



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson@co.polk.wi.us

MINUTES

PUBLIC SAFETY AND HIGHWAY COMMITTEE

County Board Room
Balsam Lake, WI 54810
2:00 P.M. Tuesday, December 5, 2017

Meeting called to order by Chair Luke at 2:00 p.m.

Committee Members Present:

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Absent

Also present Sharon Jorgenson, County Clerk; Dana Frey, County Administrator; Wes Revels, Chief Deputy Sheriff's Department; and member of the press.

Approval of Agenda-Chair Luke called for a motion to approve agenda. **Motion** (Bonneprise/Route) to approve the agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Luke called for a motion to approve the minutes of the November 7, 2017 meeting. **Motion** (Bonneprise/Route) to adopt the minutes as published. **Motion** to adopt November 7, 2017 minutes carried by unanimous voice vote.

Public Comment

Time was given for public comment. No public comment was received.

Announcements and Committee Information

Committee received information and announcements from Administrator Frey regarding completion of loan closing. Committee received Wisconsin Department of Transportation information regarding various bridge weight restriction rating changes/reductions.

Discussion Items

- A. Committee received status report and updates from Administrator Frey regarding Highway Facility project progress.
- B. Committee received information from Administrator Frey in regard to Policy 10 (Duties & Responsibilities of Governing Committees) that needs updating.

- C. Committee received information regarding development of the 2018 Work Plan.

Action Items

- A. Committee received information from Administrator Frey regarding Resolution No. 73-17: Resolution Approving the Update of The Natural Hazard Mitigation Plan for Polk County. Recommendation on Resolution No. 73-17 was discussed. **Motion** (Bonneprise/Demulling) to approve and recommend Resolution No. 73-17 for consideration and passage to County Board at December 18, 2017 meeting. Chair Luke called for a voice vote on the motion to approve and recommend passage of Resolution No. 73-17 to County Board. **Motion** to approve and recommend passage of Resolution No. 73-17 to County Board carried by unanimous voice vote.

- B. Committee received information from Wes Revels, Chief Deputy from Sheriff's Department regarding benefits of the use of a search and rescue drone and force to force training equipment. Committee reviewed Resolution No. 77-17: Resolution to Amend 2017 Budget to Incorporate Purchase of Search and Rescue Drone and Force to Force Training Equipment Funded by Federal Forfeiture Revenue. Recommendation on Resolution No. 77-17 was discussed. **Motion** (Demulling/Route) to approve and recommend for consideration and passage to County Board at December 18, 2017 meeting. Chair Luke called for a voice vote on the motion to approve and recommend passage of Resolution No. 77-17 to County Board. **Motion** to approve and recommend passage of Resolution No. 77-17 to County Board carried by unanimous voice vote.

Matters for Upcoming Meetings

2018 Work Plan development; Discuss ATV route updates, Jail tour, 911 system tour, force to force training demo – later in 2018 (after completion of updates at Justice Center)

Next meeting: Tuesday, January 2, 2018 at 2:00 p.m.

Upcoming conferences/meetings: Highway conference set for January 2018 at Chula Vista, Wisconsin Dells, WI, NACE (National Association of County Engineers) Conference set for April 2018 at Chula Vista, Wisconsin Dells, WI

Chair Luke called for a motion to adjourn. **Motion** (Bonneprise/Route) to adjourn. **Motion** carried by unanimous voice vote. Chair Luke declared meeting adjourned at 2:45 p.m.

Respectfully submitted,

Sharon Jorgenson, County Clerk



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AGENDA AND NOTICE OF MEETING

PUBLIC SAFETY & HIGHWAY COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday December 5th, 2017 at 2 p.m.

A quorum of the County Board may be present

Materials: November 7th, 2017 Minutes

- 2:00PM 1. Call To Order
A. Approval of agenda
B. Approval of minutes for November 7th, 2017
- 2:05PM 2. Public comment (3 minutes)
- 2:10PM 3. Announcements and committee information Dana Frey
- 2:20PM 4. Discussion Items:
A. Highway Facility update
B. Redraft of Policy 10 (Duties & Responsibilities of Governing Committees) Dana Frey
Dana Frey
C. 2018 Committee Work Plan Draft
5. Action Items :
A. Resolution No. 73-17: Resolution Approving the Update of The Natural Hazard Mitigation Plan For Polk County Kathy Poirier
- 2:45PM 5. Identification of Subject Matters for Upcoming Meetings
- 3:00PM 6. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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*AMENDED AGENDA AND NOTICE OF MEETING

