



Polk County Board of Supervisors

Polk County Government Center - County Board Room

100 Polk County Plaza, Balsam Lake, Wisconsin

Minutes of the Special Session Meeting

Tuesday, December 18, 2018

Chairman Dean Johansen called the December 18, 2018 meeting of the Polk County Board of Supervisors to order at 12:35 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building in two places and posted on the County website on December 17, 2018. In addition, the Office of the County Clerk distributed on December 17, 2018 copies of such notice of meeting and proposed resolutions to supervisors and media contacts via e-mail in accordance with Article 3, Section 2 of the County Board Rules of Order.

The County Board received verbal opinion of Interim Administrator Fuge that the initial advance written notice of the special meeting, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and that the provisions of the Rules pertaining to regular sessions lacked application to the notice and holding of a special meeting.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. Thirteen County Board Supervisors were present representing a quorum. Absent and excused were Supervisors Jepsen and Demulling. (Supervisor Demulling joined meeting at 1:00 p.m).

Chairman Johansen called to the floor consideration and approval of the Agenda as published. **Motion** (Bonneprise/Luke) to adopt the Agenda as published. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

County Board received information regarding the overview of the interview process for Candidates for County Administrator from Deputy Administrator Jerrick.

Chairman Johansen called for a motion to go into closed session for purposes noticed on the agenda. **Motion** (Masters/Larsen) to go into closed session at 12:40 p.m. Chairman Johansen

called for a voice vote on the motion to go into closed session. **Motion** carried by unanimous voice vote.

Clerk noted those present for closed session: Supervisors Chris Nelson, Brad Olson, Doug Route, Tracy LaBlanc, Brian Masters, Jim Edgell, Kim O'Connell, Michael Prichard, Jay Luke, Michael Larsen, Russ Arcand, John Bonneprise, and Chairman Dean Johansen. Also present were, Sharon Jorgenson, County Clerk, Jeff Fuge, Interim Administrator; Andrea Jerrick, Employee Relations Director/Deputy Administrator; Darlene Kusmirek, Employee Relations Manager and Maggie Wickre, Finance Director. Supervisor Demulling joined meeting at 1:00 p.m.

***CLOSED SESSION* 12:40 p.m.** –(Minutes separate and under seal)

County Board reconvened in open session at 5:42 p.m.

Chairman Johansen declared special session meeting adjourned at 5:42 p.m. and that Regular Business meeting would follow at 6:00 p.m.

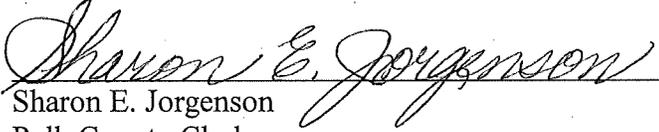
Respectfully submitted,

Sharon E. Jorgenson

Polk County Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF POLK)

I, Sharon E. Jorgenson, County Clerk for Polk County, do hereby certify that the foregoing minutes are a true and correct copy of the County Board Proceedings of the Polk County Board of Supervisor's Special Session held on December 18, 2018.


Sharon E. Jorgenson
Polk County Clerk



Polk County Board of Supervisors
Polk County Government Center - County Board Room
100 Polk County Plaza, Balsam Lake, Wisconsin

Minutes of the Regular Meeting
Tuesday, December 18, 2018

Chairman Dean Johansen called the regular December 18, 2018 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building, posted on the County website, and published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 the week of December 5, 2018. In addition, the Office of the County Clerk distributed on December 7, 2018 copies of such notice of meeting and proposed resolutions to supervisors via e-mail and mail in accordance with Article 3, Section 2 of the County Board Rules of Order. The County Clerk stated that the Amended Agenda was posted in the Government Center, posted on the County website, and copies of such notice of meeting distributed to the supervisors and media via email on December 17, 2018.

The County Board received verbal opinion of Corporation Counsel Malone that the initial advance written notice and the amended agenda, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. Fourteen County Board Supervisors were present representing a quorum. Supervisor Nelson exited meeting at 6:00 p.m. and returned to meeting at 7:25 p.m.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen called for a Time of Reflection. Supervisor Masters offered a time of reflection wishing a safe Christmas season and Happy New Year to all.

Chairman Johansen called to the floor consideration and approval of the Amended Agenda as published. **Motion** (Bonneprise/Masters) to adopt the Amended Agenda as published. Chairman Johansen called for a voice vote on the motion to adopt the Amended Agenda as published. **Motion** carried by unanimous voice vote.

Chairman Johansen called to the floor for approval of the Consent Agenda. **Motion** (Masters/Demulling) to adopt the Consent Agenda as noticed. Chairman Johansen called for a voice vote on the motion to adopt Consent Agenda. **Motion** carried by unanimous voice vote. Matters adopted under the Consent Agenda: Minutes from November 13, 2018 meeting adopted as published.

Time was given for public comment. Public comment was received for 30 minutes.

County Board received Chairman's report regarding meetings attended with the Fair Board and the Criminal Justice Collaborating Council. Chairman offered information on statistics regarding 97 Resolutions and Ordinance resolutions considered by the Board during 2018. Other statistics included the most resolutions/ordinances considered in the last several years at 117 and the least at 42.

Chairman Johansen announced the appointment of Michael Larsen to the Board of Economic Development. Chairman Johansen called for a motion to confirm said appointment.

Motion (Jepsen/Luke) to confirm said appointment. Chairman Johansen called for a voice vote on the motion to confirm said appointment. **Motion** to confirm appointment of Michael Larsen to the Board of Economic Development carried by unanimous voice vote.

County Board received verbal reports from Supervisors regarding outside committee meetings and conferences attended.

Chairman Johansen called upon Interim Administrator Fuge to provide the Administrator's Report to the County Board. Interim Administrator Fuge extended wishes for the Christmas season to all. County Board received information regarding priorities of the County and staffing, including: strengthening treatment plan for methamphetamines by hiring additional staff and internalizing CJCC services. A service contract will be provided to the CJCC 501.3.c for continuity of service. Reorganization of divisions is moving forward and UW Extension will assist with planning. The Grandstand project planning initiative is moving forward. Lime Quarry analysis is underway. Golden Age Manor had a review of services and recent surveys returned indicated favorable results. Applications are being screened for Community Services Division. Applications being sought for two open positions on Board of Adjustment.

County Board received information regarding Andrew Butzler who was offered and accepted the position of County Veteran Service Officer. Chairman Johansen called for a motion to confirm the appointment of Andrew Butzler to the position of County Veteran Service Officer.

Motion (Jepsen/Route) to confirm appointment of Andrew Butzler to the position of County Veteran Service Officer position. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Interim Administrator Fuge announced the appointment of Malia Malone as Corporation Counsel. Chairman Johansen called for a motion to confirm said appointment.

Motion (Masters/Demulling) to confirm the appointment of Malia Malone to Corporation Counsel. Chairman Johansen called for a voice vote on the motion to confirm said appointment.

Motion to confirm appointment of Malia Malone to Corporation Counsel carried by unanimous voice vote.

Interim Administrator Fuge announced the appointments of David Stetler and John Jungmann to the Veterans Service Commission Committee. Chairman Johansen called for a motion to confirm said appointments. **Motion** (Jepsen/Luke) to confirm appointments of David Stetler and John Jungmann to the Veterans Service Commission Committee. Chairman Johansen called for a voice vote on said motion. **Motion** to approve appointments of Stetler and Jungmann to Veterans Service Commission Committee carried by unanimous voice vote.

County Board received information and presentation regarding University of Wisconsin Extension from Kristen Bruder.

Chairman Johansen called for a motion to move closed session agenda items #12-16 to 18e (Resolution No. 94-18) and before 18F.

Motion (Masters/Luke) to move order of agenda items as stated. Chairman Johansen called for a voice vote on said motion. **Motion** to move order of agenda as stated carried by unanimous voice vote.

Chairman Johansen called for a recess at 7:22 p.m. Chairman Johansen called the Board back into legislative session at 7:30 p.m.

Chairman Johansen called to the floor receipt of proposed ordinances and resolutions for referral to committee:

Ordinance No. 95-18: Amendment to Polk County Board of Adjustment Procedures Ordinance to Provide for Nomination Process for Appointment of Members

Chairman Johansen called for a motion to refer Ordinance No. 95-18 to appropriate committee for consideration and recommendation. **Motion** (Jepsen/Bonneprise) to refer Ordinance No.

95-18 to Executive Committee. Chairman Johansen called for a voice vote on said motion.

Motion carried by majority voice vote with one dissenting vote.

County Board received information from Interim Administrator Fuge and a legal opinion from Corporation Counsel Malone regarding appointment of members for the Board of Adjustment.

Motion (Masters/Luke) to refer Ordinance No 95-18 to Environmental Services Committee. Chairman Johansen called for a voice vote on said motion. **Motion** carried by majority voice vote with one dissenting.

Resolution No. 97-18: Resolution to Recommend the Removal of the Current Members of the Polk County Board of Adjustment by the Office of the County Administrator.

Chairman Johansen called for a motion to refer Resolution No. 97-18 to committee for consideration and further recommendation. **Motion** (Nelson/Masters) to refer Resolution No. 97-18 to the Environmental Services Committee for consideration and recommendation to County Board.

Motion (Luke/Bonneprise) to amend to refer Resolution No. 97-18 to Executive Committee for consideration in addition to the Environmental Services Committee. Chairman Johansen called for a voice vote on said amendment, then called for a division of assembly show of hands vote. **Motion** carried by division of assembly vote with 8 voting yes, 7 voting no.

County Board received legal opinion from Corporation Counsel Malone regarding scheduling of committee meetings and issues of walking quorums.

Chairman Johansen called for a voice vote on the motion as amended. **Motion** to refer Resolution No. 97-18 to Environmental Services Committee and Executive Committee as amended carried by majority voice vote with one dissenting.

Resolution No. 90-18: Resolution to Approve Zoning Ordinance Amendment for the Town of St Croix Falls.

Chairman Johansen called to the floor Resolution No. 90-18: Resolution to Approve Zoning Ordinance Amendment for the Town of St Croix Falls. Chairman Johansen called for a motion in regard to action on Resolution No. 90-18.

Motion (O'Connell/Edgell) to move Resolution No. 90-18 to the floor for debate and direct action. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Chairman Johansen called upon Supervisor O'Connell to provide information regarding the resolution. Chairman Johansen called for a motion to adopt Resolution No. 90-18.

Motion (O'Connell/Bonneprise) to adopt Resolution No. 90-18. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 90-18. **Motion** to adopt Resolution No. 90-18 carried by unanimous voice vote. Resolution No. 90-18: Resolution to Approve Zoning Ordinance Amendment for the Town of St Croix Falls adopted.

Resolution No. 91-18: Resolution to Adopt 2019 Polk County Forest Annual Work Plan. Chairman Johansen called to the floor, Resolution No. 91-18: Resolution to Adopt 2019 Polk County Forest Annual Work Plan. Chairman Johansen called for a motion in regard to action on Resolution No. 91-18.

Motion (Jepsen/Larsen) to move Resolution No. 91-18 to the floor for debate and direct action. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Chairman Johansen called for a motion to adopt Resolution No. 91-18. **Motion** (Jepsen/Demulling) to adopt Resolution No. 91-18. Chairman Johansen called upon Supervisor O'Connell to provide information to the County Board regarding the resolution. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 91-18.

