comprehensive Land Use, and Chapter 18 Subdivision Ordinances. Attached to and incorporated herein is a copy of the existing and proposed ordinances along with a map and description of the properties affected by said amendments.

The petition to amend these ordinances is made on the following basis:

1. The Polk County Shoreland Protection Zoning Ordinance, enacted August 21, 2018, regulates properties within the unincorporated shoreland areas of Polk County as required under Wisconsin Statute Sections 59.692 and 281.31. The purpose of this ordinance is to insure proper management and development of the shoreland areas while promoting public health, safety, and general welfare. The proposed amendments allow a town board to approve a reduced private road setback, and provide a detailed list of conditional uses for the Shoreland-General Purpose zoning district.
2. The Polk County Comprehensive Land Use Ordinance, enacted August 21, 2018, applies to the unincorporated non-shoreland areas of towns with county zoning. The only proposed amendment in this ordinance is to allow towns to approve a reduced private road setback instead of the Board of Adjustment.
3. The Polk County Chapter 18 Subdivision Ordinance, enacted March 21, 2017, regulates and controls development in all the unincorporated areas of Polk County. The proposed amendments remove road standards for new

developments from the ordinance because these standards are to be determined and required by the respective towns in which the development is occurring.

4. After consultation with Corporation Counsel, the proposed amended ordinances have been drafted to comply with state statute, and the state standards contained in Wisconsin Administrative Code.
5. Pursuant to Wisconsin Statute Section 59.69(5)(e), the proposed ordinances are subject to the public hearing process, and would be effective upon County Board passage.

Pursuant to Wisconsin Statute Section 59.69(5)(e)1, please note the date of filing on the original of this petition and refer the same to the Polk County Land Information Department – Division of Zoning and the Polk County Environmental Services Committee for further consideration, public hearing, report and recommendation, as appropriate. Please also cause to be issued a copy of this petition to each county board supervisor.

Please also provide a copy of the file stamped petition to Polk County Land Information Department – Division of Zoning for the purpose of giving appropriate notice to the Wisconsin Department of Natural Resources and other appropriate governmental entities and for giving notice of the public hearing by the Polk County Environmental Services Committee on October 24, 2018. Pursuant to Wisconsin Statute Section 59.69(5)(e)5, the Polk County Land Information Department – Division of Zoning will submit its report on the petition in advance of the November 20, 2018 meeting of the Polk County Board of Supervisors.

Respectfully,



Jason Kjeseth
Polk County Zoning Administrator

Attachments:

Existing and Proposed Polk Shoreland Protection Zoning Ordinance
Existing and Proposed Polk County Comprehensive Land Use Ordinance
Existing and Proposed Polk County Chapter 18 Subdivision Ordinance
Map of Affected Properties

Cc: Mr. Dean Johansen, Polk County Chairperson
Mr. Kim O'Connell, Chairperson, Polk County Environmental Services Committee
Mr. Jeffrey B. Fuge, Interim County Administrator/ Corporation Counsel
Ms. Malia Malone, Assistant Corporation Counsel

January 3, 2018

ENVIRONMENTAL SERVICES COMMITTEE
2018 WORK PLAN

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none">Finalize 2018 work planPolicy 10 (CB adopts rules in May)	<ul style="list-style-type: none">UWEX services presentation
February	<ul style="list-style-type: none">UW Extension services	<ul style="list-style-type: none">Governor's budget and impact on environmental services programs<ul style="list-style-type: none">Ordinance Amendment requirementsTree replacement Schedule
March	<ul style="list-style-type: none">Comprehensive Land Use Ordinance (hearing)Shoreland Ordinance (hearing)St Croix Riverway Ordinance (hearing)	<ul style="list-style-type: none">Lime Quarry
April	<ul style="list-style-type: none">Listing of new tax deed property	<ul style="list-style-type: none">Recycling
May	<ul style="list-style-type: none">Consideration/reconsideration of County Board priorities in environmental servicesStorm Water and Erosion Control OrdinanceTAX DEFER - Sale of "Country Dam"	<ul style="list-style-type: none">Park and Trailsord. get # from Tim
June	<ul style="list-style-type: none">Town of Luck Zoning Map Amendment (hearing)	
July	<ul style="list-style-type: none">Annual reports	
August	<ul style="list-style-type: none">Review and recommendations on fee schedule	
September	<ul style="list-style-type: none">Annual budget review	
October	<ul style="list-style-type: none">Annual budget amendments	
November		<ul style="list-style-type: none">Land Information Plan update
December	<ul style="list-style-type: none">Develop 2019 work planComprehensive Plan update	