PUBLIC SAFETY & HIGHWAY COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

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A. Highway Facility update
B. Redraft of Policy 10 (Duties & Responsibilities of Governing Committees) Dana Frey
C. 2018 Committee Work Plan Draft Dana Frey
5. Action Items :
A. Resolution No. 73-17: Resolution Approving the Update of The Natural Hazard Mitigation Plan For Polk County Kathy Poirier
B. *Resolution No. 77-17: To Amend 2017 Budget to Incorporate Purchase of Search and Rescue Drone and Force to Force Training Equipment Funded by Federal Forfeiture Revenue
- 2:45PM 5. Identification of Subject Matters for Upcoming Meetings
- 3:00PM 6. Adjourn

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PUBLIC SAFETY AND HIGHWAY COMMITTEE

County Board Room
Balsam Lake, WI 54810
2:00 P.M. Tuesday, November 7, 2017

Meeting called to order by Chair Luke at 2:00 p.m.

Committee Members Present:

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Sharon Jorgenson, County Clerk; Dana Frey, County Administrator; Emil Norby, Highway Commissioner; and member of the press.

Approval of Agenda-Chair Luke called for a motion to approve agenda. **Motion** (Bonneprise/Route) to approve the agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Luke called for a motion to approve the minutes of the October 3, 2017 meeting. **Motion** (Demulling/Route) to approve the minutes. **Motion** to adopt October 3, 2017 minutes carried by unanimous voice vote.

Public Comment

Time was given for public comment. No public comment was received.

Announcements and Committee Information

Committee received information and announcements from Administrator Frey regarding upcoming resolutions.

Discussion Items

- A. Committee received status report/updates from Emil Norby, Highway Commissioner regarding Highway Facility project. Sand is being moved in for the foundation. Everything is on schedule.

- B. Committee received draft copy of Policy 10 from Administrator Frey and information regarding updating Policy 10 and amending or updating the Rules of Order.
- C. Committee received 2018 Work Plan Draft with suggested agenda items.

Action Items

- A. Committee received and reviewed Resolution 75-17: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levy. No action was necessary on the Resolution at this time due to no additional amendments.

Matters for Upcoming Meetings

December: Resolution No. 73-17: Resolution Approving the Update of the Natural Hazard Mitigation Plan for Polk County and Resolution No. 77-17: Resolution to Amend 2017 Budget to Incorporate Purchase of Search and Rescue Drone and Force to Force Training Equipment Funded by Federal Forfeiture Revenue; 2018 Work Plan development

Next meeting: Tuesday, December 5, 2017 at 2:00 p.m.

Upcoming conferences/meetings: December 4 & 5 Professional Development at Wausau, WI, Road school –highway conference set for January 2018 at Chula Vista, Wisconsin Dells, WI, NACE (National Association of County Engineers) Conference set for April 2018 at Chula Vista, Wisconsin Dells, WI

Chair Luke called for a motion to adjourn. **Motion** (Bonneprise/Demulling) to adjourn. **Motion** carried by unanimous voice vote. Chair Luke declared meeting adjourned at 2:40 p.m.

Respectfully submitted,

Sharon Jorgenson, County Clerk

Resolution No. 73-17

Resolution Approving the Update of the Natural Hazard Mitigation Plan For Polk County

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
WISCONSIN:

Ladies and Gentlemen:

WHEREAS, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people and property from hazards and their effects; and,

WHEREAS, Polk County Emergency Management provides emergency management planning, coordination, response, and recovery support on behalf of all communities of Polk County; and,

WHEREAS, Polk County has worked through a diverse, ad hoc project steering committee and in cooperation with West Central Wisconsin Regional Planning Commission to update the *Polk County Natural Hazards Mitigation Plan*, to assess the magnitude of hazard risks, and to develop strategies for minimizing or reducing hazard risks; and,

WHEREAS, Polk County towns, villages, and cities participated in the planning process through a presentation to the Polk County unit of the Town's Association, a town hazard assessment survey, the review of the draft strategies, various meetings, and other communication; and,

WHEREAS, the planning meetings for this effort were open to the public and a public informational meeting on the draft plan was conducted on June 27, 2017; and,

WHEREAS, adoption of the Plan by the County Board will continue to make the County and its unincorporated towns eligible for federal grant dollars for hazard mitigation projects;