Supervisor Prichard noted that the 2019 Polk County Forest Work Annual Plan was not included in the packet with Resolution No. 91-18. Interim Administrator Fuge requested postponement of final vote by Board on the outstanding motion until later in the meeting so that the 2019 Polk County Forest Annual Work Plan can be printed and provided for Board's perusal during a recess. Chairman Johansen declared postponed the vote on Resolution No. 91-18 for such time and purposes.

Resolution No. 92-18: Resolution to Develop Revision to Gandy Dancer Trail Polk County Segment Master Plan. Chairman Johansen called for a motion in regard to action on Resolution No. 92-18.

Motion (Route/Demulling) to move Resolution No. 92-18 to the floor for debate and direct action. Chairman Johansen called for a roll call vote on said motion. Roll call vote of 8 voting yes and 6 voting no (voting no: Supervisors Prichard, Luke, Larsen, Arcand, Bonneprise, and Demulling). Chairman Johansen declared that the motion for direct action failed, lacking the two-thirds majority vote as required by Rule 3.1.a. Chairperson Johansen declared that Resolution No. 92-18 will be referred to the Environmental Services Committee for consideration and recommendation to full County Board.

Resolution No. 93-18: Resolution Clarifying the Fairground Grandstand Capital Improvement Process. Chairman Johansen called to the floor, Resolution No. 93-18: Resolution Clarifying the Fairground Grandstand Capital Improvement Process. Chairman Johansen called for a motion in regard to action on Resolution No. 93-18.

Supervisor Nelson made a request to withdraw his sponsorship and signature of Resolution No. 93-18. Supervisor Nelson exited the meeting for the evening at 8:07 p.m. Chairman Johansen declared the Board in recess at 8:08 p.m.

Chairman Johansen called the Board back into legislative session at 8:18 p.m.

Chairman Johansen called back to the floor Resolution No. 91-18 and announced that copies of the 2019 Forest Work Plan had been furnished by the clerk. Request by Supervisor Masters to amend Resolution No. 91-18 to reflect attachment and incorporation of the 2019 Forest Work Plan. Chairman Johansen declared resolution No. 91-18 so amended on consensus. Chairman

Johansen called for a voice vote on Resolution No. 91-18, as amended. **Motion** to adopt Resolution No. 91-18, as amended, carried by unanimous voice vote. Resolution No. 91-18: Resolution to Adopt 2019 Polk County Forest Annual Work Plan adopted.

Chairman Johansen called back to the floor **Resolution No. 93-18. Motion** (O'Connell/Bonneprise) to suspend Rules of Order (Article 3.1.a) regarding sponsorship of Resolution No. 93-18. Chairman Johansen called for a voice vote on said motion. **Motion** carried by majority voice vote with one dissenting. Chairman Johansen declared that the Rules were suspended for purposes of considering Resolution No. 93-18.

Motion (Bonneprise/O'Connell) to move Resolution No. 93-18 to the floor for debate and direct action. Chairman Johansen called for a voice vote on said motion. **Motion** carried by two-thirds majority voice vote with one dissenting.

Chairman Johansen called for a motion to adopt Resolution No. 93-18.

Motion (Demulling/Bonneprise) to adopt Resolution No. 93-18. Chairman Johansen called upon Interim Administrator Fuge to provide information regarding the resolution to the County Board. County Board received information regarding the resolution also from Corporation Counsel Malone.

Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 93-18.

Motion to adopt Resolution No. 93-18 carried by unanimous voice vote.

Resolution No. 93-18: Resolution Clarifying the Fairground Grandstand Capital Improvement Process adopted.

Resolution No. 94-18: Resolution to Rename the Clear Lake-Clayton County Trail to the Sawmill County Trail. Chairman Johansen called to the floor, Resolution No. 94-18: Resolution to Rename the Clear Lake-Clayton County Trail to the Sawmill County Trail.

Motion (Luke/Larsen) to move Resolution No. 94-18 to the floor for debate and direct action. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Chairman Johansen called for a motion to adopt Resolution No. 94-18.

Motion (LaBlanc/O'Connell) to adopt Resolution No. 94-18. Chairman Johansen called upon Supervisor O'Connell to provide information regarding the resolution to the County Board.

Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 94-18.

Motion to adopt Resolution No. 94-18 carried by unanimous voice vote. Resolution No. 94-18: Resolution to Rename the Clear Lake-Clayton County Trail to the Sawmill County Trail adopted.

County Board received information regarding the Administrator search and screening process from Employee Relations Director/Deputy Administrator Jerrick.

Chairman Johansen called to the floor for a motion to convene in Closed Session

Motion (Masters/Larsen) to convene in closed session for purposes and on statutory basis noticed on the amended agenda. Chairman Johansen called for a voice vote on said motion.

Motion to convene in closed session carried by unanimous voice vote. Interim Administrator Fuge exited meeting at 8:34 p.m.

Chairman Johansen asked that the record reflect those present for closed session: Supervisors Brad Olson, Doug Route, Tracy LaBlanc, Brian Masters, Michael Prichard, Jim Edgell, Kim O'Connell, Larry Jepsen, Jay Luke, Joe Demulling, Michael Larsen, Russ Arcand, John Bonneprise, and Chairman Dean Johansen. Also present were, Sharon Jorgenson, County Clerk, Malia Malone, Corporation Counsel; Andrea Jerrick, Employee Relations Director/Deputy Administrator; and Lisa Ross, Deputy County Clerk.

**** Closed Session 8:35 p.m.** (Minutes separate and under seal)**

*Reconvened in Open session: 10:20 p.m.

Chairman Johansen declared the Board back in legislative session at 10:20 p.m.

Upon reconvening in open session, Chairman Johansen made the following announcements to the press regarding action in closed session:

- The County Board has authorized Deputy Administrator Jerrick to enter into negotiations with the selected candidate for the County Administrator position pending satisfactory background check.
- The County Board authorized the offer of a modified contract for Interim Administrator Fuge through March 8, 2019 date.
- The County Board authorized the recommendation of Corporation Counsel not to respond to the demand of Friends of Stover Seven Lakes State Trail.
- The County Board authorized Corporation Counsel to respond to Public Administration Associates per the recommendation received from Corporation Counsel.

Resolution No. 96-18: Resolution to Ratify Side Letter to Agreement of Polk County and WPPA Field Services Local #201, concerning Experience Wage Entry provisions to Article 25, Wages. Chairman Johansen called to the floor, Resolution No. 96-18: Resolution to Ratify Side Letter to Agreement of Polk County and WPPA Field Services Local #201, concerning Experience Wage Entry provisions to Article 25, Wages.

Motion (Masters/Jepsen) to move Resolution No. 96-18 to the floor for debate and direct action. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Chairman Johansen called for a motion to adopt Resolution No. 96-18.

Motion (Masters/Jepsen) to adopt Resolution No. 96-18. Chairman Johansen called upon Supervisor Masters to provide information regarding the resolution to the County Board.

Chairman Johansen called for a voice vote on said motion. **Motion** to adopt Resolution No. 96-18 carried by unanimous voice vote. Resolution No. 96-18: Resolution to Ratify Side Letter to Agreement of Polk County and WPPA Field Services Local #201, concerning Experience Wage Entry provisions to Article 25, Wages adopted.

Time was given for Supervisors announcements. County Board received announcement that Chair Johansen, Vice Chair Luke and Supervisor Bonneprise will all be absent in January. Staff will determine the course of action for the January County Board meeting.

Chairman Johansen called for a motion to adjourn. **Motion** (Bonneprise/Demulling) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** to adjourn carried by unanimous voice vote. Chairman Johansen declared meeting adjourned 10:28 p.m.

Respectfully submitted,

Sharon E. Jorgenson, Polk County Clerk



POLK COUNTY, WISCONSIN

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Amended Notice of Meeting and Agenda Polk County Board of Supervisors

100 Polk County Plaza, Balsam Lake, Wisconsin
Polk County Government Center - County Board Room

Tuesday, December 18, 2018

Regular Business Meeting, 6:00 p.m.

Open Session

*The Regular Business Meeting will be held at 6:00 p.m. or as soon thereafter, as the County Board may adjourn from its Special Session noticed separately and scheduled for 12:30pm.

¹ Subject Matters added or revised in Amended Notice of Meeting, Issued December 17, 2018 at 12:00 pm.

Order of Business:

1. Call to Order
2. Receipt of Evidence and Opinion on Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. ¹Approval of Agenda as Amended
7. Matters Offered For Adoption on Consent Agenda:
 - a. Consideration/corrections to the published minutes from November 13, 2018 County Board Meeting
8. Public Comments –3 minutes per person –not to exceed 30 minutes total
9. County Board Chair Report
 - a. Confirmation of Appointment to Board of Economic Development – Michael Larsen
 - b. Supervisor’s Reports from Outside Committee Meetings Attended
10. Administrator’s Report, Jeff Fuge
 - a. Administrator’s Announcements
 - b. Confirmation of Appointments:
 - i. Veterans Service Commission Committee – David Stetler and John Jungmann
 - ii. County Veterans Service Officer
 - iii. Corporation Counsel - Malia T. Malone
11. UW Extension Office Presentation – Kristen Bruder

12. ¹* Finalization of Selection of Administrator and Appointment of the County Administrator, Deliberation on Negotiation Strategy and Terms and Conditions of Offer of Appointment and Employment Agreement.
13. *Revision of Employment Agreement of Jeff Fuge, Interim County Administrator
14. *Deliberation and Action on Demand of Friends of Stower Seven Lakes State Trail for Reconsideration and Withdrawal of County's Submitted Stower Seven Lakes State Trail Master Plan
15. ¹* Consideration of Offer of Offer of Public Administration Associates to Settle Asserted and Anticipated Claim for Compensatory Damages

Closed Session: The County Board may convene in closed session on matters noticed under #12-15, as follows:

Pursuant to Wisconsin Statute Sections 19.36 (10)(d) and 19.85(1)(c) and (e), the Board may convene in closed session for deliberating on the selection of Administrator, deliberation on negotiation strategy and terms and conditions of offer of appointment and employment agreement.

Pursuant to Wisconsin Statute Sections 19.85(1)(c) the Board may convene in closed session for the purpose of considering revisions to the employment agreement of current Interim Administrator

¹Pursuant to Wisconsin Statute Section 19.85(1)(c), the Board may convene in closed session to receive a legal opinion from its attorney concerning a litigation strategy that the Board may adopt concerning anticipated litigation related to the development of the Stower Seven Lakes State Trail Master Plan and the anticipated litigation related to the claim of Public Administration Associates

¹Following closed session, the Board will convene in open session to give announcement of actions taken in closed session and to take up for consideration and action matters noticed on this meeting notice. The Board may also reconvene in closed session to deliberate and develop negotiation strategy related to the appointment and employment agreement of Administrator

16. ¹Action to Finalize the Appointment of Administrator
17. Proposed Resolutions and Ordinances – Introduced for Receipt and Referral to Committee
 - a. Ordinance No. 95-18: Amendment to Polk County Board of Adjustment Procedures Ordinance to Provide for Nomination Process for Appointment of Members

Polk County Board of Supervisors

- b. Resolution No. 97-18: Resolution to Recommend the Removal of the Current Members of the Polk County Board of Adjustment by the Office of the County Administrator

18. Proposed Resolutions and Ordinances – Offered by Committee for Direct Action Pursuant to Rule 3.1.a.

On Report and Request of Environmental Services Committee

- a. Resolution No. 90-18: Resolution To Approve Zoning Ordinance Amendment for the Town of St Croix Falls
- b. Resolution No. 91-18: Resolution to Adopt 2019 Polk County Forest Annual Work Plan
- c. Resolution No. 92-18: Resolution to Develop Revision to Gandy Dancer Trail Polk County Segment Master Plan
- d. Resolution No. 93-18: Resolution Clarifying the Fairground Grandstand Capital Improvement Process
- e. Resolution No. 94-18: Resolution to Rename the Clear Lake-Clayton County Trail to the Sawmill County Trail

On Report and Recommendation of General Government Committee

- f. Resolution No. 96-18: Resolution to Ratify Side Letter to Agreement of Polk County and WPPA Field Services Local #201, concerning Experience Wage Entry provisions to Article 25, Wages.