NOW, THEREFORE BE IT RESOLVED, the Polk County Board adopts the *Polk County Natural Hazards Mitigation Plan 2017-2022* as the official all hazards mitigation plan for the County with the intent of implementing the plan recommendations as funding and resources allow.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	November 14, 2017
Submitted By:	<i>Doug Rowe</i> <i>Joe Demmelig</i>
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <i>Dana Frey</i> Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <i>Jeffrey B. Fuge</i> Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

At its special business meeting on the 14th of November 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 73-17: Resolution Approving the Update of The Natural Hazard Mitigation Plan For Polk County, as follows:

- Enacted by simple majority of all members, by a vote of _____ in favor and _____ against.
- Enacted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____
Sharon E. Jorgenson, County Clerk

More facts about flood insurance.

I am not located in a 100-year floodplain, but should I consider flood insurance?

About 25% of all flood insurance claims come from areas with moderate-to-low flood risk located outside of the 100-year floodplain. Properties with lower flood risk may be eligible for a lower cost, preferred risk policy.

What does flood insurance typically cover?

Federal flood insurance is intended to restore a covered loss to its pre-flood condition, less deductible. An additional policy is typically needed for contents. Direct physical losses by "flood" are covered. A "flood" is generally an inundation of 2+ acres of normally dry land or of 2 or more properties. Certain basement improvements may not be covered, along with seepage or sewer back-ups not directly related to a flood event.

How do I purchase flood insurance?

Federal flood insurance is available in communities participating in the National Flood Insurance Program and is available for property and contents. Contact your insurance agent or go to www.floodsmart.gov to learn more.

How can I get involved?

- Contact Polk County Emergency Management for more information on risks, plans, and preparedness tips.
- Attend a County Hazard Mitigation Plan Steering Committee meeting.
- Be prepared at home and in your community. Preparedness materials and checklists can be found at www.ready.gov and at the Polk County Emergency Management Dept. web page at www.co.polk.wi.us/
- Support or volunteer for local organizations and response providers such as the Red Cross, Salvation Army, County SkyWarn Spotters, and your local fire department or first responders.



Contact Information

For more information, please contact:

Kathy Poirier, Director
Polk County
Emergency Management

1005 W. Main Street
Suite 900
Balsam Lake, WI 54810

Phone: 715-485-9280

E-Mail: Kathy@co.polk.wi.us

<http://www.co.polk.wi.us>

This brochure and project is funded by a planning grant from the Federal Emergency Management Agency in coordination with Wisconsin Emergency Management. The project is being developed with the assistance of West Central Wisconsin Regional Planning Commission

April 2016



**Polk County
Emergency
Management**

Hazard Mitigation Planning in Polk County



*Reducing the long-term
risks from natural
hazards*

What is Hazard Mitigation Planning?

Hazard mitigation plans are set of actions designed to reduce or eliminate long-term risks to people and property from hazards and their effects.

In 2000, the U.S. Congress passed the Federal Disaster Mitigation Act of 2000 to encourage mitigation planning in order to reduce the costs associated with natural hazard events.

Communities are required to adopt a hazard mitigation plan in order to be eligible for Federal grant dollars for hazard mitigation projects.

Did you know?

On average, every \$1 spent on mitigation saves society \$4 in damages and clean-up.

Following a major disaster, over 25% of businesses do not reopen and 75% of companies without a business continuity plan fail within 3 years.

Is my community involved?

Once adopted by the County Board, the plan will cover all unincorporated areas of Polk County; the county, towns, and electric cooperatives will be eligible for Federal mitigation grant funding.

All cities and villages in the county are invited to participate, so they will also be eligible for grant funds.

The plan is advisory and decisions are made locally. Each community implements plan recommendations based on local needs and priorities, contingent upon the availability of grants or other resources.

What can we do with mitigation grant dollars?

Mitigation grant funding can be used for projects such as:

- acquisition, relocation, or demolition of floodprone properties
- floodproofing and flood prevention
- safe rooms and storm shelters
- building hardening projects
- education and public awareness

How has hazard mitigation planning benefited Polk County?

#1 Our lives are busy and we often don't take the time to think about preparedness. Participants spend time thinking about the hazards facing our communities and identify ways to mitigate these risks.

#2 Communities are encouraged to update their emergency plans.

#3 Stakeholders share ideas to increase awareness, improve response, or leverage resources.

#4 Overall \$488,000 in hazard mitigation grant funding has been received in Polk County for:

- hazard mitigation planning
- voluntary acquisition of floodprone structures and properties in the City of St. Croix Falls and Village of Osceola



Some facts about flood insurance.