19. Supervisors Announcements

20. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



POLK COUNTY, WISCONSIN

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Notice of Meeting and Agenda

Polk County Board of Supervisors

100 Polk County Plaza, Balsam Lake, Wisconsin
Polk County Government Center - County Board Room

Tuesday, December 18, 2018

Regular Business Meeting, 6:00 p.m.

Open Session

Order of Business:

1. Call to Order
2. Receipt of Evidence and Opinion on Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. Approval of Agenda
7. Matters Offered For Adoption on Consent Agenda:
 - a. Consideration/corrections to the published minutes from November 13, 2018 County Board Meeting
8. Public Comments –3 minutes per person –not to exceed 30 minutes total
9. County Board Chair Report
 - a. Confirmation of Appointment to Board of Economic Development – Michael Larsen
 - b. Supervisor’s Reports from Outside Committee Meetings Attended
10. Administrator’s Report, Jeff Fuge
 - a. Administrator’s Announcements
 - b. Confirmation of Appointments:
 - i. Veterans Service Commission Committee – David Stetler and John Jungmann
 - ii. County Veterans Service Officer
 - iii. Corporation Counsel - Malia T. Malone
11. UW Extension Office Presentation – Kristen Bruder
12. *Update on Administrator Screening and Selection Process, Establishment of Selection Committee for Interviews and Making Recommendation
13. *Revision of Employment Agreement of Jeff Fuge, Interim County Administrator
14. *Deliberation and Action on Demand of Friends of Stower Seven Lakes State Trail for Reconsideration and Withdrawal of County’s Submitted Stower Seven Lakes State Trail Master Plan

Closed Session: The County Board may convene in closed session on matters noticed under #12-14, as follows:

Pursuant to Wisconsin Statute Sections 19.36 (10)(d) and 19.85(1)(c) and (e), the Board may convene in closed session for the purpose of receiving information concerning prospective candidates towards the search for County Administrator and screening the same for further consideration in the selection process.

Pursuant to Wisconsin Statute Sections 19.85(1)(c) the Board may convene in closed session for the purpose of considering revisions to the employment agreement of current Interim Administrator

Pursuant to Wisconsin statute Section 19.85(1)(c), the Board may convene in closed session to receive a legal opinion from its attorney concerning a litigation strategy that the Board may adopt concerning anticipated litigation related to the development of the Stower Seven Lakes State Trail Master Plan

Following closed session, the Board will convene in open session to give announcement of actions taken in closed session and to take up for consideration and action matters noticed on this meeting notice.

15. Proposed Resolutions and Ordinances – Introduced for Receipt and Referral to Committee

- a. Ordinance No. 95-18: Amendment to Polk County Board of Adjustment Procedures Ordinance to Provide for Nomination Process for Appointment of Members
- b. Resolution No. 97-18: Resolution to Recommend the Removal of the Current Members of the Polk County Board of Adjustment by the Office of the County Administrator

16. Proposed Resolutions and Ordinances – Offered by Committee for Direct Action Pursuant to Rule 3.1.a.

On Report and Request of Environmental Services Committee

- a. Resolution No. 90-18: Resolution To Approve Zoning Ordinance Amendment for the Town of St Croix Falls
- b. Resolution No. 91-18: Resolution to Adopt 2019 Polk County Forest Annual Work Plan
- c. Resolution No. 92-18: Resolution to Develop Revision to Gandy Dancer Trail Polk County Segment Master Plan

Polk County Board of Supervisors

- d. Resolution No. 93-18: Resolution Clarifying the Fairground Grandstand Capital Improvement Process
- e. Resolution No. 94-18: Resolution to Rename the Clear Lake-Clayton County Trail to the Sawmill County Trail

On Report and Recommendation of General Government Committee

- f. Resolution No. 96-18: Resolution to Ratify Side Letter to Agreement of Polk County and WPPA Field Services Local #201, concerning Experience Wage Entry provisions to Article 25, Wages.

17. Supervisors Announcements

18. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



Polk County Board of Supervisors

Polk County Government Center - County Board Room
100 Polk County Plaza, Balsam Lake, Wisconsin

Minutes of the Regular Meeting Tuesday, November 13, 2018

Chairman Dean Johansen called the regular November 13, 2018 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building, posted on the County website, and published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 the week of November 5, 2018. In addition, the Office of the County Clerk distributed on November 1, 2018 copies of such notice of meeting and proposed resolutions to supervisors via e-mail and mail in accordance with Article 3, Section 2 of the County Board Rules of Order.

The County Board received verbal opinion of Assistant Corporation Counsel Malone that the initial advance written notice, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. All 15 County Board Supervisors were present representing a quorum.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen called for a Time of Reflection. Supervisor Masters offered a time of reflection regarding the work done on the 2019 Budget anticipating that good decisions will be made regarding the budget.

Chairman Johansen called to the floor consideration and approval of the Agenda as published. **Motion** (Bonneprise/Jepsen) to adopt the Agenda as published. Chairman Johansen called for a voice vote on the motion to adopt the Agenda as published. **Motion** carried by unanimous voice vote.

Chairman Johansen called to the floor for approval of the Consent Agenda. **Motion** (Masters/Demulling) to adopt the Consent Agenda as noticed. Chairman Johansen called for a

voice vote on the motion to adopt Consent Agenda. **Motion** carried by unanimous voice vote. Matters adopted under the Consent Agenda: Minutes from October 16, 2018 meeting adopted as published.

Time was given for public comment. Public comment was received.

County Board received Chairman's report regarding a municipal round table meeting he attended in October that discussed and evaluated communication between County officials, staff, town, village and city officials. The 2019 ADRC budget was approved at the ADRC Board meeting in Hertel which Chairman Johansen attended. St Croix Valley Tourism Conference will be held on November 15 in Amery.

County Board received verbal reports from Supervisors regarding outside committee meetings and conferences attended.

Chairman Johansen called upon Interim Administrator Fuge to provide the Administrator's Report to the County Board. County Board received information regarding the municipal round table that was held in October. Local governments expressed the need to receive information from the County & Board.

An early lease termination will be negotiated with Salvation Army who is vacating the facility on January 31, 2019.

Stower Trail and Cattail Trail Master plans were sent to the Department of Natural Resources. Wisconsin Department of Transportation has been in contact with the County regarding the Stower Trail and possible paybacks.

Technology and communication employee work groups have been formed.

The CVSO position is in the process of being filled. Community Services Director position opens for applicants on Friday, November 16 and closes December 20, 2018. A panel will be formed to assist in the selection process of the Community Services Director. An updated job description is being created for the IT Director position.

Interim Administrator Fuge announced the appointment of Malia Malone as Interim Corporation Counsel and the appointment of David Vollendorf as Interim Information Technology Director. Interim Administrator Fuge announced the appointments of Bea Volgren, Debbie Trantow, Heather Wiarda, Jerissa Koenig, Kelly McBride, and Kris Surbaugh as representatives for the Library Planning Committee for a 5 year term from 2018 to 2023. Interim Administrator Fuge also announced the appointment of Supervisor Michael Prichard to the Library Planning Committee for a term of 2 years. **Motion** (Masters/Larsen) to confirm said appointments. Chairman Johansen called for a voice vote on the motion to confirm said appointments. **Motion** to confirm appointments of Malia Malone to Interim Corporation Counsel, David Vollendorf to Interim Information Technology Director, and appointments of Bea Volgren, Debbie Trantow, Heather Wiarda, Jerissa Koenig, Kelly McBride, and Kris Surbaugh

as representatives for the Library Planning Committee for a 5 year term from 2018 to 2023 and Supervisor Michael Prichard for a term of 2 years carried by unanimous voice vote.

County Board received information regarding a letter dated October 23, 2018 given to Chair Johansen and Deputy Administrator Jerrick from Interim Administrator Fuge providing notice of his intent to resign in March 2019.

County Board received information regarding the Administrator search and screening process from Employee Relations Director/Deputy Administrator Jerrick. A total of 36 applications received were pared down to 14. Applications will be reviewed by the Executive Committee on November 27, 2018 (tentative date).

County Board received information from Highway Commissioner Norby and Randy LaFaive, Market & Johnson Representative regarding demolition of the old highway building which will be completed by November 15 or 16. No soil issues were present after removal of fuel tank. Randy Lafaive, Representative from Market & Johnson extended thanks for the opportunity to contract with Polk County.

County Board received information regarding the Highway Facility Project contingency fund, final audit process and reconciliation of the highway facility project from Deputy Administrator Jerrick.

Chairman Johansen called for a 5 minute recess at 6:55 p.m. Chairman Johansen called the Board back into session at 7:03 p.m. for the Public Hearing on the proposed Operating and Capital Budget for Calendar Year 2019.

Chairman Johansen declared the Public Hearing on the proposed Operating and Capital Budget for Calendar Year 2019 open at 7:04 p.m. Chairman Johansen called upon Interim Administrator Fuge to present information to the Board of Supervisors and those present. Interim Administrator Fuge extended thanks and gratitude to Finance Director Wickre, Employee Relations Director/Deputy Administrator Jerrick and all department heads and their staff for assistance with the budget. Fuge stated that the 2019 Budget recognizes board initiatives. Chairman Johansen offered a time for public testimony regarding the 2019 budget. Amy Stormberg offered information regarding Act 150 Library reimbursement. No other public testimony was offered. Chair Johansen declared the Public Hearing closed (7:11 p.m.).

Chairman Johansen called the County Board back into session and declared the Board would convene in Committee of the Whole. Chairman Johansen called for a motion to convene as Committee of the Whole at 7:13 p.m. **Motion** (LaBlanc/Jepsen) to convene as Committee of the Whole. Chairman Johansen called for a voice vote on the motion to convene as Committee of the Whole. **Motion** carried by unanimous voice vote.

Committee of the Whole received information from Supervisor Nelson regarding consideration of multiple uses of the Gandy Dancer Trail.

Committee of the Whole received information concerning the recent history of the Polk County Fairground Grandstand, and design and funding options for Fairground Grandstand construction from Interim Administrator Fuge. Chairman Johansen called upon Finance Director Wickre to provide information regarding possible financing options for the Fairground Grandstand.

Chairman Johansen called upon Fair Board representatives, Janis Larson, Karrie Melin-Swenson, and Jordan Hibbs to provide information to the County Board regarding the Fairground Grandstand.

Chairman Johansen called for a motion to adjourn Committee of the Whole session.

Motion (Masters/Jepsen) to adjourn Committee of the Whole session & resume legislative session. Chairman Johansen called for a voice vote on the motion to adjourn Committee of the Whole session. **Motion** to adjourn Committee of the Whole session (8:25 p.m.) carried by unanimous voice vote.

Chairman Johansen called the Board in recess at 8:25 p.m. Chairman called the meeting back into legislative session at 8:36 p.m.

Chairman Johansen called for a motion to reconvene/resume legislative session.

Motion (Masters/Route) to resume legislative session. Chairman Johansen called for a voice vote on said motion. **Motion** to reconvene in legislative session carried by unanimous voice vote.

Chairman Johansen called to the floor, Ordinance No. 79-18: Ordinance Repealing Designation and Service Contract for Humane Society and Revising Limits on Claims Made Against Dog License Fund. Chairman Johansen called for a motion to adopt Ordinance No. 79-18.

Motion (Olson/LaBlanc) to adopt Ordinance No. 79-18.

Chairman Johansen called upon Supervisor Olson to speak to the County Board regarding the Ordinance. Supervisor Demulling spoke to the County Board regarding the Ordinance.

Chairman Johansen called for a voice vote on said motion to adopt. **Motion** to adopt Ordinance No.79-18 failed/defeated by majority voice vote with two opposed. Ordinance No. 79-18: Ordinance Repealing Designation and Service Contract for Humane Society and Revising Limits on Claims Made Against Dog License Fund defeated.

Chairman Johansen called to the floor Resolution No. 80-18: Resolution Concerning the

Reorganization and Consolidation of County Department for reconsideration and clarification.

Chairman Johansen called upon Interim Administrator Fuge to provide information regarding the resolution and proposed amendments to the County Board. Chairman Johansen called for a motion to reconsider Resolution No. 80-18.

Motion (Olson/O'Connell) to reconsider Resolution No. 80-18.

Chairman Johansen called for a voice vote on the reconsideration of Resolution No. 80-18.

Chairman Johansen called for division of assembly by show of hands.

Motion to reconsider Resolution No. 80-18 carried by majority voice vote and division show of hands with 9 for and 5 against.

Motion (Arcand/Olson) to amend Resolution No. 80-18 by striking at lines 57-58 and 64, the term “University of Wisconsin Extension Office” and renumber lines accordingly.

Chairman Johansen called for a voice vote on said motion. **Motion** to amend Resolution No. 80-18 by striking at lines 57-58 and line 64, the term “University of Wisconsin Extension Office” and renumber lines accordingly carried by unanimous voice vote.

Motion (Masters/Olson) to further amend Resolution No. 80-18 to add on line 77: “BE IT FURTHER RESOLVED that this resolution is effective upon passage.”

Chairman Johansen called upon Interim Administrator Fuge to provide further information and clarification regarding the amendment.

Chairman Johansen called for a roll call vote on said amendment. Supervisor Masters called for the question. **Motion** to further amend carried by roll call vote with 14 voting for and 1 voting against (voting against: Supervisor Demulling).

Chairman Johansen called for a roll call vote on the reconsideration and passage of Resolution No. 80-18. **Motion** to reconsider and adopt Resolution No. 80-18 as amended carried by roll call vote with 10 voting yes and 5 voting no (Voting no: Supervisors Edgell, Jepsen, Larsen, Bonneprise and Demulling). Resolution 80-18: Resolution Concerning the Reorganization and Consolidation of County Departments adopted as amended.

Chairman Johansen called to the floor, Ordinance No. 83-18: Amendment to Polk County Board of Supervisors Rules of Order Ordinance – Article 3. 1. A. – Concerning the Sponsorship and Processing of Proposed Resolutions and Ordinances. Chairman Johansen called for a motion to adopt Ordinance No. 83-18.

Motion (Luke/LaBlanc) to adopt Ordinance No. 83-18.

Chairman Johansen provided information to the County Board regarding the Ordinance.

Supervisor Bonneprise called for the question.

Chairman Johansen called for a voice vote on said motion. **Motion** to adopt Ordinance No.83-18 carried by unanimous voice vote. Ordinance No. 83-18: Amendment to Polk County Board of Supervisors Rules of Order Ordinance – Article 3. 1. A. – Concerning the Sponsorship and Processing of Proposed Resolutions and Ordinances adopted.

Chairman Johansen called to the floor, Resolution No. 88-18: Requesting in Support of Increased Funding and Oversight Reforms for Wisconsin’s Child Protective Services System. Chairman Johansen called for a motion to adopt Resolution No. 88-18.

Motion (Demulling/Bonneprise) to adopt Resolution No. 88-18. Chairman Johansen called upon Supervisor Bonneprise and Supervisor Prichard to provide information to the County

Board regarding the resolution. Supervisor Bonneprise called for the question. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 88-18. **Motion** to adopt Resolution No. 88-18 carried by unanimous voice vote. Resolution No. 88-18: Requesting in Support of Increased Funding and Oversight Reforms for Wisconsin's Child Protective Services System adopted.

Chairman Johansen called to the floor, Resolution No. 81-18: Resolution to Set Library Service Rates for Calendar Year 2019. Chairman Johansen called for a motion to adopt Resolution No. 81-18. **Motion** (Jepsen/Prichard) to adopt Resolution No. 81-18. Chairman Johansen called upon Supervisor Prichard to provide information to the County Board regarding the resolution. **Motion** (Masters/Demulling) to amend Resolution No. 81-18 to set reimbursement rate at 90% on line 46.

Supervisor Demulling called for the question.

Chairman Johansen called for a voice vote on said amendment.

Motion to amend Resolution No. 81-18 to set reimbursement rate at 90% on line 46 carried by unanimous voice vote.

Motion (Masters/Olson) to further amend Resolution No. 81-18 to add after line 57 and renumber as follows:

“BE IT FURTHER RESOLVED that, pursuant to Section 43.12 (4), the Polk County Board of Supervisors directs Administration and the County Clerk to conduct a financial analysis of the increase of reimbursement rate authorized herein; that such analysis shall request public libraries to provide county access to all books and records used to determine amounts paid on the computed reimbursement rates as authorized in herein; and provide the County Board a report of said financial analysis prior to the time the County Board may set such reimbursement rates and levy appropriate taxes for each calendar year subsequent to passage of this resolution.”

Chairman Johansen called for a voice vote on the amendment.

Motion to further amend Resolution No. 81-18 carried by majority voice vote with one opposed.

Chairman Johansen called upon Library Federal Director Thompson to answer questions regarding the library reimbursement process from villages and cities. Supervisor Masters called for a point of order regarding receipt of information from Library Federation Director Thompson and was overruled by Chairman Johansen.

Chairman Johansen called for a roll call vote to adopt Resolution No. 81-18 as amended.

Motion to adopt Resolution 81-18 as amended carried by roll call vote with 9 voting for and 6 voting against (Voting no – Supervisors Olson, Nelson, LaBlanc, Edgell, and O’Connell.

Resolution No. 81-18: Resolution to Set Library Service Rates for Calendar Year 2019 adopted as amended.

Chairman Johansen called to the floor, Resolution No. 68-18: Resolution to Lease “Little Red Schoolhouse” on County Fairgrounds to the St Croix Falls Historical Society.

Chairman Johansen called for a motion to adopt Resolution No. 68-18.

Motion (Jepsen/Prichard) to adopt Resolution No. 68-18.

Motion (Arcand/Demulling) to amend Resolution No. 68-18 by striking the word “capital” from line 34.

Chairman Johansen called for a voice vote on said motion.

Motion to amend Resolution No. 68-18 by striking the word “capital” from line 34 carried by unanimous voice vote.

Motion (Bonneprise/Route) to further amend Resolution No. 68-18 by striking lines 30-31:

“provided that Polk County will be responsible for the cost of capital repairs to the building”

Chairman Johansen called for a voice vote on said motion to further amend Resolution No. 68-

18. **Motion** to further amend Resolution No. 68-18 by striking lines 30-31: “provided that Polk County will be responsible for the cost of capital repairs to the building” carried by unanimous voice vote.

Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 68-18 as amended. **Motion** to adopt Resolution No. 68-18 as amended carried by unanimous voice vote.

Resolution No. 68-18: Resolution to Lease “Little Red Schoolhouse” on County Fairgrounds to the St Croix Falls Historical Society adopted as amended.

Chairman Johansen called to the floor, Resolution No. 89-18: Resolution to Renegotiate Fairground Management Agreement with Polk County Fair Society.

Chairman Johansen called for a motion to adopt Resolution No. 89-18.

Motion (LaBlanc/Bonneprise) to adopt Resolution No. 89-18. Chairman Johansen called upon Interim Administrator Fuge to provide information regarding the resolution to the County Board.

Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 89-18.

Motion to adopt Resolution No. 89-18 carried by unanimous voice vote.

Resolution No. 89-18: Resolution to Renegotiate Fairground Management Agreement with Polk County Fair Society adopted.

Chairman Johansen called to the floor, Resolution No. 84-18: Resolution Concerning the Design and Funding for Fairground Grandstand Construction. Chairman Johansen called for a motion to adopt Resolution No. 84-18.

Motion (LaBlanc/Jepsen) to adopt Resolution No. 84-18. Chairman Johansen called upon Supervisor LaBlanc to provide information regarding the resolution to the County Board.

Supervisor Arcand called for a point of order that Supervisors address the Chair. Chairman Johansen acknowledged the point of order directing Supervisors to address the Chair.

Motion (Prichard/Masters) to refer Resolution No. 84-18 back to Executive Committee for further consideration.

Chairman Johansen called for a voice vote, followed by a division of assembly vote by show of hands. **Motion** to refer Resolution No. 84-18 back to Executive Committee defeated by division vote with 9 voting no and 6 voting yes.

Motion (Arcand/Bonneprise) to amend Resolution No. 84-18 by entering a dollar amount of \$1.3 million on line 38 and calling for a vote on the Resolution.

Chairman Johansen called for a roll call vote on said motion. **Motion** to amend Resolution No. 84-18 by adding the amount of \$1.3 million on line 38 carried by roll call vote of 9 yes and 6 no/against (voting no: Supervisors Olson, Nelson, Masters, Prichard, O'Connell, and Johansen).

Chairman Arcand called for the question.

Supervisor Nelson asked that the minutes reflect that Finance Director Wickre is nervous regarding funding of the project.

Motion to adopt Resolution No. 84-18 as amended carried by roll call vote with 9 yes and 6 no (Voting no: Supervisors Olson, Nelson, Masters, Prichard, O'Connell, and Johansen).

Resolution No. 84-18: Resolution Concerning the Design and Funding for Fairground Grandstand Construction adopted as amended.

Chairman Johansen called to the floor, Resolution No. 85-18: Resolution to Authorize the 2019 Forest Variable Acreage Share Loan.

Chairman Johansen called for a motion to adopt Resolution No. 85-18.

Motion (Jepsen/Larsen) to adopt Resolution No. 85-18. Chairman Johansen called upon County Forest Administrator/Parks Assistant Mark Gossman to provide information regarding the resolution to the County Board.

Supervisor Jepsen called for the question.

Chairman Johansen called for a voice vote on said motion.

Motion to adopt Resolution No. 85-18 carried by unanimous voice vote.

Resolution No. 85-18: Resolution to Authorize the 2019 Forest Variable Acreage Share Loan adopted.

Chairman Johansen called to the floor, Resolution No. 86-18: Resolution to Re-establish Criminal Justice Collaborating Council.

Chairman Johansen called for a motion to adopt Resolution No. 86-18.

Motion (Bonneprise/Jepsen) to adopt Resolution No. 86-18. Chairman Johansen called upon Supervisor Luke to provide information regarding the resolution to the County Board.

Chairman Johansen called for a voice vote on said motion.

Motion to adopt Resolution No. 86-18 carried by unanimous voice vote.

Resolution No. 86-18: Resolution to Re-Establish Criminal Justice Collaborating Council adopted.

Chairman Johansen called to the floor, Resolution No. 82-18: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2019 and to Set the 2019 Tax Levy. Chairman Johansen called upon Interim Administrator Fuge to address the County Board regarding the proposed 2019 Budget Recommendation.

Chairman Johansen called for a motion to adopt Resolution No. 82-18.