Is there a flood risk in Polk County?

Since 2000, there have been three flood disaster declarations which have included Polk County. However, the county experiences many smaller floods and stormwater/flash flood events that often cause significant damage over a limited area.



Won't federal disaster assistance pay for my flood damages?

Federal assistance is only available if there is a formal presidential disaster declaration. Even then, most federal assistance comes in the form of low-interest loans.

Doesn't my homeowners insurance policy cover flooding?

Most policies do not cover flood damage.

Resolution No. 77 -17
 Resolution to Amend 2017 Budget to Incorporate
 Purchase of Search and Rescue Drone and Force to Force Training Equipment funded by
 Federal Forfeiture Revenue

TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

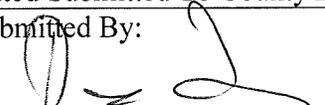
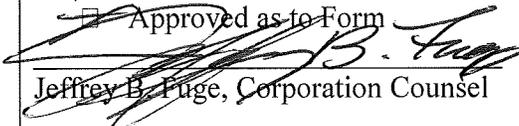
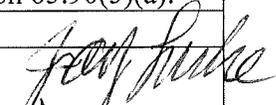
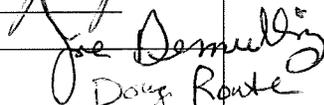
1 WHEREAS, events occur after the adoption of the annual budget that affect various program
 2 activities and their appropriations for a given budget year, and

3 WHEREAS, Resolution No. 35-17 approved the carry-forward fund for the 2017 Law Enforcement
 4 Budget of Restricted General Fund Balances for federal forfeiture funds in the amount of \$22,449.

5 WHEREAS, it is in the interest of the County for the County Board to consider an amendment to the
 6 2017 departmental budget of the Sheriff's Department to authorize and appropriate sufficient funds
 7 for two capital purchases of a Search and Rescue Drone for \$15,000 and Force to Force Training
 8 Equipment 9,800 in the Federal Forfeiture Expense Account, for a total capital expenditure cost of
 9 \$24,800.

10 WHEREAS, the 2017 Restricted Federal Forfeiture Revenue is \$7,609 of which \$2,351 will be
 11 appropriated to cover the excess revenue needed to supplement the carryover of \$22,449.

12 NOW, THEREFORE, BE IT RESOLVED, pursuant to §65.90(5)(a), the Polk County Board of
 13 Supervisors amends the 2017 departmental budget of the Sheriff's Department with an additional
 14 sum of \$2,351, said sum appropriated and allocated from 2017 Restricted Federal Forfeiture
 15 Revenue for the purpose of expenditure towards the purchase of a Search and Rescue Drone in an
 16 amount not to exceed \$15,000 and Force to Force Training Equipment in an amount not to exceed
 17 \$9,800.

Funding Source/ Funding Amount:	Allocation of \$2,351 from 2017 Restricted Federal Forfeiture Revenue; Authorized expenditure \$24,000.
Effective Date:	Upon Two-Thirds Majority Passage and Publication pursuant to Wisconsin Statute Section 65.90(5)(a).
Dated Submitted To County Board	November 14, 2017
Submitted By:	 Dana Frey, County Administrator
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only	Review By Corporation Counsel: <input checked="" type="checkbox"/> Reviewed Only <input type="checkbox"/> Approved as-to-Form  Jeffrey B. Fuge, Corporation Counsel
Dana Frey, County Administrator	  Doug Rouse
Acknowledgement of County Board Action	

Mark As Appropriate:

At its regular business meeting on November 14, 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 77-17: Resolution to Amend 2017 Budget to Incorporate Purchase of Search and Rescue Drone and Force to Force Training Equipment funded by Federal Forfeiture Revenue, as follows:

- Adopted by two-thirds majority of the supervisors of _____ in favor and _____ against.
- Adopted by unanimous vote
- Defeated by a vote of _____ in favor and _____ against.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____
Sharon Jorgenson, County Clerk

Certification of Publication

Notice of the changes to the 2017 Budget as caused by Resolution to Amend 2017 Budget to Incorporate Purchase of Search and Rescue Drone and Force to Force Training Equipment funded by Federal Forfeiture Revenue, was published in the Inter-County Leader on the _____ day of _____, 2017.

Dated this _____ day of _____, 2017.

SIGNED BY: _____
Sharon Jorgenson, County Clerk