Motion (Demulling/Bonneprise) to adopt Resolution No. 82-18.

Chairman Johansen called for a motion to suspend the Rules of Order to continue the County Board of Supervisors meeting after 11:00 p.m.

Motion (Jepsen/Demulling) to suspend Rules of Order to continue County Board of Supervisors meeting after 11:00 p.m. Chairman Johansen called for a voice vote on said motion. **Motion** to suspend Rules of Order for continuation of County Board of Supervisors meeting after 11:00 p.m. carried by unanimous voice vote.

County Board received information from Interim Administrator Fuge and Finance Director Wickre regarding technical amendments:

Register of Deeds 2019 Budget - Technical Amendment #9:

Increase supplies and expenses by \$1,620 due to an oversight in the budget process.

Golden Age Manor 2019 Budget – Technical Amendment #10:

Golden Age Manor’s general ledger was completely redeveloped based on actual history of operation revenue and expenses. This technical amendment was a result of a complete reorganization of the County’s general ledger with the intention of creating a more efficient process of linking these two financial systems.

Highway Department 2019 Budget – Technical Amendment #11:

The State of Wisconsin Department of Transportation notified Polk County that the 2019 Transportation Aids would increase \$46,634. This amount will be used for an increase in construction materials in 2019 including asphalt.

Finance Director Wickre presented other amendments recommended by committee and recommended by General Government Committee:

Committee Amendment #5 – Information Technology Department:

This amendment of \$25,000 would purchase a new County-wide back up system replacing our current out of date equipment and increase confidence that our data could be retrieved in the event of a disaster.

Committee Amendment #6 – Land Information Department:

State Aids expected for 2019 have increased by \$19,500 due to the proposed installation and conversion of Land Use Permit Management Software and Sanitary Permit Management Software of \$19,500. An additional \$5,500 is required to cover the maintenance agreement of this software.

Committee Amendment #7 – Lime Quarry:

Reduce the capital project of purchasing a Soft-start Control Panel in 2019 which costs \$25,000.

Committee Amendment #8 – Parks, Recreation and Trails:

- A. Authorize project and expenditure to repair the embankment at the DD Kennedy Dam at an estimated cost of \$70,000.
- B. Postpone to 2020 the reconstruction of the parking lot at the DD Kennedy Dam as previously contained in the 2019 budget as published and reallocate \$25,000 to DD Kennedy dam embankment repairs.
- C. Provide additional funding for DD Kennedy dam embankment repairs reallocation/transfer of \$32,700 from the lakes improvement, Park Dedication Funds; leaving balance to be funded from said fund remaining at completion of Trade Lake concrete boat landing and Contingency Fund transfer for additional costs.

Committee Amendment #9 – County Clerk:

Reduce Public Charge for Services of \$5,406 for DMV and temporary plate revenues; increase revenue for Clerk Fees; Passport Picture Revenue and Passports by \$5,406.

DMV services at the County Clerk office will be discontinued in 2019.

Motion (Bonneprise/Jepsen) to adopt Technical Amendments 9, 10, and 11 and Committee recommended Amendments 5, 6, 7, 8, and 9 as stated.

Chairman Johansen called for a voice vote on said amendments.

Motion to amend Resolution No. 82-18 to include said amendments in the 2019 Budget carried by majority voice vote with one voting no.

Motion (Demulling/Bonneprise) to adopt Resolution No. 82-18 as amended.

Supervisor Nelson requested that the public be informed that \$358,300 was being transferred from undesignated general fund balance for the 2019 budget.

Chairman Johansen called for a voice vote to adopt Resolution No. 82-18 as amended. **Motion** to adopt Resolution No. 82-18 as amended carried by unanimous voice vote. Resolution No. 82-18: Resolution to Hold a Public Hearing on the 2019 Budget Proposal adopted as amended.

Chairman Johansen called for a motion to adjourn. **Motion** (Jepsen/Arcand) to adjourn.

Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** to adjourn carried by unanimous voice vote. Chairman Johansen declared meeting adjourned 11:20 p.m.

Respectfully submitted,

Sharon E. Jorgenson, Polk County Clerk

RESOLUTION 90-18

Resolution to Approve Zoning Ordinance Amendment for the Town of St Croix Falls

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK WISCONSIN:

1 WHEREAS, the Town of St. Croix Falls administers their own Zoning Ordinance; and

2
3 WHEREAS, paragraph 3 of Wisconsin Statute Chapter 60.62 relating to town zoning authority, if exercising
4 village powers, reads: "In counties having a county zoning ordinance, no zoning ordinance or amendment of a
5 zoning ordinance may be adopted under this section unless approved by the county board;" and
6

7 WHEREAS the Town of St. Croix Falls adopted Zoning Ordinance No. 1 on August 5, 1965, amended in its
8 entirety on May 12, 1994 and subsequent amendments including the amendment on March 20, 2001; January 16,
9 2008; February 18, 2009; May 20, 2009; October 21, 2009; March 17, 2010; April 21, 2010; August 18, 2010;
10 March 16, 2011; April 20, 2011; October 19, 2011; November 16, 2011; August 21, 2013; March 18, 2015; April
11 15, 2015; March 16, 2016; March 15, 2017; November 15, 2017; June 20, 2018; October 17, 2018; and
12

13 WHEREAS, the Town Board of the Town of St. Croix Falls passed Resolution 18-33 adopting Ordinance 18-
14 04 amending Zoning Ordinance No. 1 at their October 17, 2018 meeting; and
15

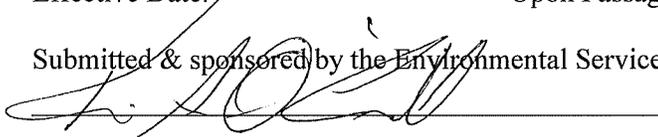
16 WHEREAS, the Town Board of the Town of St. Croix Falls deems it advisable and necessary to
17 amend Zoning Ordinance No. 1, Chapter I, Administration and Enforcement, Section G to establish when
18 an applicant can reapply after a denial/revocation of a special exception permit; and amend Chapter III,
19 General Zoning, Section C.3 with the addition and deletion of permitted uses; and identifying specific
20 uses that can be applied for as a special exception.
21

22 WHEREAS, the Polk County Board of Supervisors must also approve any zoning ordinance amendments for
23 the town; and
24

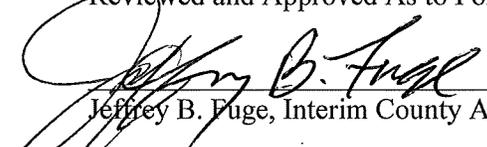
25 NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves
26 Resolution 18-33 adopting Ordinance 18-04 amending Zoning Ordinance No. 1.

Funding Amount & Source: Not applicable
Finance Committee Recommendation: Not applicable
Effective Date: Upon Passage & Publication

Submitted & sponsored by the Environmental Services Committee:



Reviewed and Approved As to Form:

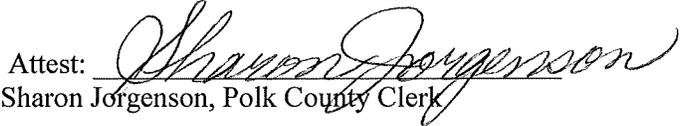

Jeffrey B. Fuge, Interim County Administrator/~~Corporation Counsel~~

At its regular business meeting on December 18, 2018, the Polk County Board of Supervisors adopted the above-entitled resolution, Resolution 90-18: Resolution to approve Zoning Ordinance No. 1 amendment for the Town of St Croix Falls, by a ~~simple majority~~ ^{unanimous voice} vote of in favor and against.

Dated this 18 day of December, 2018 at Polk County Wisconsin.

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: 
Sharon Jorgenson, Polk County Clerk

Malia T. Malone

Malia T. Malone, Corporation Counsel

Legal Impact Note: This resolution does not have any legal impact on the County. This resolution approves the zoning changes made by the Town of St. Croix Falls.

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by voice vote.
- Adopted as amended. See Below.
- Defeated
- Other: _____

Insert amendment to resolution according to minutes:

TOWN
Of
ST. CROIX FALLS

Polk County, Wisconsin

Resolution 18-33

**A RESOLUTION ADOPTING ORDINANCE 18-04
AMENDING ZONING ORDINANCE No. 1**

WHEREAS the Town Board of the Town of St. Croix Falls has village powers under Section 60.10(2)(c), Stats., that grants police powers as set forth in Section 61.34(1), Stats., to act for the good order of the Town, for its commercial benefit and for the health, safety, and welfare of the public; and

WHEREAS the Town of St. Croix Falls adopted Zoning Ordinance No. 1 on August 5, 1965, amended in its entirety on May 12, 1994 and subsequent amendments including the amendments on March 20, 2001; January 16, 2008; February 18, 2009; May 20, 2009; October 21, 2009; March 17, 2010; April 21, 2010; August 18, 2010; March 16, 2011; April 20, 2011; October 19, 2011; November 16, 2011; August 21, 2013; March 18, 2015; March 15, 2017; June 20, 2018; and

WHEREAS the Town Board of the Town of St. Croix Falls deems it advisable and necessary to amend Zoning Ordinance No. 1, Chapter I, Administration and Enforcement, Section G to establish when an applicant can reapply after a denial/revocation of a special exception permit; and amend Chapter III, General Zoning, Section C.3 with the addition and deletion of permitted uses; and identifying specific uses that can be applied for as a special exception.

WHEREAS the Plan Commission of the Town of St. Croix Falls held a public hearing on the proposed amendments on October 10, 2018, the first reading of the proposed amendments was had on September 19, 2018, and a second reading was held on October 17, 2018.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does approve Ordinance 18-04 amending Zoning Ordinance No. 1; and

BE IT FURTHER RESOLVED that the Town Board of the Town of St. Croix Falls hereby petitions the Polk County Board of Supervisors to concur and ratify the amendment; and

BE IT FURTHER RESOLVED that Ordinance 18-04 become effective upon passage and publication and/or posting according to Wisconsin State Statute.

Dated this 17th day of October 2018


Attest: Janet Krueger, Town Clerk



Frank Behning, Chairperson

Approved by:

x Roll Call Vote:
5 Yeas; _0_ Nays; ___ Absent/Abstain

TOWN
Of
ST. CROIX FALLS
Polk County, Wisconsin

**AMENDING ZONING ORDINANCE No. 1 ENTITLED "TOWN ZONING ORDINANCE"
ORDINANCE 18-04**

Section 1: Purpose

The purpose of this ordinance is to amend Chapter I - Administration and Enforcement, Section G – Town Plan Commission, 4. – Procedures, c. – Make and Give Notice of Decision Made with the addition of:

The Commission shall make a decision on any matter brought before it in a timely manner, and make a written report of their decision or recommendation available to the applicant, the Zoning Administrator and the Town Board within thirty (30) days of any hearing held. ***Any special exception application that is denied cannot be reapplied for twelve (12) months from denial. Any special exception permit that is revoked cannot be reapplied for twenty-four (24) months from revocation.***

And amend Chapter III – General Zoning, Section C – Districts, 3 – Commercial District, b. – Permitted Uses, to amend by deleting the following uses:

~~Mini storage. A series of bays, no wider than 20 feet, no longer than 40 feet, connected to each other with common walls and separate overhead doors with no utilities. No commercial or retail uses other than the original lease of space is permitted. The retail sale of storage, packing and moving supplies by the owner/operator of the mini storage facility is permitted in the facility office area.~~

And

~~Nonresidential day care facility.~~

Amend the following use to read as follows:

Sporting goods and athletic shops/***Indoor gun range or archery range.***

And the addition of the following uses:

- ***Marine sales and service***
- ***Museum***

And amend Chapter III – General Zoning, Section C – Districts, 3 – Commercial District, c. – Special Exceptions by deleting the following:

~~Any use in a Commercial District no listed as a permitted use.~~

And the addition of the following:

- ***Antique store***
- ***Brewery/Brew Pub/ Winery***
- ***Car washes***
- ***Non residential day care***
- ***Feed mill***
- ***Fireworks stand***
- ***Funeral home***

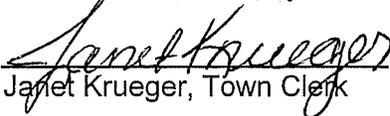
- **Laundromat**
- **Light manufacturing/distribution/and warehousing**
- **Mini storage. A series of bays, no wider than twenty (20) feet, no longer than forty (40) feet, connected to each other with common walls and separate overhead doors with no utilities. No commercial or retail sale of storage, packing and moving supplies by the owner/operator of the mini storage facility is permitted in the facility office area.**
- **Motel/hotel**
- **Outdoor Storage facility**
- **Ski resort**
- **Small engine repair**
- **Tattoo shop**
- **Truck stop**

Section 2: Effective Date

This ordinance shall take effect from and after its passage, Polk County Board of Supervisors approval and legal publication.

Adopted on October 17, 2018, by Resolution 18-33


 Frank Behning, Town Chair

Attested: 
 Janet Krueger, Town Clerk

Posted on October 18, 2018, at the following locations:
 Wayne's Cafe
 Lampert's
 Town Hall

Published in the Inter-County Leader on October 24, 2018.

- **Laundromat**
- **Light manufacturing/distribution/and warehousing**
- **Mini storage. A series of bays, no wider than twenty (20) feet, no longer than forty (40) feet, connected to each other with common walls and separate overhead doors with no utilities. No commercial or retail sale of storage, packing and moving supplies by the owner/operator of the mini storage facility is permitted in the facility office area.**
- **Motel/hotel**
- **Outdoor Storage facility**
- **Ski resort**
- **Small engine repair**
- **Tattoo shop**
- **Truck stop**

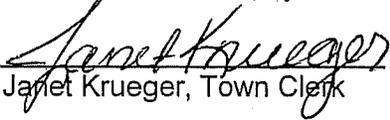
Section 2: Effective Date

This ordinance shall take effect from and after its passage, Polk County Board of Supervisors approval and legal publication.

Adopted on October 17, 2018, by Resolution 18-33



Frank Behning, Town Chair

Attested: 
Janet Krueger, Town Clerk

Posted on October 18, 2018, at the following locations:
Wayne's Cafe
Lampert's
Town Hall

Published in the Inter-County Leader on October 24, 2018.

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Sharon E. Jorgenson, Polk County Clerk do hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 90-18: Resolution to Approve Zoning Ordinance Amendment for the Town of St Croix Falls adopted by the Polk County Board of Supervisors at its regular business meeting held on December 18, 2018



Sharon E. Jorgenson

Sharon E. Jorgenson, Polk County Clerk

Date

12/18/18

1 Resolution No. 97-18
2 Resolution to Adopt 2019 Polk County Forest Annual Work Plan

3 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF
4 THE COUNTY OF POLK:

5 Ladies and Gentlemen:

6 WHEREAS, the Wisconsin Public Forest Law requires Counties to adopt each year an annual work
7 plan and budget detailing the anticipated projects and expenditures for managing the county forest
8 for the subsequent fiscal year.

9
10 WHEREAS, on November 14, 2018, the Environmental Services Committee reviewed the 2019 Polk
11 County Forest Annual Work Plan and adopted a recommendation that the County Board adopt said
12 plan as prepared and presented by the Forest Administrator at its December 18, 2018 meeting,
13 notwithstanding Article 3. 1. a. of the Polk County Board of Supervisors Rules of Order Ordinance.

14
15 NOW, THEREFORE, BE IT RESOLVED, that, pursuant to Section 28.11(5)(b), the Polk County
16 Board of Supervisors authorizes the approval of the 2019 Polk County Forest Annual Work Plan a,
17 hereby attached.

18 Offered on the 18th day of December, 2018.

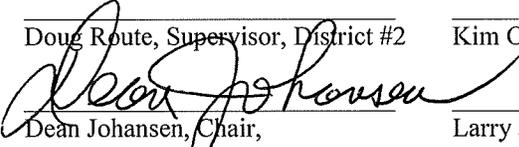
BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9


Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters, Supervisor, District #6

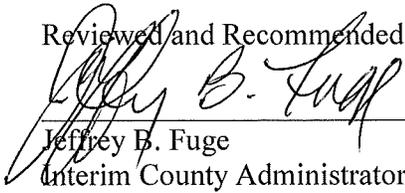
Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor,
District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Reviewed and Recommended:


Jeffrey B. Fuge
Interim County Administrator

Fiscal Impact: The resolution has no fiscal impact. The resolution adopts the 2019 County Forest Work Plan to describe the projects and related expenditures anticipated for 2019. The appropriations and expenditures related to the plan were adopted and authorized in the 2019 budget resolution.

Approved as to Form and Execution:


Malia T. Malone, Corporation Counsel

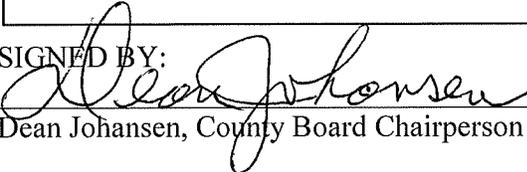
Legal Impact Note: The resolution satisfied a mandated regulation, Section 28.11(5), to prepare and adopt a work plan for the management of the County Forest during the 2019 fiscal year.

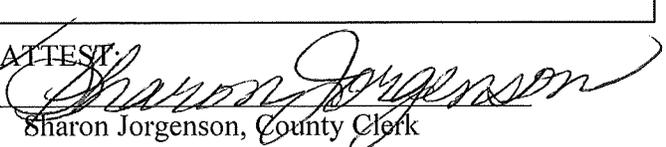
Excerpt of Minutes

19 At its regular business meeting on the 18th day of December 2018, the Polk County Board of
20 Supervisors acted upon Resolution No. 91-18: Resolution to Adopt 2019 Polk County Forest
21 Annual Work Plan as follows:

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by voice vote. *unanimous voice vote*
- Adopted as amended. See Below.
- Defeated
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

2019 ANNUAL WORK PLAN



POLK COUNTY FORESTRY DEPARTMENT

GOVERNING COMMITTEE

ENVIRONMENTAL SERVICES

Kim O'Connell – Chairperson

Brad Olson – Vice Chair

Tracy LaBlanc

Doug Route

Jim Edgell

Lyle Doolittle- FSA Representative

FOREST ADMINISTRATOR

Mark Gossman

WI-DNR LIAISON FORESTER

Paul Heimstead

Following is the annual Polk County Forest work plan for the calendar year 2019. The plan gives direction and meaning to the proposed County Forest budget, and further defines and supplements the County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest program. This plan is needed to comply with Wis. Statute 28.11(5) and Chapter NR47.75 of the Wisconsin Administrative Rules for the administration of the County Forest Administrator Grant program.

REFERENCES

1. Annual Integrated Planning Meeting held on September 20, 2018
2. Polk County Fifteen Year Comprehensive Land Use Plan (2006-2020)

THE POLK COUNTY FOREST MISSION STATEMENT

Natural resources, such as those provided by the Polk County Forest (PCF), are the base for addressing the ecological and socioeconomic needs of society. The mission of the Polk County Forest is to manage, conserve and protect these resources on a sustainable basis for present and future generations.

PCF resources should be protected from natural catastrophes such as fire, insect and disease outbreaks, and from human threats such as encroachment, over-utilization, environmental degradation, and excessive development. While managed for environmental needs including watershed protection, protection of rare plant and animal communities, and maintenance of plant and animal diversity, these same resources must also be managed and provide for sociological needs, including provisions for recreational opportunities and the production of raw materials for wood-using industries.

Management must balance local needs with broader state, national and global concerns through integration of sound forestry, wildlife, fisheries, endangered resources, water quality, soil, and recreational practices. Management will provide a variety of products and amenities for the future through the use of sustainable forest management practices.

POLK COUNTY FOREST

The Polk County Forest is 17,166.10 acres in size and includes acreage in seven townships throughout Polk County.

The following list shows the acreage of forest land by its type classification:

Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Forested Acres	Percent of Recon Acres
	A	ASPEN	122	3,732	23 %	22 %
	BW	WHITE BIRCH	2	15	0 %	0 %
	MR	RED MAPLE	2	23	0 %	0 %
	NH	NORTHERN HARDWOODS	21	541	3 %	3 %
	O	OAK	54	3,539	22 %	21 %
	OX	SCRUB OAK	143	4,125	26 %	24 %
	PJ	JACK PINE	76	2,341	15 %	14 %
	PR	RED PINE	53	1,444	9 %	8 %
	PW	WHITE PINE	6	134	1 %	1 %
	SB	BLACK SPRUCE	1	4	0 %	0 %
	SH	SWAMP HARDWOODS	2	57	0 %	0 %
	SW	WHITE SPRUCE	2	27	0 %	0 %
	T	TAMARACK	4	67	0 %	0 %
Total:			488	16,049	99 %	93 %

Non-Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Non-Forested Acres	Percent of Recon Acres
	G	UPLAND GRASS	11	57	6 %	0 %
	GH	HERBACEOUS VEGETATION	4	15	2 %	0 %
	ICG	CAMPGROUND	1	19	2 %	0 %
	ITS	SNOWMOBILE AND/OR HORSE TRAIL	1	21	2 %	0 %
	K	MARSH	2	51	5 %	0 %
	KB	MUSKEG BOG	3	46	5 %	0 %
	KEV	EMERGENT VEGETATION	5	179	18 %	1 %
	KG	LOWLAND GRASS	2	19	2 %	0 %
	KH	LOWLAND HERBACEOUS VEGETATION	1	100	10 %	1 %
	L	WATER	3	74	7 %	0 %
	LB	LOWLAND BRUSH	3	64	6 %	0 %
	LBA	LOWLAND BRUSH - ALDER	7	105	11 %	1 %
	LM	MINOR LAKE	6	126	13 %	1 %
	LMS	MINOR STREAM	2	57	6 %	0 %
	ROW	RIGHT OF WAY	8	37	4 %	0 %
	UB	UPLAND BRUSH	3	29	3 %	0 %
Total:			62	999	102 %	4 %

*Percentages may not sum to 100% due to rounding

The following list shows current and future anticipated forest stand conditions:

Timber Text	Acres Past (1977)	Acres Present (2016)	Acres Future
ASPEN	1,896	3,732	3,607
BLACK SPRUCE	0	4	4
JACK PINE	6,260	2,341	2,644
NORTHERN HARDWOODS	2,941	541	3,442
OAK	1,887	3,539	734
RED MAPLE	0	23	74
RED PINE	324	1,444	1,452
SCRUB OAK	877	4,125	3,752
SWAMP HARDWOODS	24	57	57
TAMARACK	97	67	67
WHITE BIRCH	0	15	6
WHITE PINE	0	134	219
WHITE SPRUCE	0	27	27
Total :	14,306	16,049	16,085

TIMBER SALE ADMINISTRATION

Timber sale administration is an extremely important part of forest management. The Forest Administrator is responsible for the set-up, sale, contract compliance, and record keeping on all County Forest sales. Most PCF sales are sold as combination mill scale for pulp products and woods scaled for logs although we are now trying to sell more lump sum sales to help ease the burden of administration.

ANNUAL DNR TIME STANDARDS

Each year, the DNR provides Polk County a certain number of technical assistance hours to use on the County Forest. Every five years, these 'time standards' are set and then become the minimum hours the DNR will provide the county during each DNR fiscal year (July 1-June 30). The Forest Administrator meets with various DNR staff during the Annual Integrated Planning Meeting and part of the discussion revolves around the availability of DNR staff for the upcoming year. Currently the DNR provides a minimum of 446 hours down from 536 hours per year of assistance on the PCF. Historically, the DNR has met or exceeded the 'time standards' each year. These hours are needed by Polk County to address the ever increasing workload on the County Forest.

TIMBER SALE PLANNING AND ESTABLISHMENT

Timber harvests that are properly designed and implemented are vital to maintaining a healthy and vigorous forest. There are many social, environmental and economic benefits derived from a managed harvest program. Professional implementation of proper forest management and harvest techniques is essential. The timber harvest goal is to produce a sustained yield of forest products using harvest techniques that are suited to regeneration and growth needs of each forest type. The goal is to develop a regulated harvest in which the same number of acres or same volume of wood could be harvested each year in perpetuity. Compartment reconnaissance information will be used as a guide to determine stands where timber harvests are needed.

The goal for 2019 will be to setup and sell the following number of acres per timber type. These acreage goals are based on the long term average harvest and will vary from year to year. These acreage goals do not include salvage sales that may occur due to unforeseen circumstances.

15 Year Average (acres)	Forest Type Description
16	ASPEN
1	WHITE BIRCH
25	NORTHERN HARDWOODS
181	OAK
78	SCRUB OAK
87	JACK PINE
54	RED PINE
9	WHITE PINE
451	

Information about specific timber sale establishment plans may be obtained by contacting the Polk County Forestry Department directly at the following:

Polk County Forestry Department
 100 Polk County Plaza, Suite 40
 Balsam Lake, WI 54810
 (715) 485-9265
Mark.Gossman@co.polk.wi.us

FOREST RECONNAISSANCE

The goal for the PCF is to have all recon less than 20 years old. Currently, all forest reconnaissance is less than 20 years old on the County Forest. Forest reconnaissance is done following the completion of a timber sale and when a stand is physically entered and subsequently re-scheduled for a later harvest date. In addition to these on-going updates, in 2017 we will work towards entirely updating at least one compartment.

Polk County Forest											
Total	Forested	< 5 years		5-10 years		11-15 years		16-20 years		21-30 years	
Acres	Acres	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)
17,078	16,110	5,353	31.34	6,386	37.39	3,411	19.97	1,909	11.18	0	0.00
Total:	17,078	5,353	31.34	6,386	37.39	3,411	19.97	1,909	11.18	0	0

*Acreage for stands with no stand exam date are not included

Next three years recon that will be due.

Exam year 1999, 70acres
 2000, 167 acres
 2001, 1006 acres

TIMBER STAND IMPROVEMENT

Timber stand improvement (TSI) projects that are most likely to happen for 2019 include hand release of naturally regenerated and planted Red Pine on PCF located in the Town of Sterling. More surveys of potential project areas must be done before any projects will be established. Decisions on TSI are typically made in the spring of the year.

REFORESTATION

In 2019, we will be planting approximately 100 acres over 2 different sites in Sterling Township. We will be using approximately 100,000 Jack Pine seedlings.

Currently, we collect our own Jack Pine seed and use the seed for growing seedlings which then get planted back into Polk County Forest. We will continue to collect Jack Pine seed each year and continue to have that seed grown into seedlings for planting. All future Jack Pine plantings will be stock from our own seed source.

PCF has issued Deer Damage Tags from the WI-DNR to use on 4 regeneration sites. These sites have been heavily browsed by deer in recent years and this has not allowed for adequate regeneration of the hand planted stock. The tags were valid from January thru March and the program was administered by the Forest Administrator's office. Fall regeneration surveys have shown promising numbers after the first 2 years of the program. Once the seedlings establish themselves above the browse line, the program can be discontinued. This program is under evaluation and most likely will not be utilized.

FOREST PROTECTION

We will continue to cooperate with the WI-Department of Natural Resources by:

1. Improving and maintaining fire lanes
2. Continue annual meetings to evaluate County Forest operations
3. Support fire suppression efforts when needed
4. Monitor insect and disease issues and take appropriate action when necessary

COUNTY FOREST ROADS

PCF receives state aid money for the maintenance of 7.61 miles of primary roads. These roads are maintained as needed. Plans for 2019 include improving road crossings in Sterling Township and adding additional gravel to sustain current traffic levels.

The County Forest has many miles of secondary forest roads that have been built primarily by logging contractors in conjunction with timber sales. These roads are now serving a wide range of uses including the hauling of forest products, snowmobile trails, horse trails, and hunter/walking trails. Many of the new logging roads are bermed or gated to restrict motorized use. These roads are either seeded or allowed to naturally re-vegetate.

LAND ACQUISITION

Lands within the County Forest boundaries or areas of special or unique values may be recommended to the County Board for acquisition as they become available and upon a determination by the County Administrator and the Conservation, Development, Recreation and Education Committee that ownership of those lands is beneficial to the people of Polk County.

SURVEYING

We will continue our property line maintenance and establishment with the aid of the County Surveyor. Surveys are generally needed to prevent trespass or to clarify boundaries in order to continue management.

WILDLIFE HABITAT PROJECTS

Polk County will continue to develop and implement projects in cooperation with DNR wildlife personnel. This year we will continue efforts to naturally regenerate Jack Pine in the Sterling Township, with the aid of “nickel per acre” wildlife grants.

MISCELLANEOUS

- A. Issue firewood cutting permits.
- B. Respond to public inquiries and issues as they arise.
- C. Increase signage on the Forest to identify boundaries, roads, and natural features.
- D. Work with other departments (i.e. Land & Water) for education classes for students and adults.
- E. Recreation: The Forest Administrator is also the Parks Assistant. Work includes assisting with the oversight and management of the maintenance and operation of the county’s park and recreation areas, public lake accesses, ski areas, and system of snowmobile, ATV, hiking and biking trails. Accomplishing this broad range of activities requires: attending meetings, clearing trails, writing permits, writing grants, and increasing overall county recreational opportunity awareness. Currently the Polk County Forest supports organized ATV/UTV, horse, snowmobile, and hiking trails (including the Ice Age Trail).
- F. Attend all Wisconsin County Forest Association meetings and continue technical training sessions to aid in the management of the County Forest.
- G. Forest Certification: Polk County will continue its commitment to be qualified for Sustainable Forestry Initiative (SFI) certification and make changes as necessary to comply with corrective actions.
- H. Investigate and address easement, land trade requests and encroachments as they arise.

GRANTS AND FUNDING

County Forest Administration Grant

Polk County receives this grant annually. The grant pays 50% of administrator's salary and up to 50% of benefits so long as benefits don't exceed 40% of salary. In addition, covers a portion of Polk County's WCFA membership dues each year.

Wildlife Habitat Grant

Polk County receives this grant annually. The grant pays \$0.05 per County Forest acre to be used for wildlife habitat development on the County Forest.

County Forest Road Aid

Pays \$360.00 per mile of County Forest road for maintenance and improvement projects.

Interest Free Loans (2)

Variable Acreage Share Loan and Project Loans

These loans are interest free and are paid back at 20% of annual stumpage revenues. These loans are used to aid in a wide variety of projects on the County Forest and for land purchases.

County Forest Sustainable Forestry Grant

Funds short term, unanticipated sustainable forestry projects. Funding awarded on a competitive basis.

Polk County Funds

The Forestry Department begins each year with a *negative* levy amount. The department typically covers all of its expenses and most (if not all) of the negative levy amount through timber sales, grant funding and miscellaneous revenues.

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Sharon E. Jorgenson, Polk County Clerk do hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 91-18: Resolution to Adopt 2019 Polk County Forest Annual Work Plan adopted by the Polk County Board of Supervisors at its regular business meeting held on December 18, 2018


Sharon E. Jorgenson 12/18/18

Sharon E. Jorgenson, Polk County Clerk

Date

1 Resolution No. 93 -18

2 Resolution Clarifying the Fairground Grandstand Capital Improvement Process

3 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD
4 OF THE COUNTY OF POLK:

5 Ladies and Gentlemen:

6 WHEREAS, Resolution No. 84-18, in accordance with Resolution No. 33-18, authorized Polk
7 County to incur expenditures in an amount not to exceed \$1.3 million dollars, but did not provide
8 a time-frame; and

9
10 WHEREAS, the Polk County Fair Board has made a \$400,000.00 promise, consisting of a
11 \$125,000.00 upfront payment and an annual payment thereafter of a minimum of \$18,333.00 for
12 up to 15 years; and

13
14 WHEREAS, Resolution No. 84-18 was not complete as there was no “Financial Plan for New
15 Grandstand Construction” attached as contemplated in lines 38 and 39 of said Resolution; and

16
17 WHEREAS, the levy for 2019 has been set and did not contemplate the County incurring debt
18 related to the Grandstand construction in 2019; and

19
20 WHEREAS, Polk County has significant known and unknown capital improvement needs
21 related to various buildings and property and a full capital needs assessment has not been
22 completed; and

23
24 WHEREAS, the current Agreement between Polk County and the Fair Society for the Polk
25 County Fair Society for the Management and Use of the Polk County Fairground Land in Article
26 IV paragraph 2, requires decisions made on the construction of a grandstand to be based upon
27 actual, measurable “needs” of the Fair, and

28
29 WHEREAS, the plans provided by the Fair Board are vague and incorporate “in-kind”
30 procurements and other proposals that do not comply with County policies, including, but not
31 limited to, the Purchasing Policy; and

32
33 WHEREAS, Polk County has not conducted a needs assessment or obtained independent design
34 plans or estimates on cost related to the Grandstand or the rest of the fairground property owned
35 by the County.

36
37 NOW, THEREFORE, BE IT RESOLVED that, the Polk County Board of Supervisors authorizes
38 and directs the Department of Administration to procure an independent needs assessment and
39 design plans and/or estimates regarding cost, timing and funding options that include a
40 contemplated debt service levy impact for 2020, fundraising and other funding sources other than
41 taxpayer dollars, regarding the Grandstand; and

44 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes directs the
45 Department of Administration to procure an independent needs assessment and design plans
46 and/or estimates regarding cost, timing and funding options for all other fairground property
47 owned by the County; and

48
49 BE IT FURTHER RESOLVED that, the Polk County Board of Supervisors authorizes the
50 expenditure of funds from the Contingency Fund, not to exceed \$15,000.00 for the assessments
51 authorized herein.

52
53 BE IT FURTHER RESOLVED that, the contemplated assessments be brought back to the full
54 County Board for further consideration as soon as practicable.

Offered on the 18th day of December, 2018.

BY:

Brad Olson, Supervisor, District #1

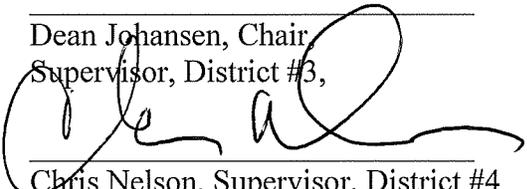
James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10



Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

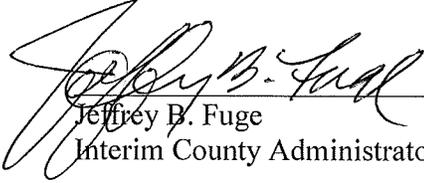
Michael Prichard, Supervisor,
District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact: The resolution presents authorizes the immediate expenditure of contingency funds not to exceed \$15,000.00 for the purposes outlined.

Reviewed and Recommended By County Administrator:


Jeffrey B. Fuge
Interim County Administrator

Approved as to Form and Execution:


Malia T. Malone, ~~Interim~~ Corporation Counsel

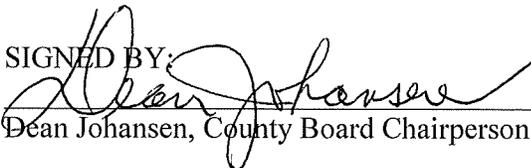
Legal Impact Note: The resolution clarifies the County's responsibilities laid out in Resolution 84-14 and authorizes the contracts and expenditures for such contracts specified.

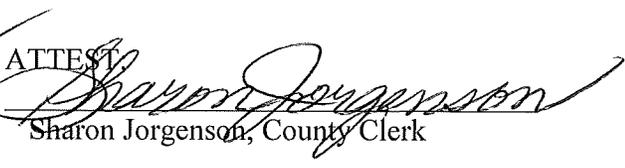
Excerpt of Minutes

At its regular business meeting on the 18th day of December 2018, the Polk County Board of Supervisors acted upon Resolution No. 93 -18, as follows:

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated
- Referred to _____ Committee for further action.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY: 
Dean Johansen, County Board Chairperson

ATTEST: 
Sharon Jorgenson, County Clerk

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Sharon E. Jorgenson, Polk County Clerk do hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 93-18: Resolution Clarifying the Fairground Grandstand Capital Improvement Process adopted by the Polk County Board of Supervisors at its regular business meeting held on December 18, 2018



Sharon E. Jorgenson

Sharon E. Jorgenson, Polk County Clerk

12/18/18

Date

Resolution No. 94 -18

Resolution to Rename the Clear Lake–Clayton County Trail to the Sawmill County Trail

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, the Polk County Snowmobile Council has requested to change the name of the Clear Lake-Clayton County Trail to the Sawmill Trail to honor the segment of railroad that now makes up the trail as one of the most productive rail road segments during Wisconsin’s White Pine Logging Era between 1836 and 1910.

WHEREAS, the Environmental Services Committee recommended that the County Board approve of the name change at its December 18, 2018 meeting, notwithstanding Article 3. 1. a. of the Polk County Board of Supervisors Rules of Order Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors renames the Clear Lake–Clayton County Trail to the Sawmill County Trail.

Offered on the 18th day of December, 2018.

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O’Connell, Supervisor, District #9

Dean Johansen, Chair, Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair, Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters, Supervisor, District #6

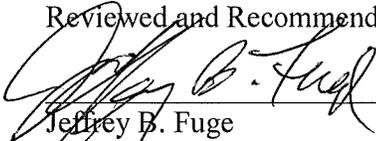
Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair, Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Reviewed and Recommended:



Jeffrey B. Fuge
Interim County Administrator

Fiscal Impact: The resolution has minimal fiscal impact in an estimated amount equivalent to provide signage and change in reference in County documents to the Sawmill County Trail in ~~implemtaion~~ *implementation* of the resolution.

Approved as to Form and Execution:



Malia T. Malone, Corporation Counsel

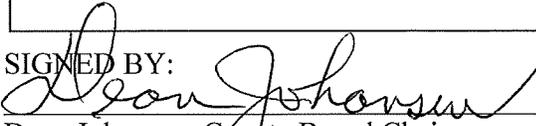
Legal Impact Note: The resolution has no legal impact on the operations of the County.

Excerpt of Minutes

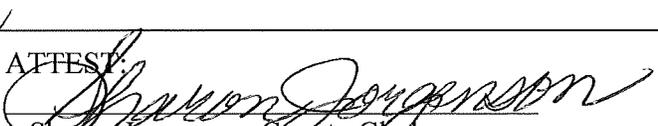
19 At its regular business meeting on the 18th day of December 2018, the Polk County Board of
20 Supervisors acted upon Resolution No. 94-18: Resolution to Rename the Clear Lake-Clayton
21 County Trail to the Sawmill County Trail, as follows:

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by voice vote. *unanimous voice vote*
- Adopted as amended. See Below.
- Defeated
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY: 

Dean Johansen, County Board Chairperson

ATTEST: 

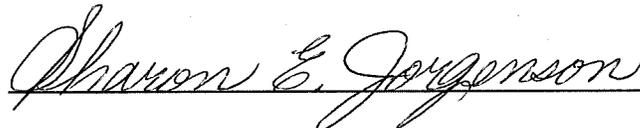
Sharon Jorgenson, County Clerk

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Sharon E. Jorgenson, Polk County Clerk do hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 94-18: Resolution to Rename the Clear Lake-Clayton County Trail to the Sawmill County Trail adopted by the Polk County Board of Supervisors at its regular business meeting held on December 18, 2018

 12/18/18

Sharon E. Jorgenson, Polk County Clerk

Date

Resolution No. 96-18

Resolution to Ratify Side Letter to Agreement of Polk County and WPPA Field Services Local #201, concerning Experience Wage Entry provisions to Article 25, Wages.

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, at its meeting held on December 13, 2018, the General Government Committee considered the terms of tentative agreement reached by representatives of the County and WPPA Field Local # 201 to amend the January 1, 2018 – December 31, 2019 contract and adopted a recommendation that the County Board ratify said letter of agreement by direct action as provided in Rule 3. 1. a. of the Polk County Board of Supervisors Rules of Order Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors ratifies the amendment of the WPPA Field Services Local #201 contract for January 1, 2018 – December 31, 2019 as provided in the Letter of Agreement, attached hereto and incorporated herein.

BE IT FURTHER RESOLVED that such amendment be effective November 8, 2018, consistent to the terms of said Letter of Agreement.

Offered on the 18th day of December, 2018.

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9


Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters, Supervisor, District #6

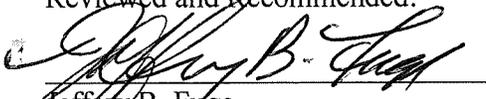
Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor,
District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

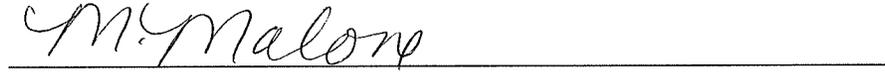
Joe DeMulling, Supervisor, District #15

Reviewed and Recommended:


Jeffrey B. Fuge
Interim County Administrator

Fiscal Impact: The resolution has no fiscal impact.

Approved as to Form and Execution:


Malia T. Malone, Corporation Counsel

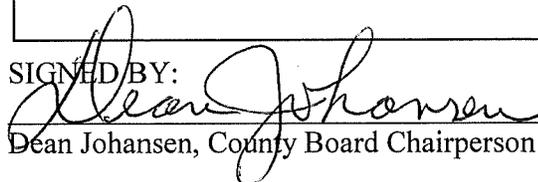
Legal Impact Note: The resolution ratifies an amendment to the referenced labor agreement consistent with the terms of the amendment.

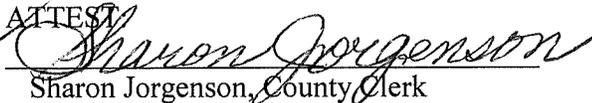
Excerpt of Minutes

22 At its regular business meeting on the 18th day of December 2018, the Polk County Board of
23 Supervisors acted upon Resolution No. 96-18: Resolution to Ratify Side Letter to Agreement of
24 Polk County and WPPA Field Services Local #201, concerning Experience Wage Entry
25 provisions to Article 25, Wages, as follows:

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by voice vote. *unanimous voice vote*
- Adopted as amended. See Below.
- Defeated
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY: 
Dean Johansen, County Board Chairperson

ATTEST: 
Sharon Jorgenson, County Clerk

LETTER OF AGREEMENT

POLK COUNTY AND WPPA FIELD SERVICES LOCAL #201

Polk County and WPPA Field Services Local #201 do hereby agree that effective November 8, 2018, this side letter of agreement is entered into as an amendment to the existing contract between Polk County and WPPA Field Services Local #201, January 1, 2018 – December 31, 2019. It is understood and agree that the specific provisions contained in this letter shall supersede any previous agreements, whether formal or informal, regarding the matters specified herein and that any prior or existing understanding that contradicts this agreement are hereby superseded or terminated in their entirety.

The County and WPPA have met and conferred in good faith concerning the terms and conditions of this letter and its implementation and now therefore agree as follows:

Article 25 – Wages

Section 1. Wage Schedule

The employer agrees to pay the employees covered under this contract in accordance with the wage schedules outlined in Appendix A. The hourly rates of pay as delineated in Appendix A shall be defined as an hourly representation of a total amount of pay consisting of amounts contributed by the employer to the Life Insurance and Health Plan as defined in Article 14 and 17, amounts contributed by the employer to the Flexible Benefits Plan as defined in Article 24, and cash compensation.

Section 2. Experienced Lateral Wage Entry

Law enforcement officers hired after November 8, 2018, may be eligible to be considered for placement in the Appendix A Wage Schedule at a rate other than Start. Eligibility will be dependent upon meeting the following minimum qualifications:

- A. Currently employed as a full-time law enforcement officer and have a minimum of three (3) years continuous service as a full-time law enforcement officer excluding academy time.
- B. Employment must be with an agency of similar or greater jurisdictional responsibility or agency size, unless an exception is made at the discretion of the Sheriff.
- C. A work history free of discipline and conduct issues.
- D. Certified as a Wisconsin Peace Officer or the ability to obtain certification as a Wisconsin Peace Office through the Reciprocity Certification Requirements as set forth by the Wisconsin Training and Standards Bureau.

An officer deemed by the Sheriff to meet the qualifications for consideration as an experienced lateral entry officer shall be entitled to progress to a wage commensurate with the officer's full-time experience, up to a maximum credit of six years or greater, based on the following schedule:

- A. All experienced lateral entry officers will enter at the (Start step or One (1) Year step) of the Appendix A until successful completion of the field training process. Upon satisfactory completion of field training, the officer shall be placed into the step commensurate with:
 - i. Three (3) to five (5) years of full-time experience, the officer shall enter at step two (2) of the Appendix A Wage Schedule.

- ii. Six (6) years or greater of full-time experience, the officer shall enter at step three (3) of the Appendix A Wage Schedule.

This agreement is executed this ____ day of November, 2018, by the following authorized representatives.

For the County:

For the Union:

Jeffrey B. Fuge, Interim County Administrator

Don Burrows, WPPA Local 201 President

Andrea Jerrick, Deputy Administrator/
Employee Relations Director

Jeryl Vonderheid, WPPA Business Agent

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Sharon E. Jorgenson, Polk County Clerk do hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 96-18: Resolution to Ratify Side Letter to Agreement of Polk County and WPPA Field Services Local #201, concerning Experience Wage Entry provisions to Article 25, Wages adopted by the Polk County Board of Supervisors at its regular business meeting held on December 18, 2018


Sharon E. Jorgenson 12/18/18

Sharon E. Jorgenson, Polk County Clerk

Date

STATE OF WISCONSIN)
) SS
COUNTY OF POLK)

I, Sharon E. Jorgenson, County Clerk for Polk County, do hereby certify that the foregoing minutes are a true and correct copy of the County Board Proceedings of the Polk County Board of Supervisor's Session held on December 18, 2018.


Sharon E. Jorgenson
Polk County Clerk